



Pecos Independent School District

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School Board

David Ortiz, President
Patrick Sandoval, Vice-President
Michael Flores Sr., Secretary
Paul C de Baca Sr., Member
Victor Ortiz Jr., Member

Administration

Fred Trujillo,
Superintendent

Brenda Gallegos,
Director of Finance



**BOARD AGENDA
PECOS BOARD OF EDUCATION
REGULAR MEETING
JANUARY 27, 2016
PECOS SCHOOLS BOARD ROOM
PECOS, NM
5:00 PM**

PLEDGE OF ALLEGIANCE

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
3. **EXECUTIVE SESSION**-to "complete superintendent's evaluation" and to discuss school personnel and board communication, possible pending litigation as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2 & 7)*
4. **PUBLIC COMMENTS**
5. **RECOGNITION OF SPELLING BEE WINNERS**
6. **2016 STUDENT ACHIEVEMENT AWARD**
7. **CAPITAL OUTLAY REQUESTS**
8. **DISTRICT BOUNDARY UPDATE**
9. **SCHOOL GRADES REPORT**
10. **PRINCIPAL PRESENTATION ON MAPs DATA**
11. **UNIT/DIRECTOR REPORTS**
12. **BUSINESS REPORT**
 - A. Financial Status
13. **CONSENT AGENDA**
 - B. Check Register for Month of December 2015
 - C. Cash Transfer(s) and BARS (if any)
 - D. Minutes of Regular Board Meeting-December 14, 2015
 - E. Minutes of Work Session-January 5, 2016
14. **SUPERINTENDENT'S REPORT**

15. POLICY

F. NMSBA Policy Services Advisory

- No. 120-ADB/ADC-Drug/Tobacco Free Schools
- No. 121-GBED-Tobacco Use by Staff Members/Smoking
- No. 122-JICG-Tobacco Use by Students/Smoking
- No. 123-KFAA-Tobacco Use/Smoking on School Premises
KFAA-R-Tobacco Use/Smoking on School Premises

16. ACTION ITEMS

G. Superintendent Evaluation/Contract

H. Athletic Code of Conduct Revision

I. FY15 Audit Approval/Disapproval

17. ADVANCE PLANNING

- Board Work Session-February 3, 2016, 5:30 pm, Pecos Schools Board Room
- NMSBA Board Institute-February 11-13, 2016, Santa Fe, NM
- Regular Board Meeting-February 16, 2016, 6:00 pm, Pecos Schools Board Room
- NSBA Annual Conference-April 9-11, 2016, Boston, MA; D Ortiz, M Flores Sr., V Ortiz Jr. & F Trujillo registered to attend.

ADJOURNMENT

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PECOS BOARD OF EDUCATION
PECOS INDEPENDENT SCHOOL DISTRICT

PECOS SCHOOLS BOARD ROOM
PECOS, NEW MEXICO
JANUARY 27, 2016
6:00 P.M.

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MINUTES

**Regular Meeting
Pecos Board of Education
Pecos Independent School District
Pecos, New Mexico
Pecos Schools Board Room
Pecos, NM
January 27, 2016
5:00 P.M.**

PLEDGE OF ALLEGIANCE

CALL TO ORDER

The Board President, Mr. David Ortiz called the meeting to order @ 5:13 p.m.

MEMBERS PRESENT

Mr. David Ortiz, Board President
Mr. Patrick Sandoval, Board Vice-President
Mr. Michael Flores Sr., Board Secretary
Mr. Paul C de Baca Jr., Board Member
Mr. Victor Ortiz Jr., Board Member
Mr. Fred Trujillo, Superintendent

MEMBERS ABSENT

None

OTHERS PRESENT

Aniesa Trujillo	Claire Lazar	Daniel Aragon	Daniel Aragon Jr.
Alyssa Alcaraz	Christina Aragon	Vernon Muller	Justin Muller
Amanda Muller	Cassie Muller	Brenda Gallegos	Debra Sena-Holton
Cliff Thompson	Mike Lister	Aaron Ortiz	Darlene Ortiz

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APPROVAL OF AGENDA

Based on Superintendent Trujillo's recommendation, Secretary Flores moved to approve the amended agenda; Work Session date adjustment of February 2, 2016-Advance Planning, an additional Executive Session after Advance Planning, if necessary. Motion carried unanimously, 5-0.

