



Pecos Independent School District

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School Board

Harold J. Garcia, President
Victor Ortiz Jr., Vice-President
Michael Flores Sr., Secretary
Paul C de Baca Sr., Member
David Ortiz, Member

Administration

Fred Trujillo,
Superintendent

Brenda Gallegos,
Director of Finance

**BOARD MEETING AGENDA
PECOS BOARD OF EDUCATION
REGULAR MEETING
JUNE 19, 2018
PECOS SCHOOLS BOARD ROOM
PECOS, NM
6:00 PM**

PLEDGE OF ALLEGIANCE

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. PUBLIC COMMENTS**
- 4. NMSBA SCHOOL LAW CONFERENCE REPORT OUT**
- 5. BOARD/ADMINISTRATIVE RETREAT DISCUSSION**
- 6. UNIT/DIRECTOR REPORTS**
- 7. BUSINESS REPORT**
 - A.** Financial Status
- 8. CONSENT AGENDA**
 - B.** Check Register for Month of May 2018
 - C.** Cash Transfer(s), BARS (if any) and Journal Entries
 - D.** Minutes of Regular Board Meeting-May 15, 2018
 - E.** Minutes of Work Session-June 5, 2018
- 9. SUPERINTENDENT'S REPORT**
- 10. POLICY**
 - F.** 2nd Reading-NMSBA Policy Services Advisory
 - No. 141-EE-Transportation Services
-EE-E-Transportation Services (Transportation Service Provider Requirements)
 - No. 142-EEA-Student Transportation
-EEA-R-Student Transportation
-EEA-E-Student Transportation (School Bus Incident Report)
 - No. 143-EEAA-Eligibility for Bus transportation / Walkers and Riders
 - No. 144-EEAB-Special Education Student Transportation
 - No. 145-EEAE-Bus Safety Program
-EEAE-R-Bus Safety Program (Emergency Procedures)
 - No. 146-EEAEA -Bus Driver Requirements, training, and Responsibilities (Includes Bus Assistants and Substitutes)
 - No. 147-EEAEB-Bus Purchasing and Maintenance

- No. 148-EEAEC-Student Conduct on School Buses
- No. 149-EEAFA-Transportation to Student Activities
 - EEAFA-E-Transportation to Student Activities (Responsibilities)
- No. 150-~~EEAFB-Extracurricular Activity-Event Driver Requirements~~
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- No. 152-GDF-Support Staff Hiring
- No. 153-JJJ-Extracurricular Activity Eligibility
- No. 154-JKD-Student Suspension / Expulsion
- No. 155-JLCD-Administering Medicines to Students
- No. 156-JLCG-Do Not Resuscitate Orders
 - JLCG-R-Do Not Resuscitate Orders

11. ACTION ITEMS

- G.** Approval/Disapproval of IDEA B Application
- H.** Approval/Disapproval of IT Service/Maintenance Contract
- I.** Approval/Disapproval of Plumbing Bid
- J.** Approval/Disapproval NMSBA Policy Services Advisory
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 - No. 155-JLCD-Administering Medicines to Students
 - No. 156-JLCG-Do Not Resuscitate Orders
 - JLCG-R-Do Not Resuscitate Orders

12. OTHER

13. ADVANCE PLANNING

- Board Work Session-July 10, 2018, 3:30 pm, Pecos Schools Board Room
- NMSBA Leadership Retreat-July 13-14, 2018, Sagebrush Inn, Taos, NM
- Regular Board Meeting-July 24, 2018, 6:00 pm, Pecos Schools Board Room

14. EXECUTIVE SESSION-to discuss limited personnel matters and/or pending litigation as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2 & 7)*

ADJOURNMENT

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REGULAR MEETING
PECOS BOARD OF EDUCATION
PECOS INDEPENDENT SCHOOL DISTRICT
PECOS SCHOOLS BOARD ROOM
PECOS, NEW MEXICO
JUNE 19, 2018
6:00 P.M.

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MINUTES

**Regular Meeting
Pecos Board of Education
Pecos Independent School District
Pecos, New Mexico
Pecos Schools Board Room
Pecos, NM
June 19, 2018
6:00 P.M.**

PLEDGE OF ALLEGIANCE

CALL TO ORDER

The Board President, Mr. Harold J. Garcia called the meeting to order @ 6:02 p.m.

MEMBERS PRESENT

Mr. Harold J. Garcia, Board President
Mr. Victor Ortiz Jr., Board Vice-President
Mr. Michael Flores Sr., Board Secretary
Mr. Paul C de Baca Sr., Board Member
Mr. David Ortiz, Board Member
Mr. Fred Trujillo, Superintendent

MEMBERS ABSENT

None

OTHERS PRESENT

Debra Sena-Holton	Arthur Montoya	Lora Montoya	Andrea Gonzales
Michael Lovato	Brenda Gallegos	Simon Miera	Benito Martinez
Melissa T. Valencia-Flores			

APPROVAL OF AGENDA

Based on Superintendent Trujillo's recommendation, Vice President V Ortiz motioned to approve the agenda as presented, seconded by Secretary Flores. Motion carried unanimously, 5-0.

