



Pecos Independent School District

North Hwy 63, P.O. Box 368 Pecos, NM 87552 Phone: 505-757-4700 Fax: 505-757-8721



School Board

Grady Barrens, President
Harold J. Garcia, Vice President
Darlene Ortiz, Secretary
Claudette Roybal, Member
James Tanuz, Member

Administration

Debra Sena-Holton,
Superintendent

Brenda Gallegos,
Director of Finance

**BOARD MEETING AGENDA
PECOS BOARD OF EDUCATION
REGULAR MEETING
OCTOBER 18, 2022
PECOS SCHOOLS BOARD ROOM
PECOS, NM
6:00 PM**

PLEDGE OF ALLEGIANCE

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. PUBLIC COMMENTS
4. GOLDEN PANTHER RECOGNITION
5. DIRECTOR OF FINANCE INTERVIEW PROCESS
6. UNIT/DIRECTOR REPORTS
7. BUSINESS REPORT
 - A. Financial Status
8. CONSENT AGENDA
 - B. Check Register for Month of September 2022
 - C. Cash Transfer(s), BAR's (if any) and Journal Entries
 - D. Minutes of Regular Board Meeting-September 27, 2022
9. SUPERINTENDENT'S REPORT
10. POLICY
11. ACTION ITEM(S)
12. OTHER

13. ADVANCE PLANNING

- LFC Meeting-Oct 18, 2022; 10:00 am, New Mexico State Capitol
- Work Session-November 1, 2022; 5:30 pm, Pecos Schools Board Room
- Regular Board Meeting-November 15, 2022; 6:00 pm, Pecos Schools Board Room
- NMSBA Annual Convention-December 1-3, 2022; Embassy Suites Hotel, Albuquerque, NM

14. EXECUTIVE SESSION-to discuss limited personnel matters-employee termination per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2)*.

ADJOURNMENT

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 REGULAR MEETING
 PECOS BOARD OF EDUCATION
 PECOS INDEPENDENT SCHOOL DISTRICT
 PECOS SCHOOLS BOARD ROOM
 PECOS, NEW MEXICO
 OCTOBER 18, 2022
 6:00 P.M.

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MINUTES

**Regular Meeting
Pecos Board of Education
Pecos Independent School District
Pecos, New Mexico
Pecos Schools Board Room
Pecos, NM
October 18, 2022
6:00 P.M.**

CALL TO ORDER

The President, Mr. Grady Barrens called the meeting to order @ 6:01 p.m.

PLEDGE OF ALLEGIANCE

MEMBERS PRESENT

Mr. Grady Barrens, Board President
Mr. Harold J. Garcia, Board Vice President
Ms. Darlene Ortiz, Board Secretary
Ms. Claudette Roybal, Board Member
Mr. James Tanuz, Board Member
Ms. Debra Sena-Holton, Superintendent

MEMBERS ABSENT

None

OTHERS PRESENT

Cathy Gallegos	Pete Vallejo	Ray Valdez	Randi Olivas
Vanessa Cardona	Maria Elena Pérez	Mari Romero	Cataleya Gallegos
Letissya Gallegos	Lynette Gonzales	Leah Gonzales	Denisha Moodley
Melissa T. Valencia-Flores			

APPROVAL OF AGENDA

Based on Superintendent Sena-Holton's recommendation, Member Roybal motioned to approve the agenda as presented, seconded by Secretary Ortiz. Motion carried unanimously, 5-0.

PUBLIC COMMENTS

None

GOLDEN PANTHER RECOGNITION

Superintendent Sena-Holton noted what the Golden Panther signifies and stated she will begin with this month's Golden Panther staff member. She reported the individual is extremely positive, ambitious, takes his job seriously and complimented his professional ethics. She conveyed he's trustworthy, an engaged employee and recognized the efforts of his team, based on his leadership. Superintendent Sena-Holton mentioned he's a spirited Pecos Panther, one of the best bus drivers the district has had and announced Mr. Ray Valdez as the Golden Panther Staff member.

Principals announced October award recipients, pointed out the special characteristics meriting the individual for the award and presented those present with a recognition certificate. The Golden Panthers recognized were Cataleya Gallegos-1st grader, Leah Gonzales (September recipient)-7th grader, Maria Elena Perez-6th grader and Shaye Bencomo-Senior.

Ms. Moodley wished to add a special thank you to Mr. Valdez. She recognized his personally introduction of himself and acknowledgment of her need of supplies. She noted she's gotten to work with him in the bus route as well as with him as a Director.

Board Members and Superintendent Sena-Holton congratulated recipients.

DIRECTOR OF FINANCE INTERVIEW PROCESS

Superintendent Sena-Holton mentioned the official submission of retirement documents by Ms. Brenda Gallegos and announced her last day as December 16th. She stated the position has been advertised, pointed out the forms of communication used for the posting and noted the application submission deadline of October 31st. She presented the hiring process plan and alluded to the intent of job shadowing for two weeks, prior to Ms. Gallegos departing. Superintendent Sena-Holton informed a specific Licensure is necessary and extended an invitation for review of the applications. Planning of the hiring process was finalized, with the input of Board Members.