EXECUTIVE SESSION

At, 5:18 p.m., Member Ortiz made a motion to enter into executive session to "complete superintendent's evaluation" and to discuss school personnel and board communication, possible pending litigation as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2 & 7)*. Action item as a result of executive session if necessary. Motion carried unanimously, 5-0.

At 6:17 p.m., Member Ortiz made a motion to reconvene from executive session. Motion carried unanimously, 5-0.

PUBLIC COMMENTS

None

RECOGNITION OF SPELLING BEE WINNERS

Ms. Sena-Holton introduced winners who were present: 3rd Place Elementary School & 3rd Place District Winner-Justin Muller, 5th Grader and 1st Place Middle School Winner-Alyssa Alcaraz, 6th Grader. She announced other winners Amador Lara-3rd Grader, Danika Marquez-3rd Grader, Middle School 3rd Place Cristian Tanuz-8th Grader, 2nd Place Aaron Ortiz-8th Grader and 1st Place Alyssa Alcaraz-6th Grader. Also mentioned were District Winners: 1st Place Alicia Baca-8th Grader, 2nd Place Aaron Ortiz-8th Grader and 3rd Place Justin Muller-5th Grader.

Ms. Sena-Holton noted the Regional Spelling Bee was held at the Las Vegas City Schools Board Room and mentioned she was asked if Pecos would host next year's Regional Spelling Bee. She pointed out prizes that were/will be presented at each level.

Board Members & Superintendent Trujillo congratulated students on their accomplishment and thanked parents for their support.

2016 STUDENT ACHIEVEMENT AWARD

Superintendent Trujillo spoke on the recipient nomination process and stated the criteria has been provided for review. He indicated the nomination & selection of the recipient will take place during a future meeting, noting the Board will make the final determination.

CAPITAL OUTLAY REQUESTS

Superintendent Trujillo highlighted on requests submitted and touched base on meeting requirements outlined in the application. He mentioned the drop in oil prices may affect the overall budget and pointed out Capital Outlay Funds may perhaps be the first reduction to take place. He indicated he would continue to pursue the funding initiative, noting any money received would be used on the improvements reflected in the application.

DISTRICT BOUNDARY UPDATE

President Ortiz discussed an inquiry by a former district employee regarding her property taxes and district boundary. He stated the inquiry resulted in NMPED verifying the boundary and acknowledged the former employee had been taxed incorrectly. He noted the district would receive additional funding, based on the boundary correction which included a significant number of properties. The boundary map was presented.

Member Ortiz asked if any families/individuals within the district needed to be notified regarding the issue. President Ortiz indicated the necessary adjustments will be made and those affected will be shifted to the correct boundary.

Member Ortiz asked if money is received from the railroad since the railroad passes through San Miguel County and the school district. President Ortiz explained the tax funding method.

SCHOOL GRADES REPORT/PRINCIPAL PRESENTATION OF MAP'S DATA

Superintendent Trujillo reported the School Grades were discussed, in depth during the January Work Session.

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Superintendent Trujillo recognized Spelling Bee Winner Aaron Ortiz for his accomplishment and expressed appreciation for his efforts and representation of the school district.

Ms. Sena-Holton presented a packet outlining her plan/intervention on addressing elementary deficiencies/areas needing improvement, based on the results received and reviewed MAP's & DIBEL's Data.

Mr. Lister discussed the middle school MAP's Results. He reported on the MAP's & PARCC correlation. He commented on extracting additional PARCC data, for analysis purposes as a focus area. Mr. Lister remarked on adjustments/interventions to improve skills/areas of concern, to better prepare for the assessment and spoke on curriculum alignment.

President Ortiz asked if an information/communication letter was sent to middle school parents. Mr. Lister responded to the question.

Member C de Baca inquired on cursive writing affecting the PARCC Assessment. Mr. Lister replied to the inquiry.

Ms. Lazar summarized an assessment projection report. She presented MAP's Scores and highlighted on student and school-wide improvement strategies. She gave instruction feedback based on classroom observations.

President Ortiz asked if there are students in jeopardy of not graduating. Ms. Lazar responded to the question and referenced the notification process that has taken place.

