



# Pecos Independent School District

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## School Board

**Grady Barrens**, President  
**Harold J. Garcia**, Vice President  
**Darlene Ortiz**, Secretary  
**Claudette Roybal**, Member  
**James Tanuz**, Member

## Administration

**Debra Sena-Holton**,  
Superintendent  
  
**Brenda Gallegos**,  
Director of Finance

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**BOARD MEETING AGENDA  
PECOS BOARD OF EDUCATION  
REGULAR MEETING  
MAY 17, 2022  
PECOS SCHOOLS BOARD ROOM  
PECOS, NM  
6:00 PM**

### PLEDGE OF ALLEGIANCE

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. PUBLIC COMMENTS**
- 4. GOLDEN PANTHER AWARDS**
- 5. PRESENTATION OF EXCELLENCE IN STUDENTS ACHIEVEMENT AWARD**
- 6. GRADUATION 2022**
- 7. UNIT/DIRECTOR REPORTS**
- 8. BUSINESS REPORT**
  - A.** Financial Status
- 9. CONSENT AGENDA**
  - B.** Check Register for Month of April 2022
  - C.** Cash Transfer(s), BAR's (if any) and Journal Entries
  - D.** Minutes of Work Session-March 1, 2022
  - E.** Minutes of Regular Board Meeting-March 22, 2022
- 10. SUPERINTENDENT'S REPORT**
- 11. EXECUTIVE SESSION**-to discuss limited personnel matters-superintendent evaluation timeline as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2)*.
- 12. POLICY**
  - 1<sup>st</sup> Reading-NMSBA Policy Services Advisory
    - No. 229 -DO- Disposition of School Facilities to Charter Schools Policy Advisory
    - No. 230 -GBA- Equal Employment Opportunity Policy
    - No. 231 -GCIA- Teacher Residency Program Policy
    - No. 232 -GE- Retiree Return to Work
- 13. ACTION ITEM(S)**
  - F.** Approval/Disapproval of PHS Track Repair Proposal
  - G.** Approval/Disapproval of IDEA Application
  - H.** Approval/Disapproval of Title I, II & III
  - I.** Approval/Disapproval of Bilingual Application
  - J.** Approval/Disapproval of Board Policies Governing Special Education
  - K.** Approval/Disapproval of Procedures and Adopt Assurance Statement

- L. Approval/Disapproval of Strategic Plan Contract
- M. Approval/Disapproval of Superintendent Contract

**14. OTHER**

**15. ADVANCE PLANNING**

- Regular Board Meeting-May 17, 2022, 6:00 pm, Pecos Schools Board Room
- Class of 2022 Graduation-May 20, 2022, 6:00 pm, PHS Gymnasium
- NMSBA Law Conference-June 2-4, 2022, Embassy Suites, Albuquerque, NM
- Work Session-June 7, 2022, 5:30 pm, Pecos Schools Board Room

**ADJOURNMENT**

INDEX  
MINUTES  
REGULAR MEETING  
PECOS BOARD OF EDUCATION  
PECOS INDEPENDENT SCHOOL DISTRICT  
PECOS SCHOOLS BOARD ROOM  
PECOS, NEW MEXICO  
MAY 17, 2022  
6:00 P.M.

CALL TO ORDER -----	1
ROLL CALL -----	1
APPROVAL OF AGENDA -----	2
PUBLIC COMMENTS -----	2
GOLDEN PANTHER AWARDS -----	2
PRESENTATION OF EXCELLENCE IN STUDENTS ACHIEVEMENT AWARD	2
GRADUATION 2022 -----	2
UNIT/DIRECTOR REPORTS -----	3-5
BUSINESS REPORT -----	5
CONSENT AGENDA -----	5
➤ Check Register for Month of April 2022	
➤ Cash Transfer(s), BAR's (if any) and Journal Entries	
➤ Minutes of Work Session-March 1, 2022	
➤ Minutes of Regular Board Meeting-March 22, 2022	
SUPERINTENDENT'S REPORT -----	6
EXECUTIVE SESSION -----	6
POLICY -----	7
ACTION ITEM(S) -----	7-8
➤ Approval/Disapproval of PHS Track Repair Proposal	
➤ Approval/Disapproval of IDEA Application	
➤ Approval/Disapproval of Title I, II & III	
➤ Approval/Disapproval of Bilingual Application	
➤ Approval/Disapproval of Board Policies Governing Special Education	

