

# Pecos Independent School District

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## School Board

**Darlene Ortiz**, President  
**Harold J. Garcia**, Vice President  
**Grady Barrens**, Secretary  
**Michael Flores Sr.**, Member  
**Charles Vigil**, Member

## Administration

**Debra Sena-Holton**,  
Superintendent  
  
**Brenda Gallegos**,  
Director of Finance

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### BOARD MEETING AGENDA PECOS BOARD OF EDUCATION REGULAR MEETING JULY 20, 2021 PECOS SCHOOLS BOARD ROOM PECOS, NM 6:00 PM

#### PLEDGE OF ALLEGIANCE

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
3. **PUBLIC COMMENTS**
4. **EXECUTIVE SESSION**-to discuss pending litigation update with New Mexico Public Schools Insurance Authority as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (7)*.
5. **UNIT/DIRECTOR REPORTS**
6. **AMERICAN RESCUE PLAN FUNDING DISCUSSION**
7. **NEW SOCIAL STUDIES STANDARDS**
8. **DISTRICT SOCIAL EMOTIONAL LEARNING PLAN**
9. **BUSINESS REPORT**
  - A. Financial Status
10. **CONSENT AGENDA**
  - B. Check Register for Month of June 2021
  - C. Cash Transfer(s), BAR's (if any) and Journal Entries
  - D. Minutes of Regular Board Meeting-June 15, 2021
11. **SUPERINTENDENT'S REPORT**
12. **POLICY**
13. **ACTION ITEM(S)**
  - E. Approval/Disapproval of NMSBA Policy Services Advisory
    - No. 210 JK – Student Discipline
    - No. 211 JICA – Student Dress
    - No. 212 AC — Nondiscrimination / Equal Opportunity
    - No. 213 GCQF – Discipline, Suspension, Termination/  
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    - No. 214 GDQD – Discipline, Suspension, Termination/  
.....and Discharge
  - F. Approval/Disapproval of NMSBA Policy Services Advisory
    - No. 215 JFB – Open Enrollment
    - No. 216 IHB — Special Instructional Programs .....
    - IHB-E — Special Instructional Programs
    - No. 217 BID – Board Member Compensation and Expenses

- No. 218 DKC – Expense Authorization / Reimbursement
- No. 219 JCLA – Physical Examinations of Students

**G. Approval/Disapproval of NMSBA Policy Services Advisory**

- No. 220 GBEA – Staff Ethics
- No. 221 GBEB — Staff Conduct
- No. 222 GCF — Professional Staff Hiring
- No. 223 GDF — Support Staff Hiring
- No. 224 GCFC — Professional Staff
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- No. 225 GDFA — Support Staff
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- No. 226 GCQF – Discipline, Suspension,
  - .....Termination and Discharge of Professional Staff Member
- No. 227 GDQD – Discipline, Suspension,
  - .....Termination and Discharge of Support Staff Member
- No. 228 JLF — Reporting Child Abuse /
  - .....Child Protection

- H.** Approval/Disapproval of Board Policies Governing Special Education
- I.** Approval/Disapproval of Procedures and Adopt Assurance Statement
- J.** Approval/Disapproval of Board Meeting Attendance-face-to-face

**14. OTHER**

**15. ADVANCE PLANNING**

- 1<sup>st</sup> Day for Staff-August 2, 2021, 8:00 am
- Work Session-August 3, 2021, 5:30 pm, Pecos Schools Board Room
- Regular Board Meeting-August 17, 2021, 6:00 pm, Pecos Schools Board Room

**ADJOURNMENT**

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PECOS BOARD OF EDUCATION  
PECOS INDEPENDENT SCHOOL DISTRICT  
PECOS SCHOOLS BOARD ROOM  
PECOS, NEW MEXICO  
JULY 20, 2021  
6:00 P.M.

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## **MINUTES**

**Regular Meeting  
Pecos Board of Education  
Pecos Independent School District  
Pecos, New Mexico  
Pecos Schools Board Room  
Pecos, NM  
July 20, 2021  
6:00 P.M.**

### **PLEDGE OF ALLEGIANCE**

### **CALL TO ORDER**

The Board President, Ms. Darlene Ortiz called the meeting to order @ 6:02 p.m.

### **MEMBERS PRESENT**

Ms. Darlene Ortiz, Board President  
Mr. Harold J. Garcia, Board Vice President  
Mr. Grady Barrens, Board Secretary  
Mr. Michael Flores Sr., Board Member  
Ms. Debra Sena-Holton, Superintendent

### **MEMBERS ABSENT**

Mr. Charles Vigil, Board Member

### **OTHERS PRESENT-in person and via GOOGLE Hangouts Meet/by phone**

Cathy Gallegos      Leslie Damon      Denisha Moodley      Brenda Gallegos  
Emily Ortiz      Melissa T. Valencia-Flores

### **APPROVAL OF AGENDA**

Based on Superintendent Sena-Holton's recommendation, Secretary Barrens motioned to approve the agenda as presented, seconded by Vice President Garcia. Motion carried unanimously, 4-0.

