



Pecos Independent School District

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School Board

Grady Barrens, President
Harold J. Garcia, Vice President
Darlene Ortiz, Secretary
Claudette Roybal, Member
James Tanuz, Member

Administration

Debra Sena-Holton,
Superintendent

**BOARD MEETING AGENDA
PECOS BOARD OF EDUCATION
REGULAR MEETING
NOVEMBER 28, 2023
PECOS SCHOOLS BOARD ROOM
PECOS, NM
6:00 PM**

PLEDGE OF ALLEGIANCE

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. PUBLIC COMMENTS
5. GOLDEN PANTHER RECOGNITION
6. HOMECOMING
7. FINANCE COMMITTEE UPDATE
8. UNIT/DIRECTOR REPORTS
9. BUSINESS REPORT
 - A. Financial Status
10. CONSENT AGENDA
 - B. Check Register for Month of October 2023
 - C. Cash Transfer(s), BAR's (if any) and Journal Entries
 - D. Minutes of Regular Board Meeting-October 17, 2023
11. SUPERINTENDENT'S REPORT
12. POLICY
13. ACTION ITEM(S)
 - E. Approval/Disapproval of Facilities Master Plan
14. OTHER

15. ADVANCE PLANNING

- NMSBA 2023 Annual Convention, November 30-December 1-2, 2023, Embassy Suites Hotel, Albuquerque, NM
- Work Session-December 5, 2023, 5:30 pm, Pecos Schools Board Room
- Regular Board Meeting-December 19, 2023, 6:00 pm, Pecos Schools Board Room

ADJOURNMENT

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 PECOS INDEPENDENT SCHOOL DISTRICT
 PECOS SCHOOLS BOARD ROOM
 PECOS, NEW MEXICO
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MINUTES

**Regular Meeting
Pecos Board of Education
Pecos Independent School District
Pecos, New Mexico
Pecos Schools Board Room
Pecos, NM
November 28, 2023
6:00 P.M.**

CALL TO ORDER

The President, Mr. Grady Barrens called the meeting to order @ 6:00 p.m.

PLEDGE OF ALLEGIANCE

MEMBERS PRESENT

Mr. Grady Barrens, Board President
Mr. Harold J. Garcia, Board Vice President
Ms. Darlene Ortiz, Board Secretary
Ms. Claudette Roybal, Board Member
Mr. James Tanuz, Board Member
Ms. Debra Sena-Holton, Superintendent

MEMBERS ABSENT

None

OTHERS PRESENT

Joel M. Rodriguez	Danielle Rodriguez	Leann Quiroz	Patrick Tapia
Briana Tapia	Liz Tapia	Ava Tapia	Cathy Gallegos
Denisha Moodley	Pete Vallejo	Mary Ann Daves	Vanessa Gonzales
Melissa T. Valencia-Flores			

APPROVAL OF AGENDA

Based on Superintendent Sena-Holton's recommendation, Vice President Garcia motioned to approve the agenda as presented, seconded by Member Roybal. Motion carried unanimously, 5-0.

PUBLIC COMMENTS

None

GOLDEN PANTHER RECOGNITION

Principals announced November award recipients, identified the distinctive traits of the individual meriting of the award and presented those in attendance with a recognition certificate. The Golden Panthers recognized were Danielle Rodriguez-3rd grader, Briana Tapia-7th grader and Nadia Valencia-Senior.

HOMECOMING

Dr. Vallejo reported homecoming events are progressing as planned, reviewed the scheduled events for the week, briefed on the games & crowning of the court and mentioned when the dance will take place. He noted a meeting is planned with the Student Council Coordinator, to verify and ensure all is in order.

Vice President Garcia inquired on resuming to the traditional bonfire. Superintendent Sena-Holton reported when it is permitted by the San Miguel County Sheriff Posse-Pecos Division, pointed out there were issues with the last use of the grounds, conveyed students like the present activity and remarked on containment. Dr. Vallejo touched on safety, in hosting the current event on campus.

Vice President Garcia expressed concern with the conflicting schedule among an NMSBA conference and homecoming. Dr. Vallejo conveyed the request was presented to reinstate with the first game of the season and stated scheduling conflict will always be a factor.

FINANCE COMMITTEE UPDATE

President Barrens pointed out when prior discussions were conducted, stated the intent to establish a Finance Committee and noted the recommendation of constituents. He briefed on the objective of the committee and expressed the need for input; comments, questions, discussion etc. He noted Board Member Roybal will be the Board Representative. President Barrens recommended the Board think about recommendations and present them to the Superintendent by the next Work Session. He spoke on/commented upon the Board deciding what they are in search of and intending to achieve. Superintendent Sena-Holton noted recommendations from Ms. Annette Kirk, K 12 Accounting Business Manager was forwarded to the Board.

