



# Pecos Independent School District

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## School Board

**Harold J. Garcia**, President  
**Victor Ortiz Jr.**, Vice-President  
**Michael Flores Sr.**, Secretary  
**Paul C de Baca Sr.**, Member  
**David Ortiz**, Member

## Administration

**Fred Trujillo**,  
Superintendent  
  
**Brenda Gallegos**,  
Director of Finance

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**BOARD MEETING AGENDA  
PECOS BOARD OF EDUCATION  
REGULAR MEETING  
DECEMBER 19, 2018  
PECOS SCHOOLS BOARD ROOM  
PECOS, NM  
6:00 PM**

### **PLEDGE OF ALLEGIANCE**

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. PUBLIC COMMENTS**
- 4. GOLDEN PANTHER AWARD RECOGNITION**
- 5. NMSBA ANNUAL CONVENTION REPORT OUT**
- 6. UNIT/DIRECTOR REPORTS**
- 7. BUSINESS REPORT**
  - A.** Financial Status
- 8. CONSENT AGENDA**
  - B.** Check Register for Month of November 2018
  - C.** Cash Transfer(s), BARS (if any) and Journal Entries
  - D.** Minutes of Regular Board Meeting-November 27, 2018
  - E.** Minutes of Work Session-December 4, 2018
- 9. SUPERINTENDENT'S REPORT**
- 10. POLICY**
- 11. ACTION ITEMS**
- 12. ADVANCE PLANNING**
  - Board Work Session-January 8, 2019, 3:30 pm, Pecos Schools Board Room
  - Regular Board Meeting-January 22, 2019, 6:00 pm, Pecos Schools Board Room
  - NSBA Annual Conference-March 30-April 1, 2019, Philadelphia, PA
- 13. EXECUTIVE SESSION**-to discuss limited personnel matters and/or pending litigation as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2 & 7)*

### **ADJOURNMENT**

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 PECOS BOARD OF EDUCATION  
 PECOS INDEPENDENT SCHOOL DISTRICT  
 PECOS SCHOOLS BOARD ROOM  
 PECOS, NEW MEXICO  
 DECEMBER 19, 2018  
 6:00 P.M.

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## **MINUTES**

**Regular Meeting  
Pecos Board of Education  
Pecos Independent School District  
Pecos, New Mexico  
Pecos Schools Board Room  
Pecos, NM  
December 19, 2018  
6:00 P.M.**

### **PLEDGE OF ALLEGIANCE**

### **CALL TO ORDER**

The Board President, Mr. Harold J. Garcia called the meeting to order @ 6:01 p.m.

### **MEMBERS PRESENT**

Mr. Harold J. Garcia, Board President  
Mr. Michael Flores Sr., Board Secretary  
Mr. Victor Ortiz Jr., Board Vice-President  
Mr. Paul C de Baca Sr., Board Member  
Mr. David Ortiz, Board Member  
Mr. Fred Trujillo, Superintendent

### **MEMBERS ABSENT**

None

### **OTHERS PRESENT**

Martina Tapia	Jessica Gutierrez	Kristina Ragland	Linda Corte
Lawrence Ragland	Carlos Ragland	Daniel Vigil	Kristina McMillen
Andrea McMillen	Alexandra Vigil	Antonio Vigil	Samuel L. Jaramillo
Gail Jaramillo	Charles Vigil	Inge Gonzales	Nathaniel Gonzales
Ambroso Castellano	Cassandra C de Baca	Lisa C de Baca	Brenda Gallegos
Melissa T. Valencia-Flores			

## **APPROVAL OF AGENDA**

Based on Superintendent Trujillo's recommendation, Vice President V Ortiz motioned to approve the amended agenda-addition of Other as item #13, seconded by Member C de Baca. Motion carried unanimously, 5-0.

## **PUBLIC COMMENTS**

None

## **GOLDEN PANTHER AWARD PRESENTATION**

Superintendent Trujillo announced the absence of the elementary principal, gave reason for her nonattendance and informed he would present the elementary award. He mentioned the performance of the middle & high school band in the auditorium, noting the performance began the same time as the meeting and extended an invitation to attend, at the conclusion of the meeting. He remarked on the criteria, based on the acronym PANTHER and reported what each letter signified.

