



Pecos Independent School District

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School Board

Harold J. Garcia, President
Victor Ortiz Jr., Vice-President
Michael Flores Sr., Secretary
Paul C de Baca Sr., Member
David Ortiz, Member

Administration

Fred Trujillo,
Superintendent

Brenda Gallegos,
Director of Finance

**BOARD MEETING AGENDA
PECOS BOARD OF EDUCATION
REGULAR MEETING
MAY 15, 2018
PECOS SCHOOLS BOARD ROOM
PECOS, NM
6:00 PM**

PLEDGE OF ALLEGIANCE

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. PUBLIC COMMENTS**
- 4. GOLDEN PANTHER AWARD RECIPIENTS PRESENTATION**
- 5. MISSION TO MARS-5TH GRADERS**
- 6. SPANISH SPELLING BEE WINNERS**
- 7. STUDENT RECOGNITION OF AARON ORTIZ-SFCC HONOR SOCIETY INDUCTEE**
- 8. RETIREMENT RECOGNITION-Berna Baca & Debra Lujan**
- 9. PRESENTATION OF NMSBA STUDENT ACHIEVEMENT AWARDS**
- 10. UNIT/DIRECTOR REPORTS**
- 11. BUSINESS REPORT**
 - A. Financial Status**
- 12. CONSENT AGENDA**
 - B. Check Register for Month of April 2018**
 - C. Cash Transfer(s), BARS (if any) and Journal Entries**
 - D. Minutes of Regular Board Meeting-April 17, 2018**
- 13. SUPERINTENDENT'S REPORT**
- 14. POLICY**
- 15. ACTION ITEMS**
 - E. Approval/Disapproval of 2018-19 District Budget**
 - F. Approval/Disapproval of SPED Policies and Procedures Manual (Walsh and Gallegos Tool)**
 - G. Approval/Disapproval of Propane Bid**
 - H. Approval/Disapproval of Maintenance of Propane Equipment Bid**
 - I. Approval/Disapproval of Plumbing Bid**
 - J. Approval/Disapproval of Occupational Therapy Services**
 - K. Approval/Disapproval of Speech Language Pathologist Services**

16. OTHER

17. ADVANCE PLANNING

- Athletic Banquet-May 16, 2018, PISD Secondary Cafeteria & Gym, 6:00 pm
- Class of 2018 Graduation-May 19, 2018, 10:00 am, PISD Gymnasium
- Board Work Session-June 5, 2018,
3:30 pm, Pecos Schools Board Room
- NMSBA Law Conference-June 8-9, 2018, Hotel Albuquerque, Albuquerque, NM
- Regular Board Meeting-June 19, 2018, 6:00 pm, Pecos Schools Board Room

18. EXECUTIVE SESSION-to discuss limited personnel matters and/or pending litigation as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2 & 7)*

ADJOURNMENT

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 MINUTES
 REGULAR MEETING
 PECOS BOARD OF EDUCATION
 PECOS INDEPENDENT SCHOOL DISTRICT
 PECOS SCHOOLS BOARD ROOM
 PECOS, NEW MEXICO
 MAY 15, 2018
 6:00 P.M.

| | |
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- Approval/Disapproval of SPED Policies and Procedures Manual (Walsh and Gallegos Tool)
- Approval/Disapproval of Propane Bid
- Approval/Disapproval of Maintenance of Propane Equipment Bid
- Approval/Disapproval of Plumbing Bid
- Approval/Disapproval of Occupational Therapy Services
- Approval/Disapproval of Speech Language Pathologist Services

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MINUTES

**Regular Meeting
Pecos Board of Education
Pecos Independent School District
Pecos, New Mexico
Pecos Schools Board Room
Pecos, NM
May 15, 2018
6:00 P.M.**

PLEDGE OF ALLEGIANCE

CALL TO ORDER

The Board President, Mr. Harold J. Garcia called the meeting to order @ 6:02 p.m.

