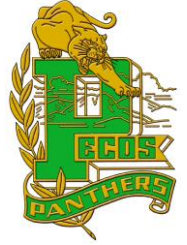




Pecos Independent School District

North Hwy 63, P.O. Box 368 Pecos, NM 87552 Phone: 505-757-4700 Fax: 505-757-8721



School Board

Harold J. Garcia, President
Victor Ortiz Jr., Vice-President
Michael Flores Sr., Secretary
Paul C de Baca Sr., Member
David Ortiz, Member

Administration

Fred Trujillo,
Superintendent

Brenda Gallegos,
Director of Finance

BOARD MEETING AGENDA PECOS BOARD OF EDUCATION REGULAR MEETING AUGUST 17, 2017 PECOS SCHOOLS BOARD ROOM PECOS, NM 6:00 PM

PLEDGE OF ALLEGIANCE

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. PUBLIC COMMENTS
4. EAST PECOS FACILITY DISCUSSION
5. FIRST DAY OF SCHOOL REPORT
6. GOLDEN PANTHER SCHOOL BOARD AWARD DISCUSSION
7. SUPERINTENDENT EVALUATION DISCUSSION
8. UNIT/DIRECTOR REPORTS
9. BUSINESS REPORT
 - A. Financial Status
10. CONSENT AGENDA
 - B. Check Register for Month of July 2017
 - C. Cash Transfer(s), BARS (if any) and Journal Entries
 - D. Minutes of Regular Board Meeting-July 19, 2017
11. SUPERINTENDENT'S REPORT
12. POLICY
 - E. 2nd Reading-NMSBA Policy Services Advisory
 - No. 139-GBK-R-Staff Grievances
 - No. 140-JLI-Student Safety
 - JLI-RA-Student Safety (Limitations on Restraint and Seclusion)
 - JLI-RB-Student Safety (Restraint and Seclusion Notice and Review)
 - JLI-EA-Student Safety (Restraint and Seclusion Documentation)
 - JLI-EB-Student Safety (Fifteen Principals of Restraint and Seclusion)
13. ACTION ITEMS
 - F. Approval/Disapproval of Random Drug Test Policy
 - G. Approval/Disapproval of Athletic Handbook

H. Approval/Disapproval-NMSBA Policy Services Advisory

- No. 139-GBK-R-Staff Grievances
- No. 140-JLI-Student Safety
 - JLI-RA-Student Safety (Limitations on Restraint and Seclusion)
 - JLI-RB-Student Safety (Restraint and Seclusion Notice and Review)
 - JLI-EA-Student Safety (Restraint and Seclusion Documentation)
 - JLI-EB-Student Safety (Fifteen Principals of Restraint and Seclusion)

14. OTHER

15. ADVANCE PLANNING

- Board Work Session-September 5, 2017, 3:30 pm, Pecos Schools Board Room
- Regular Board Meeting-September 19, 2017, 6:00 pm, Pecos Schools Board Room
- NMSBA Region II Meeting-September 21, 2017, Santa Fe, NM

ADJOURNMENT

INDEX
MINUTES
REGULAR MEETING
PECOS BOARD OF EDUCATION
PECOS INDEPENDENT SCHOOL DISTRICT
PECOS SCHOOLS BOARD ROOM
PECOS, NEW MEXICO
AUGUST 17, 2017
6:00 P.M.

CALL TO ORDER -----	1
ROLL CALL -----	1
APPROVAL OF AGENDA -----	2
PUBLIC COMMENTS -----	2
EAST PECOS FACILITY DISCUSSION -----	2
FIRST DAY OF SCHOOL REPORT -----	2-3
GOLDEN PANTHER SCHOOL BOARD AWARD DISCUSSION -----	4
SUPERINTENDENT EVALUATION DISCUSSION -----	4
UNIT/DIRECTOR REPORTS -----	4
BUSINESS REPORT -----	4
CONSENT AGENDA -----	4-5
➤ Check Register for the Month of July 2017	
➤ Cash Transfer(s), BARS (if any) and Journal Entries	
➤ Minutes of the Regular Board Meeting-July 19, 2017	
SUPERINTENDENT’S REPORT -----	5
POLICY -----	6
➤ 2 nd Reading- NMSBA Policy Services Advisory	
• No. 139-GBK-R-Staff Grievances	
• No. 140-JLI-Student Safety	
-JLI-RA-Student Safety (Limitations on Restraint and Seclusion)	
-JLI-RB-Student Safety (Restraint and Seclusion Notice and Review)	
-JLI-EA-Student Safety (Restraint and Seclusion Documentation)	
-JLI-EB-Student Safety (Fifteen Principals of Restraint and Seclusion)	

