



Pecos Independent School District

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School Board

Harold J. Garcia, President
Victor Ortiz Jr., Vice-President
Michael Flores Sr., Secretary
Paul C de Baca Sr., Member
David Ortiz, Member

Administration

Fred Trujillo,
Superintendent

Brenda Gallegos,
Director of Finance

**BOARD MEETING AGENDA
PECOS BOARD OF EDUCATION
REGULAR MEETING
OCTOBER 16, 2018
PECOS SCHOOLS BOARD ROOM
PECOS, NM
6:00 PM**

PLEDGE OF ALLEGIANCE

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. PUBLIC COMMENTS**
- 4. GOLDEN PANTHER AWARD PRESENTATION**
- 5. NATIONAL SCHOOL BOARDS ASSOCIATION ANNUAL CONFERENCE-
MARCH 30-APRIL 1, 2019**
- 6. EAST PECOS FACILITY UPDATE**
- 7. UNIT/DIRECTOR REPORTS**
- 8. BUSINESS REPORT**
 - A.** Financial Status
- 9. CONSENT AGENDA**
 - B.** Check Register for Month of September 2018
 - C.** Cash Transfer(s), BARS (if any) and Journal Entries
 - D.** Minutes of Regular Board Meeting-September 18, 2018
- 10. SUPERINTENDENT'S REPORT**
- 11. POLICY**
 - E.** 2nd Reading-NMSBA Policy Services Advisory
 - No. 164-GCH-Professional Staff Orientation and Training
 - No. 165-JFABD-Admission of Homeless Students
 - JFABD-R-Admission of Homeless Students
 - JFABD-EA-Admission of Homeless Students
 - 1st Reading-C-0600 Evaluation of Superintendent
 - 1st Reading-New Superintendent Evaluation Instrument and Policy for Evaluation
- 12. ACTION ITEMS**
 - F.** Approval/Disapproval of NMSBA Policy Services Advisory
 - No. 164-GCH-Professional Staff Orientation and Training
 - No. 165-JFABD-Admission of Homeless Students

- JFABD-R-Admission of Homeless Students
- JFABD-EA-Admission of Homeless Students

G. NSBA Conference Attendee Selection

13. ADVANCE PLANNING

- Board Work Session-November 6, 2018, 3:30 pm, Pecos Schools Board Room
- Regular Board Meeting-November 27, 2018, 6:00 pm, Pecos Schools Board Room
- NMSBA 2018 Annual Convention-December 7-8, 2018, Embassy Suites, Albuquerque, NM

14. EXECUTIVE SESSION-to discuss limited personnel matters and/or pending litigation as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2 & 7)*

ADJOURNMENT

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 PECOS BOARD OF EDUCATION
 PECOS INDEPENDENT SCHOOL DISTRICT
 PECOS SCHOOLS BOARD ROOM
 PECOS, NEW MEXICO
 OCTOBER 16, 2018
 6:00 P.M.

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MINUTES

**Regular Meeting
Pecos Board of Education
Pecos Independent School District
Pecos, New Mexico
Pecos Schools Board Room
Pecos, NM
October 16, 2018
6:00 P.M.**

PLEDGE OF ALLEGIANCE

CALL TO ORDER

The Board President, Mr. Harold J. Garcia called the meeting to order @ 6:03 p.m.

MEMBERS PRESENT

Mr. Harold J. Garcia, Board President
Mr. Michael Flores Sr., Board Secretary
Mr. Paul C de Baca Sr., Board Member
Mr. David Ortiz, Board Member
Mr. Fred Trujillo, Superintendent

MEMBERS ABSENT

Mr. Victor Ortiz Jr., Board Vice-President

OTHERS PRESENT

Martina Tapia	Thomas P. Trujillo	Debra Sena-Holton	Kristen Encinias
Alexis Flores	Dominique Penegar	Israel Villegas	Istrella Flores
Elissa Flores	Ismael Villegas	Isequel Villegas	Benito Martinez
Jessica Gutierrez	Brenda Gallegos	Melissa T. Valencia-Flores	

APPROVAL OF AGENDA

Based on Superintendent Trujillo's recommendation, Member C de Baca motioned to approve the agenda as presented, seconded by Secretary Flores. Motion carried unanimously, 4-0.

PUBLIC COMMENTS

None

GOLDEN PANTHER AWARD PRESENTATION

Superintendent Trujillo noted the recognition continuance of selected students and a staff member.

Ms. Sena-Holton highlighted on what the Golden Panther Award signified.

Principals announced October 2018 award recipients, pointed out attributes that deemed the individual deserving of the award and presented those present with a recognition plaque. The Golden Panthers recognized were Cecilia Cordova-Senior, Israel Villegas-8th grader, Dominique Penegar-5th grader and Mary Beth Britton-Staff Member.

Superintendent Trujillo congratulated all recipients, spoke words of encouragement and commented on looking forward to the remainder of the year with the recipients being role models.

NATIONAL SCHOOL BOARDS ASSOCIATION ANNUAL CONFERENCE-MARCH 30- APRIL 1, 2019

Superintendent Trujillo highlighted on the registration, reported an estimated attendance cost and remarked on further discussion/decision making.

Member C de Baca inquired on the number of attendees. Superintendent Trujillo responded to the inquiry, noting the number previously discussed in a Work Session. He commented on the financial position and noted the expenses at the upcoming conference location are greater than previous.

