



Pecos Independent School District

North Hwy 63, P.O. Box 368 Pecos, NM 87552 Phone: 505-757-4700 Fax: 505-757-8721



School Board

Grady Barrens, President
Harold J. Garcia, Vice President
Darlene Ortiz, Secretary
Claudette Roybal, Member
James Tanuz, Member

Administration

Debra Sena-Holton,
Superintendent

Brenda Gallegos,
Director of Finance

**BOARD MEETING AGENDA
PECOS BOARD OF EDUCATION
REGULAR MEETING
SEPTEMBER 27, 2022
PECOS SCHOOLS BOARD ROOM
PECOS, NM
6:00 PM**

PLEDGE OF ALLEGIANCE

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. PUBLIC COMMENTS**
- 4. GOLDEN PANTHER RECOGNITION**
- 5. PSFA PUBLIC COMMENT**
- 6. SCHOOL SECURITY**
- 7. ASSESSMENT DATA**
- 8. UNIT/DIRECTOR REPORTS**
- 9. BUSINESS REPORT**
 - A. Financial Status**
- 10. CONSENT AGENDA**
 - B. Check Register for Month of August 2022**
 - C. Cash Transfer(s), BAR's (if any) and Journal Entries**
 - D. Minutes of Regular Board Meeting-July 19, 2022**
 - E. Minutes of Regular Board Meeting-August 16, 2022**
 - F. Minutes of Work Session-September 6, 2022**
- 11. MIDDLE SCHOOL GYM VISIT**
- 12. SUPERINTENDENT'S REPORT**
- 13. POLICY**

14. ACTION ITEM(S)

15. OTHER

16. ADVANCE PLANNING

- Work Session-October 4, 2022, 5:30 pm, Pecos Schools Board Room
- Regular Board Meeting-October 18, 2022, 6:00 pm, Pecos Schools Board Room

17. EXECUTIVE SESSION-to discuss limited personnel matters-employee incidents/investigations per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2)*.

ADJOURNMENT

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 PECOS BOARD OF EDUCATION
 PECOS INDEPENDENT SCHOOL DISTRICT
 PECOS SCHOOLS BOARD ROOM
 PECOS, NEW MEXICO
 SEPTEMBER 27, 2022
 6:00 P.M.

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MINUTES

**Regular Meeting
Pecos Board of Education
Pecos Independent School District
Pecos, New Mexico
Pecos Schools Board Room
Pecos, NM
September 27, 2022
6:00 P.M.**

CALL TO ORDER

The President, Mr. Grady Barrens called the meeting to order @ 6:01 p.m.

PLEDGE OF ALLEGIANCE

MEMBERS PRESENT

Mr. Grady Barrens, Board President
Mr. Harold J. Garcia, Board Vice President
Ms. Darlene Ortiz, Board Secretary
Ms. Claudette Roybal, Board Member
Mr. James Tanuz, Board Member
Ms. Debra Sena-Holton, Superintendent

MEMBERS ABSENT

None

OTHERS PRESENT

Billy Villanueva	Janelle Villanueva	Rudy Carrillo	Amanda Carrillo
Jayden Carrillo	Isabella Carrillo	Enzo Carrillo	Pete Vallejo
Brenda Gallegos	Lluvia Enriquez	Isabella Horta	Jesus Horta
Cathy Gallegos	Melissa T. Valencia-Flores		

APPROVAL OF AGENDA

Based on Superintendent Sena-Holton's recommendation, Vice President Garcia motioned to approve the agenda as presented, seconded by Member Tanuz. Motion carried unanimously, 5-0.

PUBLIC COMMENTS

None

GOLDEN PANTHER RECOGNITION

Principals announced September award recipients, noted the characteristics that deemed the student deserving of the award and presented those present with a recognition certificate. The Golden Panthers recognized were Jesus Horta-9th grader and Isabella Carrillo-4th grader. Superintendent Sena-Holton noted the Boards suggestion to begin honoring staff with the Golden Panther Award and announced Mr. Gregory Miles, PHS Science Teacher as the staff recipient. She touched on the qualities meriting him of the honor/award; team player, flexible, positive, good rapport with students and recognized his student achievement data.

President Barrens congratulated Mr. Miles.

