



Pecos Independent School District

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School Board

Grady Barrens, President
Harold J. Garcia, Vice President
Claudette Roybal, Secretary
Edna Herrera, Member
James Tanuz, Member

Administration

Debra Sena-Holton,
Superintendent

BOARD MEETING AGENDA PECOS BOARD OF EDUCATION REGULAR MEETING JUNE 24, 2025 PECOS SCHOOLS BOARD ROOM PECOS, NM 6:00 PM

PLEDGE OF ALLEGIANCE

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. UNIT/DIRECTOR REPORTS

5. PUBLIC COMMENTS

6. BUSINESS REPORT

A. Financial Status

7. CONSENT AGENDA

B. Check Register for Month of May 2025

C. Cash Transfer(s), BAR's (if any) and Journal Entries

D. Minutes of Regular Board Meeting-April 22, 2025

8. SUPERINTENDENT'S REPORT

9. POLICY

- 2nd Reading-Pecos ISD Wellness Policy
- No. 261 - IIE – School Schedules and Course Loads
- No. 262 - IKF – Graduation Requirements
- No. 263 - IKFB – Graduation Exercises Policy Advisory
- No. 264 - JK – Student Discipline

10. ACTION ITEM(S)

E. Approval/Disapproval of FY26 Salary Schedules

F. Approval/Disapproval of Superintendent's Contract

G. Approval/Disapproval of Union Ratification

- H.** Approval/Disapproval of 2025-2026 Preventative Maintenance Plan
- I.** Approval/Disapproval of FY26 NMDOT Resolution
- J.** Approval/Disapproval of Board Policies and Administrative Procedures Governing Special Education and Revisions

11. OTHER

12. ADVANCE PLANNING

- Work Session-July 1, 2025, 5:30 pm, Pecos Schools Board Room
- NMSBA 2025 Leadership Retreat-July 10-12, 2025, The Lodge, Cloudcroft, NM
- Regular Board Meeting-July 15, 2025, 6:00 pm, Pecos Schools Board Room
- Candidate Filing Date-August 26, 2025, 9 am-5 pm, San Miguel Count Clerk's Office

ADJOURNMENT

INDEX
MINUTES
REGULAR MEETING
PECOS BOARD OF EDUCATION
PECOS INDEPENDENT SCHOOL DISTRICT
PECOS SCHOOLS BOARD ROOM
PECOS, NEW MEXICO
JUNE 24, 2025
6:00 P.M.

CALL TO ORDER -----	1
ROLL CALL -----	1
APPROVAL OF AGENDA -----	1
UNIT/DIRECTOR REPORTS -----	2-3
PUBLIC COMMENTS -----	3
BUSINESS REPORT -----	4
CONSENT AGENDA -----	4
➤ Check Register for Month of May 2025	
➤ Cash Transfer(s), BAR's (if any) and Journal Entries	
➤ Minutes of Regular Board Meeting-April 22, 2025	
SUPERINTENDENT'S REPORT -----	4-5
POLICY -----	5
➤ 2 nd Reading-Pecos ISD Wellness Policy	
➤	
➤ No. 261 - IIE – School Schedules and Course Loads	
➤ No. 262 - IKF – Graduation Requirements	
➤ No. 263 - IKFB – Graduation Exercises Policy Advisory	
➤ No. 264 - JK – Student Discipline	
ACTION ITEM(S) -----	5-6
➤ Approval/Disapproval of FY26 Salary Schedules	
➤ Approval/Disapproval of Superintendent's Contract	
➤ Approval/Disapproval of Union Ratification	
➤ Approval/Disapproval of 2025-2026 Preventative Maintenance Plan	
➤ Approval/Disapproval of FY26 NMDOT Resolution	

- Approval/Disapproval of Board Policies and Administrative Procedures Governing Special Education and Revisions

OTHER -----	6
ADVANCE PLANNING -----	6
ADJOURNMENT -----	7

MINUTES

**Regular Meeting
Pecos Board of Education
Pecos Independent School District
Pecos, New Mexico
Pecos Schools Board Room
Pecos, NM
June 24, 2025
6:00 P.M.**

CALL TO ORDER

The President, Mr. Grady Barrens called the meeting to order @ 6:02 p.m.