EAST PECOS FACILITY UPDATE

Superintendent Trujillo reported the district is waiting on a response/information from the Mayor and County Commissioner Varela, which has not been received. He conveyed the topic of discussion is continuous and an update will be given during the Work Session. He briefed on the construction of a Pecos Valley Medical Center wing that will include a facility for community/entity use. Superintendent Trujillo remarked on acting upon the agenda item without the awaiting information.

UNIT/DIRECTOR REPORTS

Student Nutrition

Secretary Flores inquired on the Salad Bar. Ms. Tapia responded to the inquiry, reporting on the task and expressed a variety of food items have been offered. Superintendent Trujillo remarked on the utilization by staff and students and complimented the addition.

High School

President Garcia inquired on Senior Scholarship Applications. Ms. Encinias replied to the inquiry, highlighting on an on-site presentation to Seniors & Juniors by a labs representative. She mentioned material that was outlined/pointed out during the presentation.

President Garcia inquired on FASFA Night participation. Ms. Encinias responded to the inquiry, conveying the number of students who attended, pointed out the number who completed the entire application and commented on the overall turnout. She reported New Mexico State University was also been on-site and noted the number of applications submitted. She briefed on future college/institution on-site visits/presentations.

BUSINESS REPORT

FINANCIAL STATUS

Ms. Brenda Gallegos, Finance Director noted the report included in Board Packet is the Quarterly Report that will be submitted to the New Mexico Public Education Department before the end of the month. She summarized the Payroll and Accounts Payable Report, Check Register for the Month of September 2018, Cash Transfers/BAR's, Internal BAR's and Journal Entries. She gave an Audit update and announced the due date to the State Auditors.

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Secretary Flores congratulated Ms. Gallegos on achieving her Certified Administrator of School Finance and Operations Certification.

Superintendent Trujillo informed Ms. Gallegos was one of eight individuals who passed the exam statewide, read the Association of School Business Officials International Notification Letter and also congratulated her on her accomplishment.

CONSENT AGENDA

Check Register for the Month of September 2018
Cash Transfer(s), BARS (if any) and Journal Entries
Minutes of the Regular Board Meeting-September 18, 2018

Based on the Superintendent's recommendation, Secretary Flores moved to approve the Check Register for the Month of September 2018, Cash Transfer(s), BAR #15, Internal BAR's, Journal Entries and Minutes of the Regular Board Meeting-September 18, 2018, seconded by Member C de Baca. Motion carried unanimously, 4-0.

SUPERINTENDENT'S REPORT

Superintendent Trujillo conveyed his report was e-mailed and a hard copy provided and offered to entertain any questions. He announced his attendance of the upcoming CES Education Summit. He conveyed the 40th Day Reporting has begun. Superintendent Trujillo reported on the new telephone system and noted a change in telephone numbers.

President Garcia inquired on the ACT Council. Superintendent Trujillo replied to the inquiry, highlighting on the recent fall meeting events and announced the districts participation in the ACT Academy, in preparing students & staff for the ACT. He noted Freshmen & Sophomores will take a Pre-ACT Test and briefed on the analysis. He pointed out areas ACT Council is focusing on.

President Garcia inquired on the administration of the first ACT Assessment. Ms. Encinias replied to the inquiry, announcing the date.

Superintendent Trujillo noted Ms. Encinias is in the process of updating the NCAA Clearing House; an alignment of course codes for student athletes interested in playing at the NCAA Division Level.

Member C de Baca inquired on the frequency Armed Forces are brought in. Ms. Encinias responded to the inquiry, pointing out the branch that is scheduled to speak with staff.

Superintendent Trujillo conveyed all military branches, local businesses and colleges/institutions partake in College & Career Day, a GEAR Up event held in the Spring.

POLICY

- 2nd Reading-NMSBA Policy Services Advisory
 - No. 164-GCH-Professional Staff Orientation and Training
 - No. 165-JFABD-Admission of Homeless Students
 - JFABD-R-Admission of Homeless Students
 - JFABD-EA-Admission of Homeless Students
- 1st Reading-C-0600 Evaluation of Superintendent
- 1st Reading-New Superintendent Evaluation Instrument and Policy for Evaluation

President Garcia stated the suggested changes to C-0600 Evaluation of Superintendent Policy are ideas/recommendations proposed by Dr. Prather during the Board/Administrator Retreat.

ACTION ITEMS

APPROVAL/DISAPPROVAL OF NMSBA POLICY SERVICES ADVISORY NO.164-165

Based on Superintendent Trujillo's recommendation, Secretary Flores moved to approve NMSBA Policy Service Advisory-No. 164-GCH-Professional Staff Orientation and Training And No. 165-JFABD-Admission of Homeless Students-JFABD-R-Admission of Homeless Students-JFABD-EA-Admission of Homeless Students, seconded by Member C de Baca. Motion carried unanimously, 4-0.

NSBA CONFERENCE ATTENDEE SELECTION

Based on Superintendent Trujillo's recommendation, Secretary Flores moved to table the NSBA Conference Attendee Selection, seconded by President Garcia. Motion carried unanimously, 4-0.

ADVANCE PLANNING

- Board Work Session-November 6, 2018, 3:30 pm, Pecos Schools Board Room
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ADJOURNMENT

At 6:37 p.m., Secretary Flores moved to adjourn the meeting, seconded by Member C de Baca. Motion carried unanimously, 4-0. Minutes approved and signed on this 27th day of November 2018.



HAROLD J. GARCIA, PRESIDENT

ATTEST:



MICHAEL FLORES SR., SECRETARY