



Pecos Independent School District

North Hwy 63, P.O. Box 368 Pecos, NM 87552 Phone: 505-757-4700 Fax: 505-757-8721

School Board

David Ortiz, President
Patrick Sandoval, Vice-President
Michael Flores Sr., Secretary
Paul C de Baca, Member
Victor Ortiz Jr., Member

Administration

Fred Trujillo,
Superintendent
Charles E. Trujillo,
Associate Superintendent
Brenda Gallegos,
Director of Finance



**BOARD AMENDED AGENDA
PECOS BOARD OF EDUCATION
REGULAR MEETING
MARCH 17, 2015
PECOS SCHOOLS BOARD ROOM
PECOS, NM
6:00 PM**

PLEDGE OF ALLEGIANCE

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
3. **PUBLIC COMMENTS**
4. **MOCK TRIAL RECOGNITION/PRESENTATION**
5. **BPA RECOGNITION**
6. **7TH GRADE BASKETBALL RECOGNITION**
7. **NMSBA 2015 SHOLARSHIP NOMINATION**
8. **BOND UPDATE**
9. **BUDGET COMMITTEE MEETING INFORMATION**
10. **PARCC TESTING UPDATE**
11. **ACHIEVING EXCELLENCE: LEADERSHIP PRACTICES APRIL 14/15 OR 16/17**
12. **UNIT/DIRECTOR REPORTS**
13. **BUSINESS REPORT**
 - A. Financial Status
14. **CONSENT AGENDA**
 - B. Check Register for Month of February 2015
 - C. Cash Transfer(s) and BARS (if any)
 - D. Minutes of Regular Board Meeting-February 24, 2015
15. **SUPERINTENDENT'S REPORT**

16. POLICY

- E. 1st Reading-NMSBA Policy Services Advisory
 - No. 113-EFE Competitive Food Sales/Vending

- F. 1st Reading-Out of State Travel Policy

17. EXECUTIVE SESSION-to discuss limited personnel matters/pending litigation regarding a Workman's comp claim/NMSBA nomination as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2, 4 & 7)*

18. ACTION ITEMS

- G. NMSBA 2015 Scholarship Nomination

19. ADVANCE PLANNING

- Board Work Session-April 14, 2015, 5:30 pm, Pecos Schools Board Room
- NMSBA Region II Meeting, April 16, 2015, Chama, NM
- Regular Board Meeting-April 20, 2015, 6:00 pm, Pecos Schools Board Room

ADJOURNMENT

INDEX

MINUTES
REGULAR MEETING
PECOS BOARD OF EDUCATION
PECOS INDEPENDENT SCHOOL DISTRICT

PECOS SCHOOLS BOARD ROOM
PECOS, NEW MEXICO
MARCH 17, 2015
6:00 P.M.

CALL TO ORDER -----	1
ROLL CALL -----	1
APPROVAL OF AGENDA -----	2
PUBLIC COMMENTS -----	2
MOCK TRIAL RECOGNITION/PRESENTATION -----	2-3
BPA RECOGNITION -----	3
7 TH GRADE BASKETBALL RECOGNITION -----	3-4
NMSBA 2015 SCHOLARSHIP INFORMATION -----	4
BOND UPDATE -----	4
BUDGET COMMITTEE MEETING INFORMATION -----	5
PARCC TESTING UPDATE -----	5-6
ACHIEVING EXCELLENCE: LEADERSHIP PRACTICES APRIL 14/15 OR 16/17 -----	6
UNIT/DIRECTOR REPORTS -----	6-7
BUSINESS REPORT -----	7
CONSENT AGENDA -----	8
➤ Check Register for the Month of February 2015	
➤ Cash Transfer(s) and BARS (if any)	
➤ Minutes of the Regular Board Meeting-February 24, 2015	
SUPERINTENDENT’S REPORT -----	8-9

