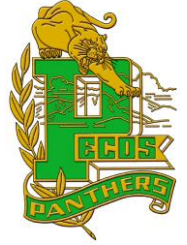




# Pecos Independent School District

North Hwy 63, P.O. Box 368 Pecos, NM 87552 Phone: 505-757-4700 Fax: 505-757-8721



## School Board

David Ortiz, President  
Patrick Sandoval, Vice-President  
Michael Flores Sr., Secretary  
Paul C de Baca Sr., Member  
Victor Ortiz Jr., Member

## Administration

Fred Trujillo,  
Superintendent  
  
Brenda Gallegos,  
Director of Finance

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**BOARD AGENDA  
PECOS BOARD OF EDUCATION  
REGULAR MEETING  
FEBRUARY 21, 2017  
PECOS SCHOOLS BOARD ROOM  
PECOS, NM  
6:00 PM**

### **PLEDGE OF ALLEGIANCE**

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. PUBLIC COMMENTS**
- 4. SPELLING BEE CHAMPIONS RECOGNITION**
- 5. RECOGNITION OF PATRICK SANDOVAL-OUTGOING BOARD MEMBER**
- 6. PRESENTATION OF ELECTION CERTIFICATES**
- 7. LEGISLATIVE UPDATE**
- 8. PORTABLE STAGE UPDATE DISCUSSION**
- 9. SCHOOL CALENDAR DISCUSSION**
- 10. UNIT/DIRECTOR REPORTS**
- 11. BUSINESS REPORT**
  - A. Financial Status**
- 12. CONSENT AGENDA**
  - B. Check Register for Month of January 2017**
  - C. Cash Transfer(s), BARS (if any) and Journal Entries**
  - D. Minutes of Regular Board Meeting-January 24, 2017**
  - E. Minutes of the Work Session-February 8, 2017**
- 13. SUPERINTENDENT'S REPORT**
- 14. POLICY**
- 15. ACTION ITEMS**
  - F. Approval/Disapproval to purchase portable stage for district**

**16. ADVANCE PLANNING**

- NMSBA Board Institute Conference-February 23-25, 2017, Santa Fe, NM
- Board Work Session-March 14, 2017, 5:30 pm, Pecos Schools Board Room
- NSBA Annual Conference-March 25-27, 2017, Colorado Convention Center, Denver, CO
- Regular Board Meeting-March 28, 2017, 6:00 pm, Pecos Schools Board Room
- NMSBA School Law Conference-June 9-10, 2017, Albuquerque, NM
- NMSBA Leadership Retreat-July 14-15, 2017, Cloudcroft, NM

- 17. EXECUTIVE SESSION**-to discuss limited personnel matters and/or pending litigation as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2 & 7)*

**ADJOURNMENT**

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 PECOS BOARD OF EDUCATION  
 PECOS INDEPENDENT SCHOOL DISTRICT  
 PECOS SCHOOLS BOARD ROOM  
 PECOS, NEW MEXICO  
 FEBRUARY 21, 2017  
 6:00 P.M.

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## **MINUTES**

**Regular Meeting  
Pecos Board of Education  
Pecos Independent School District  
Pecos, New Mexico  
Pecos Schools Board Room  
Pecos, NM  
February 21, 2017  
6:00 P.M.**

### **PLEDGE OF ALLEGIANCE**

### **CALL TO ORDER**

The Board President, Mr. David Ortiz called the meeting to order @ 6:04 p.m.

### **MEMBERS PRESENT**

Mr. David Ortiz, Board President  
Mr. Patrick Sandoval, Board Vice-President  
Mr. Michael Flores Sr., Board Secretary  
Mr. Paul C de Baca Jr., Board Member  
Mr. Victor Ortiz Jr., Board Member  
Mr. Fred Trujillo, Superintendent

### **MEMBERS ABSENT**

None

### **OTHERS PRESENT**

James H. Tanuz	Darlene Ortiz	Harold J. Garcia	Denise Hurtado
Miguel C. Chavez	Doris A. Chavez	Christal Chavez	Danika Marquez
Holly Thoms	Scott Thoms	Cebastian Marquez	Christina Aragon
Daniel Aragon Sr.	Alyssa Alcaez	Analiyah Armijo	Faith Armijo
Jamie Arthur	Alyssa Roybal	Cliff Tompson	Brenda Gallegos
Debra Sena-Holton	Melissa T. Valencia-Flores		

## **APPROVAL OF AGENDA**

Based on Superintendent Trujillo's recommendation, Member Ortiz moved to approve the agenda as presented, seconded by Secretary Flores. Motion carried unanimously, 5-0.

