



Pecos Independent School District

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School Board

Grady Barrens, President
Harold J. Garcia, Vice President
Darlene Ortiz, Secretary
Claudette Roybal, Member
James Tanuz, Member

Administration

Debra Sena-Holton,
Superintendent

Vacant,
Director of Finance

**BOARD MEETING AGENDA
PECOS BOARD OF EDUCATION
REGULAR MEETING
JULY 18, 2023
PECOS SCHOOLS BOARD ROOM
PECOS, NM
6:00 PM**

PLEDGE OF ALLEGIANCE

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 4. PUBLIC COMMENTS**
- 5. UNIT/DIRECTOR REPORTS**
- 6. BUSINESS REPORT**
 - A.** Financial Status
- 7. CONSENT AGENDA**
 - B.** Check Register for Month of June 2023
 - C.** Cash Transfer(s), BAR's (if any) and Journal Entries
 - D.** Minutes of Regular Board Meeting-June 20, 2023
- 8. SUPERINTENDENT'S REPORT**
- 9. POLICY**
- 10. ACTION ITEM(S)**
 - E.** Approval/Disapproval of 2023-2024 Athletic Handbook
 - F.** Approval/Disapproval of Fixed Assets Inventory
 - G.** Approval/Disapproval of PSFA Execution of Documents
 - H.** Approval/Disapproval of Southwest Capital Bank Wire Resolution
 - I.** Approval/Disapproval of FY24 NMDOT Resolution
- 11. OTHER**

12. ADVANCE PLANNING

- Work Session-August 1, 2023, 5:30 pm, Pecos Schools Board Room
- Regular Board Meeting-August 15, 2023, 6:00 pm, Pecos Schools Board Room
- NMSBA Regio II Meeting-September 20, 2023, Pojoaque, NM

ADJOURNMENT

INDEX
 MINUTES
 REGULAR MEETING
 PECOS BOARD OF EDUCATION
 PECOS INDEPENDENT SCHOOL DISTRICT
 PECOS SCHOOLS BOARD ROOM
 PECOS, NEW MEXICO
 JULY 18, 2023
 6:00 P.M.

CALL TO ORDER -----	1
ROLL CALL -----	1
APPROVAL OF AGENDA -----	1
PUBLIC COMMENTS -----	2
UNIT/DIRECTOR REPORTS -----	2-3
BUSINESS REPORT -----	3-4
CONSENT AGENDA -----	4
<ul style="list-style-type: none"> ➤ Check Register for Month of June 2023 ➤ Cash Transfer(s), BAR's (if any) and Journal Entries ➤ Minutes of Regular Board Meeting-June 20, 2023 	
SUPERINTENDENT'S REPORT -----	4-5
POLICY -----	5
ACTION ITEM(S) -----	5-6
<ul style="list-style-type: none"> ➤ Approval/Disapproval of 2023-2024 Athletic Handbook ➤ Approval/Disapproval of Fixed Assets Inventory ➤ Approval/Disapproval of PSFA Execution of Documents ➤ Approval/Disapproval of Southwest Capital Bank Wire Resolution ➤ Approval/Disapproval of FY24 NMDOT Resolution 	
OTHER -----	6
ADVANCE PLANNING -----	6
ADJOURNMENT -----	6

MINUTES

**Regular Meeting
Pecos Board of Education
Pecos Independent School District
Pecos, New Mexico
Pecos Schools Board Room
Pecos, NM
July 18, 2023
6:00 P.M.**

CALL TO ORDER

The President, Mr. Grady Barrens called the meeting to order @ 6:03 p.m.

PLEDGE OF ALLEGIANCE

MEMBERS PRESENT

Mr. Grady Barrens, Board President
Mr. Harold J. Garcia, Board Vice President
Ms. Claudette Roybal, Board Member-via telephone
Mr. James Tanuz, Board Member
Ms. Debra Sena-Holton, Superintendent

MEMBERS ABSENT

Ms. Darlene Ortiz, Board Secretary

OTHERS PRESENT

Cathy Gallegos Vanessa Gonzales Denisha Moodley Pedro Vallejo
Melissa T. Valencia-Flores

APPROVAL OF AGENDA

Based on Superintendent Sena-Holton's recommendation, Member Roybal motioned to approve the agenda as presented, seconded by Member Tanuz. Motion carried unanimously, 4-0.

PUBLIC COMMENTS

None

UNIT/DIRECTOR REPORTS

Elementary

Vice President Garcia inquired on the expectant data results. Superintendent Sena-Holton reported the state is projected to release the FY 23 data the first week of August.