PUBLIC COMMENTS

Ms. Andrea Gonzales, Parent asked for Dual Enrollment and bell schedule clarification. She noted talk in the community, expressed concern on the effect it will have on Juniors and commented on parent's point of view.

Superintendent Trujillo stated Mr. Miera would address the issue during the Unit/Director Reports.

Mr. Miera announced an upcoming parent meeting and stated information will be presented on the matter.

Member C de Baca asked if invitations will be sent to parents for the meeting. Mr. Miera answered the question, reporting they have been sent and an additional will follow as a reminder.

Ms. Gonzales questioned why parents were not surveyed and suggested touching on during the parent meeting.

NMSBA SCHOOL LAW CONFERENCE REPORT OUT

Superintendent Trujillo and Board Members highlighted on key issues discussed/presented during the conference general and breakout sessions. He briefed on PSFA Funding and conveyed school districts are utilizing SB9 Funds to complete projects. He reported on the districts project plans & improvements and acknowledged the needs of the district will be assessed for future application of Capital Outlay Funds.

Vice President V Ortiz inquired on the compilation of a threat assessment and the needs of the district. Superintendent Trujillo responded to the inquiry, noting measures are in place and mentioned future implementations.

Superintendent Trujillo answered questions /remarked to comments from the audience.

Member C de Baca inquired on the student knowledge of an actual emergency. Superintendent Trujillo replied to the inquiry, explaining protocol, training recommendations and noted the training students are well-versed in. He touched on improving awareness at all levels.

BOARD/ADMINISTRATIVE RETREAT DISCUSSION

Superintendent Trujillo announced the July Board Meeting as July 24, 2018, mentioned the prior year's combination of the Board Retreat with the Board Meeting and presented the retreat recommendation date of July 24, 2018. He acknowledged discussion is open for venue, time, timeframe etc., noted a full day is needed and referenced agenda items for review.

President Garcia urged moving the retreat with the meeting out of the district.

UNIT/DIRECTOR REPORTS

Superintendent Trujillo reported Mr. Lister is not on contract.

Mr. Miera discussed the schedule change from block to a 7 hour day, pointed out the rationale and commented on Dual Enrollment plans. He announced the resignation of the Counselor and noted the new Counselor will assist with the schedule preparation/arrangement. He presented the plan for Juniors & Seniors and briefed on the arrangement for students who showed proficiency in the PARCC Assessment. Mr. Simon highlighted on parent concerns and conversations with Senior Class Sponsors.

Superintendent Trujillo noted the state percentage that is on a 6 or 7 period day. He reported on school grading, Common Core alignment and acknowledged dual credit institution programs do not follow Common Core and are not aligned to the assessments students take to meet graduation requirements. He touched on Administrators tasked with improving academic output; highlighted on effective daily instruction and identified the district is a high school institution. Superintendent Trujillo remarked on subscribing to dual credit and conveyed accountability & success are matters of priority at the district level. He informed PARCC Results are arriving & analysis of the scores is taking place and mentioned the data will be reviewed during the parent meeting. He noted, with no disrespect to no one ultimately curricular decisions, they're administrative decisions.

Member C de Baca referred to a past concern, a lawsuit with the new Counselor. Superintendent Trujillo stated he would not discuss in open meeting and could enter into Executive Session for further discussion.

Member C de Baca expressed a concern with the number of resignations at the elementary school. Ms. Sena-Holton provided general reasoning for Superintendent Trujillo to present in Executive Session.

BUSINESS REPORT

FINANCIAL STATUS

Ms. Brenda Gallegos, Finance Director announced the Bank Reconciliation is within Board Packets, gave a funds status update and highlighted on the Food Service Fund. She summarized the Payroll and Accounts Payable Report, Check Register for the Month of May 2018, an Internal BAR and Journal Entries. She reported the Budget was submitted and approved by NMPED as presented.

CONSENT AGENDA

Check Register for the Month of May 2018
Internal BAR and Journal Entries
Minutes of the Regular Board Meeting-May 15, 2018
Minutes of Work Session-June 5, 2018

Member D Ortiz stated he had an issue with the Work Session Minutes, that didn't include the discussion held or the questions he asked.

President Garcia informed Minutes of Work Session and Regular Board Meetings do not have to be word for word.

Member D Ortiz reported the Work Session Minutes reflected his attendance was via telephone, noting he was present. He questioned the process in selecting the contents that is listed in the Minutes and the notation that indicates the Minutes do not need to be recorded.

President Garcia asked Superintendent Trujillo to give a statement on Member D Ortiz's point. Superintendent Trujillo noted Minutes are general accounts of official meetings and specified the key factors that are to be documented. Member D Ortiz acknowledged his understanding and pointed out what he said and asked can be summarized.

Vice President V Ortiz noted Packets are received with ample time and recommended addressing issues with the Minutes prior to meetings. Member D Ortiz stated his thought that it has to be done in a meeting.

