Pecos Independent School District

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BOARD MEETING AGENDA
PECOS BOARD OF EDUCATION
REGULAR MEETING
AUGUST 19, 2025
PECOS SCHOOLS BOARD ROOM
PECOS, NM
6:00 PM

PLEDGE OF ALLEGIANCE

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **APPROVAL OF AGENDA**

4. **NEW MEXICO STATE POLICE YOUTH ACADEMY RECOGNITION-Emma Varela**

5. **EAST PECOS WATER ASSOCIATION REQUEST FOR USE OF SCHOOL FACILITIES**

6. **UNIT/DIRECTOR REPORTS**

7. **PUBLIC COMMENTS**

8. **BUSINESS REPORT**

   A. Financial Status

9. **CONSENT AGENDA**

   B. Check Register for Month of July 2025
   C. Cash Transfer(s), BAR's (if any) and Journal Entries
   D. Minutes of Regular Board Meeting-May 20, 2025
   E. Minutes of Work Session-June 3, 2025

10. **SUPERINTENDENT'S REPORT**

11. **POLICY**

- NMSBA Policy Services Policy Alert
  - 2nd Reading-NMSBA Policy Advisories
    - No. 270 - EGAD – Copyright Compliance
    - No. 271 - IJNDB – Use of Technology Resources in Instruction
      IJNDB-R – Use of Technology Resources in Instruction
      IJNDB-E – Use of Technology Resources in Instruction
    - No. 272 **NEW -** IJNDC – Use of Artificial Intelligence

12. ACTION ITEM(S)

F. Approval/Disapproval of NMSBA Policy Services Advisory
- No. 270 - EGAD – Copyright Compliance
- No. 271 - IJNDB – Use of Technology Resources in Instruction
  IJNDB-R – Use of Technology Resources in Instruction
  IJNDB-E – Use of Technology Resources in Instruction
- No. 272 **NEW -** IJNDC – Use of Artificial Intelligence

G. Approval/Disapproval of Zumba Application for Use of School Facilities
H. Approval/Disapproval of Pecos Community Library and Resource Center Application for Use of School Facilities
I. Approval/Disapproval of Graduation Requirements
J. Approval/Disapproval of Vehicle Dispositions
K. Approval/Disapproval of Track Field Quote

13. OTHER

14. ADVANCE PLANNING

- Candidate Filing Date-August 26, 2025, 9 am-5 pm, San Miguel County Clerk's Office
- Work Session-September 2, 2025, 5:30 pm, Pecos Schools Board Room
- NMSBA Fall Region II Meeting-September 15, 2025, Taos, NM
- Regular Board Meeting-September 16, 2025, 6:00 pm, Pecos Schools Board Room

ADJOURNMENT

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MINUTES
REGULAR MEETING
PECOS BOARD OF EDUCATION
PECOS INDEPENDENT SCHOOL DISTRICT

PECOS SCHOOLS BOARD ROOM
PECOS, NEW MEXICO
AUGUST 19, 2025
6:00 P.M.

MINUTES

Regular Meeting
Pecos Board of Education
Pecos Independent School District
Pecos, New Mexico
Pecos Schools Board Room
Pecos, NM
August 19, 2025
6:00 P.M.

CALL TO ORDER

The President, Mr. Grady Barrens called the meeting to order @ 6:00 p.m.

PLEDGE OF ALLEGIANCE

MEMBERS PRESENT

Mr. Grady Barrens, Board President
Mr. Harold J. Garcia, Board Vice President
Ms. Claudette Roybal, Board Secretary
Ms. Edna Herrera, Board Member
Mr. James Tanuz, Board Member
Ms. Debra Sena-Holton, Superintendent

MEMBERS ABSENT

None

OTHERS PRESENT

Robert Baca	Leonardo Quintana	Joseph C. Lujan	Virginia McNally
Chris Moore	Mary Ann Daves	Danielle Seaboy	Monica Montoya
Cathy Gallegos	Ryan McCauley	Emily Ortiz	Kenneth Melendez
Melissa T. Valencia-Flores			

APPROVAL OF AGENDA

Based on Superintendent Sena-Holton's recommendation, Member Tanuz motioned to approve the agenda as presented, seconded by Vice President Garcia. Motion carried unanimously, 5-0.

NEW MEXICO STATE POLICE YOUTH ACADEMY RECOGNITION-Emma Varela

Superintendent Sena-Holton pointed out Ms. Varela had been invited to attend the meeting and stated she is not present at this time.

President Barrens stated a place holder will be inserted.

