



# Pecos Independent School District

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## School Board

**Grady Barrens**, President  
**Harold J. Garcia**, Vice President  
**Claudette Roybal**, Secretary  
**Edna Herrera**, Member  
**James Tanuz**, Member

## Administration

**Debra Sena-Holton**,  
Superintendent

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**BOARD MEETING AGENDA**  
**PECOS BOARD OF EDUCATION**  
**REGULAR MEETING**  
**SEPTEMBER 16, 2025**  
**PECOS SCHOOLS BOARD ROOM**  
**PECOS, NM**  
**6:00 PM**

### **PLEDGE OF ALLEGIANCE**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 4. GOLDEN PANTHER RECOGNITION**
- 5. COLLEGE BOARD RECOGNITION-Jesus Horta, Camila Fierro & Angel Morales**
- 6. ALL AMERICAN CHEERLEADERS REQUEST FOR USE OF SCHOOL FACILITIES**
- 7. UNIT/DIRECTOR REPORTS**
- 8. PUBLIC COMMENTS**
- 9. BUSINESS REPORT**
  - A. Financial Status**
- 10. CONSENT AGENDA**
  - B. Check Register for Month of August 2025**
  - C. Cash Transfer(s), BAR's (if any) and Journal Entries**
  - D. Minutes of Work Session-June 3, 2025**
  - E. Minutes of Regular Board Meeting-June 24, 2025**
- 11. SUPERINTENDENT'S REPORT**
- 12. POLICY**
- 13. ACTION ITEM(S)**
  - F. Approval/Disapproval of Elementary PTO Request for Use of School Facilities**
  - G. Approval/Disapproval of revised 2025-2026 Custodian & Cook Salary Schedule**
  - H. Approval/Disapproval of Electrical Bid**
  - I. Approval/Disapproval of Plumbing Bid**

- J.** Approval/Disapproval of Physical Therapy Evaluations and Services for FY26
- K.** Approval/Disapproval of HVAC Services for the District on an as needed basis
- L.** Approval/Disapproval of Occupational Therapy for the District 3 days a week for FY26
- M.** Approval/Disapproval of Certified Teacher Providing Services for Visually Impaired Students for FY26
- N.** Approval/Disapproval of Certified Specialists Providing Orientation and Mobility Services and Vision Rehabilitation Therapy for Students who are Blind or Visually Impaired for FY26
- O.** Approval/Disapproval of Diagnostic Assessments for the District on an as needed basis
- P.** Approval/Disapproval of NMDOT Extension Resolution
- Q.** Approval/Disapproval of All-American Cheerleaders Request for Use of School Facilities
- R.** Approval/Disapproval of Fixed Assets Inventory

**14. OTHER**

**15. ADVANCE PLANNING**

- Work Session-October 7, 2025, 5:30 pm, Pecos Schools Board Room
- Regular Board Meeting-October 21, 2025, 6:00 pm, Pecos Schools Board Room
- NMSBA 2025 Annual Convention-December 4-6, 2025, Embassy Suites Hotel, Albuquerque, NM

**ADJOURNMENT**

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**PECOS INDEPENDENT SCHOOL DISTRICT**  
**PECOS SCHOOLS BOARD ROOM**  
**PECOS, NEW MEXICO**  
**SEPTEMBER 16, 2025**  
**6:00 P.M.**

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## MINUTES

**Regular Meeting  
Pecos Board of Education  
Pecos Independent School District  
Pecos, New Mexico  
Pecos Schools Board Room  
Pecos, NM  
September 16, 2025  
6:00 P.M.**

### **CALL TO ORDER**

The President, Mr. Grady Barrens called the meeting to order @ 6:03 p.m.

