



Pecos Independent School District

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School Board

David Ortiz, President
Patrick Sandoval, Vice-President
Michael Flores Sr., Secretary
Paul C de Baca Sr., Member
Victor Ortiz Jr., Member

Administration

Fred Trujillo,
Superintendent

Brenda Gallegos,
Director of Finance

BOARD AGENDA PECOS BOARD OF EDUCATION REGULAR MEETING OCTOBER 18, 2016 PECOS SCHOOLS BOARD ROOM PECOS, NM 6:00 PM

PLEDGE OF ALLEGIANCE

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
3. **PUBLIC COMMENTS**
4. **2015-16 NEW MEXICO ACTIVITIES ASSOCIATION DIRECTOR'S CUP AWARD**
5. **2017 NATIONAL SCHOOL BOARD ASSOCIATION CONFERENCE**
6. **UNIT/DIRECTOR REPORTS**
7. **BUSINESS REPORT**
 - A. Financial Status
8. **CONSENT AGENDA**
 - B. Check Register for Month of September 2016
 - C. Cash Transfer(s), BARS (if any) and Journal Entries
 - D. Minutes of Regular Board Meeting-September 20, 2016
 - E. Minutes of Work Session-October 6, 2016
9. **SUPERINTENDENT'S REPORT**
10. **POLICY**
 - F. 2nd Reading-Travel and Training Policy-Reimbursement Rates
11. **ACTION ITEMS**
 - G. Travel and Training Policy-Reimbursement Rates
12. **ADVANCE PLANNING**
 - Board Work Session-November 1, 2016, 5:30 pm, Pecos Schools Board Room
 - Regular Board Meeting-November 15, 2016, 6:00 pm, Pecos Schools Board Room
 - NMSBA Annual Convention Conference-December 2-3, 2016, Albuquerque, NM
 - NMSBA Board Institute Conference-February 23-25, 2017, Santa Fe, NM
 - NMSBA School Law Conference-June 9-10, 2017, Albuquerque, NM
 - NMSBA Leadership Retreat-July 14-15, 2017, Cloudcroft, NM

13. **EXECUTIVE SESSION**-to discuss personnel matters regarding former employees, and/or pending litigation as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2 & 7)*

ADJOURNMENT

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 PECOS BOARD OF EDUCATION
 PECOS INDEPENDENT SCHOOL DISTRICT
 PECOS SCHOOLS BOARD ROOM
 PECOS, NEW MEXICO
 OCTOBER 18, 2016
 6:00 P.M.

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MINUTES

**Regular Meeting
Pecos Board of Education
Pecos Independent School District
Pecos, New Mexico
Pecos Schools Board Room
Pecos, NM
October 18, 2016
6:00 P.M.**

PLEDGE OF ALLEGIANCE

CALL TO ORDER

The Board Vice President, Mr. Patrick Sandoval called the meeting to order @ 6:02 p.m.

MEMBERS PRESENT

Mr. David Ortiz, Board President-via telephone
Mr. Patrick Sandoval, Board Vice-President
Mr. Michael Flores Sr., Board Secretary
Mr. Paul C de Baca Jr., Board Member
Mr. Victor Ortiz Jr., Board Member
Mr. Fred Trujillo, Superintendent

MEMBERS ABSENT

None

OTHERS PRESENT

Simon Miera Cliff Tompson James Tanuz Mike Lister
Brenda Gallegos Melissa T. Valencia-Flores

APPROVAL OF AGENDA

Based on Superintendent Trujillo's recommendation, Member Ortiz moved to approve the agenda as presented, seconded by Secretary Flores. Motion carried unanimously, 5-0.

PUBLIC COMMENTS

None

Superintendent Trujillo announced the Administrators who were present and gave reason for those who had been excused from attending.

2015-16 NEW MEXICO ACTIVITIES ASSOCIATION DIRECTOR'S CUP AWARD

Superintendent Trujillo referred to newspaper articles he had e-mailed, recognizing the district in receiving the 3A Director's Cup awarded by the New Mexico Activities Association. He mentioned other forms of communication used to announce the achievement, which would include the upcoming Parent/Teacher Conferences. He noted the award would temporarily be displayed at the high school and then placed in the trophy case. Superintendent Trujillo touched on the history and focus of the award. He recognized the School Board for their support in receiving the distinguished award.

Member Ortiz complimented Superintendent Trujillo's outline of recognition. He inquired on student's knowledge of the accomplishment and a recognition celebration. Superintendent Trujillo responded to the inquiry, mentioning methods of communication in which the accomplishment has been announced and highlighted on future opportunities in which acknowledgment will take place.

President Ortiz asked Superintendent Trujillo to convey how proud the Board is of their accomplishment. He stated they did an awesome job and are very well deserving of the credit, including Superintendent Trujillo. He asked Superintendent Trujillo to ensure all who can be made aware are informed of the district receiving the award.

Vice President Sandoval echoed on recognition & acknowledgment as mentioned above. He commented on leadership being the foundation and asked Superintendent Trujillo to express appreciation to all on behalf of the Board.

