



Pecos Independent School District

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School Board

Lawrence Vigil, President
Eileen Griego-Vigil, Vice-President
Michael Flores Sr., Secretary
Eddie Roy Duran, Member
Patrick Sandoval, Member

Administration

Fred Trujillo,
Superintendent
Brenda Gallegos,
Director of Finance
Emily Ortiz,
Federal Programs Director



**BOARD AGENDA
PECOS BOARD OF EDUCATION
REGULAR MEETING
DECEMBER 17, 2013
PECOS SCHOOLS BOARD ROOM
PECOS, NM
6:00 PM**

PLEDGE OF ALLEGIANCE

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. PUBLIC COMMENTS
4. CAFETERIA SURVEY
5. 4-DAY WEEK SURVEY
6. BOND UPDATE
7. DUAL CREDIT AGREEMENTS
8. NMAA APPEAL FOR DISTRICTS
9. DIRECTOR/BUILDING REPORTS
10. BUSINESS REPORT
 - A. Financial Status
11. CONSENT AGENDA
 - B. Check Register for Month of November 2013
 - C. Cash Transfer(s) and BARS (if any)
 - D. Minutes of Regular Board Meeting-November 19, 2013
12. SUPERINTENDENT'S REPORT

13. POLICY

E. 1st Reading-NMSBA Policy Services Advisory

- No. 105-Tobacco Use By Staff Members/Smoking
- No. 106-Tobacco Use by Students/Smoking
- No. 107 Tobacco Use/Smoking on School Premises

14. ACTION ITEMS

- F.** District Audit
- G.** Declare Chief Procurement Officer

15. ADVANCE PLANNING

- H.** Work Session-January 7, 2014, 5:30 pm, Pecos Schools Board Room
- I.** Regular Board Meeting-January 21, 2014, 6:00 pm, Pecos Schools Board Room
- J.** NMSBA Board Institute-February 14-15, 2014; Eldorado Hotel, Santa Fe, NM
- K.** NSBA 74th Annual Conference-April 5-7, 2014, New Orleans, LA

16. EXECUTIVE SESSION-to discuss limited personnel matters and/or pending litigation as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2 & 8)*.

ADJOURNMENT

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REGULAR MEETING
PECOS BOARD OF EDUCATION
PECOS INDEPENDENT SCHOOL DISTRICT

PECOS SCHOOLS BOARD ROOM
PECOS, NEW MEXICO
DECEMBER 17, 2013
6:00 P.M.

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- Declare Chief Procurement Officer

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MINUTES

**Regular Meeting
Pecos Board of Education
Pecos Independent School District
Pecos, New Mexico
Pecos Schools Board Room
Pecos, NM
December 17, 2013
6:00 P.M.**

PLEDGE OF ALLEGIANCE

CALL TO ORDER

The Board President, Mr. Lawrence Vigil called the meeting to order @ 6:01 p.m.

MEMBERS PRESENT

Mr. Lawrence Vigil, Board President
Ms. Eileen Griego-Vigil, Board Vice-President
Mr. Michael Flores, Board Secretary
Mr. Patrick Sandoval, Board Member
Mr. Eddie Roy Duran, Board Member
Mr. Fred Trujillo, Superintendent

MEMBERS ABSENT

None

OTHERS PRESENT

Mary Medina

June E. Boles

Paul Aguilar

Gerard M. Flores

**Regular Board Meeting
December 17, 2013
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Lucky Varela
David Abbey

Rachel Gudgel
Ram Das

Brenda Gallegos
Joe Soliz

Emily Ortiz

APPROVAL OF AGENDA

Based on Superintendent Trujillo's recommendation, Secretary Flores moved to approve the agenda. Motion carried unanimously.

PUBLIC COMMENTS

Mr. Lucky Varela, State Representative gave reason for his presence; to observe a meeting of the PISD School Board of Education. He introduced other officials who were in attendance. He mentioned the Village of Pecos aiming at transferring property to PISD and pointed out resources needed for the accomplishment. Representative Varela highlighted on other school district issues/concerns.

Mr. David Abbey, New Mexico Legislative Finance Committee Director referenced information discussed during a recent Legislative Finance Committee (LFC) Meeting. He pointed out a former general fund revenue deficit and commented on the outlook for the upcoming fiscal year. He remarked on the LFC prioritizing public education and mentioned some of the highlights.

Mr. Paul Aguilar, New Mexico Public Education Department Deputy Secretary stated the districts grades have improved. He noted the districts T & E Index decreased slightly. He indicated a discussion took place between he and the Board regarding governance issues. Mr. Aguilar recognized the Board has improved their working relations and encouraged them to continue their efforts. He inquired on the status of projects funded through Capital Outlay.

Superintendent Trujillo reported on the projects addressed.

Representative Varela briefed on public education proposals that will be lobbied during the upcoming legislative session. He asked for support on the mentioned proposals.

Board Members thanked Representative Varela for supporting PISD and Village of Pecos initiatives and commended him on his hard work.

CAFETERIA SURVEY

Superintendent Trujillo referenced a previous board meeting discussion regarding a student survey to identify preferred food items.

Ms. Emily Ortiz, Student Nutrition Director explained the student survey process and gave feedback received. She noted the data is being aggregated and would be readily available for the January 2014 meeting.

4-DAY WEEK SURVEY

Superintendent Trujillo reported on the outcome of a survey distributed to Staff and Parents; 67%-in favor, 19%-uncertain, additional information needed and 14%-against, childcare concerns. He commented on seeking academic oriented activity options for the day students aren't in session. He highlighted on the budget review process for determination purposes, to include feedback from students. Superintendent Trujillo gave feedback on districts that have implemented the 4 day week.