Based on the Superintendent's recommendation, Secretary Flores moved to approve the Check Register for the Month of May 2018, an Internal BAR, Journal Entries, Minutes of the Regular Board Meeting-May 15, 2018 and the Corrected Minutes of the Work Session-June 5, 2018-to include Member D Ortiz's attendance as present and not via telephone seconded by Member C de Baca. Motion carried as follows: D Ortiz-no, P C de Baca-yes, M Flores-yes, V Ortiz-yes and H Garcia-yes. Motion passes, 4-1.

SUPERINTENDENT'S REPORT

Superintendent Trujillo conveyed his report was also provided and offered to entertain any questions.

Secretary Flores inquired on the need of a larger server, in the event new cameras are installed. Superintendent Trujillo responded to the inquiry, briefing on the current arrangement and future options if needed.

Member C de Baca referenced a Northeast Regional Educational Cooperative (REC#4) matter, asked Superintendent Trujillo to touch on the issue and questioned the reason behind his action. Superintendent Trujillo highlighted on the purpose of the organization and the services provided. He briefed on expectations, service plan performance and pointed out the rationale for his vote-based on his professional opinion. He noted additional information may be provided during Executive Session if necessary. Superintendent Trujillo conveyed the situation has become very political, due to his long standing reputation known throughout the state and reported position recommendations are based upon performance.

President Garcia addressed Member D Ortiz's question regarding the Minutes, quoting Letter G of the New Mexico Open Meetings Act, from the Office of the Attorney General.

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ACTION ITEMS

APPROVAL/DISAPPROVAL OF IDEA B APPLICATION

Based on Superintendent Trujillo's recommendation, Vice President V Ortiz moved to approve the IDEA B Application as presented, seconded by Secretary Flores. Motion carried unanimously, 5-0.

APPROVAL/DISAPPROVAL OF IT SERVICE/MAINTENANCE CONTRACT

Based on Superintendent Trujillo's recommendation, Vice President V Ortiz moved to approve the continuation of CES Vendor-EQC Technologies for IT Service & Maintenance, seconded by Secretary Flores. Motion carried unanimously, 5-0.

APPROVAL/DISAPPROVAL OF PLUMBING BID

Superintendent Trujillo noted a recommendation would not be presented.

APPROVAL/DISAPPROVAL OF NMSBA POLICY SERVICES ADVISORIES No.141-156

Based on Superintendent Trujillo's recommendation, Vice President V Ortiz moved to approve NMSBA Policy Services Advisory-No. 141-EE-Transportation Services-EE-E-Transportation Services (Transportation Service Provider Requirements), No. 142-EEA-Student Transportation-EEA-R-Student Transportation-EEA-E-Student Transportation (School Bus Incident Report), No. 143-EEAA-Eligibility for Bus transportation / Walkers and Riders, No. 144-EEAB-Special Education Student Transportation, No. 145-EEAE-Bus Safety Program-EEAE-R-Bus Safety Program (Emergency Procedures), No. 146-EEAEA -Bus Driver Requirements, training, and Responsibilities (Includes Bus Assistants and Substitutes), No. 147-EEAEB-Bus Purchasing and Maintenance, No. 148-EEAEC-Student Conduct on School Buses, No. 149-EEAFA-Transportation to Student Activities-EEAFA-E-Transportation to Student Activities (Responsibilities), No. 150-~~EEAFB-Extracurricular Activity Event Driver Requirements, No. 151-~~

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EEAG-Student Transportation in Private Vehicles, No. 152-GDF-Support Staff Hiring, No. 153-JJJ-Extracurricular Activity Eligibility, No. 154-JKD-Student Suspension / Expulsion, No. 155-JLCD-Administering Medicines to Students, No. 156-JLCG-Do Not Resuscitate Orders-JLCG-R-Do Not Resuscitate Orders, seconded by President Garcia. Motion carried unanimously, 5-0.

OTHER

None

ADVANCE PLANNING

- Board Work Session-July 10, 2018, 3:30 pm, Pecos Schools Board Room
- NMSBA Leadership Retreat-July 13-14, 2018, Sagebrush Inn, Taos, NM
- Regular Board Meeting-July 24, 2018, 6:00 pm, Pecos Schools Board Room

EXECUTIVE SESSION

At, 7:11 p.m., Member C de Baca made a motion to enter into executive session to discuss limited personnel matters and/or pending litigation as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2 & 7)*, seconded by Secretary Flores. Action item as a result of executive session if necessary. Motion carried unanimously, 5-0.

At 7:44 p.m., Vice President V Ortiz made a motion to reconvene from executive session, seconded by Secretary Flores. Motion carried unanimously, 5-0.

ADJOURNMENT

At 7:45 p.m., Secretary Flores moved to adjourn the meeting, seconded by Vice President V Ortiz. Motion carried unanimously, 5-0. Minutes approved and signed on this 24th day of July 2018.



HAROLD J. GARCIA, PRESIDENT

ATTEST:



MICHAEL FLORES SR., SECRETARY