PSFA PUBLIC COMMENT

Superintendent Sena-Holton mentioned an email received from PSFA informing of their Capital Outlay Taskforce Meeting and read what she presented to the Taskforce:

Hello. My name is Debra Sena Holton and I am the superintendent of the Pecos Independent School District. I am here today to encourage you all to revamp the current funding formula to help smaller, rural school district like Pecos. I also request that offset costs be reviewed and eliminated which are extremely difficult for smaller school district like Pecos. Based on the current funding formula and offset costs, it would be difficult, near impossible to meet all required funding in order for a project to be started.

My district has many, many facilities needs outlined in our current Facilities Master Plan which will expire this year. Once our FMP is updated, we anticipate a whole new list of repairs and needs will be outlined. My district has old buildings that need more than band aid repairs. Each year the number of repairs only grows. We need a new facility. Our students deserve a new facility.

Our current standing is 275 with a local match of 93% and an offset of \$153, 230. We simply cannot afford the required local match coupled with the repayment of the \$153, 230. I don't see how Pecos could fund a new

facility today or anytime in the near future based on the current funding formula and required offset costs. We have recently been assessed and anticipate that we will move up in rankings- into the top 150. This is hopeful but in reality, we would not be able to afford the local match requirement of a new facility now or in the near future.

I appreciate your time and consideration.

THANK YOU

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She stated no questions were asked and pointed out Espanola Public Schools was the other district who made a Public Comment and echoed on what she presented. She spoke on the possibility of meeting with the Governor and mentioned the intent of the meeting. She reported, in the meantime she's applied for funding assistance for the Facilities Master Plan, touched on the estimated cost, noted the districts proportional share and mentioned the funding sources that will support the project. Superintendent Sena-Holton reported the Facilities Master Plan is required for all Capital Outlay Projects, informed it will expire in the current year and conveyed it's a five-year initiative.

Vice President Garcia inquired on the specific agenda item topic for discussion. Superintendent Sena-Holton highlighted on the objective of the task force; to review the current funding formula and the offset costs, with the intent to revamp and indicated it's not very beneficial for smaller districts. She highlighted the fact that it's only a task force and informed the typical board meeting will be held in October.

Member Tanuz footnoted a recent meeting with community leaders and Governor Michelle Lujan Grisham, stated her interest for PISD to be a blue ribbon school and urged informing her office how the idea may be achieved. He conveyed there's work ahead to notify the Governor of what is wanted as a school to make the district a blue-ribbon school. Superintendent Sena-Holton indicated the proposal would go hand in hand with the information she touched on and reviewed the meeting process.

SCHOOL SECURITY

President Barrens noted the agenda item is based upon the NMSBA Fall Region II Meeting attended by the Board. He noted an assessment by Poms & Associates and conveyed Superintendent Sena-Holton would review some of the results, with the opportunity for the Board to share their thoughts regarding school security.

Superintendent Sena-Holton reported a two day assessment and stated an official report has not been provided. She briefed on the feedback provided; well-liked the Barracuda Door Defense System initiative, noted the device best fit for majority of the doors is out of stock and pointed out the device is not suitable for all doors. She stated the doorbells and security of the elementary doors was well-liked, conveyed the entrance of both sites were disfavored and remarked on the design of the buildings. Superintendent Sena-Herrera mentioned shrubbery at the elementary area. She stated she awaits the official safety report and informed the regular Poms & Associates Loss & Prevention visit was held; a walkthrough of certain buildings, with an intended return to complete the entire district. She noted the loss & prevention report is detailed. Board Members gave feedback, presented their ideas and discussed concerns. Superintendent Sena-Holton touched on the completion of a district survey. President Barrens noted if training is exhibited, people need to understand the seriousness of school safety, which it's no joke and consequences otherwise, can be severe. Superintendent Sena-Holton mentioned two nonstudent incidents that involved strangers attempting to come on campus.

