



# Pecos Independent School District

North Hwy 63, P.O. Box 368 Pecos, NM 87552 Phone: 505-757-4700 Fax: 505-757-8721

## School Board

David Ortiz, President  
Patrick Sandoval, Vice-President  
Michael Flores Sr., Secretary  
Paul C de Baca Sr., Member  
Victor Ortiz Jr., Member

## Administration

Fred Trujillo,  
Superintendent  
  
Brenda Gallegos,  
Director of Finance



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**BOARD AGENDA  
PECOS BOARD OF EDUCATION  
REGULAR MEETING  
DECEMBER 14, 2015  
PECOS SCHOOLS BOARD ROOM  
PECOS, NM  
6:00 PM**

### PLEDGE OF ALLEGIANCE

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
3. **PUBLIC COMMENTS**
4. **RETIREMENT RECOGNITION-Gloria Lucero**
5. **REVIEW OF NMSBA ANNUAL CONVENTION CONFERENCE**
6. **CAPITAL OUTLAY REQUESTS**
7. **YCC APPLICATION FOR PECOS OUTDOOR LIFE SCIENCE PROJECT**
8. **UNIT/DIRECTOR REPORTS**
9. **BUSINESS REPORT**
  - A. Financial Status
10. **CONSENT AGENDA**
  - B. Check Register for Month of November 2015
  - C. Cash Transfer(s) and BARS (if any)
  - D. Minutes of Regular Board Meeting-November 18, 2015
11. **SUPERINTENDENT'S REPORT**
12. **POLICY**
13. **ACTION ITEMS**
14. **ADVANCE PLANNING**
  - Board Work Session-January 5, 2016, 5:30 pm, Pecos Schools Board Room
  - Regular Board Meeting-January 19, 2016, 6:00 pm, Pecos Schools Board Room
  - NMSBA Board Institute-February 11-13, 2016, Santa Fe, NM
  - NSBA Annual Conference-April 9-11, 2016, Boston, MA; D Ortiz, M Flores Sr., V Ortiz Jr. & F Trujillo registered to attend.

15. **EXECUTIVE SESSION**-to discuss limited personnel matters, including an employee placed on administrative leave and possible litigation as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2 & 7)*

## **ADJOURNMENT**

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PECOS BOARD OF EDUCATION  
PECOS INDEPENDENT SCHOOL DISTRICT

PECOS SCHOOLS BOARD ROOM  
PECOS, NEW MEXICO  
DECEMBER 14, 2015  
6:00 P.M.

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## **MINUTES**

**Regular Meeting  
Pecos Board of Education  
Pecos Independent School District  
Pecos, New Mexico  
Pecos Schools Board Room  
Pecos, NM  
December 14, 2015  
6:00 P.M.**

### **PLEDGE OF ALLEGIANCE**

### **CALL TO ORDER**

The Board President, Mr. David Ortiz called the meeting to order @ 6:00 p.m.

### **MEMBERS PRESENT**

Mr. David Ortiz, Board President  
Mr. Patrick Sandoval, Board Vice-President  
Mr. Paul C de Baca Jr., Board Member  
Mr. Victor Ortiz Jr., Board Member  
Mr. Fred Trujillo, Superintendent

### **MEMBERS ABSENT**

Mr. Michael Flores Sr., Board Secretary

### **OTHERS PRESENT**

Kimberly Gonzales	James Tanuz	Brenda Gallegos	James Varela
Gloria D. Lucero	Debra Sena-Holton	Claire Lazar	Cliff Tompson
Melissa T. Valencia-Flores			

## **APPROVAL OF AGENDA**

Based on Superintendent Trujillo's recommendation, Member C de Baca moved to approve the agenda as presented. Motion carried unanimously, 4-0.

## **PUBLIC COMMENTS**

Ms. Kimberly Gonzales, Parent/Alumni commented on the experience of her son transferring from Capital High School. She addressed a concern regarding the teaching, learning & homework in specific classes/subjects and college/career student preparation. She recommended posting the Board Meeting Agendas on the district website.

Superintendent Trujillo pointed out the district website information links for parents and mentioned tutoring services that are available for students. He recommended Ms. Gonzales meet with the secondary principal to further discuss concerns mentioned.

Member C de Baca asked Ms. Gonzales if previous attempts were made to address concerns, prior to her presence. Ms. Gonzales responded to the question.

Member Ortiz commented on the math & science scores statewide and inquired on what is being done to improve the programs/scores at the secondary level. Ms. Lazar highlighted on the intervention efforts and mentioned building the capacity of the teachers. Superintendent Trujillo touched base on the End of Course Exams, highlighted on other assessments and reported on the district's position and targeted focus areas.

## **RETIREMENT RECOGNITION-Gloria Lucero**

Ms. Gallegos pointed out Ms. Lucero's years of service with the district, complimented her work ethics and stated she will be missed. Superintendent Trujillo noted she (Ms. Lucero) has a Bachelor's Degree in Education and is a role model for the district. He presented her with a retirement plaque in appreciation & recognition for her years of service.

Board Members thanked her for her service, fine work and dedication.

## **REVIEW OF NMSBA ANNUAL CONVENTION CONFERENCE**

Superintendent Trujillo commented on keynote speakers, including the Secretary of Education's address. He highlighted on sessions he attended, indicated the Every Student Succeeds Act was mentioned and acknowledged the school districts climate has been addressed with district administrators.

Board Members gave feedback on information presented and sessions they attended. Superintendent Trujillo touched base on how the presented material could be utilized.

## **CAPITAL OUTLAY REQUESTS**

Superintendent Trujillo indicated past discussion has taken place during work sessions. He noted he has been in contact with Representative Nick Salazar & Senator Ted Barela and mentioned an upcoming site visit by Senator Barela. He summarized the previous year's funding & purchases and referenced the upcoming Capital Outlay requests that will be petitioned, which included staff input.