BOND UPDATE

Superintendent Trujillo elaborated on events that have transpired among PISD and the Village of Pecos regarding the property in question. He remarked on seeking other funding initiatives. He expressed appreciation to the Village for the working relationship. Superintendent Trujillo gave an update on the track field project and other bond money initiatives.

DUAL CREDIT AGREEMENTS

Superintendent Trujillo announced PISD entered into a Memorandum of Agreement with New Mexico Highlands University (NMHU) to allow PISD Students to take dual credit classes at a 4 year institution. He noted the district will be in agreement with Luna Community College (LCC) & NMHU and will work diligently with both institutions.

Representative Varela commented on LCC providing services on site rather than bus students to LCC.

Member Duran highlighted on not being satisfied with the options LCC was providing to PISD Students.

NMAA APPEAL FOR DISTRICTS

Superintendent Trujillo complimented Athletic Coordinator, Mr. Leonard Velasquez for generating the plan they drafted together. He gave details of the appeal presented; announced Pecos was the only upheld and stated Pecos is now in the Santa Fe District.

Board Members thanked Superintendent Trujillo and Mr. Velasquez for their efforts.

DIRECTOR/BUILDING REPORTS

Elementary

On behalf of Ms. Debra Sena-Holton, Superintendent Trujillo reported the 1st Annual Basketball Showcase was a huge success. He revealed the amount of money raised and indicated everyone involved would like to make the showcase an annual event. He indicated the money has been deposited and backboards have been ordered. Superintendent Trujillo gave an facility repairs update.

Board Members commented on the community coming together, for the support displayed by teachers and the high school basketball programs. Board President Vigil commended Ms. Sena-Holton for organizing the event and thanked the Knights of Columbus and other organizations for their donations.

Member Sandoval inquired on the lesson planning reflective strategies mentioned in the report.

Secondary

Member Duran discussed a phone call received from two middle school students regarding policy on listening to music while learning. He expressed his opinion on keeping an open mind & being creative in considering what impacts student learning.

Technology

Member Sandoval inquired on the completion of the Internet Technology project.

Board President commended bus drivers for going above and beyond, the bus route adjustment in place and Superintendent Trujillo on the cancellation of school due to inclement weather/treacherous road conditions throughout the district. He asked Representative Varela for assistance in addressing the maintenance of county roads throughout the school district boundaries during inclement weather.

BUSINESS REPORT

FINANCIAL STATUS

Ms. Brenda Gallegos, Finance Director announced reconciliation report is in Board Packets. She noted Food Service Fund revenues have not been received. She noted all other Request for Reimbursements are being received in a steadily manner. Ms. Gallegos summarized the Payroll and Accounts Payable Report, Investment Report, Check Register for the Month of November 2013 and Cash Transfers/BAR's. She reported on audit findings.

CONSENT AGENDA

Check Register for the Month of November 2013

Based on the Superintendent's recommendation, Secretary Flores moved to approve the Check Register for the Month of November 2013. Motion carried unanimously.

Cash Transfer(s) & BAR'S

Based on the Superintendent's recommendation, Vice President Griego-Vigil moved to approve the Cash Transfer(s) and BAR'S. Motion carried unanimously.

Minutes of the Regular Board Meeting-November 19, 2013

Based on the Superintendent's recommendation, Member Sandoval moved to approve the Minutes of the Regular Board Meeting-November 19, 2013. Motion carried unanimously.

SUPERINTENDENT'S REPORT

Superintendent Trujillo mentioned state statute is being reviewed for an alternative demonstration of competency for graduation. He indicated he is in contact with the districts Public School Facilities Authority Representative regarding the roofing project design and any available options. He noted the district has exhausted all inclement weather days built into the school calendar, a day plus any additional cancellations will be made up during the Spring Semester. Superintendent Trujillo announced PISD will host the upcoming Tri-City Basketball Tournament, December 26-28, 2013. He distributed New Mexico School Board Association (NMSBA) Awards to Board Members presented during the 2013 Convention Conference.

POLICY

- 1st Reading-NMSBA Policy Services Advisory
 - No. 105-Tobacco Use By Staff Members/Smoking
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ACTION ITEMS

DISTRICT AUDIT

Based on Superintendent Trujillo's recommendation, Secretary Flores moved to table the District Audit. Motion carried unanimously.

DECLARE CHIEF PROCUREMENT OFFICER

Based on Superintendent Trujillo's recommendation, Vice President Griego-Vigil moved to approve Ms. Brenda Gallegos, Finance Director as the district's Chief Procurement Officer. Motion carried unanimously.

ADVANCE PLANNING

- Work Session-January 7, 2014, 5:00 pm, Pecos Schools Board Room
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- NSBA 74th Annual Conference-April 5-7, 2014, New Orleans, LA

Note: There may be a quorum at meetings; open meeting act requirements will be followed.

EXECUTIVE SESSION

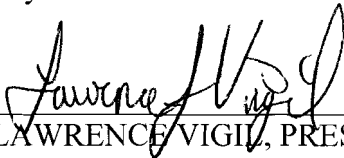
At, 7:35 p.m., Member Duran made a motion to enter into executive session to discuss limited personnel matters and/or pending litigation as permitted by the Open Meetings Act, Sections 10-15-1 (H) (2 & 8). Action item as a result of executive session if necessary. Motion carried unanimously.

At, 9:05 p.m., Member Duran made a motion to reconvene from executive session. Motion carried unanimously.

ADJOURNMENT

At 9:07 p.m., Secretary Flores moved to adjourn the meeting. Motion carried unanimously.

Minutes approved and signed on this 21st day of January 2014.



LAWRENCE VIGIL, PRESIDENT

ATTEST:



MICHAEL FLORES SR., SECRETARY

(mtvf)