PLEDGE OF ALLEGIANCE

MEMBERS PRESENT

Mr. Grady Barrens, Board President
Mr. Harold J. Garcia, Board Vice President
Ms. Claudette Roybal, Board Secretary
Ms. Edna Herrera, Board Member
Mr. James Tanuz, Board Member
Ms. Debra Sena-Holton, Superintendent

MEMBERS ABSENT

None

OTHERS PRESENT

Mary Ann Daves	Chris Moore	Danielle Seaboy	Cathy Gallegos
Mary Catherine A. Vigil		Melissa T. Valencia-Flores	

APPROVAL OF AGENDA

Based on Superintendent Sena-Holton's recommendation, Secretary Roybal motioned to approve the agenda as presented, seconded by Member Tanuz. Motion carried unanimously, 5-0.

UNIT/DIRECTOR REPORTS

Secondary

Ms. Seaboy mentioned the efforts to prepare for the start of the school year, pointed out the plan for Dual Credit students (who do not drive) to be in a class when on campus and briefed on the intent of the middle & high school bulletin boards+data board. She noted for the most part it is evident the results are different on the state data versus the IXL, acknowledged at times students do not take the IXL testing as serious as they should and conveyed they actually did better this year, on account of the presence and monitoring of/by the high school counselor, recognized the need for improvement and touched on future improvement measures that will contribute to/towards improvement. Ms. Seaboy discussed the idea of teachers observing classrooms of the correlating teaching/learning levels, elaborated on the thinking behind the idea and her role in the initiative. Superintendent Sena-Holton identified student engagement within the classroom as a point for improvement. She brought to mind the cellphone policy, remarked on consistency and recognized the need to better inform of the policy. She informed she has not made any formal announcements prior to/intended for July 1st. President Barrens touched on high expectations of staff. Superintendent Sena-Holton conveyed the preparation efforts-groundwork and results will speak for itself and will resonate with staff. She provided reflections on the previous school years operation and outcome, acknowledged valuable insights were gained and expressed enthusiasm about the progress.

Support Services/Student Nutrition

Ms. Daves provided a copy of the new guidelines for meals and presented an overview of the components. She stated her view on the salad bar initiative at the elementary during summer school and conveyed the salad bar continuous to be a success at the high school. She briefed on cafeteria equipment orders/replacements/functions. She explained the mandatory compliance and full implementation dates provided. Superintendent Sena-Holton announced staff changes are forthcoming, Ms. Daves noted the changes are based on strengths, weaknesses and areas needing improvement and both administrators touched on staffing. Ms. Daves spoke about her plan to address minimizing food waste at the high school, acknowledged the assistance custodians provide with maintaining the share table and pointed out fruit is the food item that needs to be provided more (of). She mentioned the methods used to inform/notify parents of the share table.

Ms. Daves discussed acquiring an SUV with a wheelchair lift or insert; notified an SUV is not available, stated an insert can be obtained and made aware she is requesting quotes.

Superintendent Sena-Holton noted there are guidelines for suburban's/SUV vehicles that are used to transport students with disabilities, to and from school as a regular form of transportation. She pointed out the ideal vehicle based on the road condition to the residence and highlighted on the challenges. She cautioned on the initiative, indicating if one party's consent does not bind or guarantee the others. She stated she would contact the Tillery Bus Sales Representative, a CES Vendor and inquiry about pricing/a quote.

President Barrens asked if the Advocate Involvement-families requesting reimbursement for mileage are legitimate claims. Ms. Daves reported the district has not had an Occupational Therapist or a Physical Therapist, therefore students have not received services and conveyed the Advocate is not accepting the on-site arrangement/alternative (that is being provided) of SPED Teachers working with students on the targeted goals. She noted students are improving, communicated that she does not have an evaluation to prove it and touched on the process for exiting ancillary services in New Mexico. Ms. Daves told of the scope of comprehensive evaluation request and remarked on accommodating the request. She informed Medicaid reimbursements have been revoked, found the action peculiar, in view of Medicaid encouraging reimbursement for services and pointed out reimbursements has no impact on parents financially. Superintendent Sena-Holton noted the collaboration with the in-house attorney. President Barrens encouraged being knowledgeable, prepared and very confident in pushing back as deemed necessary.

