

Pecos Independent School District

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School Board

Darlene Ortiz, President
Charles Vigil, Vice President
Grady Barrens, Secretary
Michael Flores Sr., Member
Harold J. Garcia, Member

Administration

Debra Sena-Holton,
Superintendent

Brenda Gallegos,
Director of Finance



**BOARD MEETING AGENDA
PECOS BOARD OF EDUCATION
REGULAR MEETING
JANUARY 19, 2021
PECOS SCHOOLS BOARD ROOM
PECOS, NM
6:00 PM**

PLEDGE OF ALLEGIANCE

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. PUBLIC COMMENTS**
- 4. GOLDEN PANTHER AWARDS (Virtual Recognition)**
- 5. UNIT/DIRECTOR REPORTS**
- 6. RE-ENTRY PLAN UPDATE**
- 7. BUSINESS REPORT**
 - A. Financial Status
- 8. CONSENT AGENDA**
 - B. Check Register for Month of December 2020
 - C. Cash Transfer(s), BAR's (if any) and Journal Entries
 - D. Minutes of Regular Board Meeting-December 15, 2020
- 9. SUPERINTENDENT'S REPORT**
- 10. POLICY**
- 11. OTHER**
- 12. ADVANCE PLANNING**
 - Work Session-February 2, 2021, 5:30 pm, Pecos Schools Board Room
 - NMSBA 2021 Board Member Institute-February 10-13, 2021, Eldorado Hotel, Santa Fe, NM
 - Regular Board Meeting-February 16, 2021 6:00 pm, Pecos Schools Board Room
- 13. EXECUTIVE SESSION**-to conduct Superintendent Evaluation *as per NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2)*
- 14. ACTION ITEM(S)**
 - E. Superintendent Contract

ADJOURNMENT

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 PECOS BOARD OF EDUCATION
 PECOS INDEPENDENT SCHOOL DISTRICT
 PECOS SCHOOLS BOARD ROOM
 PECOS, NEW MEXICO
 JANUARY 19, 2021
 6:00 P.M.

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MINUTES

**Regular Meeting
Pecos Board of Education
Pecos Independent School District
Pecos, New Mexico
Pecos Schools Board Room
Pecos, NM
January 19, 2021
6:00 P.M.**

PLEDGE OF ALLEGIANCE

CALL TO ORDER

The Board President, Ms. Darlene Ortiz called the meeting to order @ 6:06 p.m.

MEMBERS PRESENT

Ms. Darlene Ortiz, Board President
Mr. Charles Vigil, Board Vice President- via GOOGLE Hangouts Meet/by phone
Mr. Grady Barrens, Board Secretary
Mr. Michael Flores Sr., Board Member
Mr. Harold Garcia, Board Member
Ms. Debra Sena-Holton, Superintendent

MEMBERS ABSENT

None

OTHERS PRESENT-via GOOGLE Hangouts Meet/by phone

Pedro Vallejo	Ermalinda Yellow Owl-Sanchez	Brenda Gallegos	Leslie Damon
Denisha Moodley	Cathy Gallegos	Alyssa Roybal	Gloria Ruiz
Shane Jaramillo	Susan Ortega	Melissa T. Valencia-Flores	

APPROVAL OF AGENDA

Based on Superintendent Sena-Holton's recommendation, Member Garcia motioned to approve the agenda as presented, seconded by Member Flores. Motion carried unanimously, 5-0.

PUBLIC COMMENTS

None

GOLDEN PANTHER AWARDS (Virtual Recognition)

Principals announced December 2020 award recipients and identified the traits that qualified the individual for the award. The Golden Panthers recognized were Shane Jaramillo-3rd grader, Ermalinda Yellow Owl-Sanchez-7th grader and Alyssa Roybal-Junior.

Superintendent Sena-Holton informed recognition certificates will be mailed. She and Board Members congratulated the recipients and encouraged them to continue their good efforts.

UNIT/DIRECTOR REPORTS

Superintendent Sena-Holton noted the commencing of a new reporting format and informed successes, challenges and opportunity for questions will be presented.

Elementary

Ms. Gallegos reported parent teacher conferences were a success, touched on parent response and attendance rates. She recognized the format has been effective, beneficial to parents and encouraged continuance of the format in the upcoming school year, as an option and convenience to parents. She recognized teacher attendance and staff dedication. Ms. Gallegos acknowledged the number of Honor Roll Students, noting the list was attached to her Board Report. She expressed concern with short term assessment data accuracy-in the present virtual learning situation, explained the assessment process during the normal in-school setting, emphasized on the importance of customary consistency and remarked on assessing in a different environment upon return.

Secretary Barrens asked if all parents, guardians etc., have access to Dojo. Ms. Gallegos replied to the question, reporting the parent user percentage and identified the methods/devices the user can access the app. She acknowledged contact information changes all through the school year, conveyed updated efforts are to be exerted ensuring they are reconnected to the communication platform and mentioned application features. She mentioned negative program activity that took place earlier in the year and mentioned how it was addressed.

