



Pecos Independent School District

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School Board

Harold J. Garcia, President
Victor Ortiz Jr., Vice-President
Michael Flores Sr., Secretary
Paul C de Baca Sr., Member
David Ortiz, Member

Administration

Fred Trujillo,
Superintendent

Brenda Gallegos,
Director of Finance

**BOARD MEETING AGENDA
PECOS BOARD OF EDUCATION
REGULAR MEETING
APRIL 16, 2019
PECOS SCHOOLS BOARD ROOM
PECOS, NM
6:00 PM**

PLEDGE OF ALLEGIANCE

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. PUBLIC COMMENTS**
- 4. GOLDEN PANTHER AWARD PRESENTATION**
- 5. WRESTLING TEAM RECOGNITION**
- 6. CHEERLEADERS RECOGNITION**
- 7. SHELTER IN PLACE REPORT OUT**
- 8. EAST PECOS FACILITY UPDATE**
- 9. NSBA ANNUAL CONFERENCE REPORT OUT**
- 10. BUDGET COMMITTEE MEETINGS/DATES/TIMES/VENUES**
- 11. D AND F REPORTS AND CONSEQUENCES**
- 12. UNIT/DIRECTOR REPORTS**
- 13. STUDENT BOARD REPRESENTATIVES REPORT**
- 14. BUSINESS REPORT**
 - A. Financial Status**
- 15. CONSENT AGENDA**
 - B. Check Register for Month of March 2019**
 - C. Cash Transfer(s), BARS (if any) and Journal Entries**
 - D. Minutes of Regular Board Meeting-March 19, 2019**
 - E. Minutes of Work Session-April 2, 2019**
- 16. SUPERINTENDENT'S REPORT**
- 17. POLICY**

18. ACTION ITEM(S)

- F. Approval/Disapproval of Bilingual Application
- G. Approval/Disapproval of 2019-2020 School Calendar
- H. Approval/Disapproval of FY19 Auditor

19. OTHER

20. ADVANCE PLANNING

- Board Work Session-May 7, 2019, 3:30 pm, Pecos Schools Board Room
- Baccalaureate Mass-May 12, 2019, 11:00 am, St. Anthony's Church, Pecos, NM
- Athletic Banquet-May 15, 2019, PISD Secondary Cafeteria & Gym, 6:00 pm
- Class of 2018 Graduation-May 18, 2019, 10:00 am, PISD Gymnasium
- Regular Board Meeting-May 21, 2019, 6:00 pm, Pecos Schools Board Room
- NMSBA Law Conference-June 14-15, 2019, Hotel Albuquerque, Albuquerque, NM

- 21. EXECUTIVE SESSION**-to discuss limited personnel matters and/or pending litigation as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2 & 7)*

ADJOURNMENT

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 PECOS BOARD OF EDUCATION
 PECOS INDEPENDENT SCHOOL DISTRICT
 PECOS SCHOOLS BOARD ROOM
 PECOS, NEW MEXICO
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 6:00 P.M.

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MINUTES

**Regular Meeting
Pecos Board of Education
Pecos Independent School District
Pecos, New Mexico
Pecos Schools Board Room
Pecos, NM
April 16, 2019
6:00 P.M.**

PLEDGE OF ALLEGIANCE

CALL TO ORDER

The Board President, Mr. Harold J. Garcia called the meeting to order @ 6:03 p.m.

MEMBERS PRESENT

Mr. Harold J. Garcia, Board President
Mr. Michael Flores Sr., Board Secretary
Mr. Victor Ortiz Jr., Board Vice-President
Mr. Paul C de Baca Sr., Board Member
Mr. David Ortiz, Board Member
Mr. Fred Trujillo, Superintendent
Ms. Angelique Roybal, Student Representative

MEMBERS ABSENT

None

OTHERS PRESENT

Spencer Faunt	Eric Hufford	Faye Wilcoxon	Merilynne Roybal
Ashleigh Sorrell	Mackenzie Gonzales	Jonathan Gonzales	Patricia Gonzales
Marisol Encinias	Juan Diego Encinias	Martha Flores	Isaiah Rivera
Crystal Ortiz	Margie Ortiz	Christine Salazar	Michael Delgado
Yvonne Gonzales	George Gonzales Jr.	Estevan Atilano	Christopher Ortiz
Derik Ortiz	Sonia Nieto	Agustine Nieto	Yoselin Nieto
Dolores Encinias	Debra Sena-Holton	Adrienne Hughes	Georgia Baca