EAST PECOS WATER ASSOCIATION REQUEST FOR USE OF SCHOOL FACILITIES

Mr. Robert Baca, EPMDWCA President pointed out past use of the school building and portable, acknowledged the lead and asbestos abatement and completion of the abatement process. He presented the request for use of the facilities, specified the work/repairs/improvements that have been completed and mentioned specific work the association intends to complete in the future, as stewards of using the facility. He noted the utilities that were connected in the past and conveyed the association continues to pay for the utilities and services supplied to the premises. President Baca stated the venue proved to be ideal for the purpose and is asking to use the facility again. He reported the association has liability insurance and a certificate of liability will be provided. Superintendent Sena-Holton briefed on the safety of the building.

UNIT/DIRECTOR REPORTS

Elementary

President Barrens expressed the need to post the school goal of 97% attendance video for the school year on the district website. Ms. Gallegos provided an overview of the math incentive program she intends to introduce/implement and conveyed it has not begun. She reported commencing with the Tower of Books Challenge that is in full affect, briefed on the initiative and indicated the math roll out will commence soon. President Barrens remarked on the parent visitation to classrooms procedures, acknowledged the understanding that priority needs to be educating student. Ms. Gallegos touched upon the probability of parent’s intent, explained the basis for the implementation of rules and conveyed majority of the families under her leadership are aware of expectations.

Support Services/Student Nutrition

Ms. Daves conveyed the food is exceptional, mentioned kitchens are clean, stated she devotes more time to the secondary cafeteria, reported students are happy and pointed out we are fully staffed. She noted there are challenges with the staffing changes that are part of the learning process, communicated that a great deal of the cooking is in-house and touched upon cooking from scratch. She highlighted on solutions/corrective action plans to address the line speed and serving sizes concerns.

Superintendent Sena-Holton asked if anyone has used the QR Code, to give feedback. Ms. Daves conveyed there have been no submissions. Superintendent Sena-Holton proposed sharing it on Facebook.

President Barrens inquired about specific Enriched Learning Opportunities that are undertaken. Ms. Daves mentioned the grade advancement of a student and acknowledged the assistance, educational encouragement secondary colleagues provide and conveyed it's inspiring to see students embrace challenges as opportunities for growth. She pointed out an upward trend in the identification of gifted students.

Middle School

Ms. Montoya reported the attendance rate since the first day of school through the week and informed she's had no discipline referrals. She pointed out meeting with students the first day of school, to set the tone/expectations and stated she is visible in the halls. She conveyed everything is going well, despite this pinpointed a key issue in the cafeteria that requires attention. Ms. Montoya briefed on the Back to School Night initiative, showed appreciation for the participation, touched on planning/collaboration ideas for the next year and pointed out attendance was addressed at the star of the event.

Member Tanuz applauded Ms. Montoya for her immediate knowledge/awareness of a new student and commended her prompt handling of a student matter.

High School

President Barrens complimented the enrollment format, encouraged the utilization of the format at all schools and the addition of the 40^{th}, 80^{th} and 120^{th} enrollment data. Ms. Seaboy highlighted the differences in attendance from the prior year and reported the beginning of year attendance rate and expressed taking into consideration a lot of schedule changes are occurring. She noted the current freshman class is larger than the previous year's cohort, revealing it is beneficial in many factors. She revealed when Dual Credit Classes are scheduled to begin and informed about an in-house Dual Credit Course provided during Secondary Open House, designed to inform, educate and guide both students and their parents. Ms. Seaboy cited the use of two college institutions; Luna Community College and Santa Fe Community College. Superintendent Sena-Holton touched on the relationship with LCC. She recommended promoting the benefits and encouraging students to attend college and mentioned the involvement/direct role/guidance of the high school counselor. Ms. Seaboy conveyed Panther Power Hour is embedded in the master schedule.

PUBLIC COMMENTS

None

BUSINESS REPORT

FINANCIAL STATUS

Mr. Chris Moore, K 12 Accounting Business Manger presented the Budget Adjustment Request'(s)-BAR's recommended for approval, briefed on the Disbursement Detail Listing/Report, mentioned the Purchase Order Report, referred to the Cash Balances-touched on the beginning balances, analyzed the Activity Accounts Report, highlighted on the Revenue Report, alluded to the Expenditure Budget Balance Report, pointed out the Bank Reconciliation Report and gave an overview of the Journal Entries.

CONSENT AGENDA

Check Register for Month of July 2025
Cash Transfer(s), BAR's (if any) and Journal Entries
Minutes of Regular Board Meeting-May 20, 2025
Minutes of Work Session-June 3, 2025

Based on Superintendent Sena-Holton's recommendation, Member Herrera moved to approve the Check Register for the Month of July 2025, BAR'(s) #1-#2, Journal Entries #1398-#1399, #1401-#1409, #1411-#1413 and Minutes of Regular Board Meeting-May 20, 2025, seconded by Secretary Roybal. Motion carried unanimously, 5-0.

