



# Pecos Independent School District

North Hwy 63, P.O. Box 368 Pecos, NM 87552 Phone: 505-757-4700 Fax: 505-757-8721

## School Board

David Ortiz, President  
Patrick Sandoval, Vice-President  
Michael Flores Sr., Secretary  
Paul C de Baca Sr., Member  
Victor Ortiz Jr., Member

## Administration

Fred Trujillo,  
Superintendent  
  
Brenda Gallegos,  
Director of Finance



---

**BOARD AMENDED AGENDA  
PECOS BOARD OF EDUCATION  
REGULAR MEETING  
JUNE 21, 2016  
PECOS SCHOOLS BOARD ROOM  
PECOS, NM  
6:00 PM**

### PLEDGE OF ALLEGIANCE

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
3. **PUBLIC COMMENTS**
4. **TARNOFF ART CENTER PRESENTATION**
5. **ATHLETIC HANDBOOK DISCUSSION**
6. **TEACHERAGE FIRE UPDATE**
7. **BOARD/ADMINISTRATORS RETREAT DISCUSSION**
8. **UNIT/DIRECTOR REPORTS**
9. **BUSINESS REPORT**
  - A. Financial Status
10. **CONSENT AGENDA**
  - B. Check Register for Month of May 2016
  - C. Cash Transfer(s) and BARS (if any)
  - D. Minutes of Regular Board Meeting-May 17, 2016
11. **SUPERINTENDENT'S REPORT**
12. **POLICY**
13. **ACTION ITEMS**
  - E. Approval/Disapproval of 2016-2017 Preventive Maintenance Plan
  - F. Approval/Disapproval of Read to Leads Grant/Budget
  - G. Approval/Disapproval of After School Grant/Budget
  - H. Approval/Disapproval of Ancillary Bid
  - I. Approval/Disapproval of 2016-2017 Pre-K Calendar
14. **ADVANCE PLANNING**
  - Board Work Session-July 12, 2016, 5:30 pm, Pecos Schools Board Room
  - Regular Board Meeting-July 19, 2016, 6:00 pm, Pecos Schools Board Room
  - NMSBA 2016 Leader's Retreat-July 22-23, 2016, Sagebrush Inn, Taos, NM

15. **EXECUTIVE SESSION**-to discuss limited personnel matters and/or pending litigation as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2 & 7)*

**ADJOURNMENT**

INDEX  
MINUTES  
REGULAR MEETING  
PECOS BOARD OF EDUCATION  
PECOS INDEPENDENT SCHOOL DISTRICT  
PECOS SCHOOLS BOARD ROOM  
PECOS, NEW MEXICO  
JUNE 21, 2016  
6:00 P.M.

CALL TO ORDER -----	1
ROLL CALL -----	1
APPROVAL OF AGENDA -----	2
PUBLIC COMMENTS -----	2
TARNOFF ART CENTER PRESENTATION -----	2
ATHLETIC HANDBOOK DISCUSSION -----	3
TEACHERAGE FIRE UPDATE -----	3
BOARD/ADMINISTRATORS RETREAT DISCUSSION -----	3
UNIT/DIRECTOR REPORTS -----	3
BUSINESS REPORT -----	4
CONSENT AGENDA -----	4
➤ Check Register for the Month of May 2016	
➤ Cash Transfer(s) and BARS (if any)	
➤ Minutes of the Regular Board Meeting-May 17, 2016	
SUPERINTENDENT’S REPORT -----	5
POLICY -----	5
ACTION ITEMS -----	5-6
➤ Approval/Disapproval of 2016-2017 Preventive Maintenance Plan	
➤ Approval/Disapproval of Reads to Leads Grant/Budget	
➤ Approval/Disapproval of After School Grant/Budget	
➤ Approval/Disapproval of Ancillary Bid	
➤ Approval/Disapproval of 2016-2017 Pre-K Calendar	
ADVANCE PLANNING -----	6



## **MINUTES**

**Regular Meeting  
Pecos Board of Education  
Pecos Independent School District  
Pecos, New Mexico  
Pecos Schools Board Room  
Pecos, NM  
June 21, 2016  
6:00 P.M.**

### **PLEDGE OF ALLEGIANCE**

### **CALL TO ORDER**

The Board President, Mr. David Ortiz called the meeting to order @ 6:02 p.m.