President Barrens requested rating of the previous school year and asked what are the plans to address any concerns moving forward. Ms. Gallegos noted, in comparison to the year before substantially better academically and stated that there are issues with kindergarten. She conveyed every year has been exponentially better than the year before; considering COVID, ½ years & remote-online learning. She indicated she is looking forward to this new school year, mentioned she felt energized and acknowledged feeling fatigue the last three years. Ms. Gallegos pointed out last year was better than the year before and stated she believed that this year is going to top last year.

President Barrens asked the number of new student registration inquires. Ms. Gallegos reported six. Member Tanuz inquired of other registration, other than the packet provided. Ms. Gallegos informed registration takes place at the end of the school year, explained the process and conveyed all that is needed are any new registrations. Superintendent Sena-Holton stated every year transportation registration is updated.

High School

Member Tanuz inquired on the student registration process. Dr. Vallejo noted registration has to occur, conveyed it entails more than an enrollment packet and pointed out other factors of the student registration. He mentioned the Freshman Focus initiative, informed registration will commence July 25th with Seniors and reviewed the registration schedule.

President Barrens requested the rating of the previous school year and the plans to address any issues moving in to the new school year. Dr. Vallejo recognized the suffering of Post-Traumatic Stress Disorder from COVID, pointed out the Math Teacher situation for a second year and expressed his confidence to do better this year. He mentioned the improvement in English and History and conveyed the number of students who passed the SAT is a testament. He touched upon addressing the Math situation, in avoidance of core classes with Substitute Teachers; briefed on instructor modifications to the branches of Mathematics/core classes, for consistency, experience and locality purposes. Dr. Vallejo mentioned the instruction plan for the new hire, stated the intent to improve math scores and conveyed he is hopeful, especially with incoming new hires. He

Regular Board Meeting
July 18, 2023
Page 3

briefed on Student Government; noting two years ago Student Government was provided, informed the new teacher has a few years experience with Student Government and pointed out the position to reconfigure the Master Schedule to where it's an actual class. He reported the addition/commencement of Friday's schedule with a Home Room and stated the purpose for the initiative. He announced the continuation of the Santa Fe Community College Welding Class, noted the expansion of other class offerings, to include HVAC and Plumbing and touched on the change to their program-consolidation of electrical, plumbing, HVAC and welding.

Vice President asked when Dual Enrollment begins. Dr. Vallejo conveyed mid-August.

Middle School

President Barrens requested the rating of the previous school year and the plans to address any issues moving in to the new school year. Ms. Moodley acknowledged the improvement in student scores as the school year progressed from the beginning, middle and end of year as a successful outcome and pointed out the efforts to surpass the state averages and increase scores. She recognized achieving the goal for ELA, being in the ball park for Math and expressed her eagerness to start the school year off and get things done. She mentioned teachers realization how their bell ringers were relevant to the test. Ms. Moodley reported on other favorable outcomes; sense of safety and togetherness in consistency, team uniformity for the most part, have knowledge of each other's weaknesses and strengths, and stated their character has really helped with progress and working through issues. She expressed excitement with the new custodian and pointed out his pride in his efforts & initiatives that had been made and mentioned the enthusiasm & energy of other new hires.

President Barrens inquired on some of the strategies to address some of the challenges rolling in to next year. Ms. Moodley recognized people experience difficulty in their life/are struggling with something, made aware when she is the interventionist she is cut thin and conveyed peers are let down in other ways. She deemed it necessary to be more direct with having teachers do what they need to do. President Barrens asked if Ms. Moodley anticipates any issues. She indicated there will be issues and expressed appreciation she can reach out to Administrators for guidance. She acknowledged the respect earned from her teachers and their understanding, conveying it is really about kids and doing what is best for kids.

BUSINESS REPORT

FINANCIAL STATUS

Ms. Vanessa Gonzales, K 12 Accounting Business Manager reviewed the Budget Adjustment Requests recommended for approval, notified two of the requests were processed prior to June 30th by process of the Blanket Bar Approval. She referenced the Check Listing for the month of June

Regular Board Meeting
July 18, 2023
Page 4

2023 and summarized the Expenditure Report and Expenditure Budget Balance Report, which stipulates the various funds.

President Barrens noted its fundraising season and expressed his lack of understanding on the funding in activity accounts; how it's allocated, distributed etc. He inquired on the generation of a report to know and seek the information. He stated his intent to be proactive and have a general idea how it works, what we have, where the funds go, how it's spent etc. Ms. Gonzales reported an athletic fund and an activity fund are defined in expenditures that generates a balance, indicated the information can definitely & simply be broken down and a report provided monthly. President Barrens elaborated further on the attainable information; how the money flows incoming and outgoing in all activities.