UNIT/DIRECTOR REPORTS

BUSINESS REPORT

FINANCIAL STATUS

Ms. Brenda Gallegos, Finance Director announced the Quarter Cash Report has been submitted to NMPED and approved. She summarized the Payroll and Accounts Payable Report, Check Register for the Month of December 2015 and the Cash Transfers/BAR's. She presented the FY15 Audit and reported the findings.

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CONSENT AGENDA

Check Register for the Month of December 2015
Cash Transfer(s) & BAR'S
Minutes of the Regular Board Meeting-December 14, 2015
Minutes of Work Session-January 5, 2016

Check Register for the Month of December 2015

Based on the Superintendent's recommendation, Member Ortiz moved to approve the Check Register for the Month of December 2015. Motion carried unanimously, 5-0.

Cash Transfer(s) & BAR'S

Based on the Superintendent's recommendation, Secretary Flores moved to approve the Cash Transfer(s) & BAR's as presented. Motion carried unanimously, 5-0.

Minutes of the Regular Board Meeting-December 14, 2015

Based on the Superintendent's recommendation, Vice President Sandoval moved to approve the Minutes of the Regular Board Meeting-December 14, 2015. Motion carried unanimously, 5-0.

Minutes of the Work Session-January 5, 2016

Based on the Superintendent's recommendation, Member Ortiz moved to approve the Minutes of the Work Session-January 5, 2016. Motion carried unanimously, 5-0.

SUPERINTENDENT'S REPORT

Superintendent Trujillo noted his report was included in packets for review, stated additional information has been communicated via e-mail and offered to entertain any questions.

President Ortiz inquired on the Accounts Payable Position. Ms. Gallegos announced the new hire and Superintendent Trujillo commented on the interview process.

Member C de Baca addressed transportation concerns, based on a meeting held with the department on January 4, 2016 and suggested placing them on the agenda for the upcoming work session.

President Ortiz remarked on illegal parking on handicap spaces at the high school gym parking area. Superintendent Trujillo commented on how the issue is being addressed.

POLICY

- NMSBA Policy Services Advisory
 - No. 120-ADB/ADC-Drug/Tobacco Free Schools
 - No. 121-GBED-Tobacco Use by Staff Members/Smoking
 - No. 122-JICG-Tobacco Use by Students/Smoking
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KFAA-R-Tobacco Use/Smoking on School Premises

ACTION ITEMS

SUPERINTENDENT EVALUATION/CONTRACT

Member Ortiz motioned to table the Superintendent Evaluation/Contract. Motion carried unanimously, 5-0.

ATHLETIC CODE OF CONDUCT REVISION

Member Ortiz motioned to table the Athletic Code of Conduct Revision. Motion carried unanimously, 5-0.

FY 15 AUDIT APPROVAL/DISAPPROVAL

Based on Superintendent Trujillo's recommendation, Secretary Flores moved to approve the FY 15 Audit as presented. Motion carried unanimously, 5-0.

ADVANCE PLANNING

- Board Work Session-February 2, 2016, 5:30 pm, Pecos Schools Board Room
- NMSBA Board Institute-February 11-13, 2016, Santa Fe, NM
- Regular Board Meeting-February 16, 2016, 6:00 pm, Pecos Schools Board Room
- NSBA Annual Conference-April 9-11, 2016, Boston, MA; D Ortiz, M Flores Sr., V Ortiz Jr. & F Trujillo registered to attend.

EXECUTIVE SESSION

At, 8:11 p.m., Secretary Flores made a motion to enter into executive session to “complete superintendent’s evaluation” and to discuss school personnel and board communication, possible pending litigation as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2 & 7)*. Action item as a result of executive session if necessary. Motion carried unanimously, 5-0.

At 8:35 p.m., Member Ortiz made a motion to reconvene from executive session. Motion carried unanimously, 5-0.

ADJOURNMENT

At 8:36 p.m., Secretary Flores moved to adjourn the meeting. Motion carried unanimously, 5-0.

Minutes approved and signed on this 16th day of February 2016.

ATTEST:



DAVID ORTIZ, PRESIDENT



MICHAEL FLORES SR., SECRETARY

(Mtvf)