



# Pecos Independent School District

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## School Board

**Harold J. Garcia**, President  
**Victor Ortiz Jr.**, Vice-President  
**Michael Flores Sr.**, Secretary  
**Paul C de Baca Sr.**, Member  
**David Ortiz**, Member

## Administration

**Fred Trujillo**,  
Superintendent  
  
**Brenda Gallegos**,  
Director of Finance

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**BOARD AMENDED AGENDA  
PECOS BOARD OF EDUCATION  
REGULAR MEETING  
MARCH 28, 2017  
PECOS SCHOOLS BOARD ROOM  
PECOS, NM  
6:00 PM**

### **PLEDGE OF ALLEGIANCE**

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. PUBLIC COMMENTS**
- 4. BUDGET/LEGISLATIVE UPDATE**
- 5. NEW MEXICO SCHOOL BOARD ASSOCIATION SESSION REPORT**
- 6. NATIONAL SCHOOL BOARD ASSOCIATION CONFERENCE REPORT**
- 7. UNIT/DIRECTOR REPORTS**
- 8. BUSINESS REPORT**
  - A.** Financial Status
- 9. CONSENT AGENDA**
  - B.** Check Register for Month of February 2017
  - C.** Cash Transfer(s), BARS (if any) and Journal Entries
  - D.** Minutes of Regular Board Meeting-February 21, 2017
  - E.** Minutes of Work Session-March 2, 2017
- 10. SUPERINTENDENT'S REPORT**
- 11. POLICY**
  - F.** 1<sup>st</sup> Reading-NMSBA Policy Services Advisory
    - No. 127-Wellness
- 12. ACTION ITEMS**
  - G.** 2017-18 School Calendar

**13. ADVANCE PLANNING**

- NMSBA Region II Meeting-March 30, 2017, Coronado High School Gym, Gallina, NM
- Board Work Session-April 6, 2017, 5:30 pm, Pecos Schools Board Room
- NMPED & NMASBO Spring Budget Workshop-April 11-13, 2017, Hotel Albuquerque, Albuquerque, NM
- Regular Board Meeting-April 18, 2017, 6:00 pm, Pecos Schools Board Room
- NMSBA School Law Conference-June 9-10, 2017, Albuquerque, NM
- NMSBA Leadership Retreat-July 14-15, 2017, Cloudcroft, NM

- 14. EXECUTIVE SESSION**-to discuss limited personnel matters and/or pending litigation as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2 & 7)*

**ADJOURNMENT**

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 PECOS BOARD OF EDUCATION  
 PECOS INDEPENDENT SCHOOL DISTRICT  
 PECOS SCHOOLS BOARD ROOM  
 PECOS, NEW MEXICO  
 MARCH 28, 2017  
 6:00 P.M.

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## **MINUTES**

**Regular Meeting  
Pecos Board of Education  
Pecos Independent School District  
Pecos, New Mexico  
Pecos Schools Board Room  
Pecos, NM  
March 28, 2017  
6:00 P.M.**

### **PLEDGE OF ALLEGIANCE**

### **CALL TO ORDER**

The Board President, Mr. Harold J. Garcia called the meeting to order @ 6:00 p.m.

### **MEMBERS PRESENT**

Mr. Harold J. Garcia, Board President  
Mr. Victor Ortiz Jr., Board Vice-President  
Mr. Michael Flores Sr., Board Secretary  
Mr. Paul C de Baca Sr., Board Member  
Mr. David Ortiz., Board Member  
Mr. Fred Trujillo, Superintendent

### **MEMBERS ABSENT**

None

### **OTHERS PRESENT**

Darlene Ortiz	Debra Sena-Holton	Simon Miera	Paula Flores
Cliff Tompson	Joseph A. C de Baca	Brenda Gallegos	Melissa T. Valencia-Flores

## **APPROVAL OF AGENDA**

Based on Superintendent Trujillo's recommendation, Member C de Baca moved to approve the amended agenda-delete #4 Wrestling Recognition & #5 Boys & Girls Varsity Basketball Recognition and added NMSBA Region II Meeting to #13 Advance Planning, seconded by Vice President V Ortiz. Motion carried unanimously, 5-0.

