



# Pecos Independent School District

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## School Board

**Lawrence Vigil**, President  
**Eileen Griego-Vigil**, Vice-President  
**Michael Flores Sr.**, Secretary  
**David Ortiz**, Member  
**Patrick Sandoval**, Member

## Administration

**Fred Trujillo**,  
Superintendent  
**Charles E. Trujillo**,  
Associate Superintendent  
**Brenda Gallegos**,  
Director of Finance



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**BOARD AMENDED AGENDA  
PECOS BOARD OF EDUCATION  
REGULAR MEETING  
DECEMBER 16, 2014  
PECOS SCHOOLS BOARD ROOM  
PECOS, NM  
6:00 PM**

### PLEDGE OF ALLEGIANCE

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. PUBLIC COMMENTS
4. REVIEW OF SCHOOL BOARD CONFERENCE
5. BOND PROJECT UPDATE
6. NMSBA 2015 STUDENT ACHIEVEMENT AWARD
7. RECOGNITION OF SCHOOL BOARD MEMBER AWARDS/TRAINING RECOGNITION BY NMSBA
8. DIRECTOR/BUILDING REPORTS
9. SUPERINTENDENT'S REPORT
10. BUSINESS REPORT
  - A. Financial Status
11. CONSENT AGENDA
  - B. Check Register for Month of November 2014
  - C. Cash Transfer(s) and BARS (if any)
  - D. Minutes of Regular Board Meeting-November 18, 2014
12. **EXECUTIVE SESSION**-to discuss the Superintendents Evaluation, limited personnel matters and/or pending litigation as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2 & 8)*
13. SUPERINTENDENT EVALUATION
14. POLICY

**15. ACTION ITEMS**

E. Superintendent's Contract

**16. ADVANCE PLANNING**

- Work Session-January 6, 2015, 5:30 pm, Pecos Schools Board Room
- Regular Board Meeting-January 20, 2015, 6:00 pm, Pecos Schools Board Room
- NSBA 75<sup>th</sup> Annual Conference-March 21-23, 2015, Nashville, TN

**ADJOURNMENT**

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PECOS BOARD OF EDUCATION  
PECOS INDEPENDENT SCHOOL DISTRICT

PECOS SCHOOLS BOARD ROOM  
PECOS, NEW MEXICO  
DECEMBER 16, 2014  
6:00 P.M.

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## **MINUTES**

**Regular Meeting  
Pecos Board of Education  
Pecos Independent School District  
Pecos, New Mexico  
Pecos Schools Board Room  
Pecos, NM  
December 16, 2014  
6:00 P.M.**

### **PLEDGE OF ALLEGIANCE**

### **CALL TO ORDER**

The Board President, Mr. Lawrence Vigil called the meeting to order @ 6:02 p.m.

### **MEMBERS PRESENT**

Mr. Lawrence Vigil, Board President  
Ms. Eileen Griego-Vigil, Board Vice-President  
Mr. Michael Flores Sr., Board Secretary  
Mr. David Ortiz, Board Member  
Mr. Patrick Sandoval, Board Member  
Mr. Fred Trujillo, Superintendent

### **MEMBERS ABSENT**

None

### **OTHERS PRESENT**

June E. Boles            Debra Sena-Holton    Charles E. Trujillo    Brenda Gallegos  
Melissa T. Valencia-Flores

### **APPROVAL OF AGENDA**

Based on Superintendent Trujillo's recommendation, Vice President Griego-Vigil moved to approve the amended agenda; item #12 to #9 and #16 to #12. Motion carried unanimously.

### **PUBLIC COMMENTS**

None

### **REVIEW OF SCHOOL BOARD CONFERENCE**

Superintendent Trujillo discussed information presented during 2014 New Mexico School Boards Association Annual Convention Conference. He highlighted on the sessions he attended.

Member Ortiz & Vice President Griego-Vigil gave feedback on their attendance.

### **BOND PROJECT UPDATE**

Superintendent Trujillo mentioned a bond committee meeting was held, updating them on the projects. He briefed on the elementary roof replacement project and reflected on the current construction taking place at the baseball/softball field complex. He noted the softball field will be the same dimensions for little league and will be utilized as a little league field when needed.

Member Ortiz complimented the progress of the complex.

### **NMSBA 2015 STUDENT ACHIEVEMENT AWARD**

Superintendent Trujillo spoke on the recipient nomination process and stated the criteria was in the packets for review. He indicated the nomination & selection of the recipient will take place during the January meeting.

**RECOGNITION OF SCHOOL BOARD MEMBER AWARDS/TRAINING**  
**RECOGNITION BY NMSBA**

Superintendent Trujillo distributed New Mexico School Board Association (NMSBA) Awards to Board Members presented during the 2014 Convention Conference, recognizing them for training received and experience. He remarked on the district attending the most training, over the past two years within the region and expressed appreciation for the commitment to students and the community.

**DIRECTOR/BUILDING REPORTS**

**Secondary**

Member Sandoval requested feedback on the first cycle of evaluations conducted. Superintendent Trujillo & Associate Superintendent Trujillo elaborated on the request. Superintendent Trujillo pointed out he and Associate Superintendent Trujillo have district administrative access to the system and review the evaluations teachers are receiving from principals & assistant principals.