Middle School

Ms Moodley recognized the end of quarter two as a challenging period for students, despite the school setting and noted many of them thrive on recognition for their competitive performance. She remarked on the initiation of activities for students to participate in, to showcase their competitiveness and receive recognition. She provided details of what the events entailed, pointed out the initiative was unifying as a school and announced the winning grade level was the 7th grade class. She noted each student would receive a gift card, through solicited donation money. Ms. Moodley reported the number of at-risk students that have progressed and are passing all of their classes, by means of targeted intervention efforts. She pointed out enrollment as a challenge, commented on being proactive and rectifying situations to maintain the count, as well as recruitment and retainment initiatives and announced parent involvement/support has taken a downturn. She conveyed efforts will be made to address the areas of concern.

Secretary Barrens inquired on contributing factors. Ms. Moodley responded to the inquiry, identifying COVID-19 fatigue, a change in parent employment situations/status and prioritization, associated with the pandemic.

Secretary Barrens inquired on any dominant responses/issues received from social-emotional and classroom management surveys. Ms. Moodley replied to the inquiry, reporting teams haven't had an opportunity to assess the data. She presented the two social-emotional top survey results, based on her review and noted the students concerns expressed with the classroom management survey.

High School

Dr. Vallejo acknowledged there are a number of success items to share and announced a decrease in the number of F's received from week 9 and noted the number of students with no F's. He reported an increase in the honor roll 3.5 grade point average and mentioned the number of students on the semester honor roll. He notified the class registration process will begin in February. Dr. Vallejo identified the number of students with F's as an area of concern, citing the continuation of interventions, touched on attendance issues associated with the failing grade and mentioned the ongoing efforts of the student assistance/support teams. He recognized the present is the point of year when planning for the next academic school begins, expressed his cognizance with staff and not overwhelming them with work that needs to get done beyond the regular teaching. He informed Dual Credit numbers have not increased, announced a decrease by one, noted many students are not academically prepared and touched on the preparation/success efforts. Dr. Vallejo briefed on his Accuplacer plan for sophomores.

Vice President Vigil inquired on the type of interventions being implemented for students that are failing. Dr. Vallejo responded to the inquiry, noting specifics such as the execution of attendance contracts, Juvenile Probation notification (if required), revisiting IEP-Individualized Educational Plans of Special Education Students (if necessary), High School Counselor support, utilization of the Student Assistant Teams and direct parent contact for failing. He gave details/outlined the contents where applicable, conveyed a considerable amount of effort is made to assist students and ensure their receiving the academic and mental health support needed. Vice President Vigil complimented the utilization of the Counselor, recognized the importance of their role and their need at this unprecedented time.

Secretary Barrens inquired on the consideration to invite alumni/recent alumni to share some of their dual credit/college experiences. Dr. Vallejo acknowledged the inquiry, indicating a plan to change the mindset of students and mentioned the implementation of student academic summer in-service days/interventions with the incorporation of community members. He conveyed an invitation will be extended soliciting participation in the preparation initiatives. Secretary Barrens expressed his interest to partake.

Support Services/Student Nutrition

Ms. Damon noted training information was outlined in her Board Report, announced the IEP Project document has not been received, reported the submission of Indicator 13 information and commented on the next upload. She mentioned NMPED's review, stated input was received from the file upload and discussed the implementation of a transition plan for students that enable them to meet postsecondary goals. She reported the number of files uploaded and pointed out modifications needed to be made. Ms. Damon touched on the review and correction of IEP's, in preparation for the final upload. She announced enrollment has been steady, noted a decrease from the previous year and expressed her anticipation of an increase once school recommences. She confirmed receipt of the annual determination, conveyed all requirements/indicators have been met and explained the indicators. Ms. Damon recognized teachers' efforts to provide the additional support to students, in addition to services provided by general education teachers and noted a great deal of service has been provided through teletherapy. She acknowledged the one-on-one service instruction has been a challenge due to the increase in Covid numbers, which has resulted with teletherapy or paper packet services. She announced one staff member has been vaccinated and mentioned the desire of others, to return to providing one to one service. Ms. Damon briefed on revamping the Gifted & Talented Program and announced the number of students who meet the criteria.

Student Nutrition

Ms. Damon reported the passing of the districts first online video inspection, mentioned in-service training provided by POM's & Associates and touched on the topics. She noted Pom's & Associates will continue to provide training on a monthly basis for the remaining of the school year. She pointed out a resignation, brainstorming concerning creative meal packaging and improvement

efforts as areas of concern. Ms. Damon discussed the 2021 Team Nutrition Training Grant Webinar.

Maintenance

Superintendent Sena-Holton reported the continuance of work order requests, briefed on the SchoolDude transitions and explained the maintenance management computer system utilized. She pointed out areas addressed and completed projects listed in the monthly report.

