



Pecos Independent School District

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School Board

David Ortiz, President
Patrick Sandoval, Vice-President
Michael Flores Sr., Secretary
Paul C de Baca Sr., Member
Victor Ortiz Jr., Member

Administration

Fred Trujillo,
Superintendent

Brenda Gallegos,
Director of Finance

**BOARD AMENDED AGENDA
PECOS BOARD OF EDUCATION
REGULAR MEETING
AUGUST 17, 2016
PECOS SCHOOLS BOARD ROOM
PECOS, NM
6:00 PM**

PLEDGE OF ALLEGIANCE

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
3. **PUBLIC COMMENTS**
4. **2016-17 FIRST DAY OF SCHOOL REPORT**
5. **TITLE IX ASSURANCE TO SCHOOL BOARD**
6. **TRANSPORTATION-BUS REPLACEMENT UPDATE**
7. **RODEO PARTICIPATION**
8. **SUPERINTENDENT MID-YEAR EVALUATION DOCUMENTS GIVEN TO BOARD MEMBERS**
9. **UNIT/DIRECTOR REPORTS**
10. **BUSINESS REPORT**
 - A. Financial Status
11. **CONSENT AGENDA**
 - B. Check Register for Month of July 2016
 - C. Cash Transfer(s), BARS (if any) and Journal Entries
 - D. Minutes of Regular Board Meeting-July 28, 2016
 - E. Minutes of Work Session-August 2, 2016
12. **SUPERINTENDENT'S REPORT**
13. **POLICY**
14. **ACTION ITEMS**
15. **ADVANCE PLANNING**
 - Board Work Session-September 6, 2016, 5:30 pm, Pecos Schools Board Room
 - Regular Board Meeting-September 20, 2016, 6:00 pm, Pecos Schools Board Room
16. **EXECUTIVE SESSION**-to discuss limited personnel matters and/or pending litigation as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2 & 7)*

ADJOURNMENT

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 PECOS BOARD OF EDUCATION
 PECOS INDEPENDENT SCHOOL DISTRICT
 PECOS SCHOOLS BOARD ROOM
 PECOS, NEW MEXICO
 AUGUST 17, 2016
 6:00 P.M.

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MINUTES

**Regular Meeting
Pecos Board of Education
Pecos Independent School District
Pecos, New Mexico
Pecos Schools Board Room
Pecos, NM
August 17, 2016
6:00 P.M.**

PLEDGE OF ALLEGIANCE

CALL TO ORDER

The Board President, Mr. David Ortiz called the meeting to order @ 6:02 p.m.

MEMBERS PRESENT

Mr. David Ortiz, Board President
Mr. Patrick Sandoval, Board Vice-President
Mr. Michael Flores Sr., Board Secretary
Mr. Paul C de Baca Jr., Board Member
Mr. Victor Ortiz Jr., Board Member
Mr. Fred Trujillo, Superintendent

MEMBERS ABSENT

None

OTHERS PRESENT

Simon Miera	Debra Sena-Holton	Gloria Ruiz	Mike Lister
Cliff Tompson	Melissa T. Valencia-Flores	Brenda Gallegos	

APPROVAL OF AGENDA

Based on Superintendent Trujillo's recommendation, Member Ortiz moved to approve the amended agenda; add Journal Entries to Item #11 Consent Agenda-Cash Transfer(s) & BAR's and amended Minutes of Regular Board Meeting-July 28, 2016, listing specific Budget Adjustment Requests 1 & 2, seconded by Secretary Flores. Motion carried unanimously, 5-0.

PUBLIC COMMENTS

Ms. Gloria Ruiz, Parent formally introduced herself. She mentioned her employment with the New Mexico Public Education Department and highlighted on her role. She pointed out she's contacted principals and offered her services/resources if needed. Ms. Ruiz noted her membership with the Parent Teacher Association & Parent Advisory Team. She commended the district for partaking in various programs & initiatives and remarked on future success, based on the outcome of participation seen thus far. She reflected on working together, keeping the ultimate goal in mind-student success.

Member Ortiz announced Ms. Ruiz is also part of the audit committee.

2016-17 FIRST DAY OF SCHOOL REPORT

Superintendent Trujillo announced the first day was a huge success and highlighted on comments received from principals. He noted the basis for the success was pre & strategic planning. He noted communication/notifications will continue at all levels, including updates to the districts website.

Ms. Sena-Holton reported the first day with students went well, pointing out standard operating procedures are in place and acknowledged it was one of the best starts. She stated a New Mexico Public Education Department (NMPED) Representative was on site and was amazed with the operation of business.

Mr. Lister reflected on the first day of school events.

Mr. Miera highlighted on the first day of school and touched base on a school spirit initiative.

TITLE IX ASSURANCE TO SCHOOL BOARD

Superintendent Trujillo referenced state statute requiring districts to provide assurance athletic programs are in Title IX compliance. He discussed the districts process for compiling the data, reported the completed assurance has been sent to NMPED and the final report will be submitted by August 31, 2016.

TRANSPORTATION-BUS REPLACEMENT UPDATE

Superintendent Trujillo mentioned the award of a 72 passenger bus and stated the BAR would be presented for approval, later in the agenda. He reported on vendors contacted, reviewed bus features and presented his recommendation. He spoke on the delivery time frame and installation of the lift.

RODEO PARTICIPATION

Superintendent Trujillo noted the invitation had been e-mailed to the Board and reviewed the information outlined. He reported he and Coach/Member Ortiz would be attending the middle school cross country meet in Penasco therefore would be unavailable. He recommended some district representation in the event, if availability allowed.

