



Pecos Independent School District

North Hwy 63, P.O. Box 368 Pecos, NM 87552 Phone: 505-757-4700 Fax: 505-757-8721

School Board

David Ortiz, President
Patrick Sandoval, Vice-President
Michael Flores Sr., Secretary
Paul C de Baca Sr., Member
Victor Ortiz Jr., Member

Administration

Fred Trujillo,
Superintendent

Brenda Gallegos,
Director of Finance



**BOARD AGENDA
PECOS BOARD OF EDUCATION
REGULAR MEETING
FEBRUARY 16, 2016
PECOS SCHOOLS BOARD ROOM
PECOS, NM
6:00 PM**

PLEDGE OF ALLEGIANCE

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
3. **PUBLIC COMMENTS**
4. **2016-17 SCHOOL CALENDAR DISCUSSION**
5. **RECAP OF NMSBA BOARD INSTITUTE**
6. **ALCOHOL AND/OR DRUG ABUSE BY STUDENT-ATHLETES (CODE OF CONDUCT) DISCUSSION**
7. **UPDATE ON TEACHER EVALUATION CHANGES**
8. **UNIT/DIRECTOR REPORTS**
9. **BUSINESS REPORT**
 - A. Financial Status
10. **CONSENT AGENDA**
 - B. Check Register for Month of January 2016
 - C. Cash Transfer(s) and BARS (if any)
 - D. Minutes of Regular Board Meeting-January 27, 2016
 - E. Minutes of Work Session-February 2, 2016
11. **SUPERINTENDENT'S REPORT**
12. **POLICY**
 - F. 2nd Reading-NMSBA Policy Services Advisory
 - No. 120-ADB/ADC-Drug/Tobacco Free Schools
 - No. 121-GBED-Tobacco Use by Staff Members/Smoking
 - No. 122-JICG-Tobacco Use by Students/Smoking
 - No. 123-KFAA-Tobacco Use/Smoking on School Premises
KFAA-R-Tobacco Use/Smoking on School Premises

13. ACTION ITEMS

G. NMSBA Policy Services Advisory

- No. 120-ADB/ADC-Drug/Tobacco Free Schools
- No. 121-GBED-Tobacco Use by Staff Members/Smoking
- No. 122-JICG-Tobacco Use by Students/Smoking
- No. 123-KFAA-Tobacco Use/Smoking on School Premises
KFAA-R-Tobacco Use/Smoking on School Premises

14. ADVANCE PLANNING

- Board Work Session-March 1, 2016, 5:30 pm, Pecos Schools Board Room
- Regular Board Meeting-March 15, 2016, 6:00 pm, Pecos Schools Board Room
- NSBA Annual Conference-April 9-11, 2016, Boston, MA; D Ortiz, M Flores Sr., V Ortiz Jr. & F Trujillo registered to attend.

15. EXECUTIVE SESSION-to discuss limited personnel matters and/or pending litigation as per *MM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2 & 7)*

ADJOURNMENT

INDEX
 MINUTES
 REGULAR MEETING
 PECOS BOARD OF EDUCATION
 PECOS INDEPENDENT SCHOOL DISTRICT

PECOS SCHOOLS BOARD ROOM
 PECOS, NEW MEXICO
 FEBRUARY 16, 2016
 6:00 P.M.

CALL TO ORDER -----	1
ROLL CALL -----	1
APPROVAL OF AGENDA -----	2
PUBLIC COMMENTS -----	2
2016-17 SCHOOL CALENDAR DISCUSSION -----	2
RECAP OF NMSBA BOARD INSTITUTE -----	2
ALCOHOL AND/OR DRUG ABUSE BY STUDENT-ATHLETES (CODE OF CONDUCT) DISCUSSION -----	2-3
UPDATE ON TEACHER EVALUATION CHANGES -----	3
UNIT/DIRECTOR REPORTS -----	3
BUSINESS REPORT -----	3
CONSENT AGENDA -----	4
➤ Check Register for the Month of January 2016	
➤ Cash Transfer(s) and BARS (if any)	
➤ Minutes of the Regular Board Meeting-January 27, 2016	
➤ Minutes of Work Session-February 2, 2016	
SUPERINTENDENT’S REPORT -----	4
POLICY -----	5
➤ 2 ND READING-NMSBA Policy Services Advisory	
• No. 120-ADB/ADC-Drug/Tobacco Free Schools	
• No. 121-GBED-Tobacco Use by Staff Members/Smoking	
• No. 122-JICG-Tobacco Use by Students/Smoking	
• No. 123-KFAA-Tobacco Use/Smoking on School Premises	
KFAA-R-Tobacco Use/Smoking on School Premises	

