



Pecos Independent School District

North Hwy 63, P.O. Box 368 Pecos, NM 87552 Phone: 505-757-4700 Fax: 505-757-8721



School Board

Harold J. Garcia, President
Victor Ortiz Jr., Vice-President
Michael Flores Sr., Secretary
Paul C de Baca Sr., Member
David Ortiz, Member

Administration

Fred Trujillo,
Superintendent

Brenda Gallegos,
Director of Finance

**BOARD MEETING AGENDA
PECOS BOARD OF EDUCATION
REGULAR MEETING
JULY 19, 2017
PECOS SCHOOLS BOARD ROOM
PECOS, NM
3:30 PM**

PLEDGE OF ALLEGIANCE

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. PUBLIC COMMENTS**
- 4. CROSS COUNTRY FUNDRAISING 5K-JULY 22, 2017**
- 5. TITLE IX ASSURANCE PRESENTATION TO BOARD FOR ATHLETICS DEPARTMENT**
- 6. ATHLETIC HANDBOOK DISCUSSION**
- 7. UNIT/DIRECTOR REPORTS**
- 8. BUSINESS REPORT**
 - A.** Financial Status
- 9. CONSENT AGENDA**
 - B.** Check Register for Month of June 2017
 - C.** Cash Transfer(s), BARS (if any) and Journal Entries
 - D.** Minutes of Regular Board Meeting-June 20, 2017
- 10. SUPERINTENDENT'S REPORT**
- 11. POLICY**
 - E.** 2nd Reading-SPED Policies and Procedure
 - F.** 2nd Reading- NMSBA Policy Services Advisory
 - No. 128-CM-School District Annual Accountability Report
 - No. 129-DIE-R-Audits/Financial Monitoring
 - No. 130-ECAC-Vandalism
 - No. 131-EEAA-Walkers and Riders
 - No. 132-EFC-Free and Reduced-Price Food Services
 - No. 133-EFDA-Collection of Money/Food Tickets
 - No. 134-IKF-Graduation Requirements
 - No. 135-JFABD-EA-Admission of Homeless Students
 - No. 136-JGC-Assignment of At-Risk Students to Classes and Programs
 - No. 137-JJIB-Interscholastic Sports
 - No. 138-KF-Community Use of School Facilities

KF-EC-Community Use of School Facilities

G. 1st Reading-Athlete Random Drug Testing Policy

12. ACTION ITEMS

H. Approval/Disapproval of Resolution for Contractor

I. Approval/Disapproval of Electrical Bid

J. Approval/Disapproval of SPED Policies and Procedure

K. Approval/Disapproval-NMSBA Policy Services Advisory

- No. 128-CM-School District Annual Accountability Report
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- No. 138-KF-Community Use of School Facilities

KF-EC-Community Use of School Facilities

L. Approval/Disapproval of Mobile Home Bid

M. Approval/Disapproval 2017-2018 NMDOT Resolution

N. Approval/Disapproval of 2017-2018 Open Meetings Resolution

13. OTHER

14. ADVANCE PLANNING

- Board Work Session-August 1, 2017, 3:30 pm, Pecos Schools Board Room
- 1st Day for Teachers-August 8, 2017
- 1st Day of School for Students-August 14, 2017
- Regular Board Meeting-August 15, 2017, 6:00 pm, Pecos Schools Board Room

15. EXECUTIVE SESSION- discuss limited personnel matters and/or pending litigation as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2 & 7)*.

ADJOURNMENT

INDEX
MINUTES
REGULAR MEETING
PECOS BOARD OF EDUCATION
PECOS INDEPENDENT SCHOOL DISTRICT
PECOS SCHOOLS BOARD ROOM
PECOS, NEW MEXICO
JULY 19, 2017
6:00 P.M.