SUPERINTENDENT MID-YEAR EVALUATION DOCUMENTS GIVEN TO BOARD MEMBERS

Superintendent Trujillo distributed the evaluation form for completion and stated review would take place during the upcoming work session.

UNIT/DIRECTOR REPORTS

Member Ortiz inquired on student enrollment. Superintendent Trujillo handed out an attendance comparison sheet and presented current numbers for each site.

Middle School

Vice President Sandoval inquired on staff feedback regarding the new discipline form. Mr. Lister responded to the inquiry, noted there has been no need for use thus far and acknowledged review of the completion process had taken place with staff for when necessary.

High School

Vice President Sandoval inquired on the utilization of the Insight 360 Program. Mr. Miera highlighted on an upcoming training and touched base on program specifics.

Vice President Sandoval requested expansion of the Levers Pilot Program. Mr. Miera explained the intent of the program in detail, pointed out the student benefits and the implementation plan through the GEAR UP Program, if the district is selected.

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President Ortiz asked if PARCC Results had been received. Superintendent Trujillo stated they are to be released on August 18, 2016 and indicated release of the data will transpire once he receives confirmation from NMPED.

Secretary Flores inquired on the YCC Site Inspection. Superintendent Trujillo reported positive feedback was received from the evaluation. He commended the Maintenance Staff for assistance provided throughout the project construction. Member Ortiz discussed future improvement plans and commented on the overall experience.

Student Nutrition

President Ortiz inquired on staffing. Mr. Tompson announced the department is fully staffed.

Member C de Baca inquired on vacant positions. Superintendent Trujillo responded to the inquiry with a personnel update.

Mr. Miera announced an upcoming meeting to review the Class Rankings/Grade Point Averages Policy. He identified committee members, which includes two Board Members and gave reason for the selection.

BUSINESS REPORT

FINANCIAL STATUS

Ms. Brenda Gallegos, Finance Director stated the Bank Reconciliation for July was in Board Packets and announced all NMPED flow-throughs have been reimbursed. She highlighted on the start of the year with additional grants and noted appropriate document correspondence has been completed. She summarized the Payroll and Accounts Payable Report, Check Register for the Month of July 2016, Cash Transfers/BAR's and Journal Entries. Ms. Gallegos discussed the Journal Entries protocol and presented the Auditors recommendation on Board review.

CONSENT AGENDA

Check Register for the Month of July 2016
Cash Transfer(s), BAR'S 3-7 and Journal Entries
Minutes of the Regular Board Meeting-July 28, 2016

Minutes of Work Session-August 2, 2016

Check Register for the Month of July 2016

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Based on the Superintendent's recommendation, Member Ortiz moved to approve the Check Register for the Month of July 2016, seconded by Member C de Baca. Motion carried unanimously, 5-0.

Cash Transfer(s), BAR'S 3 and Journal Entries

Based on the Superintendent's recommendation, Secretary Flores moved to approve the Cash Transfer(s), Internal BAR's, BAR's 3-8 and Journal Entries as presented, seconded by Vice President Sandoval. Motion carried unanimously, 5-0.

Minutes of the Regular Board Meeting-July 28, 2016

Based on the Superintendent's recommendation, Vice President Sandoval moved to approve the amended Minutes of the Regular Board Meeting-July 28, 2016, seconded by Secretary Flores. Motion carried unanimously, 5-0.

Minutes of the Work Session-August 2, 2016

Based on the Superintendent's recommendation, Secretary Flores moved to approve the Minutes of Work Session-August 2, 2016, seconded by Vice President Sandoval. Motion carried unanimously, 5-0.

SUPERINTENDENT'S REPORT

Superintendent Trujillo noted his report was included in packets for review. He informed the auditor is on site concluding its final assessment and remarked on adjusting to the methods of a new auditor. He touched base on the purchase card (\$100.00) initiative for teachers, sponsored by NMPED. Superintendent Trujillo reported the new mobile home has been delivered. He pointed out the display of the Board Goals. He highlighted on the purchase of shirts for students, to support and boost school spirit in the district and community; sponsored by the GEAR UP Program. He pointed out Fridays are Green & Gold/Panther Day.

President Ortiz asked if there's asbestos in the school. Superintendent Trujillo responded to the question indicating there have been no reports of any findings thus far and noted not all results have been received. He indicated the Facilities Master Plan requires the district to have an Asbestos Plan. He elaborated on a reassignment to the Maintenance Department.

Vice President Sandoval inquired on the Active Shooter Presentation. Superintendent Trujillo gave feedback on the material presented.

POLICY

None

ACTION ITEMS

None

ADVANCE PLANNING

- Board Work Session-September 6, 2016, 5:30 pm, Pecos Schools Board Room
- Regular Board Meeting-September 20, 2016, 6:00 pm, Pecos Schools Board Room

Member C de Baca questioned why he was not selected to serve on the Class Rankings/Grade Point Averages Committee. Mr. Miera elaborated further and pointed out specific reasoning.

ADJOURNMENT

At 7:05 p.m., Member C de Baca moved to adjourn the meeting, seconded by Secretary Flores. Motion carried unanimously, 5-0. Minutes approved and signed on this 20th day of September 2016.



DAVID ORTIZ, PRESIDENT

ATTEST:



MICHAEL FLORES SR., SECRETARY

(Mtvf)