Elementary

Ms. Gallegos presented a BOY Benchmark & Most Recent diagnostic performance data comparison of the 2024-2025 i-Ready reading and math diagnostic results; highlighting on the beginning & ending percentages of academic performance for each category that corresponds to the placement, which points out students making notable academic strides or experiencing a decline in academic progress. She noted in the process of reviewing & identifying stakeholders that have a hand in student's academic success, expressed the need to add the parent component, discussed her plan to incorporate the portion and noted parent engagement strategy ideas, to ensure parents have knowledge of their academic development. She noted elementary students take the test with seriousness, in comparison to when they get older, pointed out 3rd-5th grade are relocated to the lab to take the test and conveyed younger students remain/are given the assessment in their classroom. Ms. Gallegos pointed out the teacher and student portion are established for the most part and mentioned the initiative she would like to commence with. She noted that growth is good, expressed she wants it to be better and conveyed that she feels teachers do as well. President Barrens articulated on celebrating significant successes as such. She touched upon the vacant positions. Superintendent Sena-Holton reported that she has contacted CES vendors regarding carpet quotes and has not received a response. Ms. Gallegos noted areas in need have been identified. She informed Pre-K is full for the new school year, pointed out there is a waiting list, announced the number of teachers for each grade level and commented on the size of the incoming Kindergarten group, in the next two years.

PUBLIC COMMENTS

None

BUSINESS REPORT

FINANCIAL STATUS

Mr. Chris Moore, K 12 Accounting Business Manager apologized for the unconventionality with last month's meeting and remarked on the difficulty of his replacement. He noted one BAR remains for the fiscal year, informed an extensive analysis was conducted by function, pointed out the district is not at risk for audit findings, made aware of and provided an explanation for/discussed a discrepancy that was encountered.

He reviewed the Budget Adjustment Request'(s)-BAR's recommended for approval, asked if there were any questions regarding the Disbursement Detail Listing, mentioned the Purchase Order Report, referred to the Cash Balances-touched on the district's financial position, alluded to the Activity Report, analyzed the Revenue Report, reviewed the Expenditure Budget Balance Report, touched on the Bank Reconciliation Report and asked if there were any questions thus far. Mr. Moore informed about/provided a summary of the Journal Entries and asked if there are any questions. Superintendent Sena-Holton discussed the change to employment contracts for 12 month employees and Mr. Moore provided an account of the reasoning.

CONSENT AGENDA

Check Register for Month of May 2025
Cash Transfer(s), BAR's (if any) and Journal Entries
Minutes of Regular Board Meeting-April 22, 2025

Based on Superintendent Sena-Holton's recommendation, Vice President Garcia moved to approve the Check Register for the Month of May 2025, BAR'(s) #29-IB, Journal Entries #1320, #1322, #1323, #1321 and Minutes of Regular Board Meeting-April 22, 2025, seconded by Secretary Roybal. Motion carried unanimously, 5-0.

SUPERINTENDENT'S REPORT

Superintendent Sena-Holton mentioned in what manner the Pre-K building is currently being used, noted majority is vacant and touched on future use. She reported on the status of the FEMA Claim. She informed about quotes received for respective projects; track repairs, auditorium seats, camera system, carpet, baseball field. Superintendent Sena-Holton notified money has not been received for the pavement project. She briefed on Legislative Awards. She stated that we are encountering issues with the door system reader and specified the locations. Superintendent Sena-Holton pointed out efforts are in progress with PowerSchool, to complete the rollover. She presented an update on