POLICY -----	9
➤ 1 st Reading-NMSBA Policy Services Advisory	
• No. 113-EFE Competitive Food Sales/Vending	
➤ 1 st Reading-Out of State Travel Policy	
EXECUTIVE SESSION -----	9
ACTION ITEMS -----	9
➤ NMSBA 2015 Scholarship Nomination	
ADVANCE PLANNING -----	10
ADJOURNMENT -----	10

MINUTES

**Regular Meeting
Pecos Board of Education
Pecos Independent School District
Pecos, New Mexico
Pecos Schools Board Room
Pecos, NM
March 17, 2015
6:00 P.M.**

PLEDGE OF ALLEGIANCE

CALL TO ORDER

The Board President, Mr. David Ortiz called the meeting to order @ 6:03 p.m.

MEMBERS PRESENT

Mr. David Ortiz, Board President
Mr. Patrick Sandoval, Board Vice-President
Mr. Paul C de Baca Jr., Board Member, arrived @ 6:20 p.m.
Mr. Victor Ortiz Jr., Board Member
Mr. Fred Trujillo, Superintendent

MEMBERS ABSENT

Mr. Michael Flores Sr., Board Secretary, joined meeting via telephone @ 8:30 pm

OTHERS PRESENT

Xavier Padilla	Juan Varela	Isaac Valencia	Keith Flores
Ismael Villegas	Devin Gonzales	Christian Tanuz	Anthony Armijo
Brandon Chatman	Jacob Sandoval	Aaron Ortiz	Justin Montoya
James Varela	Victoria Varela	Angelica Varela	Melvin Ortiz
Darlene Ortiz	Theresa Padilla	Jodaiah Padilla	Louise Armijo

Regular Board Meeting
March 17, 2015
Page 2

Vanessa Roybal	Isaiah Sandoval	Vanessa Montoya	Benjamin Sandoval
Michael Sandoval	Ryan Sandoval	Andrea Gonzales	Joshua Gonzales
James Tanuz	Jessica Maldonado	Germaine Pacheco	Sarah Pacheco
Judy Ortiz-Gonzales	Amber Ortiz	Julia Gonzales	Ysabel Garcia
Michael Maldonado	Adam Rimble	Shania Leal	Debra Sena-Holton
Manuel J. Lucero	Mike Lister	Cliff Tompson	Brenda Gallegos
Melissa T. Valencia			

APPROVAL OF AGENDA

Based on Superintendent Trujillo's recommendation, Member Ortiz moved to approve the amended agenda; deleting Teachscape Presentation, seconded by Member Sandoval. Motion carried unanimously, 4-0.

PUBLIC COMMENTS

None

MOCK TRIAL RECOGNITION/PRESENTATION

Superintendent Trujillo spoke on the implementation of a Mock Trial Class, pointed out Mr. Simon Miera is the Instructor/Sponsor and stated students participated in a competition.

Mr. Miera presented his perspective as a teacher, explained the Mock Trial Program and discussed the competition. He highlighted on the assistance Attorney Patrick Casey provided, recognized his efforts and noted his help provided students with focus & confidence during the competition.

Students who participated in the competition commented on their experience.

Attorney Casey complimented the students' eagerness to learn, pointed out the growth potential and remarked on their pathway to success in life.

Superintendent Trujillo commented on the valuable benefits students gained, remarked on the competition experience being a College & Career Readiness preparation tool and recognized the assistance Attorney Casey and other individuals provided as an asset. He applauded students for their presence and indicated how proud the district is of them.

Board Members congratulated students for their efforts, complimented them on their enthusiasm and thanked Mr. Miera & Attorney Casey for their time and giving students the opportunity.

BPA RECOGNITION

Superintendent Trujillo

Superintendent Trujillo invited present members to stand. He touched based on the Business Professionals of America Program. He mentioned different categories students partake/compete in and announced seven PISD Students competed in the state competition and qualified for the National Competition in Anaheim, CA. Superintendent Trujillo noted fundraising is taking place to support the initiative. He commended sponsors for a job well done and congratulated students on their accomplishment. He mentioned members who weren't present will be recognized at a later time.