Superintendent Trujillo and Principals announced December 2018 award recipients, noted the characteristics that deemed the individual deserving of the award and presented those present with a recognition plaque. The Golden Panthers recognized were Andrea McMillen-5<sup>th</sup> grader, Lawrence Ragland-7<sup>th</sup> grader, Ashley Sorrell-Freshman and Samuel Jaramillo-Staff Member.

Superintendent Trujillo congratulated all recipients and expressed appreciation for their efforts.

## **NMSBA ANNUAL CONVENTION REPORT OUT**

Superintendent Trujillo named the attendees. He briefed on the focus of the trainings, pointed out the keynote speaker and commented on his speech. He touched on the focal point of the Superintendent Meetings he attended.

Member C de Baca commented on the distribution of materials and briefed on information presented during the general session. He highlighted on a particular session, remarked on training relating to the matter and presented his point of view regarding the topic.

President Garcia asked if training relevant to the subject matter has been held. Superintendent Trujillo replied to the question, pointing out how the subject has been addressed through the schools.

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**December 19, 2018**  
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Member C de Baca touched on the session relating to Board Roles & Equities, specifically relating to Board Member per diem and mentioned recommendations to take into account. Superintendent Trujillo touched on the per diem practices the district adheres to. He (Member C de Baca) pointed out the Board's position with the community and gave his point of view on evaluating issues that are brought forth.

Member C de Baca announced Mr. Harold Garcia & Mr. Victor Ortiz were recognized with an Exemplary Award for training hours earned and presented them with their Certificates and Lapel Pins.

Member D Ortiz gave an account of what was reported on the Secretary of Education, that included change and remarked on the material discussed in breakout sessions.

Superintendent Trujillo conveyed the other topic of discussion touched upon was the Yazzie/Martinez Lawsuit and briefed on the ruling. He highlighted on the legislative proposed increases to teacher salaries/pay changes for educators, briefed on his projected platform and referenced pay raises awarded/school calendar day modifications in the past 8 years. He touched on planned meetings with Legislators and mentioned the rationale.

Vice President V Ortiz inquired on any Capital Outlay Projects that come to mind. Superintendent Trujillo responded to the inquiry, noting one of the primary needs of the district.

Superintendent Trujillo announced the Girls Cross Country Team will be recognized at the Legislature for their State Championship, mentioned the sponsorship by Representatives and noted an invitation will be extended once information is received.

Member C de Baca suggested Board Members are advised on what sessions to attend based on agenda items outlined. Superintendent Trujillo referenced the Administrative practice they adhere to when attending conferences, workshops etc.

## **UNIT/DIRECTOR REPORTS**

Superintendent Trujillo noted Administrators not in attendance and gave reason for their absence.

### **High School**

Vice President V Ortiz requested feedback on homecoming festivities, based on Ms. Gutierrez's first homecoming with the district. Ms. Gutierrez replied to the request, noting her point of view based on her direct observation of activities/events.

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Vice President V Ortiz expressed his opinion on the need to improve upon student involvement/participation etc. Ms. Gutierrez remarked on scheduling conflicts/events that may have impacted participation.

Superintendent Trujillo commented on the overall turnout/attendance and noted a debriefing was held with Ms. Gutierrez.

Member D Ortiz mentioned a float signage concern. Ms. Gutierrez acknowledged the matter has been addressed. Member D Ortiz presented a suggestion on assessment of decorative/festive artifacts.

Member C de Baca referenced past Board Member representation/sponsorship of each class and suggested putting into practice once again.

**Middle School**

Member C de Baca inquired on the Middle School Math Teacher. Superintendent Trujillo responded to the inquiry, touching on the situation.

President Garcia inquired on the Student Board Representatives. Ms. Gutierrez replied to the inquiry, announcing when they are scheduled to commence.

**BUSINESS REPORT**

**FINANCIAL STATUS**

Ms. Brenda Gallegos, Finance Director announced the Bank Reconciliation is within Board Packets, reported all funds have been reconciled and informed each of the funds is in good standing. She notified the NMDOT share of the project has been received. She summarized the Payroll and Accounts Payable Report, Check Register for the Month of November 2018, Cash Transfers/BAR's, Internal BAR's and Journal Entries.