ACTION ITEMS -----	5
> NMSBA Policy Services Advisory	
• No. 120-ADB/ADC-Drug/Tobacco Free Schools	
• No. 121-GBED-Tobacco Use by Staff Members/Smoking	
• No. 122-JICG-Tobacco Use by Students/Smoking	
• No. 123-KFAA-Tobacco Use/Smoking on School Premises	
KFAA-R-Tobacco Use/Smoking on School Premises	
ADVANCE PLANNING -----	5
EXECUTIVE SESSION -----	6
ADJOURNMENT -----	6

MINUTES

**Regular Meeting
Pecos Board of Education
Pecos Independent School District
Pecos, New Mexico
Pecos Schools Board Room
Pecos, NM
February 16, 2016
6:00 P.M.**

PLEDGE OF ALLEGIANCE

CALL TO ORDER

The Board President, Mr. David Ortiz called the meeting to order @ 6:01 p.m.

MEMBERS PRESENT

Mr. David Ortiz, Board President
Mr. Michael Flores Sr., Board Secretary
Mr. Paul C de Baca Jr., Board Member
Mr. Victor Ortiz Jr., Board Member
Mr. Fred Trujillo, Superintendent

MEMBERS ABSENT

Mr. Patrick Sandoval, Board Vice-President

OTHERS PRESENT

Cliff Thompson	Mike Lister	Mike Anaya	Debra Sena-Holton
Claire Lazar	Brenda Gallegos	Melissa T. Valencia-Flores	

APPROVAL OF AGENDA

Based on Superintendent Trujillo's recommendation, Member Ortiz moved to approve the agenda as presented. Motion carried unanimously, 4-0.

PUBLIC COMMENTS

Mr. Mike Anaya announced his candidacy for Senator of District #39, which Pecos is a part of. He recognized the Board on their leadership. He introduced himself and presented his background. He extended an invitation to his candidacy announcement for the upcoming weekend in Galisteo, N.M. Mr. Anaya mentioned he will attend future meetings and listen to concerns in which he can address if elected.

2016-17 SCHOOL CALENDAR DISCUSSION

Superintendent Trujillo reviewed the draft 2016-2017 School Calendar. He noted the elementary & secondary staff were involved with the development of the calendar. He pointed out the calendar must be approved prior to budget preparation.

Member C de Baca inquired on the inclusion of snow days. Superintendent Trujillo responded to the inquiry and discussed the approach based on mandated instructional hours.

RECAP OF NMSBA BOARD INSTITUTE

Superintendent Trujillo highlighted on his attendance of meetings/sessions.

Board Members commented on information presented during sessions attended.

ALCOHOL AND/OR DRUG ABUSE BY STUDENT-ATHLETES (CODE OF CONDUCT) DISCUSSION

Superintendent Trujillo pointed out discussion took place during the Work Session. He spoke on the intent of the handbook revisions and outlined the considerations. He mentioned the Code of Conduct would go into effect for the 2016-2017 School Year, with the adoption taking place prior to the start of the new fiscal year.

Regular Board Meeting
February 16, 2016
Page 3

Member Ortiz remarked on the handbook changes, emphasized on the need for more awareness and encouraged the use of outside entity awareness programs.

Member C de Baca pointed out the random drug testing initiative taking place at the Santa Rosa Schools. Superintendent Trujillo commented on the implementation through policy adoption by the Board.

UPDATE ON TEACHER EVALUATION CHANGES

Superintendent Trujillo reflected on the changes/specifics presented during the New Mexico School Boards Association 2016 Board Institute Conference. He pointed out Summative Evaluations would not be available until September 2016 and the PARCC Results are expected July 2016.

UNIT/DIRECTOR REPORTS

Member C de Baca mentioned an issue with the concession stand stove. Superintendent Trujillo noted the issue would be addressed.

Superintendent Trujillo announced a grant award of \$10,522 for the purchase of a new kitchen mixer for the elementary.

Member C de Baca asked if the district was affected by Breakfast After the Bell Program. Superintendent Trujillo responded to the question and stated the district received a waiver allowing to serve prior to the bell.