### **PLEDGE OF ALLEGIANCE**

### **MEMBERS PRESENT**

Mr. Grady Barrens, Board President  
Mr. Harold J. Garcia, Board Vice President-via telephone  
Ms. Claudette Roybal, Board Secretary  
Ms. Edna Herrera, Board Member  
Mr. James Tanuz, Board Member  
Ms. Debra Sena-Holton, Superintendent

### **MEMBERS ABSENT**

None

### **OTHERS PRESENT**

Mary Anne Vigil	Erica L. Romero	Deanna Sandoval	Angelica Barbero
Ivan Fierro	Zhamira Fierro	Karina Fierro	Camila Fierro
Jesus Horta	Danielle Seaboy	Mary Ann Daves	Monica A. Montoya
Cathy Gallegos	Brenda Tanuz	Marilu Herrera	Aria Archuleta
Mila Archuleta	Ivie Archuleta	Ramon Archuleta	Emily Yara
Lluvia Enriquez	Isabella Horta	Angel Montoya	Ermalinda Sanchez
Chris Moore	Melissa T. Valencia-Flores		

**Regular Board Meeting****September 16, 2025****Page 2****APPROVAL OF AGENDA**

Based on Superintendent Sena-Holton's recommendation, Member Tanuz motioned to approve the agenda as presented, seconded by Secretary Roybal. Motion carried unanimously, 5-0.

**GOLDEN PANTHER RECOGNITION**

Principals announced September award recipients, highlighted the exceptional merits of the individual deserving of the award and awarded recipients in attendance with a certificate of recognition. The Golden Panthers recognized were Melissa Romero-8<sup>th</sup> grader, Mila Archuleta-Herrera-Junior and Erica Romero-staff member

President Barrens welcomed Golden Panther Families to stay, expressed understanding for the need to leave and stated the meeting will continue to proceed.

**COLLEGE BOARD RECOGNITION-Jesus Horta, Camila Fierro & Angel Morales**

Superintendent Sena-Holton mentioned Juniors take the Scholastic Aptitude Test-SAT yearly, stated that it's a rigorous test and announced that three PISD Seniors were recognized for their scores. She acknowledged the recognition of Jesus Horta and Camila Fierro and conveyed the two individuals were recognized for first generation scholars, the rural small-town recognition award and school recognition award. She stated the students should be very, very proud and noted that representing Pecos High School, the community and family is a tremendous honor. Superintendent Sena-Holton conveyed the academic achievement is a highlight to add to their resume when applying for scholarship and applauded the student's achievements. She noted in addition to the two Angel Morales was also recognized. She specified the platforms she will use to publish the recognition.

**ALL AMERICAN CHEERLEADERS REQUEST FOR USE OF SCHOOL FACILITIES**

Ms. Angelica Barbero, All-American cheerleader requested the use of the high school gym on October 10, 2025. She informed that five Pecos Cheer Program athletes have been selected as Spirit of America All-Americans Team, announced the athletes and pointed out their representation of Pecos, San Miguel County and the United States at the New Year's Day Parade. In support of the lifetime opportunity, she requested permission to use the high school gym, to host an elementary cheer camp and noted all participants will be required to sign a release of liability form. Ms. Barbero stated the cheer squad appreciates the Board's consideration of this request and expressed gratitude for the continued support of students.

## **UNIT/DIRECTOR REPORTS**

### **Elementary**

Ms. Gallegos presented the academic performance in mathematics and reading, explained the reading board tool and passed around the reading correspondence students have at school, with the exception of kindergarten and first graders (who have reading logs) for the Board to review. She reported students have been diligently working and disclosed the number of books that have been ready by grade, detailed her student recognition methods and shared her technique for motivating reading. She stated it appears that the library is experiencing high usage. Ms. Gallegos reported on the math portion that subsequently began, explained what the numbers listed-going across represent and noted her method of motivation & encouragement. She pointed out what skills kindergarten are building and shared her homework help tactics. She announced Math Night is scheduled for November 25<sup>th</sup>, revealed Math is a Big Deal as the theme, briefed on the arrangement of activities and noted that PTO is assisting with snacks. She shared that a ClassDojo video was arranged for parents, discussing reading and soliciting prize donations. Ms. Gallegos acknowledged the low i-Ready math assessment results, as opposed to the year-end scores and explained the scoring; based on grade level, the time of year tested and the grade level math being assessed. She noted the data is provided to parents/guardians, requesting parent involvement/support/assistance, highlighted the importance of continuous dissemination of data and briefed on measures aimed at improving.

Ms. Gallegos gave her take on the 5<sup>th</sup> grade field trip-Sandia center.

### **Middle School**

Ms. Montoya informed of an opportunity 8<sup>th</sup> graders had to listen to a court case that was being argued in front of the New Mexico Supreme Court, pointed out a visit ensued (with the same students) by the chief justice of the New Mexico Supreme Court who asked questions relevant to the case and shared a picture that was taken. She reported middle school students are adapting well to the middle school environment. She provided an overview of the progress monitoring protocols and achieving the attendance goal, with regard to the 90 Day Plan Updates. Superintendent Sena-Holton briefed on other components built in to the 90 Day Plan.