MEMBERS PRESENT

Mr. Harold J. Garcia, Board President
Mr. Victor Ortiz Jr., Board Vice-President
Mr. Michael Flores Sr., Board Secretary
Mr. Paul C de Baca Sr., Board Member
Mr. David Ortiz, Board Member
Mr. Fred Trujillo, Superintendent

MEMBERS ABSENT

None

OTHERS PRESENT

| | | | |
|-------------------|-------------------|--------------------|-----------------|
| Modesto Benavidez | Faye Wilcoxon | Saessa Sorell | Max Wilcoxon |
| Dennis Parker | Geraldine Roybal | Kimberly Velasquez | Leilani Bebout |
| Geovanni Romero | Laurie Vigil | Debra Sena-Holton | Darlene Ortiz |
| Aaron Ortiz | Daniel Aragon Sr. | Daniel Aragon Jr. | Alyssa Alcaraz |
| Christina Aragon | Bernadette Baca | Esperanza Baca | Clarence Lujan |
| Debra Lujan | Denise Lujan | Thomas Estrada | Brian Sandoval |
| Jesus Rodriguez | Margarita Santana | Iruih Avitia | Adrienne Avitia |
| Kathy Ortiz | Jamie Arthur | Spencer Faunt | Cynthia Faunt |
| Wanda C de Baca | Jolene C de Baca | Simon Miera | Brenda Gallegos |

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Melissa T. Valencia-Flores

APPROVAL OF AGENDA

Based on Superintendent Trujillo's recommendation, Secretary Flores motioned to approve the agenda as presented, seconded by Vice President V Ortiz. Motion carried unanimously, 5-0.

PUBLIC COMMENTS

Mr. Modesto Benavidez, Pecos Resident & Former PISD Teacher thanked the Board for the opportunity and stated his reason for his address. He noted the location of his residence, stated the morning & afternoon announcements are particularly bothersome and gave an account of the annoyance. He noted an effort was made to resolve the problem, briefed on the meeting held with Superintendent Trujillo & Ms. Debra Sena-Holton, Elementary Principal and stated his anticipation that the Board see a solution to the matter. Mr. Benavidez expressed appreciation for the Boards attention.

GOLDEN PANTHER AWARD RECIPIENTS PRESENTATION

Superintendent Trujillo reported on the Golden Panther Scholarship Initiative and named the recipients.

Principals summarized the award criteria, announced award recipients and emphasized on the distinguishing characteristics that deemed the individual deserving of the award. They presented those who were present with a recognition plaque. The Golden Panthers recognized were Leilani Bebout, Estevan Ulibarri, Derrick Romero, Jamie Arthur and Volunteer, Dennis Parker.

MISSION TO MARS-5TH GRADERS

Mr. Dennis Parker noted the participation of Ms. Arthur's 5th grade class in a Mission to Mars Program, a statewide program sponsored by AFRL- Air Force Research Laboratory's at Kirkland Air Force Base. He reported on the intent of the initiative, plan and carry out a stimulated manned mission to Mars. He stated this years mission goal and highlighted on the rover probe launch and project preparation of the mission activities. Mr. Parker conveyed students received grades and pointed out the classifications. He mentioned the students design of a Mission Patch and remarked on the assistance they provided with the lay out and construction of a real habitat model. He

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briefed on construction guidelines, touched on new /other skills students gained and lessons learned. Mr. Parker conveyed the initiative was student driven, specified the building materials and methods used for building the model. He touched on the judging of the criteria and announced both Pecos Elementary crews scored well enough to get awarded on an excellent mission. He showed gratitude to students for their brilliant science work, to Ms. Arthur for all her extra time & effort and Ms. Sena-Holton for her complete support in the successful mission. Mr. Parker announced the mission would be shown on the nightly news, the Monday following Thanksgiving 2018 and urged all to watch. He highlighted on the teamwork displayed, an intricate part of the project, commented on the positive learning environment and complimented the efforts students put forth. He noted the group had lunch in the constructed habitat that meet space nutrition standards and included the 5 Food Groups. He thanked the crew who prepared the meal. Mr. Parker noted the bus driver was not permitted on the floor, but was present in the viewing area.

Images of student activities, preparing and constructing the Mars Missions Flight Habitat were presented through a PowerPoint.

Ms. Arthur reported 3-5th graders who didn't participate in the project were given an opportunity to partake and walk through the habitats.

SPANISH SPELLING BEE WINNERS

Ms. Debra Sena-Holton, Elementary Principal announced the winners; 3rd Place-Daniel Dimas, 5th Grader, 2nd Place-Daniel Aragon Jr., 5th Grader and 1st Place-Saressa Sorrell, 5th Grader. She highlighted on the District Spelling Bee and named the winners; 3rd Place-Elijah Gonzales, 6th grader, 2nd Place-Jorge Sotelo, 6th Grader and 1st Place-Daniel Aragon Jr., 5th Grader. She touched on Mr. Aragon's participation in the State Spanish Spelling Bee. She congratulated winners/participants.

