

Pecos Independent School District

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ADMINISTRATION

FRED TRUJILLO
Interim Superintendent

BRENDA GALLEGOS
Finance Director

SCHOOL BOARD

VICTOR ORTIZ, President
EILEEN GRIEGO-VIGIL,
Vice-President
MICHAEL FLORES SR.,
Secretary
EDDIE ROY DURAN, Member
LAWRENCE VIGIL, Member

**BOARD AGENDA
PECOS BOARD OF EDUCATION
REGULAR MEETING
JANUARY 17, 2012
PECOS SCHOOLS BOARD ROOM
PECOS, NM
6:00 PM**

PLEDGE OF ALLEGIANCE

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
3. **PUBLIC COMMENTS**
4. **NMSBA 2012 EXCELLENCE FOR STUDENT ACHIEVEMENT**
5. **SCHOOL GRADING REPORT**
6. **SCHOOL ENTRANCE ACQUISITION FROM ST. ANTHONY'S PARISH**
7. **DEPARTMENT OF TRANSPORTATION GRANT**
8. **FACILITY MASTER PLAN DISCUSSION**
9. **PSFA LOAN DISCUSSION**
10. **DIRECTOR/BUILDING REPORTS**
11. **BUSINESS REPORT**
 - A. Financial Status
12. **CONSENT AGENDA**
 - B. Check Register for Month of December
 - C. Cash Transfer(s) and BARS (if any)
 - D. Minutes of the Regular Board Meeting-December 13, 2011
13. **SUPERINTENDENT'S REPORT**
14. **POLICY**
15. **ACTION ITEM(S)**
16. **OTHER BUSINESS**
17. **ADVANCE PLANNING**
 - E. NMSBA Board Institute-January 27-28, 2012; El Dorado Hotel, Santa Fe, NM
 - F. Work Session-February 7, 2012, PISD
 - G. Regular Board Meeting-February 21, 2012, PISD
 - H. NSBA Annual Conference-April 21-23, 2012, Boston, MA; Registered to attend: F Trujillo, V Ortiz, E Griego-Vigil, M Flores & L Vigil

I. 2012 Pecos High School Graduation-May 19, 2012, 10:00 am at Lifeway Conference Center (formerly Glorieta Conference Center)

18. **EXECUTIVE SESSION**-to discuss limited personnel matters as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2)*. Action item as a result of executive session if necessary.

19. **ADJOURNMENT**

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PECOS BOARD OF EDUCATION
PECOS INDEPENDENT SCHOOL DISTRICT

PECOS SCHOOLS BOARD ROOM
PECOS, NEW MEXICO
JANUARY 17, 2012
6:00 P.M.

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MINUTES

Regular Meeting Pecos Board of Education Pecos Independent School District Pecos, New Mexico

**Pecos Schools Board Room
Pecos, NM
January 17, 2012
6:00 P.M.**

PLEDGE OF ALLEGIANCE

CALL TO ORDER

The President, Mr. Victor Ortiz called the meeting to order @ 6:08 p.m.

MEMBERS PRESENT

Mr. Victor Ortiz, Board President
Ms. Eileen Griego-Vigil, Board Vice-President
Mr. Michael Flores, Board Secretary
Mr. Eddie Roy Duran, Board Member-via telephone
Mr. Lawrence Vigil, Board Member-via telephone
Mr. Fred Trujillo, Interim Superintendent

MEMBERS ABSENT

None

OTHERS PRESENT

Mary Anne Rogers Elvira Valencia Debra Sena-Holton Gerard M. Flores

**Regular Board Meeting
January 17, 2012
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Brenda Gallegos Rose Marie Tanuz Jim Ivanovich Emily Ortiz
Melissa T. Valencia-Flores

APPROVAL OF AGENDA

Based on Mr. Trujillo's recommendation, Member Flores moved to approve the agenda as presented. Motion unanimously.

PUBLIC COMMENTS

None

NMSBA 2012 EXCELLENCE FOR STUDENT ACHIEVEMENT AWARD

Mr. Trujillo reported the district was asked to recommend an individual for the award. He made reference to an agreement, based on various discussions of recommending Ms. Mary Beth Britton, who is recognized as the 2012 New Mexico Teacher of the Year. He recommended a vote as part of the official record.

President Ortiz reviewed the application requirements and pointed out the recipient could be a community member, teacher or student.

Based on Mr. Trujillo's recommendation, Vice President Griego-Vigil recommended Ms. Mary Beth Britton for the NMSBA 2012 Excellence for Student Achievement Award. Motion carried unanimously.