ASSESSMENT DATA

Superintendent Sena-Holton reviewed the assessment data; reporting the number of students tested and proficiency for 3rd grade ELA, Mathematics, 4th grade ELA, Mathematics, 5th grade ELA, Mathematics & Science, 6th Language Arts, Mathematics, 7th ELA, Mathematics, 8th Language Arts, Mathematics & Science and the High School Science Scores. She indicated a more in depth review will occur for the October Work Session and stated the data will be incorporated into the 90 Day Action Plans. She notified the test is brand new, a baseline and acknowledged school principals at each site are working on plan, based on their 90 Day Action Plan. Superintendent Sena-Holton emphasized the 90 Day Action Plans are not about changing student behavior but about changing adult behavior, what's happening in the classroom and what adults are doing to impact academics.

UNIT/DIRECTOR REPORTS

Middle School

Member Tanuz inquired on Ms. Moodley's point of view on the operations of the school. Ms. Moodley identified her effectiveness at her job as a positive, acknowledged there is work to be done in review of the assessment data and stated she does not like being at the bottom of the barrel. She emphasized on pushing students to gain more proficiency and skills in Math & English and Language Arts, which requires mastery of the basics. She commented on the difficulty students find with organization, mentioned the tackling/challenge of interactive notebooks and the focus on the 90 Day Plans. Ms. Moodley pointed out the introduction of lesson plans and PLC standards, as a baseline and commented on fine tweaking and identifying the different levels and types of support in adults and conveyed majority of the team has been consistent. She commented on improving as an Administrator. She briefed on student hardships. Ms. Moodley acknowledged things aren't near where they need to be and conveyed they're progressing.

President Barrens highly appreciated the assessment of student's reasons for leaving and stated it is very important knowledge for the district, recognizing a little bit of an insight in to why some students may be struggling and/or how the district may be failing some students.

President Barrens inquired on the status of the student mentioned with the major student discipline. Ms. Moodley reviewed the process of the reentry plan, indicated the conference was very productive and reported the student has been back for two days, with the assistance of the gradual release model.

President Barrens asked which bank was toured on the fieldtrip. Ms. Moodley noted the local Southwest Capital Bank, to save on transportation costs and so forth.

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President Barrens inquired on some of the characteristics that she and her staff have observed of the students who are successful. Ms. Moodley stated successful test takers, test taking skills and strategies. She reported school achievement-successful students is attributed to positive interactions with their teachers & peers, are engaged, present most days of the school year and have bought in to the love of learning. She pointed out many times students who are struggling have not experienced success and stated it is ensured these projects every kid can take away one thing that was really powerful for them, one thing where they stood out as the expert.

Secretary Ortiz inquired on science test results for 6th & 7th grade. Ms. Moodley informed New Mexico students will only take the science test in 5th, 8th and 11th grade.

Member Roybal echoed President Barrens appreciation for the assessment of student's reasons for leaving and gave kudos to Ms. Moodley for her efforts to retain students. She inquired on a PBL Squared fieldtrip. Ms. Moodley informed its Project Base Learning and Portfolio Base Learning and announced that each quarter students will produce artifacts from their projects that will be archived, for students to reflect back on their successes, interests in moving forward in their academic pursuits. She stated the fieldtrips deal with some of the themes and explained the correlation with the content/lesson/initiative.

Elementary School

Superintendent Sena-Holton mentioned her attendance of the Elementary Literacy Night, stated it was good for her heart, stated it was nice to have the teachers read and conveyed students were super excited. She admired the participation of the male teachers, noted the scavenger hunt was a big hit and gave kudos to the elementary staff.

Secretary Ortiz inquired on Professional Development LETRS Training. Ms. Gallegos informed it's an NMPED Initiative, an intensive yearly reading training by grade level. Superintendent Sena-Holton reported it's a K-5 program, made aware it is required that all elementary teachers receive the training and stated the initiative begun in 2019.

Member Tanuz reported he was asked to donate his pennies and requested explanation of the fundraiser. Ms. Gallegos explained the Penny War is a fundraising competition, where two or more groups collect coins; the key aim is to sabotage the jars of rivals by adding silver coins and banknotes other than pennies to their jars. She mentioned how she hypes up the competition, stated the initiative is a success and pointed out the winning class receives a pizza party. Ms. Gallegos announced the money raised is for the PTO and mentioned several of their sponsorships.