### **MEMBERS PRESENT**

Mr. David Ortiz, Board President-via telephone  
Mr. Michael Flores Sr., Board Secretary  
Mr. Paul C de Baca Jr., Board Member  
Mr. Victor Ortiz Jr., Board Member  
Mr. Fred Trujillo, Superintendent

### **MEMBERS ABSENT**

Mr. Patrick Sandoval, Board Vice-President

### **OTHERS PRESENT**

Sherm Tarnoff	Lynda Feman	James Congdon	Ezra Hubbard
Miriam Feder	Laura Tarnoff	Brenda Gallegos	Justin Perea
Oliver Perea	Emily Ortiz	Melissa T. Valencia-Flores	

## **APPROVAL OF AGENDA**

Based on Superintendent Trujillo's recommendation, Secretary Flores moved to approve the amended agenda; to include Art Center to #4, seconded by Member C de Baca. Motion carried unanimously, 4-0.

## **PUBLIC COMMENTS**

Ms. Linda Feman, Artist/Teacher announced she has taught at the Tarnoff Art Center since it originated. She mentioned she is a potter and sells her own work in Santa Fe, NM. She highlighted on mentoring many PISD Students and commented on the benefit of the art center partnering with PISD. Ms. Feman spoke on funding initiatives and expressed hopes of reaching an agreement.

Mr. Justin Perea, Community Member reflected on his experience & valuable knowledge gained as a student of the art center.

Mr. Oliver Perea, Parent mentioned his association with the Tarnoff Art Center and commented on opportunities that have been provided to kids in the valley and surrounding area. He remarked on utilizing the skills learned for a career, hobby or to earn money. He spoke on classroom organization & instruction. Mr. Perea stated the partnership would be a benefit to the community.

## **TARNOFF ART CENTER (TAC) PRESENTATION**

Ms. Laura Tarnoff, TAC Co-founder reported on the founding of the art center & gallery. She announced four weeks of summer classes will be offered to children of the community, through grant funding. She discussed the first class offerings to PISD Students through the 21<sup>st</sup> Century Grant in 2010. Ms. Tarnoff noted the last four years of program services were fully paid through grants and fundraising initiatives, offering 12 weeks of classes and serving 125 kids the previous year. She presented a proposal to offer onsite Afterschool & Summer Program Classes. She discussed incorporating the set up of three fully equipped classrooms on campus and the possibility of hiring an art teacher in the future, based on budget availability. She pointed out many of the teachers are state certified and endorsed, including herself. She presented a slide show of students' art work, the gallery, various studios and equipment used. Ms. Tarnoff stated some of the principles and elements of art have been presented and expressed interest in continuing to serve the students of the district.

Superintendent Trujillo highlighted on elementary and secondary classroom occupancy, reflected on space/facility availability previously discussed with Ms. Tarnoff and commented on a water issue at the potential site.

### **ATHLETIC HANDBOOK DISCUSSION**

Superintendent Trujillo referenced the alcohol & drug violations material discussed during previous work session, noted the material would be included with revisions already made to the handbook and stated the final version would be presented during a July meeting for approval.

Member Ortiz highlighted on evaluating the handbook yearly and expressed satisfaction with the revisions.

### **TEACHERAGE FIRE UPDATE**

Superintendent Trujillo announced a formal Fire Inspection Report request has been submitted. He reported on insurance coverage, assistance that has been provided thus far and discussed the replacement process.

Member C de Baca inquired on the mental state of the occupants. Superintendent Trujillo responded to the inquiry, mentioning the whereabouts of the children and noted residency is in place.

### **BOARD/ADMINISTRATORS RETREAT DISCUSSION**

Superintendent Trujillo presented the Administrative Staff recommendation date as July 28, 2016. He touched base on topics of discussion and agenda outline. He pointed out PARCC Results that were to be received July 1<sup>st</sup> will not be available until August, therefore will not be reviewed during the retreat.

### **UNIT/DIRECTOR REPORTS**

#### **Elementary School**

Superintendent Trujillo mentioned Ms. Sena-Holton has been excused from attending. He complimented the success of the Summer Programs/K3 Plus and 4<sup>th</sup> & 5<sup>th</sup> grade Academy. He announced the last day for the programs and highlighted on the average attendance.

Member Ortiz inquired on included information outlined in Instructional Programs Awarded Grants. Superintendent Trujillo responded to the inquiry by reviewing the Grants listed and noted the awards/additional money received is a huge benefit for the Operational Budget.