- Approval/Disapproval of Procedures and Adopt Assurance Statement
- Approval/Disapproval of Strategic Plan Contract
- Approval/Disapproval of Superintendent Contract

OTHER -----	8
ADVANCE PLANNING -----	8
ADJOURNMENT -----	8

## **MINUTES**

**Regular Meeting  
Pecos Board of Education  
Pecos Independent School District  
Pecos, New Mexico  
Pecos Schools Board Room  
Pecos, NM  
May 17, 2022  
6:00 P.M.**

### **PLEDGE OF ALLEGIANCE**

### **CALL TO ORDER**

The President, Mr. Grady Barrens called the meeting to order @ 6:02 p.m.

### **MEMBERS PRESENT**

Mr. Grady Barrens, Board President  
Mr. Harold J. Garcia, Board Vice President  
Ms. Darlene Ortiz, Board Secretary via telephone  
Ms. Claudette Roybal, Board Member  
Mr. James Tanuz, Board Member  
Ms. Debra Sena-Holton, Superintendent

### **MEMBERS ABSENT**

None

### **OTHERS PRESENT**

Pete Vallejo	Cathy Gallegos	Robert Von Moss	Hannah Von Moss
Daniel Von Moss	Lisa Vigil	Prescilla Sena	Matthew Stout
Joanie Stout	Natalia Stout	Lawrence A. Ortega	Lisa Ortega
Spencer Faunt	Cynthia Faunt	Nicholas Pelafas	Paul Romero
Justina Romero	Diana Valencia	Julian Padilla	Angel Barraza
Azucena Varela	Emily Ortiz	Brenda Gallegos	Melissa T. Valencia-Flores

## **APPROVAL OF AGENDA**

Based on Superintendent Sena-Holton's recommendation, Member Roybal motioned to approve the agenda as presented, seconded by Vice President Garcia. Motion carried unanimously, 5-0.

## **PUBLIC COMMENTS**

None

## **GOLDEN PANTHER AWARDS**

Principals announced May award recipients, identified the traits that qualified the individual for the award and presented those present with a recognition certificate. The Golden Panthers recognized were James Dean Romero-Varela-5<sup>th</sup> grader, Hannah Von Moss-7<sup>th</sup> grader and Angel Barraza-Freshman. Translation of the recognition was provided for Spanish speaking family.

Board Members and Superintendent Sena-Holton congratulated recipients.

## **PRESENTATION OF EXCELLENCE IN STUDENTS ACHIEVEMENT AWARD**

Superintendent Sena-Holton reported the School Board selects a recipient to receive the award annually and read the recognition plaque. A plaque was presented by a Board Member to Mr. Matt Stout, Mr. Julian Padilla, Ms. Cynthia Faunt, Mr. Lawrence Ortega and Ms. Lisa Vigil for playing an important role in improving student achievement at the district level.

## **GRADUATION 2022**

Superintendent Sena-Holton noted graduation will take place Friday, May 20, 2022 at 6:00 pm, dependent on the fire evacuation status and briefed on the schedule. Dr. Vallejo informed those who are part of the ceremony are aware of their role and outlined decoration, setup, practice arrangements etc. He noted the band is working on their performance and reported 33 Seniors are set to graduate. Superintendent Sena-Holton stated the Senior Sponsor plans to run the Senior Video on Thursday and noted the utilization of an up-to-date system. She conveyed future plans and scholarships received will be announced during ceremony.

