



# Pecos Independent School District

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## School Board

**Grady Barrens**, President  
**Harold J. Garcia**, Vice President  
**Darlene Ortiz**, Secretary  
**Claudette Roybal**, Member  
**James Tanuz**, Member

## Administration

**Debra Sena-Holton**,  
Superintendent  
  
**Vacant**,  
Director of Finance

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**BOARD MEETING AGENDA  
PECOS BOARD OF EDUCATION  
REGULAR MEETING  
AUGUST 15, 2023  
PECOS SCHOOLS BOARD ROOM  
PECOS, NM  
6:00 PM**

### PLEDGE OF ALLEGIANCE

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 4. PUBLIC COMMENTS**
- 5. UNIT/DIRECTOR REPORTS**
- 6. BUSINESS REPORT**
  - A.** Financial Status
- 7. CONSENT AGENDA**
  - B.** Check Register for Month of July 2023
  - C.** Cash Transfer(s), BAR's (if any) and Journal Entries
  - D.** Minutes of Regular Board Meeting-July 18, 2023
  - E.** Minutes of Work Session-August 1, 2023
- 8. SUPERINTENDENT'S REPORT**
- 9. POLICY**
  - 1st Reading-NMSBA Policy Services Advisory
    - No. 233 - (NEW) ACB – Nondiscrimination Related to Reproductive or Gender-Affirming Health Care
    - No. 234 - (NEW) ACBB – Human Rights Act Protection for Gender or Gender Identity
    - No. 235 - (NEW) B – School Board Elections/Holiday
    - No. 236 - EF – Food Services Regulation  
EF-R – Food Services
    - No. 237 - JFB – Open Enrollment

**10. ACTION ITEM(S)**

**11. OTHER**

**12. ADVANCE PLANNING**

- Work Session-September 5, 2023, 5:30 pm, Pecos Schools Board Room
- Regular Board Meeting-September 19, 2023, 6:00 pm, Pecos Schools Board Room
- NMSBA Region II Meeting-September 20, 2023, Pojoaque, NM

**ADJOURNMENT**

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PECOS INDEPENDENT SCHOOL DISTRICT  
PECOS SCHOOLS BOARD ROOM  
PECOS, NEW MEXICO  
AUGUST 15, 2023  
6:00 P.M.

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## **MINUTES**

**Regular Meeting  
Pecos Board of Education  
Pecos Independent School District  
Pecos, New Mexico  
Pecos Schools Board Room  
Pecos, NM  
August 15, 2023  
6:00 P.M.**

### **CALL TO ORDER**

The President, Mr. Grady Barrens called the meeting to order @ 6:03 p.m.

### **PLEDGE OF ALLEGIANCE**

### **MEMBERS PRESENT**

Mr. Grady Barrens, Board President  
Mr. Harold J. Garcia, Board Vice President-via telephone  
Ms. Darlene Ortiz, Board Secretary  
Ms. Claudette Roybal, Board Member  
Mr. James Tanuz, Board Member  
Ms. Debra Sena-Holton, Superintendent

### **MEMBERS ABSENT**

None

### **OTHERS PRESENT**

Mary Daves                      Vanessa Gonzales              Cathy Gallegos              Pedro Vallejo  
Melissa T. Valencia-Flores

### **APPROVAL OF AGENDA**

Based on Superintendent Sena-Holton's recommendation, Member Tanuz motioned to approve the agenda as presented, seconded by Member Roybal. Motion carried unanimously, 5-0.

## **PUBLIC COMMENTS**

None

## **UNIT/DIRECTOR REPORTS**

### **Middle School**

Member Tanuz expressed enthusiasm on the intent to increase Math and ELA grade level proficiency by the targeted goal indicated.

President Barrens asked on the September time frame PMS counselor and teachers will complete MLSS meetings for students in need. Ms. Moodley noted the aim is the second week of September and reported having a good idea of some of the 6<sup>th</sup> graders who need to be in attendance.