STUDENT RECOGNITION OF AARON ORTIZ-SFCC HONOR SOCIETY INDUCTEE

Mr. Lister, on behalf of Mr. Miera recognized Mr. Aaron Ortiz on an academic accomplishment; Mr. Ortiz's induction into the Phi Theta Kappa Honor Society at the Santa Fe Community College. He (Mr. Lister) conveyed Mr. Ortiz was the youngest person to be inducted into the group and highlighted on Phi Theta Kappa Honor Society. He (Mr. Lister) stated how proud all are of Mr. Ortiz's accomplishment and looked forward to celebrating future successes.

Superintendent Trujillo commented on the typical participation of upper classmen in dual credit classes. He conveyed Mr. Ortiz is a sophomore and has achieved this accomplishment as a freshman and sophomore.

RETIREMENT RECOGNITION-Berna Baca & Debra Lujan

Superintendent Trujillo announced the retirement of Ms. Berna Baca and Ms. Debra Lujan and presented them with a recognition plaque. He congratulated them on their retirement and thanked them for their years of service.

PRESENTATION OF NMSBA STUDENT ACHIEVEMENT AWARDS

Superintendent Trujillo noted the New Mexico School Boards Association announced the 2018 Excellence in Student Achievement Award Recipients. He briefed on sponsorship, selection, qualification and purpose of the recognition. He named Mr. Spencer Faunt and Mr. Brian Sandoval as the award recipients and President Garcia presented them with a recognition award.

Mr. Sandoval asked the recognition be extended to the Staff of Frankie's at the Casanova. He introduced the staff who was in attendance.

UNIT/DIRECTOR REPORTS

Vice President V Ortiz requested a 2018 High School Graduation update. Superintendent Trujillo replied to the request, reporting on the anticipated number of graduates, commencements, and the purchase of cap & gowns for the graduates. He mentioned the expected announcement on the selection of the Valedictorian and Salutatorian.

Mr. Lister gave a reminder of the upcoming Continuation Ceremony.

BUSINESS REPORT

FINANCIAL STATUS

Ms. Brenda Gallegos, Finance Director touched on fund & cash balances, spending and yearend projection. She summarized the Payroll and Accounts Payable Report, Check Register for the Month of April 2018, Cash Transfers/BAR's, Internal BAR's and Journal Entries. She discussed the preparation, implementation of recommendations and presented the 2018-2019 District Budget.

President Garcia inquired on the hiring of an Athletic Director. Superintendent Trujillo responded to the inquiry, commenting on the capacity and need for a full-time Director. Vice President V Ortiz conveyed his point of view on the hiring. Member C de Baca remarked on the evaluation of coaching staff.

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Vice President V Ortiz commented on the recommendation to increase the meal allotment for sports meals. Ms. Gallegos explained the current funding resources that support the initiative and noted a decrease in revenue in comparison to the previous year.

Superintendent Trujillo reported Pay for Performance Incentives was built into the budget.

CONSENT AGENDA

Check Register for the Month of April 2018
Cash Transfer(s), BAR'S (if any) and Journal Entries
Minutes of the Regular Board Meeting-April 17, 2018

Based on the Superintendent's recommendation, Vice President V Ortiz moved to approve the Check Register for the Month of April 2018, Cash Transfer(s), BAR's #22-#28, Internal BAR's, Journal Entries and Minutes of the Regular Board Meeting-April 17, 2018, seconded by Secretary Flores. Motion carried unanimously, 5-0.

SUPERINTENDENT'S REPORT

Superintendent Trujillo noted his report was also presented and offered to entertain any questions. He briefed on personnel.

Member C de Baca inquired on the new hire providing an Electrical Permit for services provided to the district. Secretary Flores responded to the inquiry, explaining the requirement.

POLICY

Superintendent Trujillo indicated a 1st Reading will be presented during the upcoming Work Session.

ACTION ITEMS

APPROVAL/DISAPPROVAL OF 2018-19 SCHOOL DISTRICT BUDGET

Based on Superintendent Trujillo's recommendation, Vice President V Ortiz moved to approve the 2018-2019 District Budget, seconded by Secretary Flores. Motion carried as follows: D Ortiz-No, P C de Baca-yes, M Flores-yes, V Ortiz-yes and H Garcia-yes. Motion passes, 4-1.