President Barrens stated nominees will be provided at the upcoming Work Session, selections will be made and invitations extended to nominees.

UNIT/DIRECTOR REPORTS

Support Services/Student Nutrition

Member Roybal inquired on the Thanksgiving lunch. Ms. Daves informed she was at Special Education conference and stated she heard it was great. Superintendent Sena-Holton mentioned who helped serve at the elementary, announced the number of meals served in an hour and gave kudos to the elementary cafeteria staff. She conveyed a considerable amount of parents complimented the meal. She pointed out a change to the serving of the meal, noting guests arrived earlier, stated the modification turned out extremely well and recommended expanding the time allotted.

President Barrens pointed out the area needing improvement, “increase our high school participation” mentioned in Food Service and asked if cafeteria had the salad bar equipment. Ms. Daves confirmed the equipment is on hand, made aware it is not being utilized and stated the intent to recommence in January. President Barrens requested explanation of the Grab N’ Go options for breakfast. Ms. Daves reported on the plan; informed one of the serving windows is not accessible, the hot meal option would be served on one side and the grab n’ go items at the other window, provided that students select required food components. She pointed out the intent to provide students with options, especially the high school students. Superintendent Sena-Holton touched on the fluctuation of counts/numbers, on account of Dual Credit Students class schedules.

High School

Vice President Garcia inquired on Dual Credit Enrollment. Dr. Vallejo reported a change in numbers for the current semester, in mid-progress of identifying students needs for the second semester, pointed out the sign up/registration for the second semester began and stated the numbers have not quite been finalized. Vice President Garcia inquired on any major changes with Luna Community College. Dr. Vallejo mentioned an enticement to recruit students, using the establishment a trade program as a tactic and noted students had already registered for those programs. He noted the idea can be looked at for the next school year, pointed out transportation may be an issue and acknowledged the attempted efforts of Luna Community College. He expressed his avoidance from competing of programs.

President Barrens encouraged keeping as many options available as possible.

President Barrens voiced concern with the number of Discipline, Level I ditching infractions. Dr. Vallejo reported the bottom line is students were not in class, provided instances of occurrences and pointed out students are aware of restroom protocol.

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President Barrens complimented the expression “Moment of Pause” and inquired on the estimated time frame as to when the staff will be more proficient with using the Standards Mastery Tracker. Dr. Vallejo mentioned the number of meetings thus far regarding the PLC and the Standards Mastery Tracker, briefed on the context covered during the meetings and stated the intent of the framework.

Middle School

Secretary Ortiz requested an explanation of Wheels on Wonders. Ms. Moodley conveyed it’s a mobile museum contained within an RV, a state sponsored program, noted the theme changes yearly and briefed on the service provided.

President Barrens asked if the math percentages were actual or goals. Ms. Moodley stated they are actual percentages, with the primary focus on expressions and expanded on math expressions. He inquired on the comparison to the previous year. Ms. Moodley reported 6th grade proficiency has increased and noted last year’s 8th graders achieved better results. She made aware the 8th grade cohort is an area of concentration, mentioned the group has not had an instructor and expressed her hope of building them up.

President Barrens commented on the incorporation of coaches in Academic Interventions, complimented the initiative and remarked on the benefits. Ms. Moodley briefed on the response received from students. Superintendent Sena-Holton cautioned on the outreach and reported a particular situation that impacted a sports competition, as a result of the initiative. President Barrens supported the consequence, in conjunction with students taking academics in a serious manner/seriously. Ms. Moodley mentioned emails received from parents, conveying they did not want their students attending the sports competition.

Secretary Ortiz requested examples of motivated with incentive and personal recognition. Ms. Moodley stated the incentive and personal recognition methods used as an enticement to keep students motivated and praise them for their good work. She conveyed work morale for students is very low and stated they are not motivated to participate in activities etc. She notified parents have reached out regarding vacancies, informed the ELA Teacher will begin December 6th and updated on other vacant positions. Superintendent Sena-Holton announced the resignation of the Science Teacher, without a 30-day notice and informed that no reason was provided.

Elementary School

Ms. Gallegos touched on adjustments to next year’s Thanksgiving lunch.

Member Roybal inquired on what the CES Professional Development entailed. Ms. Gallegos noted not all teachers attended on account of the CPS training and stated those that attended enjoyed the PD for the reason that it was a great deal of hands on activities working with numeracy once again. She made mention of the implementation of strategies/skills attained, prior to the start of the district curriculum, for those who were able to attend.

President Barrens requested expansion on the plans to better serve students with disabilities and to support staff. Ms. Gallegos reported the number of students that are very high need, acknowledged they were not getting what they needed from the general education class and recognized it was impeding the learning of others in the classroom and safety as well. She conveyed what has been achieved so far;

increasing service time, which will alleviate some of the stress out of the general education, as a result of the turmoil that was happening/occurring with the high need students. She made aware the parents are generally positive and really looking forward to/with the increase in service time. Ms. Gallegos reported the ultimate goal is to slowly increase their time back into the general education classroom.