President Barrens queried the growth movement mentioned in the Proposed 22-23 Initiatives for 90 Day Plan. Ms. Gallegos presented an explanation of the grade level progression referencing the i-Ready Diagnostic Results and noted 30% targeted goal is attainable. He questioned the research of the needed math intervention-research curriculum offerings mentioned in the Math section. Ms. Gallegos informed the current math textbook does not have a re-teaching component and pointed

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out online is the current source researched for concepts. She briefed on what is offered & utilized in the i-Ready toolbox section and reviewed the lesson assignment process for re-teaching purposes.

Vice President Garcia inquired on the maintenance of the playground. Ms. Gallegos reported no maintenance has occurred with the basketball courts, briefed on the playground warranty and reassessment by Poms & Associates.

Secretary Ortiz inquired on the reasoning for the change in Student Behavior Data. Ms. Gallegos indicated the comfort level with each other, identified personal space as an issue and mentioned other reasons. She commented on her scale in handling infractions.

Member Roybal asked what the Professional Development-CYFD Training consists of. Superintendent Sena-Holton informed a CYFD Liaison has been assigned, who will discuss reporting process/procedures etc., a face to face training district wide. Ms. Gallegos highlighted on informing parents on mandatory reporting.

Member Tanuz asked if i-Ready was a school wide initiative. Ms. Gallegos informed the program includes the entire set, mentioned her usage of the testing component alone and conveyed it's not as vigorous when all components are used. She pointed out it's a K-5 instrument, commented on the duration of using and familiarization of the program. She noted all staff is familiar with the program basics and stated the last training was targeted on the more complicated material.

President Barrens stated Literacy Night was an awesome event, with a great turnout. Ms. Gallegos told of a Class Dojo invitation email to the Board.

High School

Secretary Ortiz requested elaboration on the Testing Information-scores representation. Dr. Vallejo reported one student away from 100% completion of students getting tested. He explained the IXL-BOY test score data information; noting the average signifies the grade level it represents, identified the lowest and highest score spread and stated the spread signifies the scoring range. He acknowledged the 11th graders are scoring below 3rd grade through the beginning of 9th grade and reviewed the scoring information for 12 graders. Dr. Vallejo briefed on the factors to consider when reviewing the information; are students taking the test seriously/student seriousness, generation of letters with individual student scores, to target strengths and weakness. He pointed out every student on campus was pulled and went over how to write a five paragraph essay; what goes in every paragraph, citations, rubric etc. He spoke on the next component to consider, reading.

Member Tanuz commented on being aware of the ratio of students who were assessed.

President Barrens stated he'd like to know what percentage of the grades is taking the assessment. He requested feedback on the Panther Student Support afternoon. Dr. Vallejo informed it was the five paragraph essay review and briefed on the next phase, touching on the use of the paragraph writing format. Superintendent Sena-Holton pointed out the parents of the two students with IEP's

have signed refusing for them to be state tested, stated NMPED frowns upon formally requesting an opt out of testing and notified the district is dinged if there is not 100% participation.

Student Nutrition/Student Support Services

Vice President Garcia inquired on minimal infractions. Ms. Garner reported the infractions were certifications, which have been taken care of and stated excellent marks were received on cleanliness, equipment and proper food storage.

Secretary Ortiz inquired on the completion of IEP's. Ms. Garner announced the completion & finalization of 22 IEP's, 19 addendums, 4 eligibility determination meetings and 3 REEDS. She mentioned 23 students participated in child find.

President Barrens inquired on staffing. Ms. Garner informed one secondary staffer is out on leave through September 29th.

President Barrens inquired on the status of being in compliance. Ms. Garner informed since the start of school each deadline has been met and conveyed there are no IEP's out of compliance at the present time.

Member Tanuz asked if students are going through the food service line. Ms. Garner conveyed the reporting numbers are relatively consistent and stated there are no concerns raised at any of the school sites. Superintendent Sena-Holton gave kudos to the Head Cooks for the reason that the menu they are creating is based on what students are eating. She pointed out ice cream sundaes will be served on the 40th Day.

BUSINESS REPORT

FINANCIAL STATUS

Ms. Brenda Gallegos announced the Cash Balance Reconciliation for the month is within Board Packets and conveyed all funds are in good standing. She raised concern with the IDEA-Pre-School Fund and reported notification was received informing Grant Year 2020 remaining funds must be liquidated by September 30th. She announced the official submission of her retirement letter.