**BUSINESS REPORT**

**FINANCIAL STATUS**

Ms. Brenda Gallegos, Finance Director mentioned the Bank Reconciliation for the month was in Board Packets. She noted there's no cause for concern on any of the funds as yearend draws near. She summarized the Payroll and Accounts Payable Report, Check Register for the Month of May 2016 and the Cash Transfers/BAR's.

Member Ortiz inquired on where the amount of reserve money is listed within the Cash Balance Report. Ms. Gallegos pointed out the location, explained how the amount was budgeted/locked in and reviewed carry over procedures.

Member Ortiz asked if the Village of Pecos expenditure was for water usage. Ms. Gallegos answered the question, noting it was for water & sew usage. Superintendent Trujillo reported the facilities that are using the campus well system.

Board Members inquired on expenditures listed on the Check Register. Ms. Gallegos gave an account for each of the inquiries.

**CONSENT AGENDA**

Check Register for the Month of May 2016  
Cash Transfer(s) & BAR'S  
Minutes of the Regular Board Meeting-May 17, 2016

Check Register for the Month of May 2016

Based on the Superintendent's recommendation, Member Ortiz moved to approve the Check Register for the Month of May 2016, seconded by Member C de Baca. Motion carried unanimously, 4-0.

Cash Transfer(s) & BAR'S

Based on the Superintendent's recommendation, Secretary Flores moved to approve the Cash Transfer(s) & BAR's as presented, seconded by Member Ortiz. Motion carried unanimously, 4-0.

Minutes of the Regular Board Meeting-May 17, 2016

Based on the Superintendent's recommendation, Member Ortiz moved to approve the Minutes of the Regular Board Meeting-May 17, 2016, seconded by Member C de Baca. Motion carried unanimously, 4-0.



## **SUPERINTENDENT'S REPORT**

Superintendent Trujillo noted his report was included in packets for review and stated additional correspondence has been sent via e-mail. He offered to entertain any questions.

Member C de Baca asked how the YCC Project was coming along. Superintendent Trujillo suggested taking a walk through of the area after the meeting and stated the transformation is incredible.

Member C de Baca inquired on staffing. Superintendent Trujillo gave a personnel update.

## **POLICY**

None

## **ACTION ITEMS**

### APPROVAL/DISAPPROVAL OF 2016-2017 PREVENTIVE MAINTENANCE PLAN

Based on Superintendent Trujillo's recommendation, Member Ortiz moved to approve the 2016-2017 Preventive Maintenance Plan as presented, seconded by Secretary Flores. Motion carried unanimously, 4-0.

### APPROVAL/DISAPPROVAL OF READS TO LEADS GRANT/BUDGET

Based on Superintendent Trujillo's recommendation, Member C de Baca moved to approve the Reads to Leads Grant/Budget as presented, seconded by Secretary Flores. Motion carried unanimously, 4-0.

### APPROVAL/DISAPPROVAL OF AFTER SCHOOL GRANT/BUDGET

Based on Superintendent Trujillo's recommendation, Secretary Flores moved to approve the After School Grant/Budget as presented, seconded by Member C de Baca. Motion carried unanimously, 4-0.

APPROVAL/DISAPPROVAL OF ANCILLARY BID

Based on the Finance Director's recommendation, Member C de Baca moved to approve the Occupational Therapist bid of \$69.00/hr, Psychologist bid of \$90.00/hr and Physical Therapist Oversight bid of \$70.00/hr submitted by EASi Therapy & Diagnostics Services, seconded by Secretary Flores. Motion carried unanimously, 4-0.

APPROVAL/DISAPPROVAL OF 2016-2017 PRE-K CALENDAR

Based on Superintendent Trujillo's recommendation, Secretary Flores moved to approve the 2016-2017 Pre-K Calendar as presented, seconded by Member Ortiz. Motion carried unanimously, 4-0.

**ADVANCE PLANNING**

- Board Work Session-July 12, 2016, 5:30 pm, Pecos Schools Board Room
- Regular Board Meeting-July 19, 2016, 6:00 pm, Pecos Schools Board Room
- NMSBA 2016 Leader's Retreat-July 22-23, 2016, Sagebrush Inn, Taos, NM

**ADJOURNMENT**

At 7:31 p.m., Member Ortiz moved to adjourn the meeting, seconded by Secretary Flores. Motion carried unanimously, 4-0. Minutes approved and signed on this 28<sup>th</sup> day of July 2016.

  
\_\_\_\_\_  
DAVID ORTIZ, PRESIDENT

ATTEST:

  
\_\_\_\_\_  
MICHAEL FLORES SR., SECRETARY

(Mtvf)