SCHOOL GRADING REPORT

Mr. Trujillo presented A-F Grading Reports received from the New Mexico Public Education Department; Elementary-B, Middle School-D and High School-C. He noted the A-F Grading System was approved during the 2011 Legislative Session. He touched base on a No Child Left Behind Grading of Schools waiver request submitted by the New Mexico Public Education Department (NMPED); for the ability to utilize the A-F Grading, as far as the Annual Yearly Progress (AYP) status is concerned. Mr. Trujillo reported on an appeal submitted, asking for the consideration of a revisit of the College and Career Readiness portion of the high school grading. He discussed frequently asked questions sent by NMPED Secretary-Designate, Hanna Skandera; an explanation of the different sections of the A-F Grading. He reported the difference between the A-F Grading System and AYP; tracks and gives grades on student growth over a 3 year period. Mr. Trujillo pointed out the district is becoming familiar with the grading system based on presentations to individual staff; regardless whether or not the Federal Government approves the waiver request. He invited questions by the board.

The following board members commented/inquired on/addressed the listed concern(s), relevant to the topic/presentation/discussion:

President Ortiz:

- questioned Mr. Trujillo's comfort on the grades the district received, the system used to rate the district and his perception of the appeal outcome. *Response:* Mr. Trujillo reported there are Superintendents who are not in favor of the grading system; due to accountability. He gave his point of view; he is in favor of utilizing student growth over a 3 year period versus a snapshot of one test to determine AYP. He indicated district results must be all A's before he is completely satisfied. Mr. Trujillo discussed the expectation of schools, students, community and staff members performing at the A level. He reported the appeal will not have much of an effect and justified his reason for submitting the appeal; based upon the districts dual credit enrollment and the success and participation in the category. He stated results of the appeal will be presented once notification has been received. He announced the grades, an explanation and breakdown has been posted to the districts website.

SCHOOL ENTRANCE ACQUISITION FROM ST. ANTHONY'S PARISH

Mr. Trujillo discussed the acquiring of additional land from the parish to widen the school entrance. He mentioned a meeting held with Fr. Vincent; review of the acquisition. He gave a breakdown of the purchase; stair easement-6 feet wide (approximately 1,097 square feet), an additional 12 feet for the use as a traffic lane, totaling an additional 18 feet (approximately 3,283 square feet) of land for the school district. He announced the sale price; \$8,500.00 with the listed stipulations; surveys and re-platting shall be born by the school district, a 6 foot chain linked fence shall be constructed and maintained at the new property line and the continuance of the access easement to the Quintana property. Mr. Trujillo recommended the pursuance of acquiring the land stated and review of the construction plan for cost effective purposes.

DEPARTMENT OF TRANSPORTATION GRANT

Mr. Trujillo summarized the grant; an excess of \$14,000.00 tied in to the widening of the school entrance. He addressed a concern; greater amount of money needed for the construction. He requested permission to contact New Mexico Department of Transportation (NMDOT) and rework the grant; discuss utilizing the money in a different capacity. Mr. Trujillo recognized campus projects in which the money may be utilized; pave roads to different departments on campus, repair pot holes, speed bump patch work etc.

The following board members commented/inquired on/addressed the listed concern(s), relevant to the topic/presentation/discussion:

Vice President Griego-Vigil:

- questioned Mr. Trujillo on his NMDOT contact plan in seeking additional funding.
Response: Mr. Trujillo stated it depends on the project itself; architects may need to reassess project, which would be presented in a grant application to NMDOT.

Ms. Brenda Gallegos, Finance Director declared the money must be liquidated by December 2012. She noted the project must be encumbered and in process prior to June and reimbursement requests submitted prior to December. She indicted there is not enough time to construct a major project; funds will be lost. Ms. Gallegos commented on the specifics listed in the grant; unusual practice, past grants are written with flexibility.

FACILITY MASTER PLAN DISCUSSION

Mr. Trujillo summarized information discussed during 2 meetings- (1) Public School Facility Authority Regional Manager, Irina Ivashkova and (2) Architect; Facility Master Plan (FMP) must be updated with specifics and be 100 % completed to qualify for Capital Outlay Funds and rank on the state list for improvements within the district. He identified 2 areas of concern pointed out by Architect: an Energy Management Plan needs to be put in place and have a prioritized list of where improvements would be made. He outlined the corrective action recommended; break into committees and solicit support from staff and community members interested in serving on a committee to assist with prioritizing the list for the various facilities within the district. Mr. Trujillo discussed the #1 area needing an upgrade, based on the FMP is the Maintenance Department. He recommended approving the set up of committees.

PSFA LOAN DISCUSSION

Mr. Trujillo reported on PSFA notification of an outstanding loan from 2008; solicitation of funds to repair roofing issues and parapits at the high school gym. He reported the district was awarded up to \$200,000 for the repairs. He announced payment of \$170,000 is due June 30, 2012. Mr. Trujillo noted the loan was not mentioned during the 2011-2012 School Year budget planning; no money was appropriated. He stated payment plan discussion needs to take place as soon as possible. He acknowledged a 2 year extension was granted in 2010.