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Michael Flores Jr.	Angela Maes	Jessica Flores	Kristen Encinias
Jessica Gutierrez	Thomas Trujillo	Anna Vigil	Martina Tapia
Jayda Sloan	Sallie Sloan	Chloe Sloan	Kaitlyn Maes
Rhea Flores	Alexis Lovato	Jade Delgado	Joe Montoya
Lora Montoya	Josh Montoya	Mike Montano	Linda Montano
Matthew Stout	Chris Ortiz	Amanda Lovato	Kevin Velasquez
Benito Martinez III	Iesha Marquez	Bernadette Baca	Lynette Gonzales
Brenda Gallegos	Melissa T. Valencia-Flores		

APPROVAL OF AGENDA

Based on Superintendent Trujillo's recommendation, Vice President V Ortiz motioned to approve the agenda as presented, seconded by Member C de Baca. Motion carried unanimously, 5-0.

PUBLIC COMMENTS

None

GOLDEN PANTHER AWARD PRESENTATION

Principals announced April 2019 award recipients, noted the characteristics that deemed the individual deserving of the award and presented those present with a recognition plaque. Ms. Sena-Holton conveyed what the Golden Panther Award signifies. The Golden Panthers recognized were Chloe Sloan-5th grader, Agustine Nieto-7th grader, Cassie Muller-Senior and Eric Hufford-Staff Member.

Superintendent Trujillo congratulated all recipients and encouraged them to continue the great work.

WRESTLING TEAM RECOGNITION

Superintendent Trujillo reported the teams State Wrestling Championship placements/results and stated it's been the best turnout at Pecos High School.

Coach Martinez pointed out the number of wrestlers in the program, conveyed it was a challenging season for all and touched on being a first year head coach. Wrestlers introduced themselves and announced their weight class.

CHEERLEADERS RECOGNITION

Superintendent Trujillo summarized the team's successes for the last 10 years.

Assistant Coach Michael Flores Jr., introduced himself, remarked on the season, commented on the duration of the sport and reported the number of state competitors. He noted cheerleaders are multisport athletes and commended them on their efforts during the state basketball tournament. Cheerleaders introduced themselves and named their position on the squad. Coach M Flores briefed on scoring, placement and routine performances. He conveyed how proud he is of their accomplishment.

Head Coach Jessica Flores introduced herself, expressed her love for coaching and the impact it has made in her life. She remarked on the dedication & commitment exhibited by the athletes. She showed appreciation to parents for their support and allowing her to be part of their family and daughters lives. Coach Flores expressed appreciation to the district & Board for supporting and contributing to the success of the program. She commented on the spirit and drive of the cheerleaders, thanked seniors for their service and wished them the best of luck.

SHELTER IN PLACE REPORT OUT

Superintendent Trujillo reported on the shelter in place that was put into effect in the district. He briefed on School Messenger notifications, updating parents & staff members on what was taking place within the district. He informed on the reasoning for the implementation and touched on the measures that were put into practice. Superintendent Trujillo mentioned the appreciation extended for the communication and assessment of the matter. He noted threats and safety are taken serious. He commended the efforts of students, teachers and district personnel. Superintendent Trujillo pointed out the purchase of radios, used as a method of communication throughout the campus. He commended law enforcement for their response time. He conveyed it was successful in its nature and its intent. He offered to entertain any questions.

Vice President V Ortiz asked if there is a difference between Shelter in Place and Lock Down. Superintendent Trujillo responded to the question, explaining the distinction.

Vice President V Ortiz mentioned communication confusion between the middle & high school and asked what was learned from the situation. Superintendent Trujillo replied to the question, referencing protection by confidentiality. He briefed on notifications received, the method used for the threat and circulation of the posting.

President Garcia requested explanation of the Safety Plan. Superintendent Trujillo responded to the request, noting the plan consists of a large number of pages. He reported on specific standard operating procedures for individual crisis.

EAST PECOS FACILITY UPDATE

Superintendent Trujillo referenced previous discussion regarding the utilization of the facility. He touched on revitalization measures that are being sought. He announced an additional entity has expressed interest in use of the facility.

NSBA ANNUAL CONFERENCE REPORT OUT

Superintendent Trujillo announced PISD attendance of the National School Boards Association Annual Conference. He and Board Members noted focus areas-workshop sessions attended and reviewed informative material discussed.