the services Crumbacher is providing, gave emphasis to her being the primary point of contact and stated she needs to be informed/notified of work order requests. She noted there are a lot of projects in motion that have not been completed, however are being addressed. Superintendent Sena-Holton notified a tenant vacated a teacherage, informed of the physical condition of the mobile home, made aware it is unsuitable for occupancy and stated she will seek restitution for the damage. She shared rent information received from other school districts that offer teacherage housing and conveyed some school districts do not have teacherages. She noted the teacherage rent issue remains undetermined, touched on the utility setup & potential modifications of a specific unit and presented the idea of implementing renter's insurance as a requirement. Superintendent Sena-Holton noted there are no updates to report regarding the East Pecos Property initiative. Member Tanuz provided material informing about the services Presbyterian Medical Services-Pecos Valley Medical Services provides. She gave a synopsis of information discussed/provided during the NRG Meeting she attended on Jun 2nd.

POLICY

- 2nd Reading-Pecos ISD Wellness Policy
- Approval/Disapproval of NMSBA Policy Services Advisory
 - No. 261 - IIE – School Schedules and Course Loads
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ACTION ITEM(S)

APPROVAL/DISAPPROVAL OF FY26 SALARY SCHEDULE

Based on Superintendent Sena-Holton's recommendation, Member Herrera moved to approve the FY26 Salary Schedule, seconded by Vice President Garcia. Motion carried unanimously, 5-0.

APPROVAL/DISAPPROVAL OF SUPERINTENDENT'S CONTRACT

President Barrens moved to rescind the existing Superintendent Contract, seconded by Vice President Garcia. Motion carried unanimously, 5-0.

Secretary Roybal moved to reflect a 4% raise over the current salary, and extend the contract through June 30, 2027, seconded by Member Herrera. Motion carried unanimously, 5-0.

APPROVAL/DISAPPROVAL OF UNION RATIFICATION

Based on Superintendent Sena-Holton's recommendation, Member Tanuz moved to approve the Union Ratification for one year, seconded by President Barrens. Motion carried unanimously, 5-0.

APPROVAL/DISAPPROVAL OF 2025-2026 PREVENTATIVE MAINTENANCE PLAN

Based on Superintendent Sena-Holton's recommendation, Member Herrera moved to approve the 2025-2026 Preventative Maintenance Plan, seconded by Vice President Garcia. Motion carried unanimously, 5-0.

APPROVAL/DISAPPROVAL OF FY26 NMDOT RESOLUTION

Based on Superintendent Sena-Holton's recommendation, President Barrens moved to approve the FY26 NMDOT Resolution, seconded by Secretary Roybal. Motion carried unanimously, 5-0.

APPROVAL/DISAPPROVAL OF BOARD POLICIES AND ADMINISTRATIVE PROCEDURES GOVERNING SPECIAL EDUCATION AND REVISIONS

Based on Superintendent Sena-Holton's recommendation, Vice President Garcia moved to approve the Board Policies and Administrative Procedures Governing Special Education and Revisions, seconded by Secretary Roybal. Motion carried unanimously, 5-0.

OTHER

Superintendent Sena-Holton announced the hiring of a Middle School Principal and noted the acceptance by Ms. Monica Montoya.

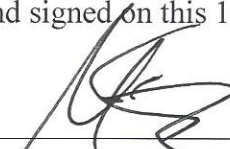
Vice President Garcia proposed the advertisement of the Candidate Filing Date-August 26, 2025, 9 am-5 pm, San Miguel Count Clerk's Office. He enquired into the satisfaction with the school board attorney. President Barrens shared feedback with regard to professional interactions with the attorney.

ADVANCE PLANNING

- Work Session-July 1, 2025, 5:30 pm, Pecos Schools Board Room
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- Candidate Filing Date-August 26, 2025, 9 am-5 pm, San Miguel Count Clerk's Office

ADJOURNMENT

At 8:30 p.m., Member Herrera moved to adjourn the meeting, seconded by Vice President Garcia. Motion carried unanimously, 5-0. Minutes approved and signed on this 16th day of September 2025.



GRADY BARRENS, PRESIDENT

ATTEST: 

CLAUDETTE ROYBAL, SECRETARY