7TH GRADE BASKETBALL RECOGNITION

Coach Michael Sandoval thanked Coach Harge, High School Boys Basketball Coach for giving him the opportunity to coach the 7th grade team. He complimented their basketball talents and pointed out what a great group of student athletes. He commented on the honor of coaching such fine young men, future Pecos Panthers and stated he enjoyed being part of the basketball program. Coach Sandoval applauded them on their passion for the sport and eagerness to win. He announced their season record, 19-0.

Coach Harge commented on the honor of holding an undefeated record, stated he was proud of their accomplishment and looked forward to coaching them at the high school level.

Mr. Manuel Lucero, Athletic Director highlighted on a home game when the Panthers beat Memorial Middle School Cardinals, by one point in overtime ending the Cardinals winning streak. He mentioned a rematch where the Panthers were down by 18 points, came back in the fourth quarter to win the game. He commented on the players winning determination, amazing performance throughout the season and remarked on their future potential to bring home a blue trophy.

Andrea Gonzales, Parent recognized their basketball player/athletic aptitude and complimented their academic attentiveness.

Regular Board Meeting
March 17, 2015
Page 4

Board Members congratulated players & coaches, complimented their efforts & cohesiveness as a team and praised parents for setting the foundation that is carried to the court. They encouraged students to make academics a top priority, spoke words of encouragement, gave advice and thanked coaches for their hard work.

Superintendent Trujillo echoed on Board Member comments. He encouraged students to display the same respect they showed on the court, to show it here at school and to be leaders in the classroom and at school. He inspired them to do their best in their studies, to keep academics as their focal point, noting academics is the foundation for success. Superintendent Trujillo highlighted on Pecos being about academics, athletics, co/extra-curricular activities, and a well rounded student, which is being displayed and indicated how proud the district is of them.

NMSBA 2015 SCHOLARSHIP NOMINATION

Superintendent Trujillo announced the nomination will not be made at this time and pointed out the Board would meet in executive session to review the applications the district received. He discussed the scholarship, nomination & selection process. He presented the scholarship criteria.

BOND UPDATE

Superintendent Trujillo reported on the baseball/softball complex, discussed the upcoming 1st Pecos Panther Invitational Softball & Baseball Tournaments and mentioned the opening ceremony for the complex. He announced the elementary roof project is 100% complete. He touched base on the 11 month walkthrough of the Track & Field Facility.

Member Sandoval asked Superintendent Trujillo to provide history on the parking lot project. Superintendent Trujillo briefed on the repaving and completion of the project.

Member C de Baca remarked on the width of the parking spaces. Superintendent Trujillo discussed the striping-based on Department of Transportation specs.

President Ortiz inquired on lighting at the baseball/softball field complex. Superintendent Trujillo commented on future plans, to include the track field.

Member C de Baca asked if there was any extra dirt at the baseball/softball field. Superintendent Trujillo remarked on the usage. Member C de Baca made suggestions for any excess.

BUDGET COMMITTEE MEETING INFORMATION

Superintendent Trujillo acknowledged it's the time of year the Board begins working on the budget and indicated the district follows state mandated protocol during its preparation. Ms. Brenda Gallegos, Finance Director reviewed a Budget Information handout-outlining the end of year projected cost and 2015-2016 estimation, pointing out an estimated deficit of \$217,000.00. She explained each of the 5 functions.

Member Ortiz stated Board Members head the committees they're assigned. He strongly urged interested parents & community members to partake, acknowledged their help & recommendations would assist them in preparing the budget.

Superintendent Trujillo stated the forms of announcement that will be used to announce Budget Committee Meeting date, time and locations and invitation for community participation. He noted the law does not allow for him or the Finance Director to be part of the budget committees, but mentioned the capacity in which they can serve. He pointed out basic areas that impact the budget. Superintendent Trujillo announced the Budget due date of April 21, 2015, mentioning the rescheduling of the April Board Meeting to Monday, April 20, 2015.