BUDGET COMMITTEE MEETINGS/DATES/TIMES/VENUES

Superintendent Trujillo announced the scheduled committee meetings calendar and noted the methods of communication used to notify/invite community participation. He briefed on the process and conveyed recommendations would be addressed during discussion of the budget. He reviewed information outlined on the 910B5 Template and Legislative mandates. Superintendent Trujillo addressed Superintendent Association concerns. He announced the Budget due date of May 10, 2019.

D AND F REPORTS AND CONSEQUENCES

Ms. Gutierrez discussed the implementation of D and F procedures that summarizes student expectations. She pointed out consequences and explained the grade check process. She informed of after school tutoring services available to students and mentioned teacher availability for student support services, which students are not taking advantage of. Ms. Gutierrez explained how situations are addressed and highlighted on proactive measures. She indicated the nine page D & F list has been reduced to one page since the implementation.

Vice President V Ortiz presented his concern, questioning an issue in the system for the number of students on the list and stated having a problem with not allowing the Board to be part of the decision making body, to what he sees as a policy. Superintendent Trujillo responded to the concerns, providing justification for various limitations to include parent support. He also referenced the new 2018-2019 NMAA Scholastic Eligibility. He conveyed as Superintendent he is supporting the higher level of expectations and will not allow the middle & high school principals

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to back down. He noted implementation commenced in February, cheerleaders, wrestlers and basketball players all meet the standards.

Vice President V Ortiz questioned the participation of students who have a D. Ms. Gutierrez replied to the question, indicating proper instruction is not received.

Vice President V Ortiz asked if all parents of students with a D or F are aware of the policy. Ms. Gutierrez responded to the question, informing notification has been made in all forms possible.

Ms. Encinias, PHS Counselor spoke on a post secondary perspective notifying NMPED released a new Dual Credit Policy & Procedures Manual that states any student who receives below a C will no longer be able to take a Dual Credit Class and will have to sit out a semester. She gave emphasis on being college ready.

Ms. Gutierrez explained efforts made to get students eligible prior to prom.

Vice President V Ortiz conveyed he fully supports the initiative but found himself in a position in which he couldn't defend it.

Coach M Flores gave a coaches point of view and supports the idea.

Member C de Baca expressed his concern regarding the signed Athletic Handbook by athletes, which is now null & void and gave his point of view on the lack of communication. He remarked on teachers expectations.

President Garcia requested a brief explanation on how the Athletic Handbook works regarding students signing, agreeing to the terms outlined. Superintendent Trujillo responded to the request, explaining how the information is compiled, verification of acknowledgement by signature and accountability.

Superintendent Trujillo remarked on teacher/educator ethics and encouraged supporting teachers rather than tear them down. He highlighted on recent social media posts initiated by adult community members/parents attacking, teachers, administrators & students and conveyed the conduct is not acceptable. He laid emphasis on the need of the support of the community & the parents in helping to get our kids graduated and to be competitive. He reminded the day to day operation of the schools is the sole responsibility of the Superintendent and the staff.

Mr. Lister gave feedback on the implementation of the procedure at the middle school and identified the group it has impacted the most. He highlighted on transition, adjustments, teacher initiatives and concerns.

UNIT/DIRECTOR REPORTS

High School

Mr. Faunt, Senior Class Sponsor reviewed an activity sheet, updating on Senior class events and Senior Week activities. He touched on mandatory class dues and the purchase of hoodies, as a gift to Seniors.

Member C de Baca recommended other class sponsors are up to date with the scheme.

Member C de Baca inquired on the duties of the Security Officer. Ms. Gutierrez responded to the inquiry, noting he is utilized where needed. Superintendent Trujillo touched on the officer being in sight at the elementary facility, acknowledging his presence by checking in at the office. He conveyed he makes the rounds at each of the units and is part of the disciplinary team.

Member C de Baca inquired on the Sheriff's presence at the elementary school. Superintendent Trujillo replied to the inquiry, notifying he has asked for presence around campus and reported changes in the San Miguel Sheriff's Department limit the whereabouts of the residing Sheriff on campus.

STUDENT BOARD REPRESENTATIVE REPORT

Ms. Roybal presented concerns brought forth by the student body. She thanked sponsors, parents, chaperones & those who assisted with prom and stated it was a good turnout. A reply /feedback was given for each of the concerns presented.