## **PUBLIC COMMENTS**

None

## **EXECUTIVE SESSION**

At, 6:03 p.m., Vice President Garcia made a motion to enter into executive session to discuss pending litigation update with New Mexico Public Schools Insurance Authority as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (7)*, seconded by Member Flores. Action item as a result of executive session if necessary. Motion carried unanimously, 4-0.

At 7:06 p.m., Secretary Barrens made a motion to reconvene from executive session, seconded by Member Flores. Motion carried unanimously, 4-0.

## **UNIT/DIRECTOR REPORTS**

### **Elementary**

Ms. Gallegos noted the planning & organizing for the new school year, pointed out she's met with the Leadership Team and mentioned an upcoming meeting. She announced the formation of a PTO-Parent Teacher Organization, noted two meetings have taken place, pointed out parent's readiness to embark on/with initiatives and touched on the membership/recruitment. She reported the continuation of ClassDojo throughout the summer and remarked on the benefit of the communication platform; overall contact, parent requests and posting of information. Ms. Gallegos touched on parent registration for the new year of the ClassDojo, noting the targeted participation goal of 100%. She announced one teacher vacancy, mentioned her recruitment efforts and presented her final course of action. She briefed on facility preparation, complimented the buildings appearance and mentioned teachers may set up their classrooms. Ms. Gallegos complimented the custodian's efforts. She noted the 90-day plan was worked on, with the Leadership Team and commented on the presentation time frame.

### **Support Services/Student Nutrition**

Ms. Damon outlined trainings for the coming week, identified the targeted group and mentioned the guidance-material that will be reviewed. She briefed on the PowerSchool software rollover and noted teacher training will be provided. She announced the approval of the IDEA-B Application.

Ms. Damon noted the lack of a definite enrollment number, as a result of students returning and the number of how many will actually return.

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**July 20, 2021**  
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Ms. Damon reported Cafeteria Staff will receive training from Poms & Associates and mentioned the topics/material that will be presented/reviewed. She announced a cook vacancy.

Vice President Garcia asked if Special Education Rules & Regulations differ for in person students versus virtual students. Ms. Damon informed there is no difference. She referred to Agenda Action Item(s), Board Policies Governing Special Education and Procedures and Adopt Assurance Statement, summarized the material and gave reason for necessary action.

**Middle School**

Ms. Moodley reported the 2-day Leadership Team Meeting was a success, productive and relayed the team's appreciation for summer work compensation. She noted completion of the school wide ELA & Math Intervention Plan and mentioned implementation details. She pointed out a Summer Series Program and expressed her intent to host additional series events during the year or next summer. Ms. Moodley pointed out intensive instructional coaching support for Level I teachers and early student intervention/instructional support as focus areas.

Vice President Garcia inquired on building concerns. Superintendent Sena-Holton reported a secondary freezer issue and noted the loss of food items.

**High School**

Superintendent Sena-Holton announced Dr. Vallejo's absence. She reported a resignation, briefed on an instruction plan and mentioned recruitment efforts. She noted Leadership Team Meetings were held and conveyed they're working on 90-day action plan.

President Ortiz asked if Class of 2021 Seniors who did not graduate have met their requirements. Superintendent Sena-Holton pointed out two sessions of credit recovery classes, noted the participation of one student and conveyed the others did not enroll. She reported this year's Seniors were analyzed, notified one Senior is in jeopardy of not graduating, informed a parent meeting was held and stated a student plan is in place.

**Maintenance**

Superintendent Sena-Holton noted secondary freezer is being serviced, pointed out ongoing grounds upkeep and reported Poms and Associated conducted a district assessment and provided feedback on areas needing to be addressed.

## **AMERICAN RESCUE PLAN FUNDING DISCUSSION**

Superintendent Sena-Holton referenced a meeting with Administrators/Directors, in review of the developed list and conveyed the meeting was very productive. She presented initiatives the funding will support, based on discussion and input from stakeholders; hiring of an educational assistant to operate secondary library, allocation of money for Summer School & After School Programs, paying of benefits, professional development-to grow our own teachers, Google upgrade-classroom platform, college visits/instructional fieldtrips, Naviance-career tech software, SAT prep class, guest/motivational speakers-district wide, document cameras, noise canceling headphones, computer lab headphones upgrade, classroom supplies, standing desks, hiring of instructional coach, psychologist services, parenting academies, sensory supplies, hiring of two custodians, replace/repair heating & cooling units-district wide, purchase of additional PPE- Personal Protective Equipment supplies and indirect costs. She noted some of the initiatives are covered by other funding sources.