CALL TO ORDER -----	1
ROLL CALL -----	1
APPROVAL OF AGENDA -----	2
PUBLIC COMMENTS -----	2
TITLE IX ASSURANCE PRESENTATION TO BOARD FOR ATHLETICS DEPARTMENT-----	2
ATHLETIC HANDBOOK DISCUSSION -----	2-3
UNIT/DIRECTOR REPORTS -----	3
BUSINESS REPORT -----	3
CONSENT AGENDA -----	3-4
➤ Check Register for the Month of June 2017	
➤ Cash Transfer(s), BARS (if any) and Journal Entries	
➤ Minutes of the Regular Board Meeting-June 20, 2017	
SUPERINTENDENT’S REPORT -----	4
POLICY -----	4
➤ 2 nd Reading-SPED Policies and Procedure	
➤ 2 nd Reading- NMSBA Policy Services Advisory	
• No. 128-CM-School District Annual Accountability Report	
• No. 129-DIE-R-Audits/Financial Monitoring	
• No. 130-ECAC-Vandalism	
• No. 131-EEAA-Walkers and Riders	
• No. 132-EFC-Free and Reduced-Price Food Services	
• No. 133-EFDA-Collection of Money/Food Tickets	
• No. 134-IKF-Graduation Requirements	
• No. 135-JFABD-EA-Admission of Homeless Students	
• No. 136-JGC-Assignment of At-Risk Students to Classes and Programs	
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- No. 138-KF-Community Use of School Facilities
 KF-EC-Community Use of School Facilities

ACTION ITEMS ----- 5-6

- Approval/Disapproval of Resolution for Contractor
- Approval/Disapproval of Electrical Bid
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- Approval/Disapproval of NMSBA Policy Services Advisory
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 - No. 135-JFABD-EA-Admission of Homeless Students
 - No. 136-JGC-Assignment of At-Risk Students to Classes and Programs
 - No. 137-JJIB-Interscholastic Sports
- Approval/Disapproval of Mobile Home Bid
- Approval/Disapproval 2017-2018 NMDOT Resolution
- Approval/Disapproval of 2017-2018 Open Meetings Resolution

ADVANCE PLANNING ----- 6

ADJOURNMENT ----- 7

MINUTES

**Regular Meeting
Pecos Board of Education
Pecos Independent School District
Pecos, New Mexico
Pecos Schools Board Room
Pecos, NM
July 19, 2017
3:30 P.M.**

PLEDGE OF ALLEGIANCE

CALL TO ORDER

The Board President, Mr. Harold J. Garcia called the meeting to order @ 3:35 p.m.

MEMBERS PRESENT

Mr. Harold J. Garcia, Board President
Mr. Victor Ortiz Jr., Board Vice-President
Mr. Michael Flores Sr., Board Secretary
Mr. Paul C de Baca Sr., Board Member
Mr. David Ortiz., Board Member arrived @ 3:38 pm
Mr. Fred Trujillo, Superintendent

MEMBERS ABSENT

None

OTHERS PRESENT

Brenda Gallegos Melissa T. Valencia-Flores

APPROVAL OF AGENDA

Based on Superintendent Trujillo's recommendation, Secretary Flores moved to approve the agenda, with stated adjustments to future agendas, seconded by Vice President V Ortiz. Motion carried unanimously, 4-0.

President Garcia recommended eliminating the listing of Executive Session as an Agenda Item, when there are no present issues to discuss.

Superintendent Trujillo pointed out the course of action when incorporating into the agenda.

PUBLIC COMMENTS

None

CROSS COUNTRY FUNDRAISING 5K-JULY 22, 2017

Vice President V Ortiz updated on the fundraising initiative. He highlighted on an alternate course-plan B, shall inclement weather occur and stated he looked forward to a successful event.

TITLE IX ASSURANCE PRESENTATION TO BOARD FOR ATHLETICS DEPARTMENT

Superintendent Trujillo touched base on the assurance yearly submission, noted the information had been uploaded to the appropriate site.