### **High School**

Superintendent Sena-Holton pointed out the leniency professors had allowing student athletes to miss class the previous year, informed of standard practices for dual credit student athletes competing on game day, identified the conflict with the athletic schedule that brought about the decrease in enrollment and explained the rationale for putting guidelines in place. Ms. Seaboy mentioned the prevailing regulations and indicated students made the choice to withdraw from the college, based upon review of the student's class schedule. She elaborated upon the Parent Involvement-90-day plan invite. She provided a summary of the Big Brother Big Sister presentation and alluded to the idea of incorporating Latinos in Action. President Barrens proposed

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the idea of a mentoring program for high school students. Ms. Seaboy explained the graduation information provided and briefed on credit recovery efforts. Superintendent Sena-Holton gave an overview of non-graduate prevailing circumstances. Ms. Seaboy discussed the energy drinks issue and mentioned the number of vaping violations. She provided a summary of the JPO training provided to staff.

**Support Services/Student Nutrition**

Ms. Daves confirmed specific cafeteria equipment remains inoperable/non-functional and conveyed staff is maintaining operations using alternative methods and modifications. She informed about the Let's Talk Lunch initiative, touched on meal counts/student participation and commented on the share table endeavor.

Ms. Daves expanded upon the aim of improving parent IEP involvement. Superintendent Sena-Holton touched upon the facilitated IEP-private school placement request.

**PUBLIC COMMENTS**

None

**BUSINESS REPORT**

**FINANCIAL STATUS**

Mr. Chris Moore, K 12 Accounting Business Manager presented the Budget Adjustment Request'(s)-BAR's recommended for approval, pointed out the Disbursement Detail report-announced total non-payroll disbursement for the month, reviewed the Purchase Order Report, process and disbursement, touched on Cash Balances-briefed on notable items, briefed on the Activity Accounts Fund-breakout, a new updated report/format, highlighted on the Revenue Report, referenced the Expenditure Budget Balance Report, touched on the Bank Reconciliation Report and provided a brief description of the Journal Entries.

**CONSENT AGENDA**

Check Register for Month of August 2025  
Cash Transfer(s), BAR's (if any) and Journal Entries  
Minutes of Work Session-June 3, 2025  
Minutes of Regular Board Meeting-June 24, 2025

**Regular Board Meeting**  
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Based on Superintendent Sena-Holton's recommendation, President Barrens moved to approve the Check Register for the Month of August 2025, BAR'(s) #3, Journal Entries #220, #226, #227, #228, Minutes of Work Session-June 3, 2025 and Minutes of Regular Board Meeting-June 24, 2025, seconded by Member Herrera. Motion carried unanimously, 5-0.

**SUPERINTENDENT'S REPORT**

Secretary Roybal informed NMPSIA will be providing a small discount if the district is 100% compliant on House Bill #128. Superintendent Sena-Holton noted the individuals she is in communication/corresponding with, reported the deadline of October 5<sup>th</sup>, conveyed completion of the application has been halfway achieved and stated her focus is on high-priority tasks/projects/assignments. She noted her participation in the Superintendents Association-creating the Legislative Platform for the Superintendent's group, announced she was voted into the NMAA Commissioners Group-informed she is the only female commissioner and mentioned that she attended her first commissioners meeting. She made aware that she reached out to Sam Bregman, requesting a site visit, stated her intent to extend an invitation to legislators and alluded to creating a legislative funding wish list, based on the needs of the district. Superintendent Sena-Holton gave a briefing on the Windows 10 update. She mentioned the electric bus has not yet returned from servicing. She reported significant progress has been made in achieving personnel goals-timesheets and accident reporting. She briefed on the replacement/purchase of cameras and shared the status of the prospective quote.

**POLICY**

None

**ACTION ITEM(S)**

APPROVAL/DISAPPROVAL OF ELEMENTARY PTO REQUEST FOR USE OF SCHOOL FACILITIES

Based on Superintendent Sena-Holton's recommendation, Member Tanuz moved to approve the Elementary PTO Request for Use of School Facilities, seconded by President Barrens. Motion carried unanimously, 5-0.

