



# Pecos Independent School District

North Hwy 63, P.O. Box 368 Pecos, NM 87552 Phone: 505-757-4700 Fax: 505-602-2961



## School Board

Grady Barrens, President  
Claudette Roybal, Secretary  
James Tanuz, Member  
Edna Herrera, Member  
Robert Romero, Member

## Administration

Debra Sena-Holton,  
Superintendent

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### BOARD MEETING AGENDA PECOS BOARD OF EDUCATION REGULAR MEETING JUNE 25, 2026 PECOS SCHOOLS BOARD ROOM PECOS, NM 8:30 AM

#### PLEDGE OF ALLEGIANCE

#### 1. CALL TO ORDER

#### 2. ROLL CALL

#### 3. APPROVAL OF AGENDA

#### 4. PUBLIC COMMENTS

#### 5. BUSINESS REPORT

##### A. Financial Status

#### 6. CONSENT AGENDA

- B. Check Register for Month of May 2026
- C. Cash Transfer(s), BAR's (if any), and Journal Entries
- D. Minutes of Regular Board Meeting-March 24, 2026

#### 7. SUPERINTENDENT'S REPORT

#### 8. POLICY

- 1<sup>st</sup> Reading-NMSBA Policy Services Advisory
- No. 273 - GBGC – Employee Assistance
- No. 274 - KDB – Public's Right to Know
- No. 275 - GCIA – Teacher Residency Program
- No. 276 - JICJ – Use of Cell Phones and Electronic Devices in Schools
- No. 277 - LCEC – Cardiac Emergency Response Plan-Automated External Defibrillators
- No. 278 - JLF – Reporting Child Abuse/Child Protection

#### 9. ACTION ITEM(S)

- E. Approval/Disapproval of 2026-2027 Pre-K Calendar
- F. Approval/Disapproval of Visitor Policy
- G. Approval/Disapproval of Electrical Bid
- H. Approval/Disapproval of Propane Bid
- I. Approval/Disapproval of Plumbing Bid
- J. Approval/Disapproval of Physical Therapy Evaluations and Services FY27 Bid
- K. Approval/Disapproval of HVAC Services for the District on an as needed basis Bid

- L.** Approval/Disapproval of Occupational Therapy for the District 3 Days a week for FY27 Bid
- M.** Approval/Disapproval of Certified Teacher Providing Services for Visually Impaired Students for FY27 Bid
- N.** Approval/Disapproval of Certified Specialists Providing Orientation and Mobility Services and Vision Rehabilitation Therapy for Students who are Blind or Visually Impaired for FY27 Bid
- O.** Approval/Disapproval of Diagnostic Assessments for the District on an as needed basis Bid
- P.** Approval/Disapproval of Pest Control Services to the District Monthly for FY27 Bid
- Q.** Approval/Disapproval of Providing Food for the Schools Cafeteria in Line with the National School Lunch Program Bid
- R.** Approval/Disapproval of Providing Milk and Dairy Products for the Schools Cafeteria in Line with the National School Lunch Program Bid
- S.** Approval/Disapproval of Speech and Language Assessments for the District on an as needed basis Bid
- T.** Approval/Disapproval of 2026-2027 Open Meetings Resolution

**10. OTHER**

**11. ADVANCE PLANNING**

- Work Session-July 7, 2026, 5:30 pm, Pecos Schools Board Room
- NMSBA 2026 Leadership Retreat-July 16-18, 2026, Taos, NM
- Regular Board Meeting-July 21, 2026, 6:00 pm, Pecos Schools Board Room

**ADJOURNMENT**

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PECOS BOARD OF EDUCATION  
PECOS INDEPENDENT SCHOOL DISTRICT  
PECOS SCHOOLS BOARD ROOM  
PECOS, NEW MEXICO  
JUNE 25, 2026  
6:00 P.M.

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- Approval/Disapproval of HVAC Services for the District on an as needed basis Bid
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- Approval/Disapproval of Certified Teacher Providing Services for Visually Impaired Students for FY27 Bid
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- Approval/Disapproval of Providing Food for the Schools Cafeteria in Line with the National School Lunch Program Bid
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- Approval/Disapproval of Speech and Language Assessments for the District on an as needed basis Bid
- Approval/Disapproval of 2026-2027 Open Meetings Resolution

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## **MINUTES**

**Regular Meeting  
Pecos Board of Education  
Pecos Independent School District  
Pecos, New Mexico  
Pecos Schools Board Room  
Pecos, NM  
June 25, 2026  
8:30 A.M.**

### **CALL TO ORDER**

The President, Mr. Grady Barrens called the meeting to order @ 8:39 a.m.