ATHLETIC HANDBOOK DISCUSSION

Superintendent Trujillo reported information was provided during the Board of Education/Administrators Retreat. He mentioned recommended revisions will be acted upon in August Meeting. He reminded the Athletic Handbook is not policy but an agreement.

Regular Board Meeting
July 19, 2017
Page 3

Member D Ortiz highlighted on the monitoring of students and the quality of supervision that is being provided during away games/overnight stays.

Superintendent Trujillo recognized the concern, pointed out the issue would not be part of the handbook and stated the matter would be addressed.

President Garcia asked if there is a specific chaperone policy. Superintendent Trujillo answered the question, stating expectations are in place.

UNIT/DIRECTOR REPORTS

President Garcia conveyed reports were presented during Board of Education/Administrators Retreat.

BUSINESS REPORT

FINANCIAL STATUS

Ms. Brenda Gallegos, Finance Director noted the final report discussed during the retreat is the report that will be submitted to NMPED. She gave a Request for Reimbursement update. She summarized the Payroll and Accounts Payable Report, Check Register for the Month of June 2017, Cash Transfers/BAR's, Internal BAR's and Journal Entries. Ms. Gallegos reviewed the Electrical Services and Mobile Home bids received

CONSENT AGENDA

Check Register for the Month of June 2017
Cash Transfer(s), BAR'S (if any) and Journal Entries
Minutes of the Regular Board Meeting-June 20, 2017

Check Register for the Month of June 2017

Based on the Superintendent's recommendation, Vice President V Ortiz moved to approve the Check Register for the Month of June 2017, seconded by Secretary Flores. Motion carried unanimously, 5-0.

Cash Transfer(s), BAR'S, Internal BAR'S and Journal Entries

Regular Board Meeting
July 19, 2017
Page 4

Based on the Superintendent's recommendation, Vice President V Ortiz moved to approve the Cash Transfer(s), BAR's #1 & #2 and Journal Entries as presented, seconded by Member C de Baca. Motion carried unanimously, 5-0.

Minutes of the Regular Board Meeting-June 20, 2017

Based on the Superintendent's recommendation, Secretary Flores moved to approve the Minutes of the Regular Board Meeting-June 20, 2017, seconded by Vice President V Ortiz. Motion carried unanimously, 5-0.

SUPERINTENDENT'S REPORT

Superintendent Trujillo noted his report was also presented during the retreat and offered to answer any questions.

Member D Ortiz asked which students were hired for the summer. Superintendent Trujillo responded to the question, naming the individuals.

POLICY

- 2nd Reading-SPED Policies and Procedure
- 2nd Reading-NMSBA Policy Services Advisory
 - No. 128-CM-School District Annual Accountability Report
 - No. 129-DIE-R-Audits/Financial Monitoring
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 - No. 138-KF-Community Use of School Facilities
 - KF-EC-Community Use of School Facilities
- 1st Reading-Athlete Random Drug Testing Policy

Member D Ortiz inquired if any school facilities are being used on a regular basis. Superintendent Trujillo responded to the inquiry, discussing facility usage requests and procedures. He reported on the refinishing of the gym floors and restoration recommendations, limiting the usage to outside entities.

ACTION ITEMS

APPROVAL/DISAPPROVAL OF RESOLUTION FOR CONTRACTOR

Based on Superintendent Trujillo's recommendation, Member C de Baca moved to approve the Resolution for Contractor, seconded by Secretary Flores. Motion carried as follows: D Ortiz-no, P C de Baca-yes, M Flores-yes, V Ortiz abstained from voting and H Garcia-yes; 3-1 with 1 abstention.

Member D Ortiz requested definition of paragraph 5 (a) and presented his concern that sufficient number of competitive bidders have not been received in the past. Superintendent Trujillo remarked on uncontrollable circumstances and referenced the solicitation process that is carried out in seeking bid invitations.