APPROVAL/DISAPPROVAL OF 2025-2026 CUSTODIAN & COOK SALARY SCHEDULE

\*No action was taken.

**APPROVAL/DISAPPROVAL OF ELECTRICAL BID**

Based on Superintendent Sena-Holton's recommendation, Member Tanuz moved to approve the Electrical Bid of \$95.00/hr-1 Journeyman, \$120.00/hr-1 Journeyman + 1 Helper, with a 15% material markup submitted by Marcy's Electric, seconded by Member Herrera. Motion carried unanimously, 5-0.

**APPROVAL/DISAPPROVAL OF PLUMBING BID**

Superintendent Sena-Holton reported no plumbing bids were received.

**APPROVAL/DISAPPROVAL OF PHYSICAL THERAPY EVALUATINS AND SUPERVISION OF PTA FOR FY26**

Based on Superintendent Sena-Holton's recommendation, President Barrens moved to approve the price proposal of the \$60.00/local and \$65.00/travel hourly rates submitted by Centra Healthcare Solutions, seconded by Member Tanuz. Motion carried unanimously, 5-0.

**APPROVAL/DISAPPROVAL OF HVAC SERVICES FOR THE DISTRICT ON AN AS NEEDED BASIS**

Based on Superintendent Sena-Holton's recommendation, Member Tanuz moved to approve the HVAC Services for the district on an as needed basis bid of \$140.00/1-man, \$190.00/2- man, with a 10% material markup submitted by Blue Ridge Mechanical, LLC, seconded by Member Herrera. Motion carried unanimously, 5-0.

**APPROVAL/DISAPPROVAL OF OCCUPATIONAL THERAPY FOR THE DISTRICT 3 DAYS A WEEK FOR FY26**

Superintendent Sena-Holton reported no bids were submitted.

**APPROVAL/DISAPPROVAL OF CERTIFIED TEACHER PROVIDING SERVICES FOR VISUALLY IMPAIRED STUDENTS FOR FY26**

Superintendent Sena-Holton reported no bids were submitted.

**APPROVAL/DISAPPROVAL OF CERTIFIED SPEACIALISTS PROVIDING ORIENTATION AND MOBILITY SERVICES AND VISION REHABILITATION THERAPY FOR STUDENTS WHO ARE BLIND OR VISUALLY IMPAIRED FOR FY26**

Superintendent Sena-Holton reported no bids were submitted.

**APPROVAL/DISAPPROVAL OF DIAGNOTSTIC ASSESSMENTS FOR THE DISTRICT ON AN AS NEEDED BASIS**

Superintendent Sena-Holton reported no bids were submitted.

**APPROVAL/DISAPPROVAL OF NMDOT EXTENSION RESOLUTION**

Based on Superintendent Sena-Holton's recommendation, Secretary Roybal moved to approve the NMDOT Extension Resolution, seconded by President Barrens. Motion carried unanimously, 5-0.

**APPROVAL/DISAPPROVAL OF ALL-AMERICAN CHEERLEADERS REQUEST FOR USE OF SCHOOL FACILITIES**

Based on Superintendent Sena-Holton's recommendation, Member Tanuz moved to approve the All-American Cheerleaders request for Use of School Facilities, seconded by Secretary Roybal. Motion carried unanimously, 5-0.

**APPROVAL/DISAPPROVAL OF FIXED ASSETS INVENTORY**

Based on Superintendent Sena-Holton's recommendation, Member Herrera moved to approve the Fixed Assets Inventory, seconded by Secretary Roybal. Motion carried unanimously, 5-0.

**OTHER**

None

**ADVANCE PLANNING**

- Work Session-October 7, 2025, 5:30 pm, Pecos Schools Board Room
- Regular Board Meeting-October 21, 2025, 6:00 pm, Pecos Schools Board Room
- NMSBA 2025 Annual Convention-December 4-6, 2025, Embassy Suites Hotel, Albuquerque, NM

**ADJOURNMENT**

At 8:10 p.m., Secretary Roybal moved to adjourn the meeting, seconded by President Barrens. Motion carried unanimously, 5-0. Minutes approved and signed on this 16<sup>th</sup> day of December 2025.



GRADY BARRENS, PRESIDENT

ATTEST:   
CLAUDETTE ROYBAL, SECRETARY