Member C de Baca asked if the student representative could join the Board on stage for graduation. Ms. Gutierrez pointed out Ms. Roybal is serving as an Honor Society Usher.

BUSINESS REPORT

FINANCIAL STATUS

Ms. Brenda Gallegos, Finance Director announced the Bank Reconciliation Report for the month is within the Board Packets. She reported all Request for Reimbursements have been submitted, with the exception of one. She summarized the Payroll and Accounts Payable Report, Check Register for the Month of March 2019, Cash Transfers/BAR's, Internal BAR's and Journal Entries. Ms. Gallegos noted the 2019-2020 School Calendar was provided for review. She mentioned the preparation of the 2018-2019 District Budget.

CONSENT AGENDA

Check Register for the Month of March 2019
Cash Transfer(s), BAR'S (if any) and Journal Entries
Minutes of the Regular Board Meeting-March 19, 2019
Minutes of Work Session-April 2, 2019

Based on the Superintendent's recommendation, Vice President V Ortiz moved to approve the Check Register for the Month of March 2019, Cash Transfer(s), BAR # 23, Internal BAR's, Journal Entries, Minutes of the Regular Board Meeting-March 19, 2019 and Minutes of the Work Session-April 2, 2019, seconded by Secretary Flores. Motion carried unanimously, 5-0.

SUPERINTENDENT'S REPORT

Superintendent Trujillo conveyed his report was also provided. He informed on the property survey and named the company who will conduct the survey. He announced Capital Outlay Awards; Representative Joseph Sanchez awarded the district \$50,000 and Senator Liz Stefanics awarded \$40,000 towards the purchase of a new activity bus. He thanked Representative Sanchez and Senator Stefanics for supporting the district. Superintendent Trujillo reported on the New Mexico School Board Association Scholarship Nominee.

Member C de Baca presented traffic flow suggestions, to the student parking lot.

POLICY

None

ACTION ITEM(S)

APPROVAL/DISAPPROVAL OF BILINGUAL APPLICATION

Based on Superintendent Trujillo's recommendation, Secretary Flores moved to approve the Bilingual Application as presented, seconded by Vice President V Ortiz. Motion carried unanimously, 5-0.

APPROVAL/DISAPPROVAL OF 2019-2020 SCHOOL CALENDAR

Based on Superintendent Trujillo's recommendation, Vice President V Ortiz moved to approve the 2019-2020 School Calendar as presented, seconded by Secretary Flores. Motion carried unanimously, 5-0.

APPROVAL/DISAPPROVAL OF FY19 AUDITOR

Based on the Audit Committee's recommendation, Member C de Baca moved to approve the auditor selection of McCabe CPA Group, LLC, seconded by President Garcia. Motion carried unanimously, 5-0.

OTHER

Member C de Baca inquired on the Golden Panther Scholarship Committee. Superintendent Trujillo responded to the inquiry, reporting on the process that will take place.

ADVANCE PLANNING

- Board Work Session-May 7, 2019, 3:30 pm, Pecos Schools Board Room
- Baccalaureate Mass-May 12, 2019, 11:00 am, St. Anthony's Church, Pecos, NM
- Athletic Banquet-May 15, 2019, PISD Secondary Cafeteria & Gym, 6:00 pm
- Class of 2019 Graduation-May 18, 2019, 10:00 am, PISD Gymnasium
- Regular Board Meeting-May 21, 2019, 6:00 pm, Pecos Schools Board Room
- NMSBA Law Conference-June 14-15, 2019, Hotel Albuquerque, Albuquerque, NM

EXECUTIVE SESSION

At, 8:23 p.m., Member C de Baca made a motion to enter into executive session to discuss limited personnel matters and/or pending litigation as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2 & 7)*, seconded by Vice President V Ortiz. Action item as a result of executive session if necessary. Motion carried unanimously, 5-0.

At 8:53 p.m., Secretary Flores made a motion to reconvene from executive session, seconded by Vice President V Ortiz. Motion carried unanimously, 5-0.

ADJOURNMENT

At 8:54 p.m., Vice President V Ortiz moved to adjourn the meeting, seconded by Member C de Baca. Motion carried unanimously, 5-0. Minutes approved and signed on this 21st day of May 2019.



HAROLD J. GARCIA, PRESIDENT

ATTEST:



MICHAEL FLORES SR., SECRETARY