**CONSENT AGENDA**

Check Register for the Month of November 2018  
Cash Transfer(s), BARS (if any) and Journal Entries  
Minutes of the Regular Board Meeting-November 27, 2018  
Minutes of the Work Session-December 4, 2018

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Based on the Superintendent's recommendation, Vice President V Ortiz moved to approve the Check Register for the Month of November 2018, Cash Transfer(s), BAR #16 & #17, Internal BAR's, Journal Entries, Minutes of the Regular Board Meeting-November 27, 2018 and Minutes of the Work Session-December 4, 2018, seconded by Secretary Flores. Motion carried unanimously, 5-0.

**SUPERINTENDENT'S REPORT**

Superintendent Trujillo conveyed his report was also provided. He reported on community involvement and updated on the potential utilization of the East Pecos Facility. He offered to entertain any questions.

Vice President V Ortiz gave feedback on the utilization of the East Pecos Facility, touched on the intent of the Board and the final purpose for the utilization. He gave emphasis on the involvement of other entities/meeting with all entities. Superintendent Trujillo commented on the early stages of the initiative and stated he would follow up accordingly.

**POLICY**

None

**ACTION ITEMS**

None

**ADVANCE PLANNING**

- Board Work Session-January 8, 2019, 3:30 pm, Pecos Schools Board Room
- Regular Board Meeting-January 22, 2019, 6:00 pm, Pecos Schools Board Room
- NSBA Annual Conference-March 30-April 1, 2019, Philadelphia, PA

**OTHER**

Member C de Baca referred to an IPRA Request by Mr. David Ortiz, referenced information requested and stated his belief that the information be specifically identified.

Member D Ortiz responded to Member C de Baca noting the records request was to the Records Custodian, pointing out which he (Member C de Baca) is not and conveyed he will submit an IPRA Request in the manner he (Member D Ortiz) desires.

Superintendent Trujillo acknowledged the process is in place, mentioned the timeframe for review and noted the information has been accumulated.

President Garcia inquired on the timeframe on any IPRA Requests. Superintendent Trujillo replied to the inquiry, referencing the requirements outlined by the Attorney General's Office.

Member D Ortiz asked if any Bullying has been recently reported. Superintendent Trujillo responded to the question, informing on the protocol. Member D Ortiz commented on a report made to Coaches that he felt was not responded to accordingly.

Member D Ortiz inquired on vandalism to the locker room. Superintendent Trujillo responded to the inquiry, reporting on how the situation was handled and the outcome of the vandalism.

Member D Ortiz recommended visible signage that identifies locker rooms.

**EXECUTIVE SESSION**

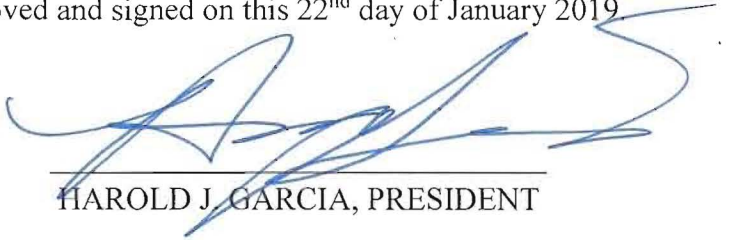
At, 6:52 p.m., Vice President V Ortiz made a motion to enter into executive session to discuss limited personnel matters and/or pending litigation as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2 & 7)*, seconded by Member C de Baca. Action item as a result of executive session if necessary. Motion carried unanimously, 5-0.

At 7:45 p.m., Member C de Baca made a motion to reconvene from executive session, seconded by Vice President V Ortiz. Motion carried unanimously, 5-0.



**ADJOURNMENT**

At 7:46 p.m., Vice President V Ortiz moved to adjourn the meeting, seconded by Secretary Flores. Motion carried unanimously, 5-0. Minutes approved and signed on this 22<sup>nd</sup> day of January 2019



HAROLD J. GARCIA, PRESIDENT

ATTEST:



MICHAEL FLORES SR., SECRETARY