### **PLEDGE OF ALLEGIANCE**

### **MEMBERS PRESENT**

Mr. Grady Barrens, President  
Ms. Claudette Roybal, Vice President  
Mr. James Tanuz, Board Secretary  
Ms. Edna Herrera, Board Member arrived at 8:57 a.m.  
Mr. Robert Romero, Board Member  
Ms. Debra Sena-Holton, Superintendent

### **MEMBERS ABSENT**

None

### **OTHERS PRESENT**

Monica Montoya      Danielle Seaboy      Mary Ann Daves      Cathy Gallegos  
Melissa T. Valencia-Flores

### **APPROVAL OF AGENDA**

Based on Superintendent Sena-Holton's recommendation, President Barrens motioned to approve the agenda as presented, seconded by Vice President Roybal. Motion carried unanimously, 3-0.

**PUBLIC COMMENTS**

None

**BUSINESS REPORT**

**FINANCIAL STATUS**

Mr. Chris Moore, K 12 Accounting Business Manager reviewed the Budget Adjustment Request'(s)-BAR's recommended for approval, briefed on the Disbursement Detail Report, went over the Purchase Order Report, commented on the Cash Balances-highlighted in Title I, mentioned the Activity Accounts, with a particular focus on the status of the Yearbook Fund, reviewed the Revenue Report, touched on the Expenditure Budget Balance Report and explained the Bank Statement Edit Listing. He provided a summary of the journal entries.

**CONSENT AGENDA**

Check Register for Month of May 2026  
Cash Transfer(s), BAR's (if any) and Journal Entries  
Minutes of Regular Board Meeting-March 24, 2026

Based on Superintendent Sena-Holton's recommendation, Member Herrera moved to table the Minutes of Regular Board Meeting-March 24, 2026, seconded by Vice President Roybal. Motion carried unanimously, 4-0.

Based on Superintendent Sena-Holton's recommendation, President Barrens moved to approve the Check Register for the Month of May 2026, BAR'(s) #42-#47, #49 and Journal Entries #1374-#1382, #1333 & #1373, seconded by Vice President Roybal. Motion carried unanimously, 4-0.

**SUPERINTENDENT'S REPORT**

Superintendent Sena-Holton noted that the Superintendent's Report would be deferred until the upcoming Board Retreat to present the updates, unless the Board had any immediate questions.

## **POLICY**

- 1<sup>st</sup> Reading-NMSBA Policy Services Advisory
  - No. 273 - GBGC – Employee Assistance
  - No. 274 - KDB – Public’s Right to Know
  - No. 275 - GCIA – Teacher Residency Program
  - No. 276 - JICJ – Use of Cell Phones and Electronic Devices in Schools
  - No. 277 - LCEC – Cardiac Emergency Response Plan-Automated External Defibrillators
  - No. 278 - JLF – Reporting Child Abuse/Child Protection

## **ACTION ITEM(S)**

### APPROVAL/DISAPPROVAL OF 2026-2027 PRE-K CALENDAR

Based on Superintendent Sena-Holton’s recommendation, Vice President Roybal moved to approve 2026-2027 Pre-K Calendar, seconded by Member Herrera. Motion carried unanimously, 4-0.

### APPROVAL/DISAPPROVAL OF VISITOR POLICY

Based on Superintendent Sena-Holton’s recommendation, President Barrens moved to approve the Visitor Policy, seconded by Member Romero. Motion carried unanimously, 4-0.

### APPROVAL/DISAPPROVAL OF ELECTRICAL BID

Based on Superintendent Sena-Holton’s recommendation, Vice President Roybal moved to approve the Electrical Bid of \$135.00/hr-1 Journeyman, \$170.00/hr-1 Journeyman + 1 Helper, with a 10% material markup submitted by Marcy’s Electric, seconded by Member Herrera. Motion carried unanimously, 4-0.

### APPROVAL/DISAPPROVAL OF PROPANE BID

Based on Superintendent Sena-Holton’s recommendation, President Barrens moved to approve the price of \$1.79 per gallon propane bid submitted by Ferrellgas, seconded by Member Herrera. Motion carried unanimously, 4-0.

### APPROVAL/DISAPPROVAL OF PLUMBING BID

Superintendent Sena-Holton reported that the solicitation for plumbing bids yielded no responses.

APPROVAL/DISAPPROVAL OF PHYSICAL THERAPY EVALUATIONS AND SERVICES  
FY27

Based on Superintendent Sena-Holton's recommendation, Vice President Roybal moved to approve the Physical Therapy Evaluations and Services FY27 Bid for 1 day/week for 7/hours/day at \$85.00/hr and the \$90.00 travel rate submitted by Centra Healthcare Solutions, Inc., seconded by President Barrens. Motion carried unanimously, 4-0.