Member D Ortiz specified the submission of two requests on specific Stipend information, pointed out a response was not received on neither and requested reasoning. Ms. Gallegos gave reasoning, explaining the compilation process and apologized for not replying.

Member D Ortiz referenced a discussion regarding the Board taking action on the Superintendents salary increase. President Garcia stated information was to be provided on the recommendation, Member D Ortiz disagreed and recalled his recollection of the conversation.

Superintendent Trujillo read the employment contract paragraph relevant to the stated matter and noted the Legislative Mandate in Effect for FY.

Member D Ortiz stated since the requested information had not been received for review, he was not prepared to vote for the 2018-19 District Budget.

APPROVAL/DISAPPROVAL OF SPED POLICIES AND PROCEDURES MANUAL (WALSH AND GALLEGOS TOOL)

Based on Superintendent Trujillo's recommendation, Vice President V Ortiz moved to approve the SPED Policies and Procedures Manual (Walsh and Gallegos Tool) as presented, seconded by Member C de Baca. Motion carried unanimously, 5-0.

APPROVAL/DISAPPROVAL OF PROPOANE BID

Based on Superintendent Trujillo's recommendation, Secretary Flores moved to approve the fixed price of \$1.29/gallon propane bid submitted by Ferrellgas, seconded by Vice President V Ortiz. Motion carried unanimously, 5-0.

APPROVAL/DISAPPROVAL OF MAINTENANCE OF PROPANE EQUIPMENT BID

Based on Superintendent Trujillo's recommendation, Vice President V Ortiz moved to approve the Maintenance of Propane Equipment Bid of \$95.00/hr-Licensed Technician, \$125.00/hr-Licensed Technician & an Assistant, with a 20% material markup submitted by Enchantment Refrigeration LLC, seconded by Secretary Flores. Motion carried unanimously, 5-0.

APPROVAL/DISAPPROVAL OF PLUMBING BID

Superintendent Trujillo stated a plumbing bid was not received.

APPROVAL/DISAPPROVAL OF THE OCCUPATIONAL THERAPY SERVICES

Based on the Superintendent Trujillo's recommendation, Vice President V Ortiz moved to approve the bid of \$70.00/hr.-all-inclusive flat rate, submitted by Soliant, seconded by Secretary Flores. Motion carried unanimously, 5-0.

APPROVAL/DISAPPROVAL OF SPEECH LANGUAGE PATHOLOGIST SERVICES

Superintendent Trujillo noted a recommendation would not be presented and gave reasoning.

OTHER

Member C de Baca inquired on the number of fundraisers allowed per sport. He questioned the allowance for the purchase of Boys Basketball State Championship Rings. Superintendent Trujillo referenced past practice and pointed out fundraised money is for the entire program.

Member C de Baca inquired further on Mr. Benavidez's concern. Ms. Sena-Holton reported on the concern presented, explaining the speaker set up and how she has addressed the issue, in detail. Superintendent Trujillo conveyed a decision was made and stated the safety of students would not be compromised.

ADVANCE PLANNING

- Athletic Banquet-May 16, 2018, PISD Secondary Cafeteria & Gym, 6:00 pm
- Class of 2018 Graduation-May 19, 2018, 10:00 am, PISD Gymnasium
- Board Work Session-June 5, 2018,
3:30 pm, Pecos Schools Board Room
- NMSBA Law Conference-June 8-9, 2018, Hotel Albuquerque, Albuquerque, NM
- Regular Board Meeting-June 19, 2018, 6:00 pm, Pecos Schools Board Room

EXECUTIVE SESSION

At, 7:51 p.m., Vice President V Ortiz made a motion to enter into executive session to discuss limited personnel matters and/or pending litigation as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2 & 7)*, seconded by Member C de Baca. Action item as a result of executive session if necessary. Motion carried unanimously, 5-0.

At 7:58 p.m., Vice President V Ortiz made a motion to reconvene from executive session, seconded by Secretary Flores. Motion carried unanimously, 5-0.

ADJOURNMENT

At 7:59 p.m., Vice President V Ortiz moved to adjourn the meeting, seconded by Secretary Flores. Motion carried unanimously, 5-0. Minutes approved and signed on this 19th day of June 2018.


HAROLD J. GARCIA, PRESIDENT

ATTEST: 
MICHAEL FLORES SR., SECRETARY