ACTION ITEMS -----	6-7
<ul style="list-style-type: none"> ➤ Approval/Disapproval of Random Drug Test Policy ➤ Approval/Disapproval of Athletic Handbook ➤ Approval/Disapproval-NMSBA Policy Services Advisory <ul style="list-style-type: none"> • No. 139-GBK-R-Staff Grievances • No. 140-JLI-Student Safety <ul style="list-style-type: none"> -JLI-RA-Student Safety (Limitations on Restraint and Seclusion) -JLI-RB-Student Safety (Restraint and Seclusion Notice and Review) -JLI-EA-Student Safety (Restraint and Seclusion Documentation) -JLI-EB-Student Safety (Fifteen Principals of Restraint and Seclusion) 	
OTHER -----	7
ADVANCE PLANNING -----	7
EXECUTIVE SESSION -----	7
ADJOURNMENT -----	8

MINUTES

**Regular Meeting
Pecos Board of Education
Pecos Independent School District
Pecos, New Mexico
Pecos Schools Board Room
Pecos, NM
August 17, 2017
6:00 P.M.**

PLEDGE OF ALLEGIANCE

CALL TO ORDER

The Board President, Mr. Harold J. Garcia called the meeting to order @ 6:03 p.m.

MEMBERS PRESENT

Mr. Harold J. Garcia, Board President
Mr. Michael Flores Sr., Board Secretary
Mr. Paul C de Baca Sr., Board Member
Mr. David Ortiz., Board Member
Mr. Fred Trujillo, Superintendent

MEMBERS ABSENT

Mr. Victor Ortiz Jr., Board Vice-President

OTHERS PRESENT

Mel Rael	Debra Sena-Holton	Simon Miera	Jamie Arthur
Mike Lister	Joe R. Soliz	Patrick Ortiz	
Melissa T. Valencia-Flores			

APPROVAL OF AGENDA

Based on Superintendent Trujillo's recommendation, Member C de Baca moved to approve the amended agenda, the addition of Executive Session-a non-action item, seconded by Secretary Flores. Motion carried unanimously, 4-0.

PUBLIC COMMENTS

None

EAST PECOS FACILITY DISCUSSION

President Garcia noted he and other Board Members visited & inspected the facility and presented future use suggestions/ideas, based on their assessment.

Superintendent Trujillo commented on salvageable equipment/items, recognized the district can profit on use of the facility and mentioned other utilization options/alternatives.

Member D Ortiz asked if any requests for use of building have been received. Superintendent Trujillo replied to the question, stating no.

Member D Ortiz inquired on the availability of financial resources to support a Teacherage investment for the location. Superintendent Trujillo responded to the inquiry, highlighting on the Teacherage Fund & expenditures and possible facility upgrades that may be needed.

FIRST DAY OF SCHOOL REPORT

Superintendent Trujillo referenced the end of year student enrollment projections, reported the start of year enrollment numbers and commented on the comparison of the two. He remarked on future enrollment projections and middle & school student equivalency.

Secondary School

Mr. Miera spoke on pep rally assembly activities. He briefed on the Dual Enrollment Program and Superintendent Trujillo reported the enrollment.

Elementary School

Ms. Sena-Holton reported the first day was busy but off to a good start and touched on class sizes. She conveyed she was happy with her new hires and commented on their first days of service. She recognized the custodians for their facilities preparation efforts.

