

Pecos Independent School District

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School Board

Darlene Ortiz, President
Charles Vigil, Vice President
Grady Barrens, Secretary
Michael Flores Sr., Member
Harold J. Garcia, Member

Administration

Debra Sena-Holton,
Superintendent

Brenda Gallegos,
Director of Finance



**BOARD MEETING AGENDA
PECOS BOARD OF EDUCATION
REGULAR MEETING
OCTOBER 20, 2020
PECOS SCHOOLS BOARD ROOM
PECOS, NM
6:00 PM**

PLEDGE OF ALLEGIANCE

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. PUBLIC COMMENTS**
- 4. GOLDEN PANTHER AWARDS (Virtual Recognition)**
- 5. UNIT/DIRECTOR REPORTS**
- 6. BUSINESS REPORT**
 - A.** Financial Status
- 7. CONSENT AGENDA**
 - B.** Check Register for Month of September 2020
 - C.** Cash Transfer(s), BAR's (if any) and Journal Entries
 - D.** Minutes of Regular Board Meeting-September 15, 2020
- 8. SUPERINTENDENT'S REPORT**
- 9. POLICY**
 - E.** 1st Reading-NMSBA Policy Services Advisory
 - No. 209 JJJ - Extracurricular Activity Eligibility
 - Correction to Policy Advisory No. 196 JJJ - Extracurricular Activity Eligibility
 - F.** 1st Reading-I-7350 © IKF GRADUATION REQUIREMENTS
- 10. ACTION ITEM(S)**
 - G.** Approval/Disapproval of NMSBA Policy Services Advisory
 - No. 208 JE Supplement—Student Attendance Supplement
- 11. OTHER**
- 12. ADVANCE PLANNING**
 - Work Session-November 4, 2020, 5:30 pm, Pecos Schools Board Room
 - Regular Board Meeting-November 17, 2020, 6:00 pm, Pecos Schools Board Room

13. **EXECUTIVE SESSION**-to discuss a parent concern as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (4)*

ADJOURNMENT

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 PECOS BOARD OF EDUCATION
 PECOS INDEPENDENT SCHOOL DISTRICT
 PECOS SCHOOLS BOARD ROOM
 PECOS, NEW MEXICO
 OCTOBER 20, 2020
 6:00 P.M.

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MINUTES

**Regular Meeting
Pecos Board of Education
Pecos Independent School District
Pecos, New Mexico
Pecos Schools Board Room
Pecos, NM
October 20, 2020
6:00 P.M.**

PLEDGE OF ALLEGIANCE

CALL TO ORDER

The Board President, Ms. Darlene Ortiz called the meeting to order @ 6:00 p.m.

MEMBERS PRESENT

Ms. Darlene Ortiz, Board President
Mr. Charles Vigil, Board Vice President- via GOOGLE Hangouts Meet/by phone
Mr. Grady Barrens, Board Secretary- via GOOGLE Hangouts Meet/by phone
Mr. Michael Flores Sr., Board Member- via GOOGLE Hangouts Meet/by phone
Mr. Harold Garcia, Board Member- via GOOGLE Hangouts Meet/by phone
Ms. Debra Sena-Holton, Superintendent

MEMBERS ABSENT

None

OTHERS PRESENT-via GOOGLE Hangouts Meet/by phone

Pedro Vallejo	Denisha Moodley	Brenda Gallegos	Denisha Moodley
Cathy Gallegos	Kevin Vigil-Student & Mom		Viktoriano Quintana
Tonantzin Varela	Melissa T. Valencia-Flores		

APPROVAL OF AGENDA

Based on Superintendent Sena-Holton's recommendation, Member Garcia motioned to approve the agenda as presented, seconded by Vice President Vigil. Motion carried unanimously, 5-0.

PUBLIC COMMENTS

None

GOLDEN PANTHER AWARDS

Principals announced October 2020 award recipients, noted the characteristics that deemed the individual deserving of the award and conveyed recognition certificates will be mailed or may be picked up at the Central Office. The Golden Panthers recognized were Tonantzin Varela-kindergarten, Kevin Vigil-7th grader and Viktoriano Quintana-Sophomore.

Board Members congratulated recipients and encouraged them to continue with their efforts.

UNIT/DIRECTOR REPORTS

Student Nutrition

Member Garcia inquired on the operation of the program. Superintendent Sena-Holton announced the director was not in attendance, gave reason and noted she and the Finance Director would entertain questions. Ms. Gallegos announced an increase in counts with the application of the Seamless Summer Option meal program and mentioned the completion of the first reimbursement claim based on Septembers (first month) numbers. She provided a claim reimbursement comparison of the National School Lunch Program to the Seamless Summer Option Program and conveyed the allowance has been beneficial and counts have held steady.

High School

Member Garcia requested an update on ACT, college programs and Dual Credit. Dr. Vallejo responded to the request, informing a recent SAT was administered to Seniors, touched on the sign-up and conveyed the assessment is part of the graduation requirements. He mentioned the number of students scheduled for makeup, noted other Seniors are taking Special Education exams and expressed satisfaction with the overall SAT outcome. He announced ACT testing will occur in the upcoming month and gave feedback on the sign-up, based on universities no longer including SAT & ACT as part of their application process and pointed out standardized test/college entrance requirements differentiate between colleges and their regions. He gave emphasis on enrolling those students who intend/plan on going out of state.

