

Parent Portal Directions

1. Click on CREATE ACCOUNT tab

PowerSchool

Student and Parent Sign In

Sign In Create Account

Create an Account

Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)

Create Account

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2. Click on CREATE ACCOUNT (blue button in bottom right corner)

3. Fill in All Fields:

- a. First Name
- b. Last Name
- c. Email Address (**THIS IS A REQUIRED FIELD**)
- d. Desired User Name
- e. Password
- f. Re-Enter Password

Create Parent Account

First Name

Last Name

Email

Desired Username

Password

Re-enter Password

Password must: •Be at least 4 characters long

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

1	Student Name	Access ID	Access Password	Relationship
2	Student Name	Access ID		

4. Link all your children to your account:

- a. Student Name
- b. ACCESS ID (This is LAST YEAR's Parent Portal Login)
- c. ACCESS Password (This is LAST YEAR's Parent Portal Password)
- d. Relationship
- e. Repeat Steps a – d for every child you have in the District.

If you have any questions or do not remember your child's Access ID or Password please contact: Audra @ avalencia@pecos.k12.nm.us or 757-4730