President Barrens inquired on the teacher's response with receiving a minimum of three students. Ms. Moodley stated no one has opposed and mentioned a menu of interventions were created for specific 7<sup>th</sup> & 8<sup>th</sup> grade students who were already known of. She noted detailed logs were provided for incoming 6th graders, as guidance, informing teachers they would be advising some of the students and shared some teachers were excited to do so.

Member Roybal inquired on what was included in the intervention menus. Ms. Moodley stated that it is different strategies and touched upon the course of action; response to affirmations, being a little more consistent across as a team.

Member Tanuz asked if the noted percentage for Math intervention sessions for students on Saturdays is a targeted goal. Ms. Moodley emphasized on putting forth strong effort on test preparation and stated she would like to compete with some of the bigger schools, to have students get some confidence in academics.

President Barrens asked how the current enrollment compares to the previous year. Ms. Moodley reported an increase, in comparison to the previous school year and mentioned the loss of two students.

### **High School**

President Barrens inquired on the timeline scholarship info will be sent to Seniors and parents. Dr. Vallejo noted Latinos in Action and ENLACE will be working with us, mentioned when FASA meetings will commence and pointed out Los Alamos Labs will come out to present/review opportunities. He stated the intent to schedule sooner this year than the previous year. He touched on the FASA window of opportunity. Member Tanuz inquired on a scholarship information list. Dr. Vallejo informed the information is emailed, pointed out the tracking of information by the high

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school counselor and mentioned a listing that includes deadlines for the different scholarships etc. He indicated every couple of weeks we have another round of scholarships that are coming up and reminding students of deadlines. He briefed on the onsite support ENLACE provides to students.

Vice President Garcia asked how the behavior with each individual grade will be addressed. Dr. Vallejo made aware he meets with each grade level at the beginning of the school year, to review a general list regarding expected behavior relevant to the grade level, pointed out topics that are touched upon and stated the initiative was a success.

Dr. Vallejo announced twenty students are taking thirty-four Dual Credit Classes, thirty-two from Santa Fe Community College, two from Luna Community College and noted fourteen are in welding. He conveyed another eighteen students took the ACCUPLACER test and noted elective level type classes are being taken.

**Elementary**

Member Roybal inquired on the start of the school year. Ms. Gallegos reported the start of the school year went well, conveyed teachers were already in the routine operating mode and gave feedback on walkthroughs. She mentioned the Class Dojo parent participation and pointed out only two families need to join, for 100% participation. She reported seventeen walkthroughs have been done and noted feedback was provided. Ms. Gallegos announced the commencement of a few assessments, in a formal format and mentioned the projected time frame for completion. She gave a shout out to Audra on the arrangement of labs, stating they were up and prepared for use. She spoke on CES assisting in Math Professional Development.

President Barrens inquired on the reason for the departure of the initial 4<sup>th</sup> grade teacher. Superintendent Sena-Holton informed the individual never entered into employment with the district. Ms. Gallegos commented on the new hire and Superintendent Sena-Holton provided essential information on the new teacher and stated he has already vested in the community, prior to receiving an employment contract.

Vice President Garcia asked about the PTO and their organization. Superintendent Sena-Holton conveyed they group is aiming to get a set date for a meeting, with the intent to recruit more members to participate. Ms. Gallegos made aware of an upcoming Math Night and stated the organization generally assists with the event.

Superintendent Sena-Holton introduced the new Special Education/Student Nutrition Director, Ms. Mary Daves.

## **BUSINESS REPORT**

### **FINANCIAL STATUS**

Ms. Vanessa Gonzales, K 12 Accounting Business Manager reviewed the Budget Adjustment Request(s) recommended for approval, noted it was one from the prior month. She referenced the disbursement detailed expenditure for the checks written in the month of July 2023, reported a large number of Purchase Orders were completed and summarized the requested Activities & Athletic Reports.