## **PUBLIC COMMENTS**

None

## **SPELLING BEE CHAMPIONS RECOGNITION**

Ms. Sena-Holton highlighted on the elementary spelling bee and recognized winners who were present; 3<sup>rd</sup> Place-Analiyah Armijo, 2<sup>nd</sup> Place-Danika Marquez and 1<sup>st</sup> Place-Christal Chavez, noting all are 4<sup>th</sup> graders. Mr. Lister touched base on the middle school spelling bee and announced the winners; 1<sup>st</sup> Place-Alyssa Roybal, 2<sup>nd</sup> Place-Alyssa Alcaez, and 3<sup>rd</sup> Place-Ariana Singer, who are all 7<sup>th</sup> graders.

Ms. Sena-Holton touched base on the District Spelling Bee and stated the winners; 3<sup>rd</sup> Place-Alyssa Roybal, 7<sup>th</sup> grader, 2<sup>nd</sup> Place-Alyssa Alcaez, 7<sup>th</sup> grader and 1<sup>st</sup> Place-Christal Chavez, 4<sup>th</sup> grader and commended their efforts. She spoke on the Regional Spelling Bee and pointed out the winner, Christal Chavez who will represent the district & region at the upcoming State Spelling Bee Competition.

Member C de Baca inquired on the age group Christal will be competing against. Ms. Sena-Holton responded to the inquiry, indicating the age range.

Board Members congratulated students on their accomplishment and encouraged them to keep up the good work.

Superintendent Trujillo acknowledged parents for their efforts/support in contributing to the success of their child (ren). He noted good spellers come from good readers and reading is the foundation of everything educators stand for. He thanked parents/guardians that have assisted and wished competitors the best of luck.

## **RECOGNITION OF PATRICK SANDOVAL-OUTGOING BOARD MEMBER**

Superintendent Trujillo announced it was Mr. Sandoval's last board meeting serving as a board member and recognized him for his contribution to the school district and community of Pecos. He expressed appreciation for his years of service & student support, stated it was a pleasure serving on the Board together and complimented his character. President Ortiz presented Mr. Sandoval with a plaque as a token of appreciation.

Board Members thanked Mr. Sandoval for his years of service, student advocacy, contributions & service to the community and wished him the best of luck.

Vice President Sandoval spoke on his agenda, experience and highlighted on accomplishments during his years of service. He thanked current & past Board Members and expressed the pleasure he felt of their working relationship. He recognized there were times the Board wasn't in agreement and noted at the end of the day agreements were reached for the best interest of the students.

He conveyed his appreciation in having one superintendent during his term, remarked on the importance of district sustainability at the top level and stated he looked forward to what the future holds for the district.

## **PRESENTATION OF ELECTION CERTIFICATES**

Superintendent Trujillo reported the February 7, 2017 School Board Election consisted of two races and announced the winners; incumbent Michael Flores Sr. and Mr. Harold J. Garcia. He presented them with a Certificate of Election, thanked Mr. Flores for the service he has provided the district within the past three year-tenure and indicated he looked forward to working with the individuals. He noted their attendance of the upcoming 2017 New Mexico School Boards Association Board Institute Conference in which newly elected officials will be sworn into office and assume responsibilities at the March Work Session.

## **LEGISLATIVE UPDATE**

Superintendent Trujillo reported on FY17 monies the district has had to return and spoke on the difficulty of balancing the budget with the imposed mandated reductions. He touched base on course of actions other districts are imposing and mentioned the focus of the district; to approach the manner proactively. He highlighted on the probable unit value reduction for FY18 and mentioned the impact it will have on the district's budget. Superintendent Trujillo gave emphasis on the heavily involvement of staff, Board Members and community with the budget process.

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February 21, 2017  
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He noted approval of the budget is one of the main functions of a board member and mentioned the responsibility of submitting a balanced budget to the New Mexico Public Education Department for approval. He highlighted on the reality of the budget reduction affecting classroom operations and pointed out the percentage of the budget appropriated for personnel. He commented on the foreseen FY18 state shortfall, in the event additional revenue is not generated, in which recovery will be needed to attain a balanced budget. He remarked on the cash balance percentage recommended.

**PORTABLE STAGE UPDATE DISCUSSION**

Superintendent Trujillo noted the 2017 High School Graduation will be held on campus. He referenced previous discussion regarding the purchase of a portable stage. He discussed stage options and presented detailed purchase & rental quotes received. He pointed out additional usage of the stage for other school events/activities, if purchased. Superintendent Trujillo reported the funding source that will be used for the purchase, if agreed upon.

Board Members gave their point of view and presented their recommendation.

**SCHOOL CALENDAR DISCUSSION**

Superintendent Trujillo announced calendar must be approved prior to budget submission. He briefed on the development plan, noted recommendations will include staff input and stated two options will be presented to the Board for approval. He discussed a 4 day a week calendar submission recommendation and indicated community input is an important factor to include prior to Board consideration/adoption. He briefed on the disadvantages of a 4 day a week calendar.