The date, time and location for each function/line item committee meeting were scheduled.

PARCC TESTING UPDATE

Associate Superintendent Trujillo reported the proximity of completion at each site. He acknowledged there were a few external minor glitches at the start; once they were addressed the administration went relatively quickly. He gave student feedback, in comparison to the Standard Base Assessment. He reported the testing is in its final stages of completion and the district had no walk-outs or opt-outs.

Member C de Baca asked if there were any parent issues. Associate Superintendent replied to the question.

Superintendent Trujillo stated a posting was made to the districts website regarding the utilization of the test data. He commended staff for their support and noted student preparation had been taking place for some time. He spoke on the anticipated dip in performance, across the board. Superintendent Trujillo pointed out the A-F Grading will not occur in July as usual and stated the information is expected in November-December 2015. He highlighted on the common misperception of the PARCC weighing heavily on the Teacher Evaluation Instrument.

Regular Board Meeting
March 17, 2015
Page 6

Associate Superintendent Trujillo elaborated on and gave reason for the dip in score of the PARCC Assessment. He mentioned this is the first year of the assessment and pointed out the information will be used as base line data to establish cut scores.

Vice President Sandoval inquired on the comfort level of the internet technology infrastructure holding up during the assessment completion phase. Associate Superintendent Trujillo responded to the inquiry and complimented the efforts of the districts IT Department.

ACHIEVING EXCELLENCE: LEADERSHIP PRACTICES APRIL 14/15 OR 16/17

Superintendent Trujillo recognized who the event is intended for and announced the location. He stated additional information would be sent to Board Members. He noted the date's conflict with other occurrences and acknowledged a review of the calendar would take place to determine if the schedule would allow attendance.

UNIT/DIRECTOR REPORTS

Elementary

Vice President Sandoval inquired on the K-3 Plus Grant Application amount submitted and on the amount received for the current year. Ms. Sena-Holton replied to the inquiry.

Vice President Sandoval commended the After School Breakout Schedule included in Board Packets and gave kudos to the elementary teachers who had perfect attendance.

Secondary

Vice President Sandoval inquired on the PARCC EOY, scheduled to begin April 22nd and asked about the Standard Base Assessment drop off. Mr. Lucero explained the additional assessment that will be administered and Associate Superintendent Trujillo indicated this was the last year.

Member C de Baca inquired on the announcements sent via School Messenger. Superintendent Trujillo explained the procedure and noted the SM is for PISD Students & their families.

Member C de Baca inquired on offering vocational courses to students, to include after school services to the community. Superintendent Trujillo spoke on the intent and Mr. Tanuz explained the tentative course schedule.

Member Ortiz requested an update on the Anti-Bullying Program. Mr. Lucero discussed the prevention program/curriculum being used at the secondary level. Mr. Lister spoke on the various

level of discipline referrals received, what is defined as actual bullying and the level of infraction. Ms. Sena-Holton highlighted on the initiative at the elementary level and the revamping of the Positive Behavior Support System.

Member Ortiz inquired on Senior picture retakes. Mr. Lucero responded to the inquiry. Superintendent Trujillo recommended contacting the photographer regarding available options.

Student Nutrition

Vice President Sandoval inquired on the training mentioned in the SN Report. Mr. Tompson highlighted on the Food Service Production Records training that took place. He (Vice President Sandoval) highly praised the preparation of the SN Report, complimented the building pride initiative and the sanitation of the cafeteria.

He gave an admiring comment on the Build Pride initiative and the sanitation of the cafeteria.

Member C de Baca inquired on the grade level attendance of the Tarnoff Art Center (TAC), the projects students are engaged in and the funding source. Site Principals responded to the inquiry.

President Ortiz asked about the TAC student attendee selection process. Site Principals explained the selection process.

Member C de Baca inquired on direction regarding the channeling of correspondence relating to a bullying incident. Superintendent Trujillo replied to follow chain of command and submit the correspondence to appropriate Administrator.