President Barrens requested explanation of the fund request process. Superintendent Sena-Holton gave a comprehensive detailed explanation of the procedure for applying/request (specific reason for fundraising/use of the funds) for funds and the process of approval; how the money flows incoming and outgoing.

### **CONSENT AGENDA**

Check Register for Month of July 2023  
Cash Transfer(s), BAR's (if any) and Journal Entries  
Minutes of Regular Board Meeting-July 18, 2023  
Minutes of Work Session-August 1, 2023

Based on Superintendent Sena-Holton's recommendation, Vice President Garcia moved to approve the Check Register for the Month of July 2023, BAR'(s) # 1, Minutes of Regular Board Meeting-July 18, 2023 and Minutes of Work Session-August 1, 2023, seconded by Secretary Ortiz. Motion carried unanimously, 5-0.

### **SUPERINTENDENT'S REPORT**

Superintendent Sena-Holton provided an update on facilities; start construction on the middle school gym wall 8/21, presented quotes for high school gym floor repairs (water damage/standard volleyball gym floor sleeves & anchors), no updated information to present on roofing repairs, 3<sup>rd</sup> quote received on HVAC, ordering of refrigerator/coolers for the high school. She reported on staffing/hires. She announced state data was received and is being analyzed for future presentation. Superintendent Sena-Holton informed on the selection of the district to participate in a Stay in School Program. She expressed concern with the decrease in student enrollment, by fifty eight students and encouraged promoting our school and the positives. Vice President Garcia suggested communicating the information to the community.

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President Barrens inquired on the type of advertising strategies. Superintendent Sena-Holton stated the use of social media, more often-daily, promoting what is happening in the classroom, revitalize a newsletter and presented ideas on the highlights. She expressed sadness/disappointment in the Presbyterian Medical Services-Pecos Clinic not seeking funding for a school based clinic. President Barrens encouraged coming up with actionable, measurable steps and asked for five items to move forward with by the next Work Session/meeting. He posed the question he would like to see answered, “Why is it great to bring your kid to school here?” Board Members presented other ideas/ways to respond.

Member Tanuz remarked on the student utilization of the onsite medical clinic services. Ms. Moodley requested better communication, for the better of the clinic and students.

President Barrens requested an update on the Facilities Master Plan. Superintendent Sena-Holton informed all interviews were conducted, stated data is being collected and noted we are on the projected completion timeline.

President Barrens inquired on working of IT tickets. Superintendent Sena-Holton reported Crumbacher IT Services is completing services tickets submitted by teachers/staff and the district IT Administrator is servicing programs, platforms, systems, equipment etc.

Superintendent Sena-Holton noted the delay in background check process/responses is at no fault of the district.

President Barrens inquired on the vacant high school position. Superintendent Sena-Holton informed it is a cafeteria position.

Member Tanuz inquired in the completion of Fall Sports Schedules. Superintendent Sena-Holton briefed on the finalization of the middle school volleyball schedule and announced Cross Country has been finalized.

**POLICY**

- 1st Reading-NMSBA Policy Services Advisory
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**ACTION ITEM(S)**

None

**OTHER**

Secretary Ortiz inquired on a recognition plaque. Superintendent Sena-Holton stated she would discuss further with Secretary Ortiz.

**ADVANCE PLANNING**

- Work Session-September 5, 2023, 5:30 pm, Pecos Schools Board Room
- Regular Board Meeting-September 19, 2023, 6:00 pm, Pecos Schools Board Room
- NMSBA Region II Meeting-September 20, 2023, Pojoaque, NM

**ADJOURNMENT**

At 7:19 p.m., Secretary Ortiz moved to adjourn the meeting, seconded by Member Roybal. Motion carried unanimously, 4-0. Minutes approved and signed on this 19<sup>th</sup> day of September 2023.

  
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GRADY BARRENS, PRESIDENT

ATTEST:

  
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DARLENE ORTIZ, SECRETARY