Vice President Garcia requested feedback from Principals regarding the position.

Ms. C Gallegos noted that, based on her professional experience Ms. Brenda Gallegos is standard of perfection in her profession, expressed appreciation on having a savant/knowledgeable individual in the district and alluded to the difficulty of finding a replacement.

Ms. Moodley stated she didn't have the experience of the position, the only other position that turned over more than the Superintendent and conveyed she is unacquainted with what being a CFO entails.

UNIT/DIRECTOR REPORTS

High School

Vice President Garcia inquired on the Discipline-Level 3 infraction. Dr. Vallejo reported on the use of fire incident.

Superintendent Sena-Holton pointed out the college scholarships essay writing recommendation by the Board. Dr. Vallejo briefed on the planned preparation initiatives.

Vice President Garcia inquired on the dual credit welding program at Santa Fe Community College. Dr. Vallejo spoke on the course; mentioned an adjustment to the start time of the course, reported a number of students are taking the next level of welding courses. He noted students are enrolled in courses ranging from core content areas to any elective offerings, including Career and Technical Education-CTE Electives.

Member Tanuz stated he's heard great things on the welding class from students he's talked to and pointed out their motivation.

Elementary School

President Barrens asked if progress has been made in search of Math Curriculum. Ms. Gallegos noted the next presentation of the 90 Day Plan will be somewhat streamlined, acknowledged her uneasiness in touching upon Mathematics, mentioned the purchase of a book and how it will be exerted as a resource for teaching elementary mathematics. Superintendent Sena-Holton pointed out her contact to Mathematically Connected Communities-MC2 at New Mexico State University, pointing out the possibility of a site visit.

President Barrens asked for a student behavior progress report. Ms. Gallegos pointed out a sharp decline in discipline reports from September to October and acknowledged calmness in the current period of time.

Member Roybal inquired on improvements in phonics development. Ms. Gallegos mentioned use of the LETRS Program by kindergarten teachers and pointed out the plan to conduct another progress monitoring for older students; to access progress and provide intervention/targeted instruction for students showing as needing improvement. Member Roybal inquired on the struggles of reading amongst older students, impacted by COVID 19. Ms. Gallegos touched upon student's motivation to read; briefed on her improvement strategy and indicated some of it will be in her 90 Day Plan.

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Vice President Garcia expressed appreciation for the Student of the Month celebration.

Vice President Garcia inquired on the PTO. Ms. Gallegos reported on the group; noting things are going well, conveyed they're on board to assist with the upcoming Halloween Carnival, mentioned their Penny Wars Fundraiser and stated they have a good core group. He requested to have the PTO reach out to the Board and extend an invitation to one or a couple of their meetings.

Middle School

President Barrens requested elaboration on the assignment of one question, versus 2-3. Ms. Moodley touched on concerns expressed by teachers and reported the system was revised on account of their concerns raised. She explained the lesson plan modifications and pointed out the intent to build up the stamina. She commented on teachers comfort level with content that's not necessarily something they are used to teaching, identified the struggles and explained the approach in progress. Ms. Moodley spoke on her intent to touch base with teachers and decipher if the change was extremely helpful.

President Barrens acknowledged the strategies to get teachers comfortable, noted the need to have teachers comfortable, recognized they may not be but eventually are going to have to become, for the benefit of students. Ms. Moodley conveyed regardless of the content area, the skills should be embedded by virtue of exposure, noting students are more likely to retain the information.

Vice President Garcia inquired on the transition process/plan for the next level of mathematics by site. Ms. Moodley stated she's in the middle, noted the 6th grade cohort is very eager with math and conveyed she recently commended one of the 5th grade teachers. She invited the elementary principal to share the technique. Ms. Gallegos indicated she has not done much with the idea, although encouraged the movement and stated it would be great for the 5th & 6th grade teachers to meet. Ms. Moodley commented on the struggles of the 7th & 8th grade cohorts and on the mindset of 6th graders. Dr. Vallejo briefed on an English Language Arts-ELA articulation day with middle and high school teachers, conveyed the initiative was beneficial and the idea will be raised in the present school year.

Member Tanuz mentioned his past experience at the elementary and encouraged collaboration amongst teachers.

Ms. Moodley spoke on her end of the day reflection and suggested promoting the positive attitude towards math.

Vice President Garcia inquired on vaping. Ms. Moodley reported on a serious incident and mentioned the intervention provided.

Student Nutrition/Student Support Services

Superintendent Sena-Holton reviewed the department reports; briefed on the 40th Day incentive and touched on the number of meals served. She touched upon SPED compliance and pointed out the striving efforts.

Superintendent Sena-Holton noted the Maintenance Report was provided and reported on a busted water pipe. Member Tanuz elaborated on the cause & finding of the break.

BUSINESS REPORT

FINANCIAL STATUS

Superintendent Sena-Holton announced the absence of Ms. Brenda Gallegos. She noted the check listing for the month and Cash Report has been provided. She reviewed a BAR.