Member Roybal inquired on the behavior of 5th grade students. Ms. Gallegos conveyed a good deal of referrals were from two days (a two-day period) and briefed on some of the harassment infractions. Member Roybal mentioned her attendance of the New Mexico Safe School Summit, mentioned the discussion of Restorative Justice & Restorative Practices and recommended incorporating with some of the students. Ms. Gallegos pointed out the inclusion/involvement of Support Services providers when addressing violations with special need students. She identified repeat offenders' inability to get along with their peers.

BUSINESS REPORT

FINANCIAL STATUS

Superintendent Sena-Holton announced Ms. Vanessa Gonzales is at the podium. Ms. Gonzales, K 12 Accounting Business Manager acknowledged it's been a couple of months since she's been in attendance and stated she is happy to be present. She reviewed the Budget Adjustment Request(s) recommended for approval, referenced the disbursement detailed expenditure for the checks written in the month October 2023 and noted nothing out of the ordinary. She briefed on the Purchase Order Report and summarized the listed reports: Expenditure Analytical Review, Yearly Expenditure Comparison by Month, Monthly Cash Balance, Financial Summary, Activity, Athletic, Revenue Report and Expenditure Budget Balance.

Ms. Annette Kirk, K 12 Accounting Business Manager was present for the Financial Status via telephone. She stated as soon as the BAR's are approved, the authorization will assist with balancing funds.

Superintendent Sena-Holton noted it has been very helpful to have Ms. Gonzales onsite to assist with Accounts Payable.

CONSENT AGENDA

Check Register for Month of October 2023
Cash Transfer(s), BAR's (if any) and Journal Entries
Minutes of Regular Board Meeting-October 17, 2023

Based on Superintendent Sena-Holton's recommendation, Secretary Ortiz moved to approve the Check Register for the Month of October 2023, BAR's # 9 & #11-#14 and Minutes of Regular Board Meeting-October 17, 2023, seconded by Member Tanuz. Motion carried unanimously, 5-0.

SUPERINTENDENT'S REPORT

Superintendent Sena-Holton confirmed the electric bus infrastructure is completed, mentioned the challenge to get it paid and announced the projected completion time frame. She informed on vacancies, mentioned the ELA hire and touched on the bus driver candidate.

Member Roybal inquired on the consultation regarding the IT cameras. Superintendent Sena-Holton stated she has not received the quotes, stated her intent to service the cameras in-house utilizing the contracted vendor and reported the number of estimated cameras that are inactive.

President Barrens expressed interest in the results of the Instruction walkthroughs and data discussions. Superintendent Sena-Holton noted a pause with the efforts, expressed difficulty in meeting with Principals, on account of them substituting and stated feedback is provided on the walkthroughs they are conducting. She expressed her intent to meet with Principals on their individual Professional Development Plans and resume to meeting on a regular basis. She provided an update on the 40th Day Nova Reporting, mentioning specific categories, notified solely the membership data was collected and pointed out the 80th day is December 1st. Superintendent Sena-Holton notified the Legislative Finance Committee is advocating for a 180 Day School Calendar for the upcoming school year, abolish all 4-day weeks statewide and briefed on how it impacts the district.

Member Roybal proposed updating contact information on the district website.

POLICY

None

ACTION ITEM(S)

APPROVAL/DISAPPROVAL OF FACILITIES MASTER PLAN

Based on Superintendent Sena-Holton's recommendation, Vice President Garcia moved to approve the Facilities Master Plan as presented, seconded by Member Roybal. Motion carried unanimously, 5-0.

OTHER

Superintendent Sena-Holton announced the asbestos testing has commenced at the East Pecos Facility.

Member Tanuz inquired on any updates regarding the Surveyor. Superintendent Sena-Holton indicated no updates to report.


Secretary Ortiz inquired on the intended Auction. Superintendent Sena-Holton stated her intent to proceed with the plan.

ADVANCE PLANNING

- NMSBA 2023 Annual Convention, November 30-December 1-2, 2023, Embassy Suites Hotel, Albuquerque, NM
- Work Session-December 5, 2023, 5:30 pm, Pecos Schools Board Room
- Regular Board Meeting-December 19, 2023, 6:00 pm, Pecos Schools Board Room

ADJOURNMENT

At 7:48 p.m., Secretary Ortiz moved to adjourn the meeting, seconded by President Barrens. Motion carried unanimously, 5-0. Minutes approved and signed on this 23rd day of January 2024.



GRADY BARRENS, PRESIDENT

ATTEST:  

DARLENE ORTIZ, SECRETARY
HAROLD J. GARCIA, VICE PRESIDENT