BUSINESS REPORT

FINANCIAL STATUS

Ms. Brenda Gallegos, Finance Director stated the Bank Reconciliation is in Board Packets. She reported Federal Flow through Monies are being received; NMPED begun processing reimbursement requests. She summarized the Payroll and Accounts Payable Report, Investment Report, Check Register for the Month of February 2015 and the Cash Transfers/BAR's.

CONSENT AGENDA

Check Register for the Month of February 2015
Cash Transfer(s) & BAR'S
Minutes of the Regular Board Meeting-February 24, 2015

Member Ortiz presented his idea of implementing a Youth Conservation Project on site.

Based on the Superintendent's recommendation, Member Ortiz moved to approve the Check Register for the Month of February 2015, Cash Transfer(s) & BAR'S and Minutes of the Regular Board Meeting-February 24, 2015-with recommended adjustments, seconded by Vice President Sandoval. Motion carried unanimously, 4-0.

SUPERINTENDENT'S REPORT

Superintendent Trujillo stated updates have been provided, to include e-mail communications.

Vice President Sandoval requested a Common Core Standards alignment update. Superintendent Trujillo reported on the request.

Vice President Sandoval inquired on the commencement of the roof recoating project. Superintendent Trujillo gave an update on the project.

Vice President Sandoval inquired on the Special Education Department transition. Superintendent Trujillo responded to the inquiry.

Associate Superintendent

Vice President Sandoval commented on the clarification of transporting students with suburbans, to a school function. Associate Superintendent confirmed his understanding was correct.

Vice President Sandoval asked Associate Superintendent Trujillo to give kudos to the IT staff on all the updates they conducted for PARCC.

Vice President Sandoval referenced Indicator 13 Audit, pointing out 100% compliance in the Special Education Department. Associate Superintendent Trujillo elaborated on the audit conducted by New Mexico Public Education Department.

Regular Board Meeting
March 17, 2015
Page 9

Vice President Sandoval inquired on the submission of the Puentes Para Los Ninos Grant Application. Associate Superintendent Trujillo discussed the grant.

Vice President Sandoval inquired on the data that will be used for 2015-2016 Student-Class placement and evaluated for proficiency. Associate Superintendent Trujillo pointed out various assessments/instruments that will be used.

Superintendent Trujillo reported on the marquee not working. He announced the district was awarded Capital Outlay funding, to assist with the purchase of an activity bus & elementary fire alarm system; pending Governor Approval.

POLICY

- 1st Reading-NMSBA Policy Services Advisory
 - No. 113-EFE Competitive Food Sales/Vending
- 1st Reading-Out of State Travel Policy

EXECUTIVE SESSION

At, 8:27 p.m., Member Ortiz made a motion to enter into executive session to discuss limited personnel matters/pending litigation regarding a Workman's comp claim/NMSBA nomination as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2 & 8)*, seconded by Member C de Baca. Action item as a result of executive session if necessary. Motion carried unanimously, 4-0.

At, 9:12 p.m., Member C de Baca made a motion to reconvene from executive session. Motion carried unanimously, 5-0.

ACTION ITEMS

NMSBA 2015 SCHOLARSHIP NOMINATION

Member Ortiz & Member C de Baca recused themselves from voting on nominee due to their own children applying for the award.

Secretary Flores moved to nominate Reyna Dominguez for the NMSBA 2015 Scholarship. Motion carried unanimously, 3-0.

ADVANCE PLANNING

- Board Work Session-April 14, 2015, 5:30 pm, Pecos Schools Board Room
- NMSBA Region II Meeting, April 16, 2015, Chama, NM
- Regular Board Meeting-April 20, 2015, 6:00 pm, Pecos Schools Board Room

ADJOURNMENT

At 9:18 p.m., Member Ortiz moved to adjourn the meeting. Motion carried unanimously, 5-0.

Minutes approved and signed on this 20th day of April 2015.

ATTEST:



DAVID ORTIZ, PRESIDENT



MICHAEL FLORES SR., SECRETARY

(Mtvf)