2017 NATIONAL SCHOOL BOARD ASSOCIATION CONFERENCE

Superintendent Trujillo pointed out registration is currently open and hotel reservations are being accepted. He spoke on budget availability, presented his attendance recommendation and asked for planning feedback.

Vice President Sandoval asked about the possibility of taking a few administrators. Superintendent Trujillo responded to the question, highlighted on budget line item appropriation specifics and remarked on the expense. He noted there would be other training opportunities.

UNIT/DIRECTOR REPORTS

Elementary

Secretary Flores asked if teachers prepare their individual Professional Development Plan. Superintendent Trujillo replied to the question explaining the process that applies at all levels.

High School

Vice President Sandoval inquired on the Parent Teacher Conference procedure at the high school. Mr. Miera responded to the inquiry stating the format. He reported on the Coffee with the Principal Meeting and referenced information that was presented.

Vice President Sandoval requested acknowledgment for the individual responsible for implementing the Food Pantry. Superintendent Trujillo noted the gesture is associated with the Drop Out/Truancy Prevention initiative. He pointed out the initiative has been expanded based on student concerns that were presented.

Vice President Sandoval asked if the student flu clinic initiated by Mr. Lister included the high school. Superintendent Trujillo responded to the question, stated Pecos Valley Medical Center Personnel are scheduled to return the upcoming week and mentioned other services the clinic has provided.

BUSINESS REPORT

FINANCIAL STATUS

Ms. Brenda Gallegos, Finance Director stated the First Quarter Reports are in Board Packets, which will be submitted to New Mexico Public Education Department. She acknowledged all funds are in good standing and indicated First Quarter Request for Reimbursements have been submitted. She summarized the Payroll and Accounts Payable Report, Check Register for the Month of September 2016 and the Cash Transfers/BAR's. Ms. Gallegos presented a Cash Transfer Request.

Member Ortiz asked if the funding decrease amount had been determined, as a result of the recent Legislative Session. Ms. Gallegos responded to the question noting a definite plan had not been implemented. Superintendent Trujillo touched base on what had been established thus far and revealed the anticipated reduction minimum of \$85,000.00.

Board Members made inquiries on specific check listings. Ms. Gallegos/Superintendent Trujillo gave a description for the payment inquiries.

CONSENT AGENDA

Check Register for the Month of September 2016
Cash Transfer(s), BAR'S 13 & 14 and a Cash Transfer Request
Minutes of the Regular Board Meeting-September 20, 2016
Minutes of Work Session-October 6, 2016

Check Register for the Month of September 2016

Based on the Superintendent's recommendation, Member Ortiz moved to approve the Check Register for the Month of September 2016, seconded by Member C de Baca. Motion carried unanimously, 5-0.

Cash Transfer(s), BAR'S and Journal Entries

Based on the Superintendent's recommendation, Secretary Flores moved to approve the Cash Transfer(s), Internal BAR's, BAR's 13 & 15 and the Cash Transfer Request as presented, seconded by Member Ortiz. Motion carried unanimously, 5-0.

Minutes of the Regular Board Meeting-September 20, 2016

Based on the Superintendent's recommendation, Member Ortiz moved to approve the Minutes of the Regular Board Meeting-September 20, 2016, seconded by Secretary Flores. Motion carried unanimously, 5-0.

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October 18, 2016
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Minutes of the Work Session-October 6, 2016

Based on the Superintendent's recommendation, Member C de Baca moved to approve the Minutes of the Work Session-October 6, 2016, seconded by Secretary Flores. Motion carried unanimously, 5-0.

SUPERINTENDENT'S REPORT

Superintendent Trujillo noted his report was included in packets for review. He elaborated on the funding decrease mentioned in the Business Report. He reported on the Facilities Master Plan Steering Committee Meeting held and touched base on top priority recommendations discussed.

Member C de Baca inquired on the window replacement project. Superintendent Trujillo responded to the inquiry noting it is in the quote submission phase.

Vice President Sandoval inquired on the Asbestos Assessment Results. Superintendent Trujillo replied to the inquiry, announcing the results and indicated the district is in complete compliance with the Facilities Master Plan regarding an Asbestos Plan.

POLICY

2nd Reading-Travel and Training Policy-Reimbursement Rates

ACTION ITEMS

TRAVEL AND TRAINING POLICY-REIMBURSEMENT RATES


Based on Superintendent Trujillo's recommendation, Member Ortiz moved to approve the Travel and Training Policy-Reimbursement Rates as presented, seconded by Secretary Flores. Motion carried unanimously, 5-0.

ADVANCE PLANNING

- Board Work Session-November 1, 2016, 5:30 pm, Pecos Schools Board Room
- Regular Board Meeting-November 15, 2016, 6:00 pm, Pecos Schools Board Room
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- NMSBA Leadership Retreat-July 14-15, 2017, Cloudcroft, NM

ADJOURNMENT

At 6:47 p.m., Member Ortiz moved to adjourn the meeting, seconded by Member C de Baca. Motion carried unanimously, 5-0. Minutes approved and signed on this 15th day of November 2016.



DAVID ORTIZ, PRESIDENT

ATTEST:



MICHAEL FLORES SR., SECRETARY

(Mtvf)