CONSENT AGENDA

Check Register for Month of August 2022
Cash Transfer(s), BAR's (if any) and Journal Entries
Minutes of Regular Board Meeting-July 19, 2022
Minutes of Regular Board Meeting-August 16, 2022
Minutes of Work Session-September 6, 2022

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Based on Superintendent Sena-Holton's recommendation, Member Tanuz moved to approve the Check Register for the Month of August 2022, Cash Transfer(s), BAR'(s) (None), Internal BAR's, Journal Entries, Minutes of Regular Board Meeting-July 19, 2022, Minutes of Regular Board Meeting-August 16, 2022 and Minutes of Work Session-September 6, 2022, seconded by Member Roybal. Motion carried unanimously, 5-0.

MIDDLE SCHOOL GYM VISIT

Superintendent Sena-Holton recommended tabling the visit. Secretary Ortiz moved to table the Middle School Gym Visit, seconded by Member Tanuz. Motion carried unanimously, 5-0.

SUPERINTENDENT'S REPORT

Superintendent Sena-Holton reported she and Rosie Quintana attended the NMAA Annual Director's Cup Banquet and announced PISD was awarded the Director's Cup. She briefed on the criteria, noting points are awarded in various categories. She noted no points were deducted for sportsmanship. Superintendent Sena-Holton stated she is proud of student athletes, coaches and the former Athletic Director for their contribution to the recognition.

President Barrens inquired on the status of Ticketing. Superintendent Sena-Holton stated further discussion is needed with the Athletic Coordinator; she supported the GoFan Ticketing initiative, alluded to the concern of fans wanting to pay at the door and pointed out there are pros and cons to both. He asked if the main pushback is the ticketing fee. Superintendent Sena-Holton noted the Athletic Coordinator is about prophet/making money, has an issue with the surcharge/fee and stated additional information will be provided at the upcoming Work Session. The Finance Director presented her point of view from a financial standpoint, focusing attention on reconciliation, depositing etc. Superintendent Sena-Holton noted the biggest complaint was the older generation of fans lack of knowledge/access to app/telephone device. She noted NMAA utilizes GoFan.

President Barrens asked if the reason for not using a credit card reader is associated to a fee. Superintendent Sena-Holton acknowledged the fee is the reasoning and pointed out her lack of knowledge regarding fees for payment processing systems, card readers etc.

Superintendent Sena-Holton notified of the submission of reports to NMAA to host state competition games, mentioned the requirement of a music license and briefed on the purchasing of the license. She noted if the district chooses to host, proof of the music system/ license must be presented to NMAA, to be considered a hosting school. She informed of an additional NMAA requirement; a specific timer machine is required to host district qualifying track meets, which the district does not have. Superintendent Sena-Holton noted the cost to purchase the system is

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approximately \$10,000.00 and stated the equipment may be borrowed from other districts through contract.

Member Roybal suggested Venmo or other platforms for concession. Ms. B Gallegos indicated the platform may be used, pointed out they are easily hacked (a direct connection to the district's bank account) and indicated that was a reason it hasn't been implemented.

POLICY

None

ACTION ITEM(S)

None

OTHER

President Barrens recommended announcing Golden Panther Recipients during the upcoming home volleyball game.

ADVANCE PLANNING

- Work Session-October 4, 2022, 5:30 pm, Pecos Schools Board Room
- Regular Board Meeting-October 18, 2022, 6:00 pm, Pecos Schools Board Room


EXECUTIVE SESSION

At, 8:18 p.m., President Barrens made a motion to enter into executive session to discuss limited personnel matters-employee incidents/investigations as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2)*, seconded by Secretary Ortiz. Action item as a result of executive session if necessary. Motion carried unanimously, 5-0.

At 9:31 p.m., Vice President Garcia made a motion to reconvene from executive session, seconded by C Roybal. Motion carried unanimously, 5-0.

ADJOURNMENT

At 9:31 p.m., Secretary Ortiz moved to adjourn the meeting, seconded by Vice President Garcia. Motion carried unanimously, 5-0. Minutes approved and signed on this 18th day of October 2022.



GRADY BARRENS, PRESIDENT

ATTEST:



DARLENE ORTIZ, SECRETARY