



Pecos Independent School District

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School Board

David Ortiz, President
Patrick Sandoval, Vice-President
Michael Flores Sr., Secretary
Paul C de Baca, Member
Victor Ortiz Jr., Member

Administration

Fred Trujillo,
Superintendent
Charles E. Trujillo,
Associate Superintendent
Brenda Gallegos,
Director of Finance



**BOARD AMENDED AGENDA
PECOS BOARD OF EDUCATION
REGULAR MEETING
JUNE 16, 2015
PECOS SCHOOLS BOARD ROOM
PECOS, NM
6:00 PM**

PLEDGE OF ALLEGIANCE

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
3. **PUBLIC COMMENTS**
4. **UNIT/DIRECTOR REPORTS**
5. **BUSINESS REPORT**
 - A. Financial Status
6. **CONSENT AGENDA**
 - B. Check Register for Month of May 2015
 - C. Cash Transfer(s) and BARS (if any)
 - D. Minutes of Regular Board Meeting-May 26, 2015
7. **SUPERINTENDENT'S REPORT**
8. **POLICY**

2nd Reading-NMSBA Policy Services Advisory

 - No. 114-JLCG-Emergency Administration of Medications to Students
JLCG-R-Emergency Administration of Medications to Students
9. **ACTION ITEMS**
 - E. NMSBA Policy Services Advisory
 - No. 114-JLCG-Emergency Administration of Medications to Students
JLCG-R-Emergency Administration of Medications to Students
 - F. Approval of Resolution regarding Board Member conflict related to the procurement process
 - G. Bilingual Application
 - H. Title I, II & III
 - I. Award of Maintenance of Propane Equipment
 - J. Award of Electrical Bid
 - K. Approval or Rejection of Mobile Home Bid

10. ADVANCE PLANNING

- Board/Administrator Retreat
- Board Work Session-July 7, 2015, 5:30 pm, Pecos Schools Board Room
- Regular Board Meeting-July 21, 2015, 6:00 pm, Pecos Schools Board Room

11. EXECUTIVE SESSION-to discuss limited personnel matters and/or pending litigation related to property matter as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2 & 7)*

ADJOURNMENT

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REGULAR MEETING
PECOS BOARD OF EDUCATION
PECOS INDEPENDENT SCHOOL DISTRICT

PECOS SCHOOLS BOARD ROOM
PECOS, NEW MEXICO
JUNE 16, 2015
6:00 P.M.

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MINUTES

**Regular Meeting
Pecos Board of Education
Pecos Independent School District
Pecos, New Mexico
Pecos Schools Board Room
Pecos, NM
June 16, 2015
6:00 P.M.**

PLEDGE OF ALLEGIANCE

CALL TO ORDER

The Board President, Mr. David Ortiz called the meeting to order @ 6:02 p.m.

MEMBERS PRESENT

Mr. David Ortiz, Board President
Mr. Patrick Sandoval, Board Vice-President
Mr. Michael Flores Sr., Board Secretary
Mr. Paul C de Baca Jr., Board Member
Mr. Victor Ortiz Jr., Board Member
Mr. Fred Trujillo, Superintendent

MEMBERS ABSENT

None

OTHERS PRESENT

Debra Sena-Holton Charles E. Trujillo Mike Lister Brenda Gallegos
Melissa T. Valencia-Flores

APPROVAL OF AGENDA

Based on Superintendent Trujillo's recommendation, Member Ortiz moved to approve the amended agenda; change of discussion in Executive Session. Motion carried unanimously, 5-0.

PUBLIC COMMENTS

None

UNIT/DIRECTOR REPORTS

Transportation

Vice President Sandoval inquired on the status of the suburban being serviced and its availability for the San Diego trip. Superintendent Trujillo responded to the inquiry.

Vice President Sandoval asked if there were any grant updates. Ms. Sena-Holton reported on the After School Program Grant. Superintendent Trujillo noted other grants the district is awaiting response, gave a Capital Outlay Bill update and explained how the money would be expended if awarded.

President Ortiz inquired on staffing. Superintendent Trujillo announced a coaching resignation, vacant coaching positions and stated there were no instructional positions vacant at the time.

Member C de Baca commented on an Administrator/Staff meeting he sat in on.

BUSINESS REPORT

FINANCIAL STATUS

Ms. Brenda Gallegos, Finance Director noted the report reflects the Cash Balance on each of the funds. She stated Federal Fund Reimbursements through May have been submitted. She indicated Operational Budget Funding is needed for Food Service. Ms. Gallegos summarized the Payroll and Accounts Payable Report, Investment Report, Check Register for the Month of May 2015 and the Cash Transfers/BAR's. She reviewed the Maintenance of Propane Equipment and Electrical Service Bids received.