Vice President Sandoval asked how the 4 day a week calendar would affect the Dual Credit Program. Superintendent Trujillo replied to the question, pointing out there would be no interference.

**UNIT/DIRECTOR REPORTS**

**Elementary School**

President Ortiz inquired on the WONDERS Reading Program and PAWS-itive Leader competition. Ms. Sena-Holton responded to the inquiry, highlighting on the implementation/usage of the WONDERS Reading Program and explained the PAWS-itive Leader competition initiative.



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Member C de Baca recommended including Calendar of Events from the previous Board Meeting through the current.

**High School**

Member C de Baca inquired on the 20 year class alumni invitation for Home Coming. Mr. Miera responded to the inquiry, mentioning he was not well versed of traditional practices and would become well informed. Superintendent Trujillo pointed out alumni who were in attendance of the Desert Academy game was recognized/acknowledged and complimented other events that transpired during Homecoming Week.

**Middle School**

President Ortiz complimented the contents of information summarized in the Principals Pursuing Excellence Conference Report. Superintendent Trujillo noted all participating principals had to apply/interview for acceptance.

**BUSINESS REPORT**

**FINANCIAL STATUS**

Ms. Brenda Gallegos, Finance Director stated Bank Reconciliation is in Board Packets. She revealed the balance reflected on the Operational Fund will be decreased by the mandated reductions. She announced the audit has been approved and indicated the Auditor will present it, the findings and corrective measures at a future meeting. Ms. Gallegos briefed on the FY18 budget preparation. She summarized the Payroll and Accounts Payable Report, Check Register for the Month of January 2017, Cash Transfers/BAR's and Journal Entries.

**CONSENT AGENDA**

Check Register for the Month of January 2017  
Cash Transfer(s), BAR'S (if any) and Journal Entries  
Minutes of the Regular Board Meeting-January 24, 2017  
Minutes of the Work Session-February 8, 2017

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Check Register for the Month of January 2017

Based on the Superintendent's recommendation, Secretary Flores moved to approve the Check Register for the Month of January 2017, seconded by Member C de Baca. Motion carried unanimously, 5-0.

Cash Transfer(s), BAR'S and Journal Entries

None

Minutes of the Regular Board Meeting-January 24, 2017

Based on the Superintendent's recommendation, Member C de Baca moved to approve the Minutes of the Regular Board Meeting-January 24, 2017, seconded by Member Ortiz. Motion carried unanimously, 5-0.

Minutes of the Work Session-February 8, 2017

Based on the Superintendent's recommendation, Member C de Baca moved to approve the Minutes of the Work Session-February 8, 2017, seconded by Secretary Flores. Motion carried unanimously, 5-0.

**SUPERINTENDENT'S REPORT**

Superintendent Trujillo noted his report was included in packets for review. He conveyed the district is working in conjunction with Pecos Valley Medical Center-PVMC in providing site based services. He clarified the services provided are not in place of the district nurse but additional resources. Superintendent Trujillo spoke on PVMCs interest in converting a location into an exam room/area for installation of service equipment needed, noting at no cost to the district. He mentioned an upcoming meeting regarding the possibility of additional grant money for the completion of the YCC Project area. He announced receipt of the YCC Application and deadline timeframe. He spoke on the 2017 Student Achievement Award and stated nomination & selection of the recipient will take place during the upcoming Work Session. Superintendent Trujillo discussed the installation of reznor heaters. He touched upon wrestlers who competed in the state competition and finished in 9<sup>th</sup> place and recognized athletes who placed. He gave an Athletic and Technology Department update.

**POLICY**

None

**ACTION ITEMS**

APPROVAL/DISAPPROVAL TO PURCHASE PORTABLE STAGE FOR DISTRICT

Based on Superintendent Trujillo's request, Secretary Flores moved to approve the purchase of portable stage for the district, seconded by Vice President Sandoval. Motion carried unanimously, 5-0.

**ADVANCE PLANNING**

- NMSBA Board Institute Conference-February 23-25, 2017, Santa Fe, NM
- Board Work Session-March 14, 2017, 5:30 pm, Pecos Schools Board Room
- NSBA Annual Conference-March 25-27, 2017, Colorado Convention Center, Denver, CO
- Regular Board Meeting-March 28, 2017, 6:00 pm, Pecos Schools Board Room
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- NMSBA Leadership Retreat-July 14-15, 2017, Cloudcroft, NM

**ADJOURNMENT**

At 7:39 p.m., Member Ortiz moved to adjourn the meeting, seconded by Secretary Flores. Motion carried unanimously, 5-0. Minutes approved and signed on this 28<sup>th</sup> day of March 2017.

  
\_\_\_\_\_  
DAVID ORTIZ, PRESIDENT

ATTEST:

  
\_\_\_\_\_  
MICHAEL FLORES SR., SECRETARY

(Mtvf)