CONSENT AGENDA

Check Register for Month of September 2022
Cash Transfer(s), BAR's (if any) and Journal Entries
Minutes of Regular Board Meeting-September 27, 2022

Based on Superintendent Sena-Holton's recommendation, Secretary Ortiz moved to approve the Check Register for the Month of September 2022, Cash Transfer(s), BAR'(s) #2, Internal BAR's, Journal Entries and the amended Minutes of Regular Board Meeting-September 27, 2022, seconded by Member Tanuz. Motion carried unanimously, 5-0.

SUPERINTENDENT'S REPORT

Superintendent Sena-Holton summarized today's meeting with the New Mexico Legislative Finance Committee Deputy Chair and Representative Ambrose Castellano; informed it was a productive meeting, a one-on-one arrangement and discussed the needs of the district. She noted the Deputy Chair mentioned a funding change push for rural schools, informed the district will be notified of the sponsorship so that the district can advocate for the proposal. Superintendent Sena-Holton presented the challenge to get community leaders to assist the district with the endeavor. She notified of her intent to contact NMPED and request use of ARP, to assist with the middle school gym repairs project, without penalizing the district for Capital Outlay Rankings. She briefed on the next phase of discussion, conveyed she felt listened to and a clear path. Superintendent

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Sena-Holton reported additional money was received from PSFA for Capital Outlay. She reported on personnel; announced a resignation, informed of a hire for the position and pointed out employment applications received.

Vice President Garcia inquired on the performance of the mechanic. Superintendent Sena-Holton made aware he cannot drive a bus, on account of him not having a Commercial Drivers License, informed bus inspections were completed and stated she has not received the report as of yet.

President Barrens inquired on the CenturyLink/Lumen difficulty. Superintendent Sena-Holton noted the difficulties with CenturyLink/Lumen on the service upgrade of increasing the internet speed, notified the districts IT Company, Crumbacher is quarreling with CenturyLink/Lumen on the activation of service. She stressed the need of the network bandwidth increase to support the operation of the district.

President Barrens asked if there has been anymore discussion on credit card use in concessions. Superintendent Sena-Holton stated no further discussion has occurred on the credit card and informed discussion on GoFan Ticketing transpired. She briefed on compensating for credit card operations in comparison to the volunteer service in cash handling, pointed on the need of a trained individual and emphasized on the need to be strategic in the selection. She noted management of the door for GoFan has not been talked about, mentioned a scheduled meeting to discuss ideas and announced the use of GoFan Ticketing. Superintendent Sena-Holton commented on the concern of having someone at the register that is trustworthy and knowledgeable on the use of the credit card machine etc. President Barrens pointed out if they're not trustworthy with the credit card, why do we trust them with cash. He indicated he would like to see what is involved with the training, prior to commenting further. Superintendent Sena-Holton mentioned her intent to contact other schools to see what other schools are utilizing.

Member Tanuz inquired on the status of the music streaming license. Superintendent Sena-Holton informed she will purchase a music subscription through Neptune or BMI. President Barrens pointed out the music subscription allows the district to play audio.

Member Tanuz inquired on the status of the East Pecos Property. Superintendent Sena-Holton stated there are no new updates to report.

Member Tanuz inquired on transportation discipline. Superintendent Sena-Holton noted the violations; vaping and cases of bullying at the elementary setting. She reported bus drivers handle a great deal of discipline. Ms. Moodley conveyed the bus routine is consistent. Member Tanuz mentioned traffic control at the secondary student drop-off. Ms. Moodley made aware of an issue involving a parent that hindered her coverage at the location and stated there is a limit to what she is going to subject herself to. Member Tanuz expressed support of Ms. Moodley's decision. Superintendent Sena-Holton pointed out NMAA is pushing parent behavior.

President Barrens stated there is no reason to tolerate abusive behavior and noted his support of district staff with any kind of abusive behavior.

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President Barrens asked the Superintendent to talk about the CYFD presentation. Superintendent Sena-Holton reported on the presentation, by a district alumnus; informing on the subject of reporting, questions presented were answered, clarification was made on some misunderstandings and touched on the referral process.

POLICY

None

ACTION ITEM(S)

None

OTHER

None

ADVANCE PLANNING

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EXECUTIVE SESSION

At, 7:28 p.m., President Barrens made a motion to enter into executive session to discuss limited personnel matters-employee termination as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2)*, seconded by Vice President Garcia. Action item as a result of executive session if necessary. Motion carried unanimously, 5-0.

At 7:56 p.m., Vice President Garcia made a motion to reconvene from executive session, seconded by Secretary Ortiz. Motion carried unanimously, 5-0.

ADJOURNMENT

At 7:56 p.m., President Barrens moved to adjourn the meeting, seconded by Vice President Garcia. Motion carried unanimously, 5-0. Minutes approved and signed on this 15th day of November 2022.



GRADY BARRENS, PRESIDENT

ATTEST:



DARLENE ORTIZ, SECRETARY