APPROVAL/DISAPPROVAL OF ELECTRICAL BID

Member D Ortiz noted same comment as previously mentioned.

Based on Superintendent Trujillo's recommendation, Secretary Flores moved to approve the Electrical Bid of \$55.00/hr-1 man, \$75.00/hr-2 men with a 10% material markup submitted by Marcy's Electric, seconded by Member C de Baca. Motion carried as follows: D Ortiz-no, P C de Baca-yes, M Flores-yes, V Ortiz abstained from voting and H Garcia-yes; 3-1 with 1 abstention.

APPROVAL/DISAPPROVAL OF SPED POLICIES AND PROCEDURE

Based on Superintendent Trujillo's recommendation, President Garcia moved to approve the SPED Policies and Procedure, noting a future addendum to include a Student Restraint Policy, seconded by Vice President Victor Ortiz. Motion carried unanimously, 5-0.

APPROVAL/DISAPPROVAL OF NMSBA POLICY SERVICES ADVISORIES No. 128-138

Based on Superintendent Trujillo's recommendation, Member C de Baca moved to approve the NMSBA Policy Services Advisory-No. 128-CM-School District Annual Accountability Report, No. 129-DIE-R-Audits/Financial Monitoring, No. 130-ECAC-Vandalism, No. 131-EEAA-Walkers and Riders, No. 132-EFC-Free and Reduced-Price Food Services, No. 133-EFDA-Collection of Money/Food Tickets, No. 134-IKF-Graduation Requirements, No. 135-JFABD-EA-Admission of Homeless Students, No. 136-JGC-Assignment of At-Risk Students to Classes and Programs, No. 137-JJIB-Interscholastic Sports, No. 138-KF-Community Use of School Facilities & KF-EC-Community Use of School Facilities as presented, seconded by Secretary Flores. Motion carried unanimously, 5-0

APPROVAL/DISAPPROVAL OF MOBILE HOME

Based on the Superintendent Trujillo's recommendation, Vice President V Ortiz moved to approve the Mobile Home & Set Up (bid) of with a purchase price of \$51,684.00, trade in value of \$3,500.00 for the current home with a total purchase price of \$48,184.00 submitted by Zia Factory Mobile Homes, seconded by Secretary Flores. Motion carried unanimously

APPROVAL/DISAPPROVAL OF 2017-2018 NMDOT RESOLUTION

Based on Superintendent Trujillo's recommendation, Vice President V Ortiz moved to approve the 2017-2018 NMDOT Resolution as presented, seconded by Member C de Baca. Motion carried unanimously, 5-0.

APPROVAL/DISAPPROVAL OF 2017-2018 OPEN MEETINGS RESOLUTION

Based on the Superintendent Trujillo's recommendation, President Garcia moved to approve the 2017-2018 Open Meetings Resolution as presented, seconded by Secretary Flores. Motion carried unanimously, 5-0.

Member D Ortiz commented on listed verbiage on paragraph 8.

Member C de Baca inquired on holding Board Members & Administrators accountable for reimbursing the district any fees associated with any conference/meeting individuals fail to attend. Superintendent Trujillo commented on past practices and future implementation.

ADVANCE PLANNING

- Board Work Session-August 1, 2017, 3:30 pm, Pecos Schools Board Room
- 1st Day for Teachers-August 8, 2017
- 1st Day of School for Students-August 14, 2017
- Regular Board Meeting-August 15, 2017, 6:00 pm, Pecos Schools Board Room

President Garcia noted the listing elimination of Executive Session as an Agenda Item, when there are no issues to discuss.

ADJOURNMENT

At 4:25 p.m., Secretary Flores moved to adjourn the meeting, seconded by Vice President V Ortiz. Motion carried unanimously, 5-0. Minutes approved and signed on this 17th day of August 2017.


HAROLD J. GARCIA, PRESIDENT

ATTEST:


MICHAEL FLORES SR., SECRETARY