Superintendent Trujillo discussed student enrollment.

Member Sandoval inquired on the advancement of Middle School Spelling Bee Winners. Ms. Sena-Holton explained the upcoming level of competitions winners will advance to; District, County & State.

**Student Nutrition**

Vice President Griego-Vigil asked about the non-reimbursable meals mentioned in the Administrative Review Results. Ms. Boles explained the concern and spoke on the corrective action.

President Vigil inquired on why the required components weren't being served. Ms. Boles responded to the inquiry. Superintendent Trujillo elaborated on the topic of discussion.

**Athletics**

Member Sandoval suggested improving communication regarding those responsible for providing assistance in the concession stand. Superintendent Trujillo noted the concern was addressed with the Athletic Director, upon returning to school that Monday.

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December 16, 2014  
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Member Ortiz pointed out there is a high volume of kids entering the concession area while parents are working.

**Transportation**

President Vigil inquired if all Coaches were certified in Defensive Driving. Associate Superintendent responded to the inquiry and spoke on the classes that have been offered.

Superintendent Trujillo remarked on the Board implementing future policy/rules of practice requiring Coaches to attend Defensive Driving Classes or have to be certified.

Member Sandoval inquired on the 80<sup>th</sup> Day projection. Associate Superintendent briefed on the enrollment discussed earlier. Superintendent Trujillo elaborated further and noted funding is based on the 80<sup>th</sup> & 120<sup>th</sup> Day average.

**Elementary**

Secretary Flores inquired on a recent resignation & hire mentioned in the report. Superintendent Trujillo responded to the inquiry.

President Vigil inquired on the San Miguel County District Attorneys Anti-Bullying Presentation. Ms. Sena-Holton answered to the inquiry.

Member Sandoval complimented Superintendent Trujillo & Staff on hosting the second round of collaborations trainings for the New Mexico Teach Evaluation Model.

Superintendent Trujillo indicated the training Administrators have received has assisted them in giving a more accurate account of what's going on in the classrooms, through the observations. He acknowledged the honest feedback has had an effect on teachers. He highlighted on the level of expectation and indicated the focus is literacy & numeracy. Superintendent Trujillo spoke on previous year test scores and acknowledged the focus & interventions is of importance. He commented on changes, to include potential teaching positions throughout the district, based upon evaluations with good outcomes.

**SUPERINTENDENT'S REPORT**

President Vigil noted Superintendent Trujillo's report was included in the packets and would entertain any questions Board Members had.

Member Sandoval inquired on the Secondary Roof Re-coat. Superintendent Trujillo explained the hail damage insurance claim and discussed repairs that would take place.



## **BUSINESS REPORT**

### **FINANCIAL STATUS**

Ms. Brenda Gallegos, Finance Director stated the November Reconciliation Report is in Board Packets. She announced all Federal Funds Request for Reimbursements have been submitted through November 30, 2014, noting Decembers will be submitted in January 2015. She mentioned Food Service Reimbursements have been released, pointing out August & September have been received thus far. Ms. Gallegos summarized the Payroll and Accounts Payable Report, Investment Report, Check Register for the Month of November 2014 and the Cash Transfers/BAR's.

### **CONSENT AGENDA**

Check Register for the Month of November 2014  
Cash Transfer(s) & BAR'S  
Minutes of the Regular Board Meeting-November 18, 2014

Based on the Superintendent's recommendation, Secretary Flores moved to approve the Check Register for the Month of November 2014, Cash Transfer(s) & BAR'S and Minutes of the Regular Board Meeting-November 18, 2014. Motion carried unanimously, 5-0.

### **EXECUTIVE SESSION**

At, 6:53 p.m., Secretary Flores made a motion to enter into executive session to discuss the Superintendent's Evaluation, limited personnel matters and/or pending litigation as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2 & 8)*. Action item as a result of executive session if necessary. Motion carried unanimously, 5-0.

At, 8:10 p.m., Member Ortiz made a motion to reconvene from executive session. Motion carried unanimously, 5-0.

### **SUPERINTENDENT EVALUATION**

Members discussed the performance of Superintendent Trujillo. All members expressed their satisfaction of performance and expressed that Mr. Trujillo continue moving the district in a positive direction. Comments focused on the district's continuous academic improvements, the improvements with facilities, and a positive community/school district relationship.

**POLICY**

None

**ACTION ITEMS**

SUPERINTENDENT'S CONTRACT

Member Ortiz moved to extend Superintendent's Contract one year, for a rolling three. Motion carried unanimously, 5-0.

**ADVANCE PLANNING**

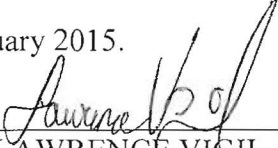
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- NSBA 75<sup>th</sup> Annual Conference-March 21-23, 2015, Nashville, TN


**ADJOURNMENT**

At 8:15 p.m., Member Sandoval moved to adjourn the meeting. Motion carried unanimously, 5-0.

Minutes approved and signed on this 20<sup>th</sup> day of January 2015.

ATTEST:

  
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LAWRENCE VIGIL, PRESIDENT

  
\_\_\_\_\_  
MICHAEL FLORES SR., SECRETARY

(Mtvf)