APPROVAL/DISAPPROVAL OF HVAC SERVICES FOR THE DISTRICT ON AN AS  
NEEDED BASIS

Based on Superintendent Sena-Holton's recommendation, Vice President Roybal moved to approve the HVAC Services Bid of \$130.00/1-man, \$220.00/2- man, with a 10% material markup submitted by Blue Ridge Mechanical, LLC, seconded by Member Romero. Motion carried unanimously, 4-0.

APPROVAL/DISAPPROVAL OF OCCUPATIONAL THERAPY FOR THE DISTRICT 3 DAYS  
A WEEK FOR FY27

Superintendent Sena-Holton reported that the solicitation for Occupational Therapy for the District 3 days per week for FY27 bids yielded no responses.

APPROVAL/DISAPPROVAL OF CERTIFIED TEACHER PROVIDING SERVICES FOR  
VISUALLY IMPAIRED STUDENTS FOR FY27

Superintendent Sena-Holton reported that the solicitation for a Certified Teacher providing services for Visually Impaired Students for FY27 bids yielded no responses.

APPROVAL/DISAPPROVAL OF CERTIFIED SPECIALISTS PROVIDING ORIENTATION  
AND MOBILITY SERVICES AND VISION REHABILITATION THERAPY FOR STUDENTS  
WHO ARE BLIND OR VISUALLY IMPAIRED FOR FY27

Superintendent Sena-Holton reported that the solicitation for Certified Specialists Providing Orientation and Mobility Services and Vision Rehabilitation Therapy for Students Who Are Blind or Visually Impaired for FY27 bids yielded no responses.

APPROVAL/DISAPPROVAL OF DIAGNOSTIC ASSESSMENTS FOR THE DISTRICT ON AN  
AS NEEDED BASIS

Superintendent Sena-Holton reported that the solicitation for diagnostic assessments for the district on an as-needed basis bids yielded no responses.

APPROVAL/DISAPPROVAL OF PEST CONTROL SERVICES TO THE DISTRICT FOR FY27

Superintendent Sena-Holton reported that the solicitation for Pest Control Services to the District for FY27 bids yielded no responses. She noted that research confirmed that actual expenditures were only

\$20,000.00, therefore, we can retain Terminix (Rentokil). She conveyed that although we did not receive a formal bid, we do have a service provider.

**APPROVAL/DISAPPROVAL OF PROVIDING FOOD FOR THE SCHOOLS CAFETERIA IN LINE WITH THE NATIONAL SCHOOL LUNCH PROGRAM BID**

Superintendent Sena-Holton reported that the solicitation for ‘Providing Food for the School’s Cafeteria in Line with the National School Lunch Program’ yielded no responses.

**APPROVAL/DISAPPROVAL OF PROVIDING MILK AND DAIRY PRODUCTS FOR SCHOOLS CAFETERIA IN LINE WITH THE NATIONAL SCHOOL LUNCH PROGRAM BID**

Superintendent Sena-Holton reported that the solicitation for bids to provide milk and dairy products for school cafeterias, in line with the National School Lunch Program, yielded no responses.

**APPROVAL/DISAPPROVAL OF SPEECH AND LANGUAGE ASSESSMENTS FOR THE DISTRICT ON AN AS NEEDED BASIS**

Superintendent Sena-Holton reported that the solicitation for “Speech and Language Assessments for the District on an As-Needed Basis’ bids yielded no responses.

**APPROVAL/DISAPPROVAL OF 2026-2027 OPEN MEETINGS RESOLUTION**

Based on Superintendent Sena-Holton’s recommendation, President Barrens moved to approve the 2026-2027 Open Meetings Resolution, seconded by Vice President Roybal. Motion carried unanimously, 4-0.

**OTHER**

None

**ADVANCE PLANNING**

- Work Session-July 7, 2026, 5:30 pm, Pecos Schools Board Room
- NMSBA 2026 Leadership Retreat-July 16-18, 2026, Taos, NM
- Regular Board Meeting-July 21, 2026, 6:00 pm, Pecos Schools Board Room

**ADJOURNMENT**

At 9:27 a.m., Vice President Roybal moved to adjourn the meeting, seconded by President Barrens. Motion carried unanimously, 4-0. Minutes approved and signed on this 15<sup>th</sup> day of September 2026.

  
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GRADY BARRENS, PRESIDENT

ATTEST:

  
\_\_\_\_\_  
JAMES TANUZ, SECRETARY