President Ortiz discussed options; (1) request forgiveness of loan in the form of a letter, (2) district seek payment options within-Reserve Money, SB 9 Monies etc.

Mr. Trujillo suggested making payment arrangements over duration of time.

Member Duran expressed his disappointment in the position the district is currently in. He made reference to the hard work in preparing the 2011-2012 School year Budget; with the intent of taking the school in a different direction. He expressed his frustration of the former Superintendent not relaying the pertinent information. Member Duran supports President Ortiz's recommendation; request forgiveness of loan in the form of a letter. He conveyed his personal feelings of the situation; it's really disturbing and feels really bad for the district that we have to deal with this now being we were moving in a positive manner. He stated further discussion can take place at the upcoming work session.

DIRECTOR/BUILDING REPORTS

Mr. Trujillo pointed out Principals are using a different report template/format; the listing of in depth information, focusing on EPSS, student and staff attendance etc. Further discussion was not necessary.

BUSINESS REPORT

FINANCIAL STATUS

Ms. Brenda Gallegos, Finance Director noted Quarterly Reports in packets were submitted to NMPED as of December 31, 2011. She stated all Quarterly Reimbursements have been submitted. She reported Student Nutrition Reimbursements have been processed by NMPED. Ms. Gallegos summarized the Payroll and Accounts Payable Report, Investment Report, Check Register for the Month of December 2011 and Cash Transfers/Internal BAR's.

President Ortiz inquired on the status of the bank card application. *Response:* Ms. Gallegos reported last application template is currently being processed; (1) determination of who gets issued a card and (2) card limitations. He questioned the implementation of a policy. *Response:* Mr. Trujillo stated the ongoing practice of Procurement Policy.

CONSENT AGENDA

Check Register for the Month of December 2011
Cash Transfer(s) & BAR'S
Minutes of the Regular Board Meeting-December 13, 2011

Based on Mr. Trujillo's recommendation, Secretary Flores moved to approve the consent agenda. Motion carried unanimously.

SUPERINTENDENT'S REPORT

Mr. Trujillo reported/gave an update on the following:

- following through on 90 Day Out Reach Plan; elements have been met or exceeded-meet with all departments, the continuance of site walk throughs, staff meeting participation
- arranged a new transportation rotation schedule for activity driving, daily meeting with Lead Maintenance Worker to address district issues.
- met with Fr. Vincent, St. Anthony's Parish Priest on land acquisition
- met with Mayor Roybal to discuss cooperation with the school district and the Village
- met with Representative Luck Varela-receive and/or regain support, who was on site for a presentation to Ms. Mary Beth Britton
- announced the hiring of Bus Route Driver, Olympia Villanueva
- ongoing update of EPSS and School Improvement Grant compliance practices
- installation of security computer in guard shack to assist with monitoring campus as a whole
- create an observation tool for use during site visits
- explored and implemented competitive purchasing practices for cost saving purposes
- analyzed the grading system
- Athletics-concession stand is generating a high volume of revenue; deposits greater than last year's entire year deposit. Various sports fund raising has assisted with the increase of income.

President Ortiz noted he is in the process of developing the evaluation for Interim Superintendent. He stated the evaluation will take place in February.

Member Duran recommended review during February Work Session for possible action during Regular Board Meeting. He requested review of dress code for youth functions and student behavior, in general during school activities.

POLICY

None

ACTION ITEMS

None

OTHER BUSINESS

None

ADVANCE PLANNING

- NMSBA Board Institute-January 27-28, 2012; El Dorado Hotel, Santa Fe, NM
- Work Session-February 7, 2012, PISD
- Regular Board Meeting-February 21, 2012, PISD
- NSBA Annual Conference-April 21-23, 2012, Boston, MA; Registered to attend: F Trujillo, V Ortiz, E Griego-Vigil, M Flores & L Vigil
- 2012 Pecos High School Graduation-May 19, 2012, 10:00 am at Lifeway Conference Center (formerly Glorieta Conference Center)

Note: There may be a quorum at meetings; open meeting act requirements will be followed.

EXECUTIVE SESSION

At, 6:55 p.m., Secretary Flores made a motion to enter into executive session to discuss limited personnel matters as permitted by the Open Meetings Act, Sections 10-15-1 (H) (2). Action item as a result of executive session if necessary. Motion carried unanimously.

At, 7:37 p.m., Secretary Flores made a motion to reconvene from executive session. Motion carried unanimously.

ADJOURNMENT

At 7:39 p.m., Secretary Flores moved to adjourn the meeting. Motion carried unanimously.

Minutes approved and signed on this 21st day of February 2012.

ATTEST:


VICTOR ORTIZ, PRESIDENT


MICHAEL FLORES SR., SECRETARY