Middle School

Mr. Lister noted the year was off to a good start and announced the number of new hires. He stated teachers have been positive and mentioned his satisfaction with the first week of school order of business. He commented on facilities and referenced classroom equipment upgrades. Mr. Lister highlighted on student numbers and large class sizes. He expressed appreciation to staff for their assistance and support.

President Garcia inquired on the performance of the Long-Term Mathematics Substitute. Mr. Lister responded to the inquiry, discussing the Master Class Schedule and its intended purpose. Superintendent Trujillo touched on the Mathematics Instructional Coaches & the services being provided and noted positive feedback has been received.

Student Nutrition

Mr. Rael announced the department is fully staffed. He briefed on the menu preparation, ordering and tray counts. He reported the average serving counts and noted the numbers would increase once the Pre-K Program Students are in attendance and spoke on ongoing initiatives to increase numbers.

Support Services

Mr. Rael noted the student base focus areas taking place; case load management, scheduling of student services etc., ensuring all students are being serviced 100%. He commented on professional development and future training opportunities.

President Garcia asked for the student services enrollment. Mr. Rael replied to the question, providing an estimated number.

President Garcia inquired on the Secondary Snack Bar. Mr. Rael responded to the inquiry noting it was not open for vending.

Superintendent Trujillo presented his point of view on the first day of school operations. He commended Administrators on an outstanding job and Teachers for establishing the procedures & protocols. He gave a Maintenance & Transportation Department update.

GOLDEN PANTHER SCHOOL BOARD AWARD DISCUSSION

Member C de Baca discussed the initiative, implementation, criteria and nomination & selection process.

SUPERINTENDENT EVALUATION DISCUSSION

Member C de Baca referenced a committee meeting held, in which the matter was discussed. He and Ms. Sena-Holton summarized the evaluation revision and outlined the new evaluation instrument/process.

UNIT/DIRECTOR REPORTS

Department updates were presented during the First Day of School Report.

BUSINESS REPORT

FINANCIAL STATUS

Superintendent Trujillo gave reason for Ms. Gallegos absence. He summarized the Payroll and Accounts Payable Report, Check Register for the Month of July 2017, Cash Transfers/BAR's, Internal BAR's and Journal Entries.

CONSENT AGENDA

Check Register for the Month of July 2017
Cash Transfer(s), BAR'S (if any) and Journal Entries
Minutes of the Regular Board Meeting-July 19, 2017

Check Register for the Month of July 2017

Based on the Superintendent's recommendation, Secretary Flores moved to approve the Check Register for the Month of July 2017 as presented, seconded by President Garcia. Motion carried unanimously, 4-0.

Regular Board Meeting
August 17, 2017
Page 5

Cash Transfer(s), BAR'S, Internal BAR'S and Journal Entries

Based on the Superintendent's recommendation, Member C de Baca moved to approve the Cash Transfer(s), BAR's #3-#5 and Journal Entries as presented, seconded by Secretary Flores. Motion carried unanimously, 4-0.

Minutes of the Regular Board Meeting-July 19, 2017

Based on the Superintendent's recommendation, Member C de Baca moved to approve the Minutes of the Regular Board Meeting-July 19, 2017, seconded by Secretary Flores. Motion carried unanimously, 4-0.

SUPERINTENDENT'S REPORT

Superintendent Trujillo noted his report was also presented and offered to answer any questions.

Member D Ortiz asked if the Long Term Middle School Math Substitute Teacher was qualified to teach Math. Superintendent Trujillo replied to the question, remarking on the timeframe the individual may serve in the capacity, specifying the low candidate availability on recruiting site. He noted the individual has an extensive substituting background, participated in the Professional Development provided by the district and receiving on-going assistance from department personnel. He spoke on the vacancy posting, the difficulty in filling the position and the impact of a late resignation.

Member D Ortiz asked if the math scores had increased from the previous year. Mr. Lister responded to the question, summarizing the results and announced the assessment that will be used in the current year. Superintendent Trujillo elaborated on proficiency & growth numbers reflected, to include the state level. He explained how the data is measured, to determine the student intervention needed.