## **PUBLIC COMMENTS**

None

## **BUDGET/LEGISLATIVE UPDATE**

Superintendent Trujillo noted with the closing of the Legislative Session his intent to report on the unit value and anticipated budget cuts. He pointed out all bills are sitting on the Governor's desk, which she has vowed not to sign because of the revenue enhancements or taxes that are attached. He highlighted on state employee furloughs, indicating it would not affect schools in the current year. Superintendent Trujillo indicated additional unit value and budget reduction information would be presented at the upcoming 2017 Spring Budget Workshop. He noted discussion of the district's budget would occur during the April Work Session and stated he would review agenda items in Advance Planning.

Vice President V Ortiz called attention to the Governors next course of action. Superintendent Trujillo elaborated further on the matter and reported on the estimation used to calculate/prepare the districts projected budget reduction for the upcoming school year.

President Garcia inquired on the stance of budget committee meeting discussions. Superintendent Trujillo responded to the inquiry, mentioned one of the main focuses, duties and responsibilities of the Board is Budget and explained the budget preparation & approval process.

Vice President V Ortiz asked if the budget discussed with committees reflected the 2% decrease. Superintendent Trujillo answered the question and commented on the projected reduction.

## **NEW MEXICO SCHOOL BOARD ASSOCIATION SESSION REPORT**

Superintendent Trujillo noted breakout sessions would be addressed as agreed upon.

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Vice President V Ortiz Board highlighted on topics discussed during the 2017 Board Institute Conference.

Member Ortiz referenced specific information outlined in a session handout, indicated Board issues may be at hand and pointed out the issue needed to be discussed in Executive Session.

**NATIONAL SCHOOL BOARD ASSOCIATION CONFERENCE REPORT**

Member D Ortiz briefed on policy adoption recommendation presented in a session, indicated he had example material for review and mentioned the idea of perhaps implementing. He pointed out other sessions he attended and gave overall feedback.

Superintendent Trujillo highlighted on keynote speakers and sessions he attended. He discussed an athletics fundraising recommendation and suggested addressing future district fundraising initiatives at all levels. Board Members presented their point of view on the matter.

Secretary Flores reported on session information presented and gave overall conference attendance feedback.

**UNIT/DIRECTOR REPORTS**

**High School**

Member D Ortiz asked if Freshmen and Sophomore Night had been rescheduled. Mr. Miera responded to the question, announced the date it will be held and briefed on the order of the event.

Mr. Miera announced a grief counselor will be onsite to provide student services once a week.

**Middle School**

President Garcia pointed out there's no indication of who prepared the report. Superintendent Trujillo noted Mr. Lister.

Member D Ortiz commended Mr. Lister on the detail of information outlined in his report and expressed appreciation for the context.

**Elementary**

Member D Ortiz requested a status update on 4<sup>th</sup> & 5<sup>th</sup> grade students who are being progress monitored. Ms. Sena-Holton responded to the inquiry and reviewed the course of action used to measure progress.

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President Garcia inquired on fatherhood initiative programs. Superintendent Trujillo responded to the inquiry and mentioned student services/initiatives that are being provided.

**Student Nutrition**

Member D Ortiz complimented the detail of the report.

**BUSINESS REPORT**

**FINANCIAL STATUS**

Ms. Brenda Gallegos, Finance Director announced the Bank Reconciliation for the month was in Board Packets. He noted Request for Reimbursements for each of the funds have been processed. She discussed the Cash Balance Credit and highlighted on other funds. Ms. Gallegos reported on the Audit completion and stated the Auditor will present at the April Meeting. She summarized the Payroll and Accounts Payable Report, Check Register for the Month of February 2017, Cash Transfers/BAR's and Journal Entries.