BUSINESS REPORT

FINANCIAL STATUS

Ms. Brenda Gallegos, Finance Director announced the Food Service Fund is operating in a positive cash flow and all other Request for Reimbursements have been submitted. She summarized the Payroll and Accounts Payable Report, Check Register for the Month of January 2016 and the Cash Transfers/BAR's.

Member C de Baca inquired on the approval of a Prom Fundraising Initiative at the 4-Way Stop. Ms. Lazar commented on the approval, stipulations and safety guidelines/regulations. She remarked on the reasoning for the initiative.

**Regular Board Meeting
February 16, 2016
Page 4**

CONSENT AGENDA

Check Register for the Month of January 2016
Cash Transfer(s) & BAR'S
Minutes of the Regular Board Meeting-January 27, 2016
Minutes of Work Session-February 2, 2016

Check Register for the Month of January 2016

Based on the Superintendent's recommendation, Member Ortiz moved to approve the Check Register for the Month of January 2016. Motion carried unanimously, 4-0.

Cash Transfer(s) & BAR'S

Based on the Superintendent's recommendation, Secretary Flores moved to approve the Cash Transfer(s) & BAR's as presented. Motion carried unanimously, 4-0.

Minutes of the Regular Board Meeting-January 27, 2016

Based on the Superintendent's recommendation, Member Ortiz moved to approve the Minutes of the Regular Board Meeting-January 27, 2016. Motion carried unanimously, 4-0.

Minutes of the Work Session-February 2, 2016

Based on the Superintendent's recommendation, Secretary Flores moved to approve the Minutes of the Work Session-February 2, 2016. Motion carried as follows; V Ortiz-I, P C de Baca-opposed, M Flores-I and D Ortiz-I, motion passes, 3-1.

SUPERINTENDENT'S REPORT

Superintendent Trujillo noted his report was included in packets for review and offered to entertain any questions.

Secretary Flores inquired on the vacant Maintenance Position. Superintendent Trujillo explained how the position is being filled.

POLICY

- 2nd Reading-NMSBA Policy Services Advisory
 - No. 120-ADB/ADC-Drug/Tobacco Free Schools
 - No. 121-GBED-Tobacco Use by Staff Members/Smoking
 - No. 122-JICG-Tobacco Use by Students/Smoking
 - No. 123-KFAA-Tobacco Use/Smoking on School Premises
KFAA-R-Tobacco Use/Smoking on School Premises

ACTION ITEMS

NMSBA POLICY SERVICES ADVISORY-No. 120-ADB/ADC-Drug/Tobacco Free Schools, 121-GBED-Tobacco Use by Staff Members/Smoking, 122-JICG-Tobacco Use by Students/Smoking & 123-KFAA-Tobacco Use/Smoking on School Premises & KFAA-R-Tobacco Use/Smoking on School Premises

Based on Superintendent Trujillo's recommendation, Member Ortiz moved to approve the NMSBA Policy Services Advisory-No. 120-ADB/ADC-Drug/Tobacco Free Schools, 121-GBED-Tobacco Use by Staff Members/Smoking, 122-JICG-Tobacco Use by Students/Smoking & 123-KFAA-Tobacco Use/Smoking on School Premises & KFAA-R-Tobacco Use/Smoking on School Premises. Motion carried unanimously, 4-0.

ADVANCE PLANNING

- Board Work Session-March 1, 2016, 5:30 pm, Pecos Schools Board Room
- Regular Board Meeting-March 15, 2016, 6:00 pm, Pecos Schools Board Room
- NSBA Annual Conference-April 9-11, 2016, Boston, MA; D Ortiz, M Flores Sr., V Ortiz Jr. & F Trujillo registered to attend.

Member C de Baca requested permission to remove 2 recognition banners from the gym to combine accomplishments onto one banner and for space availability. Superintendent Trujillo noted verification of years for specific races is needed from New Mexico Activities Association.

EXECUTIVE SESSION

At 6:48 p.m., Secretary Flores made a motion to enter into executive session to discuss limited personnel matters and/or pending litigation as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2 & 7)*. Action item as a result of executive session if necessary. Motion carried unanimously, 4-0.

At 7:53 p.m., Member Ortiz made a motion to reconvene from executive session. Motion carried unanimously, 4-0.

ADJOURNMENT

At 7:55 p.m., Member Ortiz moved to adjourn the meeting. Motion carried unanimously, 4-0.

Minutes approved and signed on this 15th day of March 2016.

ATTEST:



DAVID ORTIZ, PRESIDENT



MICHAEL FLORES SR., SECRETARY

(Mtvf)