Member D Ortiz questioned how many Substitute Teachers are being used for Licensed Teacher Positions. Superintendent Trujillo responded to the question, noting the Mathematics position previously discussed is the only vacant position.

POLICY

- 2nd Reading-NMSBA Policy Services Advisory
 - No. 139-GBK-R-Staff Grievances
 - No. 140-JLI-Student Safety
 - JLI-RA-Student Safety (Limitations on Restraint and Seclusion)
 - JLI-RB-Student Safety (Restraint and Seclusion Notice and Review)
 - JLI-EA-Student Safety (Restraint and Seclusion Documentation)
 - JLI-EB-Student Safety (Fifteen Principals of Restraint and Seclusion)

ACTION ITEMS

APPROVAL/DISAPPROVAL OF RANDOM DRUG TEST POLICY

Based on Superintendent Trujillo's recommendation, President Garcia moved to approve the Random Drug Test Policy, seconded by Secretary Flores. Motion carried unanimously, 4-0.

APPROVAL/DISAPPROVAL OF ATHLETIC HANDBOOK

Based on Superintendent Trujillo's recommendation, Secretary Flores moved to approve the Athletic Handbook, seconded by Member C de Baca. Motion carried unanimously, 4-0.

APPROVAL/DISAPPROVAL OF NMSBA POLICY SERVICES ADVISORY No. 139-GBK-R-STAFF GRIEVANCES

Based on Superintendent Trujillo's recommendation, President Garcia moved to approve the NMSBA Policy Services Advisory-No. 139-GBK-R-Staff Grievances as presented, seconded by Secretary Flores. Motion carried unanimously, 4-0

APPROVAL/DISAPPROVAL OF NMSBA POLICY SERVICES ADVISORY No. 140-JLI-STUDENT SAFETY,-JLI-RA-STUDENT SAFETY (LIMITATIONS ON RESTRAINT AND SECLUSION), -JLI-RB-STUDENT SAFETY (RESTRAINT AND SECLUSION NOTICE AND REVIEW), -JLI-EA-STUDENT SAFETY (RESTRAINT AND SECLUSION DOCUMENTATION) and-JLI-EB-STUDENT SAFETY (FIFTEEN PRINCIPALS OF RESTRAINT AND SECLUSION)

Based on Superintendent Trujillo's recommendation, Member C de Baca moved to approve the NMSBA Policy Services Advisory-No. 140-JLI-Student Safety,-JLI-RA-Student Safety

Regular Board Meeting
August 17, 2017
Page 7

(Limitations on Restraint and Seclusion), -JLI-RB-Student Safety (Restraint and Seclusion Notice and Review), -JLI-EA-Student Safety (Restraint and Seclusion Documentation) and-JLI-EB-Student Safety (Fifteen Principals of Restraint and Seclusion) as presented, seconded by Secretary Flores. Motion carried unanimously, 4-0

OTHER

Member C de Baca referenced his recommendation regarding the implementation of Board Member & Administrator Accountability and suggested further discussion take place during the upcoming Board Work Session.

ADVANCE PLANNING

- Board Work Session-September 5, 2017, 3:30 pm, Pecos Schools Board Room
- Regular Board Meeting-September 19, 2017, 6:00 pm, Pecos Schools Board Room
- NMSBA Region II Meeting-September 21, 2017, Santa Fe, NM

EXECUTIVE SESSION

At, 7:20 p.m., Member C de Baca made a motion to enter into executive session to discuss the recent deposition that was given on Tuesday, August 15, 2017 by the Superintendent of Schools as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (7)*, seconded by Secretary Flores. Action item as a result of executive session if necessary. Motion carried unanimously, 4-0.

At 7:33 p.m., Secretary Flores made a motion to reconvene from executive session, seconded by President Garcia. Motion carried unanimously, 4-0.

ADJOURNMENT

At 7:34 p.m., President Garcia moved to adjourn the meeting, seconded by Member C de Baca. Motion carried unanimously, 4-0. Minutes approved and signed on this 19th day of September 2017.



HAROLD J. GARCIA, PRESIDENT

ATTEST:



MICHAEL FLORES SR., SECRETARY