Member C de Baca inquired on the Telephone-Internet Services budget allocation difference from the current year to the FY17 projection. Ms. Gallegos responded to the inquiry and gave reason for the reduction.

Member C de Baca commented on appropriating funds for the hiring of seasonal help to assist in the Maintenance Department with the upkeep of grounds.

Member C de Baca questioned the salary distribution of the Accounts Payable Position. Ms. Gallegos replied to the question and explained the procedure in place, clarifying the misconception.

Member C de Baca inquired on the Concession Manager pay. Superintendent Trujillo responded to the inquiry, stated the amount established for the position and noted the stipend has not changed, only the individual.

**CONSENT AGENDA**

Check Register for the Month of February 2017  
Cash Transfer(s), BAR'S (if any) and Journal Entries  
Minutes of the Regular Board Meeting-February 21, 2017  
Minutes of the Work Session-March 2, 2017

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Check Register for the Month of February 2017

Based on the Superintendent's recommendation, Secretary Flores moved to approve the Check Register for the Month of February 2017, seconded by Member D Ortiz. Motion carried unanimously, 5-0.

Cash Transfer(s), BAR'S and Journal Entries

Based on the Superintendent's recommendation, Member D Ortiz moved to approve the Cash Transfer(s), BAR's #28-31 and Journal Entries as presented, seconded by Member C de Baca. Motion carried unanimously, 5-0.

Minutes of the Regular Board Meeting-February 21, 2017

Based on the Superintendent's recommendation, Secretary Flores moved to approve the Minutes of the Regular Board Meeting-February 21, 2017, seconded by Vice President V Ortiz. Motion carried unanimously, 5-0.

Minutes of the Work Session-March 2, 2017

Based on the Superintendent's recommendation, Member D Ortiz moved to approve the amended Minutes of the Work Session-March 2, 2017, seconded by Secretary Flores. Motion carried unanimously, 5-0.

**SUPERINTENDENT'S REPORT**

Superintendent Trujillo noted his report was included in packets for review. He addressed a fundraising concern issue during the National School Boards Association Session Report, reported on School Improvement Grant Monies and gave a district e-mail update. He offered to entertain any questions.

**POLICY**

- 1<sup>st</sup> Reading-NMSBA Policy Services Advisory
  - No. 127-Wellness



## **ACTION ITEMS**

### 2017-18 SCHOOL CALENDAR

Vice President V Ortiz made a motion to approve the 5 Day Calendar, seconded by Secretary Flores. Motion carried unanimously, 5-0.

## **ADVANCE PLANNING**

- NMSBA Region II Meeting-March 30, 2017, Coronado High School Gym, Gallina, NM
- Board Work Session-April 6, 2017, 3:30 pm, Pecos Schools Board Room
- NMPED & NMASBO Spring Budget Workshop-April 11-13, 2017, Hotel Albuquerque, Albuquerque, NM
- Regular Board Meeting-April 18, 2017, 6:00 pm, Pecos Schools Board Room
- NMSBA School Law Conference-June 9-10, 2017, Albuquerque, NM
- NMSBA Leadership Retreat-July 14-15, 2017, Cloudcroft, NM

## **EXECUTIVE SESSION**

At, 7:16 p.m., Vice President V Ortiz made a motion to enter into executive session to discuss limited personnel matters and/or pending litigation as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2 & 7)*, seconded by Member D Ortiz. Action item as a result of executive session if necessary. Motion carried unanimously, 5-0.

At 8:06 p.m., Secretary Flores made a motion to reconvene from executive session, seconded by Member D Ortiz. Motion carried unanimously, 5-0.

## **ADJOURNMENT**

At 8:07 p.m., Member C de Baca moved to adjourn the meeting, seconded by Member D Ortiz. Motion carried unanimously, 5-0. Minutes approved and signed on this 18<sup>th</sup> day of April 2017.



HAROLD J. GARCIA, PRESIDENT

ATTEST:



MICHAEL FLORES SR., SECRETARY

(Mtvf)