CONSENT AGENDA

Check Register for Month of June 2023
Cash Transfer(s), BAR's (if any) and Journal Entries
Minutes of Regular Board Meeting-June 20, 2023

Based on Superintendent Sena-Holton's recommendation, Vice President Garcia moved to approve the Check Register for the Month of June 2023, BAR'(s) #50, #52 & # 1 and Minutes of Regular Board Meeting-June 20, 2023, seconded by Member Tanuz. Motion carried unanimously, 4-0.

SUPERINTENDENT'S REPORT

Superintendent Sena-Holton announced the district will receive three new route buses, in addition to the electric bus, pointed out the production time frame, mentioned the cost associated and notified the new buses will come with air conditioning, a new requirement. She reported the hiring of a Special Education/Student Nutrition Director, who has accepted the employment offer. She notified NMAA is requiring all coaches to become CPR/AED Certified, pointed out the opportunity for Coaches to get certified during the upcoming Coaches Clinic and informed the requirement is a state mandate. Superintendent Sena-Holton gave kudos to Audra Valencia for her efforts in refurbishing Chromebooks. She noted making progress on projects around the district and briefed on the high school gym floor. She reported on Fall Sports; the preparation and finalization of schedules and made aware of the cycles for schedules initiative, imposed by NMAA. She informed the website is updated on a regular basis. She gave a staffing update, reported a change in vendor for background checks and responses and conveyed the new system is not user-friendly. Superintendent Sena-Holton spoke on addressing the afternoon flow of traffic.

Member Tanuz asked if the classroom supply list was posted on the website. Superintendent Sena-Holton state the information is posted on the front page.

Regular Board Meeting
July 18, 2023
Page 5

President Barrens asked if we have any AED Devices. Superintendent Sena-Holton stated we have devices in our possession, mentioned the purchase of a kit for the Pre-K Building and pointed out the locations. She noted key people are trained to use the device.

Vice President Garcia inquired on safety issues discussed. Superintendent Sena-Holton discussed the replacement of the key card entry system and doors. She notified the School Safety Plan was approved by NMPED. She provided an update on the Facilities Master Plan.

Member Tanuz inquired on the Surveyor. Superintendent Sena-Holton stated she sent a text message about the August 1st Work Session.

POLICY

None

ACTION ITEM(S)

APPROVAL/DISAPPROVAL OF 2023-2024 ATHLETIC HANDBOOK

Based on Superintendent Sena-Holton's recommendation, President Barrens moved to approve the 2023-2024 Athletic Handbook, with no changes, seconded by Vice President Garcia. Motion carried unanimously, 4-0.

APPROVAL/DISAPPROVAL OF FIXED ASSETS INVENTORY

Based on Superintendent Sena-Holton's recommendation, Member Tanuz moved to approve the Fixed Assets Inventory for FY 23, seconded by President Barrens. Motion carried unanimously, 4-0.

APPROVAL/DISAPPROVAL OF PSFA EXECUTION OF DOCUMENTS

Based on Superintendent Sena-Holton's recommendation, Vice President Garcia moved to approve the PSFA execution of Documents, with the addition of Bryan Runyan, K-12 Accounting CPA, Co-CEO, seconded by Member Tanuz. Motion carried unanimously, 4-0.

APPROVAL/DISAPPROVAL OF SOUTHWEST CAPITAL BANK WIRE RESOLUTION

Based on Superintendent Sena-Holton's recommendation, Member Roybal moved to approve the Southwest Capital Bank Wire Resolution, seconded by Vice President Garcia. Motion carried unanimously, 4-0.

APPROVAL/DISAPPROVAL OF FY 24 NMDOT RESOLUTION

Based on Superintendent Sena-Holton's recommendation, President Barrens moved to approve the FY 24 NMDOT Resolution, seconded by Member Tanuz. Motion carried unanimously, 4-0.

OTHER

Vice President Garcia asked if the Board Packet Business Report can be provided in a larger-scale. The Board Secretary informed a regular sized report will be made available the day of the meeting for reference.

Superintendent Sena-Holton informed the first day of school is August 1st, beginning with orientation at 8:00 am, noted President Barrens is willing to speak and extended an invitation to the Board.

ADVANCE PLANNING

- Work Session-August 1, 2023, 5:30 pm, Pecos Schools Board Room
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ADJOURNMENT

At 6:57 p.m., Vice President Garcia moved to adjourn the meeting, seconded by Member Tanuz. Motion carried unanimously, 4-0. Minutes approved and signed on this 15th day of August 2023.



GRADY BARRENS, PRESIDENT

ATTEST:



DARLENE ORTIZ, SECRETARY

(Mtvf)