## **YCC APPLICATION FOR PECOS OUTDOOR LIFE SCIENCE PROJECT**

Superintendent Trujillo highlighted on the grant application submission, reported on funding and mentioned requests listed in the application. He expanded on design plans/ideas for the area and indicated a copy of the application was available for review. He touched base on the assistance the district will provide in securing the project itself.

Member Ortiz elaborated further on the project and commented on on-site instruction that will take place. He pointed out majority of the funds is for students to work and gain work experience and volunteered to assist when available.

Board Members thanked Superintendent Trujillo & Member Ortiz for their efforts in completing the application and congratulated them on a job well done.

## **UNIT/DIRECTOR REPORTS**

### **Elementary**

Vice President Sandoval inquired on the recognition of Spelling Bee winners. Ms. Sena-Holton spoke on the recognition plans and announced winners.

## **Secondary**

Vice President Sandoval inquired on actions taken to address high rate of referrals. Ms. Lazar discussed the information listed & corrective action plans and indicated the number of students committing the referrals has decreased.

President Ortiz asked if parents are notified anytime a referral has been made. Ms. Lazar explained the notification process.

Vice President Sandoval asked if Senior Testing Scores have been received. Ms. Lazar responded to the question, no.

Vice President Sandoval commended those who organized the Clothing Drive.

President Ortiz inquired on the academic & behavioral greatest areas of need, based on gathered data. Ms. Lazar identified the areas, based on various content areas.

Superintendent Trujillo commented on future Professional Development, that will focus on teaching/instructing in a block schedule/system.

Member C de Baca inquired on the scheduling of the Valedictorian/Salutatorian meeting and pointed out a student ranking concern. Mr. Lister responded to the inquiry and noted the Counselor is working with students on ranking.

Member C de Baca inquired on on-site Luna Community College Course offerings relating to the Transportation field. Superintendent Trujillo remarked on when the class(es) would be held.

## **BUSINESS REPORT**

### **FINANCIAL STATUS**

Ms. Brenda Gallegos, Finance Director mentioned the Bank Reconciliation for the month was in Board Packets. She announced Federal Funds Reimbursement Requests have been submitted. She summarized the Payroll and Accounts Payable Report and Check Register for the Month of November 2015.

**CONSENT AGENDA**

Check Register for the Month of November 2015  
Cash Transfer(s) & BAR'S  
Minutes of the Regular Board Meeting-November 18, 2015

Check Register for the Month of November 2015

Based on the Superintendent's recommendation, Member Ortiz moved to approve the Check Register for the Month of November 2015. Motion carried unanimously, 4-0.

Cash Transfer(s) & BAR'S

Based on the Superintendent's recommendation, Vice President Sandoval moved to approve the Cash Transfer(s) & BAR's as presented. Motion carried unanimously, 4-0.

Minutes of the Regular Board Meeting-November 18, 2015

Based on the Superintendent's recommendation, Member Ortiz moved to approve the Minutes of the Regular Board Meeting-November 18, 2015. Motion carried unanimously, 4-0.

**SUPERINTENDENT'S REPORT**

Superintendent Trujillo noted his report was included in packets for review and offered to entertain any questions. He handed out the Every Student Succeeds Act (ESSA), approved by President Obama. He stated the ESSA was sent to all district staff for review. Superintendent Trujillo reported on the purchase of jackets & shoes for needy elementary students and recognized Rudy & Elena Segura for supporting the initiative/good gesture. He discussed the 80<sup>th</sup> Day submission, via STARS. He announced his attendance of the upcoming School Safety Conference, along with Vice President Sandoval. He mentioned the submission of the district's School Safe Plans.

Member C de Baca inquired on the repair of the marquee. Superintendent Trujillo discussed the issue/repair needed and indicated the repair was pricey, since it is was no longer under warranty.

Vice President Sandoval asked Superintendent Trujillo if he had registered for the upcoming Professional Development Class for Superintendents. Superintendent Trujillo stated he would review the specific topics that will be covered, before a final determination is made. He indicated, in the event he attends it will be at no cost to the district.



**POLICY**

None

**ACTION ITEMS**

None

**ADVANCE PLANNING**

- Board Work Session-January 5, 2016, 5:30 pm, Pecos Schools Board Room
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- NSBA Annual Conference-April 9-11, 2016, Boston, MA; D Ortiz, M Flores Sr., V Ortiz Jr. & F Trujillo registered to attend.

**EXECUTIVE SESSION**

At 7:23 p.m., Member Ortiz made a motion to enter into executive session to discuss limited personnel matters, including an employee placed on administrative leave and possible litigation as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2 & 7)*. Action item as a result of executive session if necessary. Motion carried unanimously, 4-0.

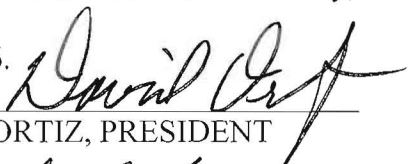
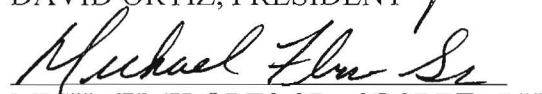
At 7:40 p.m., Member C de Baca made a motion to reconvene from executive session. Motion carried unanimously, 4-0.

**ADJOURNMENT**

At 7:42 p.m., Member Ortiz moved to adjourn the meeting. Motion carried unanimously, 4-0.

Minutes approved and signed on this 27<sup>th</sup> day of January 2016.

ATTEST:

  
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DAVID ORTIZ, PRESIDENT  
  
\_\_\_\_\_  
MICHAEL FLORES SR., SECRETARY

(Mtvf)