Secretary Barrens inquired on the Google Classroom turnaround response, if necessary. Superintendent Sena-Holton acknowledged, quickly.

## **NEW SOCIAL STUDIES STANDARDS**

Superintendent Sena-Holton reported new NMPED Social Studies Standards, in the review phase process for stakeholders and announced one of the big pushes is the Critical Race Theory. She distributed a handout outlining the eight principals NM is focusing on, noted she has not seen the actual new proposed standards and announced the standards will be presented at the upcoming Legislature for adoption. She noted information will be communicated as it is received.

Vice President Garcia inquired on the district implementing its own curriculum standards.

## **DISTRICT SOCIAL EMOTIONAL LEARNING PLAN**

Superintendent Sena-Holton informed the district does not have a plan. She announced the hiring of a Wellness Counselor, presented the School-based mental health Clinical Counseling Services proposal; identifying common themes and scope of work. She noted he will work with district personnel to help support students and spoke on the creation/utilization of a resource sheet for staff members. Superintendent Sena-Holton recognized the need based on experiences.

Vice President Garcia inquired on prior trainings relevant to the topics. Superintendent Sena-Holton identified the program, Capturing Kids Heart and conveyed the initiative was not financial sustained. She briefed on QPR-Question, Persuade and Refer- Institute training and certification several district personnel received and can provide.



## **BUSINESS REPORT**

### **FINANCIAL STATUS**

Ms. Brenda Gallegos, Finance Director announced the Cash Report within packet is the Final FY 21 Report submitted to NMPED. She reported on the Operational Fund, notifying the closing of the fund with a larger balance than budgeted. She announced the CARES ACT award of \$156,000.00, touched on the stipulation of the new cares money and remarked on the NMPED carry over process. Ms. Gallegos notified \$23,000.00 is the residual of the first award and noted it will be expended on PPE. She summarized the Payroll and Accounts Payable Report, Check Register for the Month of June 2021, Cash Transfers/BAR's, Internal BAR's and Journal Entries.

Superintendent Sena-Holton introduced the new Athletic Director, Emily Ortiz, who is in attendance.

### **CONSENT AGENDA**

Check Register for Month of June 2021  
Cash Transfer(s), BAR's and Journal Entries (if any)  
Minutes of Regular Board Meeting-June 15, 2021

Based on Superintendent Sena-Holton's recommendation, Vice President Garcia moved to approve the Check Register for the Month of June 2021, Cash Transfer(s), BAR'(s) #1 & #2 (if any), Internal BAR's, Journal Entries and Minutes of the Regular Board Meeting-June 15, 2021, seconded by Member Flores. Motion carried unanimously, 4-0.

### **SUPERINTENDENT'S REPORT**

Superintendent Sena-Holton notified NMPED has yet to release any new updates or toolkits. She pointed out, based on the districts use of last year's toolkit the only difference is districts are no longer required to provide a virtual instructional setting. She highlighted on the formation of Consortiums, noting certain districts will be providing the online component and indicated families may be referred to the project. Superintendent Sena-Holton recognized the dual virtual & face-to-face format was difficult for staff. She reported on the wearing of masks; those not vaccinated wear a mask, she proposed all wear masks and point out those with vaccination proof are not required to wear a mask. She noted vaccination cards were requested for sports and pointed out the requirement for students.

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Secretary Barrens requested an NMAA report/update. Superintendent Sena-Holton reported on the NMAA mandate; if kids and coaches are vaccinated they are not required to wear a mask in the gym, non-vaccinated must wear a mask, cross country/if they're outside they are not required to wear a mask. She briefed on the bus dilemma. She informed of a notice received regarding a cease and desist order lawsuit filed by an advocate group of parents.

Secretary Barrens inquired on the enforcement body of NMAA. Superintendent Sena-Holton stated enforcement will be governed by NMPED. She touched on student enrollment and student registration.

Superintendent Sena-Holton reported a revision of the re-entry plan will occur based on updated NMPED, DOH and CDC guidance.

Vice President Garcia inquired on the mechanic vacancy. Superintendent Sena-Holton briefed on recruitment efforts and interests expressed. She mentioned the option of possibly contracting services through CES-Cooperative Educational Services. She commented on bus conditions. Superintendent Sena-Holton announced the book depository has been cleaned and prepared for use.