Based on Superintendent Sena-Holton's recommendation, President Barrens moved to table the Minutes of Work Session-June 3, 2025, seconded by Vice President Garcia. Motion carried unanimously, 5-0.

SUPERINTENDENT'S REPORT

Superintendent Sena-Holton informed the electric bus is undergoing maintenance and provided the reasoning. She reported Crumbacher is rolling out the Windows 10 update, mentioned the estimated time of completion and addressed the urgency level for the battery replacement in the server room. She notified of unexpected developments across the district and briefed on applicable repairs; leak in elementary bathroom, middle school fire alarm panels went out, high school intercom system is inoperable, leaks in high school gym, major plumbing issue-flooding in secondary cafeteria. Superintendent Sena-Holton noted the dealing of urgent, unexpected problems has put a halt/delay on other projects and stated the budget has been affected by unanticipated expenses. She highlighted on other needs/repairs/improvements throughout the district and made it clear she is economical in her spending. She announced the closeout of the electric bus since 2022 and reported the amount the district submitted to EPA-Environmental Protection Agency. She noted Crumbacher is working diligently to try and get everything operational for staff and remarked on the setbacks. Superintendent Sena-Holton reported the sports season begins this week and spoke about the athletic bash project that occurred. She provided the latest information regarding FEMA. She briefed on the start of school preparation efforts and mentioned administrative tasks. She discussed accreditation. Superintendent Sena-Holton articulated on the ongoing athletic procurement issues and touched on the enforcement of procedures. She presented her views on the meeting the Sam Bregman.

POLICY

- NMSBA Policy Services Policy Alert
- 2nd Reading-NMSBA Policy Advisories
  - No. 270 - EGAD – Copyright Compliance
  - No. 271 - IJNDB – Use of Technology Resources in Instruction
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    IJNDB-E – Use of Technology Resources in Instruction
  - No. 272 **NEW -** IJNDC – Use of Artificial Intelligence

ACTION ITEM(S)

APPROVAL/DISAPPROVAL OF NMSBA POLICY SERVICES ADVISORY NO. 270-272

Based on Superintendent Sena-Holton's recommendation, Vice President Garcia moved to approve NMSBA Policy Services Advisory No. 270 - EGAD – Copyright Compliance, No. 271 - IJNDB – Use of Technology Resources in Instruction IJNDB-R – Use of Technology Resources in Instruction IJNDB-E – Use of Technology Resources in Instruction and No. 272 **NEW -** IJNDC – Use of Artificial Intelligence, seconded by Member Tanuz. Motion carried unanimously, 5-0.

APPROVAL/DISAPPROVAL OF ZUMBA APPLICATION FOR USE OF SCHOOL FACILITIES

Based on Superintendent Sena-Holton's recommendation, Member Tanuz moved to approve the Zuma Application for Use of School Facilities, seconded by Vice President Garcia. Motion carried unanimously, 5-0.

APPROVAL/DISAPPROVAL OF PECOS COMMUNITY LIBRARY AND RESOURCE CENTER APPLICATION FOR USE OF SCHOOL FACILITIES

Based on Superintendent Sena-Holton's recommendation, Member Tanuz moved to approve the Pecos Community Library and Resource Center Application for Use of School Facilities, seconded by President Barrens. Motion carried unanimously, 5-0.

APPROVAL/DISAPPROVAL OF GRADUATION REQUIREMENTS

Based on Superintendent Sena-Holton's recommendation, President Barrens moved to approve the Graduation Requirements as presented, seconded by Member Tanuz. Motion carried unanimously, 5-0.

APPROVAL/DISAPPROVAL OF VEHICLE DISPOSITIONS

Based on Superintendent Sena-Holton's recommendation, Secretary Roybal moved to approve the Vehicle Dispositions as presented, seconded by Vice President Garcia. Motion carried unanimously, 5-0.

APPROVAL/DISAPPROVAL OF TRACK FIELD QUOTE

Based on Superintendent Sena-Holton's recommendation, Member Tanuz moved to approve the quote of $771,883.00 submitted by Lone Mountain Contracting, Inc., for track field repair, seconded by Member Herrera. Motion carried unanimously, 5-0.

OTHER

None

ADVANCE PLANNING

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ADJOURNMENT

At 8:06 p.m., Secretary Roybal moved to adjourn the meeting, seconded by President Barrens. Motion carried unanimously, 5-0. Minutes approved and signed on this 18th day of November 2025.

GRADY BARRENS, PRESIDENT

ATTEST: Claudette Roybal

CLAUDETTE ROYBAL, SECRETARY

(Mtvf)