

PECOS INDEPENDENT SCHOOL DISTRICT

Parent Permission & Agreement for Student Participation

in the

Pecos High School and

**Luna Community College/Santa Fe Community College/New
Mexico Highlands/CNM**

Dual Credit Program

Simon Miera, PHS Principal (505) 757-4721

Student Name _____ (Print)

Grade _____ Student I.D. Number _____

Parent(s) Name(s) _____

I/we, the parents of the above-name student enrolled in the Pecos Independent School District (District), hereby grant permission for my/our son/daughter to participate in the District's educational program with LCC/SFCC/NMHU/CNM. I/we have read, understand, and agree to the District's provisions regarding the Dual Credit Program. Specifically, we agree to the following:

Juniors and seniors at Pecos High School who have a GPA of 3.0 or higher are offered the opportunity to participate in the Dual Credit Program. Pecos High School students have the opportunity to earn a high school diploma as well as college credit at the same time.

Every junior must take English III at Pecos High School. Any rising junior qualifying for Freshmen Comp I on the basis of Compass or AccuPlacer scores taken at the end of the sophomore year may take Comp I concurrently with English III at PHS. In order for a senior to take Freshmen Comp I and /or Freshmen Comp II in lieu of English 12 or

AP English Literature, the student must have a minimum PARCC Reading score of 4 and/or an ACT score of 18 in the English subsection.

Registration: Students are required to take the Compass Test or Accuplacer Test prior to registering for classes. Students will register for classes of their choice at Pecos High School with the approval of parents, Counselor, LCC/SFCC/NMHU/CNM, and the PHS principal. The date for the on-site registration will be announced when available. All specific college qualifications/specifications must be met for enrollment in the Dual Credit Program of choice—LCC/SFCC/NMHU/CNM.

Selection of Courses: Students may select the LCC/SFCC/NMHU/CNM courses that are of interest to them in their respective career pathways.

Students must enroll in and maintain a minimum of **two (2) classes per** term in order to continue to participate in the program. Exceptions may apply to some vocational courses that meet 4 hours daily.

Textbooks: Textbooks for Dual Credit classes are stamped and kept in the Pecos High School Depository. Textbooks issued by Pecos are property of Pecos Independent School District. In order to check out textbooks, students must bring the college schedule to the Pecos High School Depository. In the event that PHS depository does not have the current textbook(s) needed, the names(s) of the textbook(s) will be taken and a PISD staff member will purchase the textbook(s) for the student(s). Purchasing of the textbook(s) will be done as soon as possible. PISD students are NOT allowed to go directly to the College Bookstore and charge any textbook(s) and/or other materials needed for their classed on the PISD account. PISD students are NOT allowed to sell textbooks stamped with PISD to the bookstore or any other business or individual. Students will be held responsible for a lost textbook, and the actual cost of the text will be charged to the student. Students MUST return all textbooks to the PHS library and/or pay for the lost textbooks before they can check out additional textbooks.

Attendance: Students will be held to the District and College attendance policy. After three (3) absences, college instructors may drop any student from class. See individual course syllabus for specific course details regarding attendance and assignment policies.

Dropping/Adding Courses: Students may not drop or add courses without the written permission of their parents, school counselor, college and principal (all signatures required). No courses will be dropped after the first 10 days of the semester.

- PISD is paying most costs for college courses. Students will not be allowed to drop a class through PISD after the first ten (10) days of a semester. If a reimbursement is required, a hold will be placed on student's transcript until full payment is made.
- If a student is removed (dropped) from a class at any time during the term, or fails a class, the fees incurred by the district for this course will be the responsibility of the student.
- If a student has dropped an online course, the student will be required to pay the \$25.00 fee.

- If a student fails a college class, he/she will be placed on probation for one semester. During this time, the student will not be allowed to enroll in any dual credit classes until the tuition for the failed class(es) is paid in full to Pecos HS. If a student fails more than one class, they will not be allowed to reenroll in any dual enrollment classes.
- Students dropped from college classes will be rescheduled into classes at Pecos High School. Students are not allowed to drop any classes after the first 10 days of the semester. Any class dropped after 10 days will be marked as an F on their PHS transcript.

Credit: Student will earn one (1) full credit for each 3 – 5 credit hour college course that is passed.

Transportation: Students will be bused from Pecos High school to LCC/SFCC/NMHU. Roll will be taken by the adult supervisors before leaving Pecos High School and before leaving the college.

- Students are NOT allowed to transport themselves to and from the college unless prior approval through the Principal's office is granted.
- Students who carpool are required to have approval granted through the Principal's office and permission slips from parents of both the driver and the passengers.
- Students who fail to comply with New Mexico provisional license regulations, or who drive without permission, or provide rides to and/or from LCC/SFCC/NMHU without the proper approval **will immediately lose driving privileges and will have to use District transportation.**
- Repeated driving violations may result in the student being removed from the Dual Credit program.
- Failure to comply with this policy will result in disciplinary actions.

Conduct: Students are bound to the Pecos Independent School District's Code of Conduct on and off campus as well as the LCC/SFCC/NMHU/CNM conduct expectations.

- Students who fail college classes may be dropped from the Dual Credit program.
- Students with academic, behavior, attendance, and/or conduct issues on the bus and/or college campus may be dropped.
- Closed campus policies of PISD apply to LCC/SFCC/NMHU; therefore, students must remain on campus.
- Students dropped from dual credit classes will be rescheduled into classes at Pecos High school.

Special Education: Students receiving Special Education services at Pecos High School may also have their modifications implemented at the colleges. Copies of the students' IEP, including the modifications, will be delivered to the college. However, it is up to the student to request that the Disability Support Service provide the instructor(s) with copies of the modifications. Requests are made to Disability Support Services in the Student Services Building Room 114.

Financial Aid: It is the responsibility of students to seek Financial Aid counseling to understand the risks and impact of dropping and failing courses on Financial Aid status and future eligibility.

In case of an emergency, and if emergency medical procedures or treatment are required during transportation to the college or while at college campus, I hereby grant consent to District or college staff to take, arrange for, and consent to the procedures or treatment needed by my/our son/daughter at the discretion of District or college staff. I will pay the costs of any such medical procedures or treatment.

I release and waive, and further agree to indemnify, hold harmless or reimburse the Board of Education of the Pecos Independent School District, the individual members, agents, employees and representatives thereof, from and against, any claim which I, any other parent or guardian, any sibling, the student, or any other person, firm or corporation may have or claim to have, know or unknown, directly or indirectly, for any losses, damages or injuries arising out of, during or in connection with the student's participation in the Pecos High School and Luna Community College/Santa Fe Community College/New Mexico Highlands University/CNM program and any related activities, including transportation to the college campus, or the rendering of emergency medical procedures or treatment, if any.

I agree to the terms of this document and will comply with its contents in order to participate in the Dual Credit Program.

DATE: _____

Parent/Guardian:

Print Name

Signature

Address

Telephone Number:

Student:

Print Name

Signature