**POLICY**

None

**ACTION ITEM(S)**

APPROVAL/DISAPPROVAL OF NMSBA POLICY SERVICES ADVISORY NO. 210-214

Based on Superintendent Sena-Holton's recommendation, Secretary Barrens moved to approve No. 210 JK – Student Discipline, No. 211 JICA – Student Dress, No. 212 AC — Nondiscrimination / Equal Opportunity, No. 213 GCQF – Discipline, Suspension, Termination/ .....and Discharge, No. 214 GDQD – Discipline, Suspension, Termination/ .....and Discharge, seconded by Vice President Garcia. Motion carried unanimously, 4-0.

APPROVAL/DISAPPROVAL OF NMSBA POLICY SERVICES ADVISORY NO. 215-219

Based on Superintendent Sena-Holton's recommendation, Member Flores moved to approve No. 215 JFB – Open Enrollment, No. 216 IHB — Special Instructional Programs .....IHB-E — Special Instructional Programs, No. 217 BID – Board Member Compensation and Expenses, No. 218 DKC – Expense Authorization / Reimbursement and No. 219 JCLA – Physical Examinations of Students, seconded by Secretary Barrens. Motion carried unanimously, 4-0.

APPROVAL/DISAPPROVAL OF NMSBA POLICY SERVICES ADVISORY NO. 220-224

Based on Superintendent Sena-Holton’s recommendation, Vice President Garcia moved to approve No. 220 GBEA – Staff Ethics, No. 221 GBEB — Staff Conduct, No. 222 GCF — Professional Staff Hiring, No. 223 GDF — Support Staff Hiring, No. 224 GCFC — Professional Staff  
.....Certification and Credentialing  
.....Requirements  
.....GCFC-E — Professional Staff  
.....Certification and Credentialing  
.....Requirements, seconded by Member Flores. Motion carried unanimously, 4-0.

APPROVAL/DISAPPROVAL OF NMSBA POLICY SERVICES ADVISORY NO. 220-228

Based on Superintendent Sena-Holton’s recommendation, Vice President Garcia moved to approve No. 220 GBEA – Staff Ethics, No. 221 GBEB — Staff Conduct, No. 222 GCF — Professional Staff Hiring, No. 223 GDF — Support Staff Hiring, No. 224 GCFC — Professional Staff  
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.....Professional Staff Member, No. 227 GDQD – Discipline, Suspension, .....Termination and Discharge of  
.....Support Staff Member, No. 228 JLF — Reporting Child Abuse / .....Child Protection, seconded by Member Flores. Motion carried unanimously, 4-0.

APPROVAL/DISAPPROVAL OF BOARD POLICIES GOVERNING SPECIAL EDUCATION

Based on Superintendent Sena-Holton’s recommendation, Secretary Barrens moved to approve the Board Policies Governing Special Education, seconded by Member Flores. Motion carried unanimously, 4-0.

APPROVAL/DISAPPROVAL OF PROCEDURES AND ADOPT ASSURANCE STATEMENT

Based on Superintendent Sena-Holton's recommendation, Member Flores moved to approve the Procedures and Adopt Assurance Statement, seconded by Secretary Barrens. Motion carried unanimously, 4-0.

APPROVAL/DISAPPROVAL OF BOARD MEETING ATTENDANCE-FACE-TO-FACE

Discussion took place on various participation/broadcast options.

Vice President Garcia moved to approve the Board Meeting Attendance-face-to face of Board Members, seconded by Secretary Barrens. Motion carried unanimously, 4-0.

**OTHER**

President Ortiz welcomed Ms. Emily Ortiz back to the district.

Vice President Garcia expressed joy on being back in a regular school board meeting setting.

Vice President Garcia inquired on the new website. Superintendent Sena-Holton announced the projected operation time frame. He complimented the marquee arrangement/display of information.

**ADVANCE PLANNING**


- 1<sup>st</sup> Day for Staff-August 2, 2021, 8:00 am
- Work Session-August 3, 2021, 5:30 pm, Pecos Schools Board Room
- Regular Board Meeting-August 17, 2021, 6:00 pm, Pecos Schools Board Room

Superintendent Sena-Holton presented a staff Retention & Recruitment initiative and mentioned the purchase of new technology for high school students which may include Board Members.

Vice President Garcia inquired on Sexual Harassment Training. Superintendent Sena-Holton reported the Professional Boundary Training schedule for Wednesday, August 4, 2021 and encouraged participation.

**ADJOURNMENT**

At 8:25 p.m., Vice President Garcia moved to adjourn the meeting, seconded by Member Flores. Motion carried unanimously, 4-0. Minutes approved and signed on this 10<sup>th</sup> day of August 2021.

  
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DARLENE ORTIZ, PRESIDENT

ATTEST:

  
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GRADY BARRENS, SECRETARY