Secretary Barrens asked for a description of any feedback received from parent teacher conferences. Dr. Vallejo responded to the request, reporting positive affirmations and noted teacher's gratification with the process/arrangement implemented. He briefed on assessing the method, as a measure to improve the course of action and improve efficiency.

Secretary Barrens requested a high school participation comparison of the current year as opposed to the previous year. Superintendent Sena-Holton replied to the request, noting the districts participation goal, mentioned the high school has the lowest participating numbers and touched on the parent response needed to reach the targeted goal of 100%. She reported an increase from the previous year, based on preliminary numbers at the high school and middle school.

BUSINESS REPORT

FINANCIAL STATUS

Ms. Brenda Gallegos, Finance Director informed the report within Board Packets is a new NMPED template, pointed out a change in format and mentioned her intent to modify, to be easily comprehended. She noted a similarity to the previous report, identified the breakdown of added additional funds, informed all district funds are in good standing and conveyed she didn't anticipate any issues with the funds moving forward. She summarized the Payroll and Accounts Payable Report, Check Register for the Month of September 2020, Cash Transfers/BAR's, Internal BAR's and Journal Entries. Ms. Gallegos announced the audit midpoint, notified the remote method has been quite a challenge and reported the auditor's completion confidence, by the November 15th deadline. She informed no issues have been brought to her attention thus far.

Member Garcia inquired on the method of requested audit information. Ms. Gallegos acknowledged the inquiry, reporting the manner and explained the submission process.

Member Garcia inquired on the well-being of the firm's personnel. Ms. Gallegos responded to the inquiry, touching on a COVID related matter.

CONSENT AGENDA

Check Register for Month of September 2020
Cash Transfer(s), BAR's (if any) and Journal Entries
Minutes of Regular Board Meeting-September 15, 2020

Based on the Superintendent Sena-Holton's recommendation, Member Garcia moved to approve the Check Register for the Month of September 2020, Cash Transfer(s), BAR's- #7 & #8, Internal BAR's, Journal Entries, Minutes of Regular Board Meeting-September 15, 2020, seconded by Secretary Barrens. Motion carried unanimously, 5-0.

SUPERINTENDENT’S REPORT

Superintendent Sena-Holton offered to entertain any questions.

Member Garcia inquired on the new number of positive student COVID cases. Superintendent Sena-Holton responded to the inquiry, reporting nine positive students, noted the requirement to report each positive, although the district is engaged in remote learning and informed she awaits the results of eight students. She mentioned the involvement of two students in a sports practice and her notification to all parents. She announced the quarantine of several staff because of contact with positive COVID individuals. Superintendent Sena-Holton informed of a student who reported for on-site services with a high fever and pointed out the districts protocol.

Vice President Vigil inquired on the grade levels of the students. Superintendent Sena-Holton replied to the inquiry, reporting the numbers by site. She touched on the positive reporting process and conveyed contact tracing is very difficult.

Member Garcia inquired on the Governor’s latest news regarding schools. Superintendent Sena-Holton responded to the inquiry, noting she did not watch the press conference, gave an update based on NMPED’s hybrid model and school re-entry plan guidance and announced the continuation of remote learning for district students.

Superintendent Sena-Holton reported the number of COVID cases for surrounding communities and encouraged the adherence of safe practices.

President Ortiz inquired on the system compatibility of the MERV 13 furnace filters. Superintendent Sena-Holton replied to the inquiry, informing not all systems are compatible. She mentioned the composing of an Air Filtration Report, highlighted on the requested data and touched on the maintenance of the filters. She gave an order status update.

Secretary Barrens inquired on the nature of the technology support provided to families. Superintendent Sena-Holton responded to the inquiry, identifying the extent of issues relating to damage, log in, camera and keyboard matters.

POLICY

- 1st Reading-NMSBA Policy Services Advisory
 - No. 209 JJJ - Extracurricular Activity Eligibility
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- 1st Reading-I-7350 © IKF GRADUATION REQUIREMENTS

ACTION ITEM(S)

APPROVAL/DISAPPROVAL OF NMSBA POLICY SERVICES ADVISORY NO. 208

Based on Superintendent Sena-Holton's recommendation, Member Garcia moved to approve No. 208 JE Supplement—Student Attendance Supplement, seconded by President Ortiz. Motion carried unanimously, 5-0.

OTHER

Superintendent Sena-Holton touched on Parent Teacher Conference numbers, attendance rates and the targeted participation goal.

President Ortiz inquired on the Halloween donation initiative. Superintendent Sena-Holton responded to the inquiry, informing the contributions have been astonishing and mentioned the monetary amount received. She presented her advertisement time frame and distribution plan, based on the Halloween guidance.

ADVANCE PLANNING

- Work Session-November 4, 2020, 5:30 pm, Pecos Schools Board Room
- Regular Board Meeting-November 17, 2020, 6:00 pm, Pecos Schools Board Room

EXECUTIVE SESSION

At 6:43 p.m., President Ortiz made a motion to enter into executive session to discuss a parent concern as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (4)*, seconded by Secretary Barrens. Action item as a result of executive session if necessary. Motion carried unanimously, 5-0.

At 7:12 p.m., Vice President Vigil made a motion to reconvene from executive session, seconded by Secretary Barrens. Motion carried unanimously, 5-0.

ADJOURNMENT

At 7:15 p.m., Member Garcia moved to adjourn the meeting, seconded by Vice President Vigil. Motion carried unanimously, 5-0. Minutes approved and signed on this 17th day of November 2020.


DARLENE ORTIZ, PRESIDENT

ATTEST:


GRADY BARRENS, SECRETARY