CONSENT AGENDA

Check Register for the Month of May 2015
Cash Transfer(s) & BAR'S
Minutes of the Regular Board Meeting-May 26, 2015

Check Register for the Month of May 2015

Based on the Superintendent's recommendation, Member Ortiz moved to approve the Check Register for the Month of May 2015. Motion carried unanimously.

Cash Transfer(s) & BAR'S

Based on the Superintendent's recommendation, Secretary Flores moved to approve the Cash Transfer(s) & BAR's as presented. Motion carried unanimously.

Minutes of the Regular Board Meeting-May 26, 2015

Based on the Superintendent's recommendation, Member Ortiz moved to approve the Minutes of the Regular Board Meeting-May 26, 2015, as amended. Motion carried unanimously.

SUPERINTENDENT'S REPORT

Superintendent Trujillo elaborated on the Capital Outlay Bill mentioned and reviewed the activity bus quotes received from Tillery Bus Sales and Summit Bus. He pointed out review of the survey plat documents would take place in Executive Session.

POLICY

- 2nd Reading-NMSBA Policy Services Advisory
 - No. 114-JLCG-Emergency Administration of Medications to Students
JLCG-R-Emergency Administration of Medications to Students

ACTION ITEMS

NMSBA POLICY SERVICES ADVISORY, NO. 114-JLCG-EMERGENCY
ADMINISTRATION OF MEDICATIONS TO STUDENTS/JLCG-R-EMERGENCY
ADMINISTRATION OF MEDICATIONS TO STUDENTS

Member P C de Baca moved to table NMSBA Policy Services Advisory-No. 114-JLCG-Emergency Administration of Medications to Students/JLCG-R-Emergency Administration of Medications. Motion carried unanimously.

APPROVAL OF RESOLUTION REGARDING BOARD MEMBER CONFLICT RELATED TO THE PROCUREMENT PROCESS

Based on Superintendent Trujillo's recommendation, Secretary Flores moved to approve the Resolution Regarding Board Member Conflict Related to the Procurement Process as presented. Motion carried as follows: Victor Ortiz abstained from voting, P C de Baca-yes, M Flores-yes, P Sandoval-yes and D Ortiz-yes; 4-0 with 1 abstention.

BILINGUAL APPLICATION, TITLE I, II & III

Based on Associate Superintendent Trujillo's recommendation, Member Ortiz moved to approve the Bilingual Application, Title I, II & III as presented. Motion carried unanimously.

AWARD OF MAINTENANCE OF PROPANE EQUIPMENT

Based on Superintendent Trujillo's recommendation, Member Ortiz moved to approve the Maintenance of Propane Equipment Bid of \$75.00/hr submitted by ATEM Plumbing. Motion carried unanimously.

AWARD OF ELECTRICAL BID

Based on Superintendent Trujillo's recommendation, Vice President Sandoval moved to approve the Electrical Bid of \$45.00/hr-1 man, \$65.00/hr-2 men with a 15% material markup submitted by Marcy's Electric. Motion carried as follows: Victor Ortiz abstained from voting, P C de Baca-yes, M Flores-yes, P Sandoval-yes and D Ortiz-yes; 4-0 with 1 abstention.

APPROVAL OF REJECTION OF MOBILE HOME BID

Based on the Finance Director's recommendation, Secretary Flores moved to approve the Mobile Home & Set Up bid of \$45,000.00 submitted by Zia Factory Mobile Homes. Motion carried unanimously.

ADVANCE PLANNING

- Board/Administrator Retreat-July 15, 2015, 8:00 am, Pecos Schools Board Room
- Board Work Session-July 7, 2015, 5:30 pm, Pecos Schools Board Room
- Regular Board Meeting-July 21, 2015, 6:00 pm, Pecos Schools Board Room

EXECUTIVE SESSION

At, 6:52 p.m., Member Ortiz made a motion to enter into executive session to discuss limited personnel matters and/or pending litigation related to property matter as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2 & 7)*. Motion carried unanimously.

At, 7:42 p.m., Member Ortiz made a motion to reconvene from executive session. Motion carried unanimously, 5-0.

ADJOURNMENT

At 7:45 p.m., Secretary Flores moved to adjourn the meeting. Motion carried unanimously, 5-0.

Minutes approved and signed on this 21st day of July 2015.

ATTEST:



DAVID ORTIZ, PRESIDENT



MICHAEL FLORES SR., SECRETARY

(Mtvf)