RE-ENTRY PLAN UPDATE

Superintendent Sena-Holton informed NMPED issued a new tool kit, guidance for hybrid model and school reopening and summarized the information outlined. She informed funding was received for the purchase of portable air purifiers for specific classrooms. She stated the tool kit will be reviewed with her team, reminded of San Miguel County's operating level and conveyed she has not received approval to enter into a hybrid model. Superintendent Sena-Holton presented her survey plans.

Secretary Barrens inquired on the deciding factor basis. Superintendent Sena-Holton responded to the inquiry, noting survey responses/data will be considered and commented on push during the Legislative Session. He expressed his concern/personal opinion with the return of surrounding districts and how it will affect district enrollment.

Vice President Vigil inquired on how teacher vaccinations will affect school re-entry. Superintendent Sena-Holton replied to the inquiry, sharing relevant information discussed during weekly NMPED & Superintendent meetings that places the decision/responsibility on the district and stated she has not made it mandatory. She noted she will share a success at this time and reported her collaboration with Presbyterian Medical Services-Pecos Valley Medical Center to provide COVID-19 vaccines to staff. She remarked on the interest response expressed and informed the vaccine has been authorized for ages 16 and older.

BUSINESS REPORT

FINANCIAL STATUS

Ms. Brenda Gallegos, Finance Director noted the Cash Balance Reconciliation Report for the month is within Board Packets. She called attention to the operational fund cash balance and noted the perception of cash on hand due to minimal expenditures that normally take place in any given year. She pointed out her uncertainty to how NMPED will respond to those cash balances. Ms. Gallegos informed all other funds are in good standing and Request for Reimbursements have been submitted. She summarized the Payroll and Accounts Payable Report, Check Register for the Month of December 2020, Cash Transfers/BAR's, Internal BAR's and Journal Entries.

CONSENT AGENDA

Check Register for Month of December 2020
Cash Transfer(s), BAR's (if any) and Journal Entries
Minutes of Regular Board Meeting-December 15, 2020

Based on the Superintendent Sena-Holton's recommendation, Member Garcia moved to approve Cash Transfer(s), BAR's- #13, Internal BAR's and Journal Entries, seconded by President Ortiz. Motion carried unanimously, 5-0.

Based on the Superintendent Sena-Holton's recommendation, Member Flores moved to approve the Minutes of Regular Board Meeting-December 15, 2020, seconded by Secretary Barrens. Motion carried unanimously, 5-0.

Based on the Superintendent Sena-Holton's recommendation, Secretary Barrens moved to approve the Check Register for the Month of December 2020, seconded by Member Flores. Motion carried unanimously, 5-0.

SUPERINTENDENT'S REPORT

Superintendent Sena-Holton called to mind the successes presented during the Re-Entry Plan Update; her collaboration with Presbyterian Medical Services-Pecos Valley Medical Center to provide COVID vaccines to staff, the purchase of portable air purifiers and HEPA filters. She reported surveillance testing has gone well, reported the completion percentage and expressed appreciation to those who have assisted with the initiative. She noted results received have been negative. Superintendent Sena-Holton highlighted on a Suicide Prevention training she and other district participants attended and mentioned a scholarship received to participate. She touched on several spring student registrations who are no longer enrolled and gave reason for the disenrollment's. She gave a sports update, noting practices may commence and a schedule has been created. She offered to entertain any questions.

Vice President Vigil inquired on the Instagram Profile concern presented. Superintendent Sena-Holton responded to the inquiry, acknowledging the concern was addressed and informed the action taken and explained to the Board the postings/activity that transpired.

Member Garcia inquired on the student dropout criteria to make approval determination. Superintendent Sena-Holton replied to the inquiry, identifying the deciding factors.

POLICY

None

OTHER

President Ortiz requested Board Members are certain of their conference/training attendance, noted fees are associated with the registration and stated confirmed members will be required to reimburse the district for nonattendance.

ADVANCE PLANNING

- Work Session-February 2, 2021, 5:30 pm, Pecos Schools Board Room
- NMSBA 2021 Board Member Institute-February 10-13, 2021, Eldorado Hotel, Santa Fe, NM
- Regular Board Meeting-February 16, 2021 6:00 pm, Pecos Schools Board Room

EXECUTIVE SESSION

At, 7:41 p.m., Member Garcia made a motion to enter into executive session to conduct Superintendent Evaluation as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2)*, seconded by Vice President Vigil. Action item as a result of executive session if necessary. Motion carried unanimously, 5-0.

At 9:06 p.m., President Ortiz made a motion to reconvene from executive session, seconded by Member Garcia. Motion carried unanimously, 5-0.

ACTION ITEM(S)

APPROVAL/DISAPPROVAL OF SUPERINTENDENT CONTRACT

President Ortiz made a motion to table the Superintendent Contract, seconded by Member Garcia. Motion carried unanimously, 5-0.

ADJOURNMENT

At 9:06 p.m., Member Garcia moved to adjourn the meeting, seconded by Member Flores. Motion carried unanimously, 5-0. Minutes approved and signed on this 16th day of February 2021.



DARLENE ORTIZ, PRESIDENT

ATTEST: 

GRADY BARRENS, SECRETARY