## **UNIT/DIRECTOR REPORTS**

### **Elementary School**

Member Tanuz inquired on the location of the River Clean Up Fieldtrip. Ms. Gallegos stated within proximity of the district, Superintendent Sena-Holton stated her understanding of the East Pecos Bridge.

Ms. Gallegos discussed the Academic Summer Camp-Camping Theme and briefed on the activities, schedule of events etc., and mentioned the current number of registrations submitted thus far. President Garcia asked on the plans to communicate initiative information to the elementary community. She reported a flyer was sent home with every student at the school and posted on ClassDojo and stated it's open to PISD Pre-K that will be in Kindergarten. Vice President Garcia inquired on the funding to support the initiative. Superintendent Sena-Holton noted the Family Index.

Vice President Garcia asked if all the wooden cars were utilized. Ms. Gallegos confirmed usage of all and conveyed they were a big hit.

Member Roybal pointed out Field Day was a success.

President Barrens inquired on the acronym AE under Professional Development. Ms. Gallegos reported Achieving Excellence and Superintendent Sena-Holton noted its part of the mentorship of new teachers and explained it's an NMPED Program that provides extra compensation to new teachers and their mentees. She clarified the AE rising expression is part of the program.

### **High School**

Member Tanuz inquired on the completion of the Master Schedule. Dr. Vallejo confirmed it's finalization up to this point.

Vice President Garcia requested feedback on the End of Year Staff Meeting. Dr. Vallejo reported observation of Seniors for their last week of school.

Secretary Ortiz asked if all students enrolled in Dual Credit passed their classes. Dr. Vallejo informed unfortunately there are a couple of students fail, noted grades were immediately uploaded onto the system and stated there were a number of students who were treating it as a high school class versus a college class.

Secretary Ortiz requested review of the Girls State Presentation. Dr. Vallejo noted the initiative was geared toward familiarization of opportunities. Superintendent Sena-Holton presented her understanding two of the girls are going to Girls State.

## **Middle School**

President Barrens inquired on the acronym PLCs. Ms. Moodley reported Professional Learning Communities, explained the basis and purpose for the initiative. He asked if the plan laid out was for the upcoming school year and if something similar was done the previous year, coming into the current school year. She presented her point of view, remarked on providing lesson plans feedback and collaborating with teachers, ensuring the feedback is actually being implemented.

President Barrens inquired on how the feedback was received by 2/7 teachers reported in the Walkthrough Focus Areas. Ms. Moodley acknowledged it's been a rough year, emphasized on realizing we are not here as a volunteer service and stated the goal is to provide a professional service to students. She recognized teachers are going through a lot, conveyed in spite of everything we must continue fulfilling our duties and stated active monitoring is a big part of that and pointed out the benefits. She reported teachers admitted to being fatigued and going through a lot, which is understandable.

President Barrens noted the significant improvement in 7<sup>th</sup> & 8<sup>th</sup> grade math scores and inquired on any idea/reason for the success. Ms. Moodley noted foundational skills, briefed on the technique and targeting skills students are going to use.

Member Roybal inquired on the number of students attending weekly tutorial sessions. Ms. Moodley reported approximately ten; she mentioned the absence of teachers and stated other personnel have assisted as needed. She acknowledged grades are improving and noted the importance is the quality of work.

Member Tanuz inquired on the school wide field trips. Ms. Moodley pointed out the sites; 6<sup>th</sup> grade are going to the New Mexico History Museum, 7<sup>th</sup> grade to El Rancho de las Golondrinas and 8<sup>th</sup> grade to Santa Fe Community College.

Vice President Garcia expressed appreciation for the graphing provided and complimented the Spring Ball.

## **Athletics**

Ms. Ortiz stated as the awards are being reviewed/considered for the Athletic Banquet, she encouraged making reference to the rubric outlined in the Athletic Handbook and remarked on following the criteria. She commented on extenuating circumstances that prevented competing/meeting criteria and briefed on lettering requirement modifications.

President Barrens presented his understanding on the recognition of 2020-2021 School Year Athletes. Ms. Ortiz clarified the acknowledgement will be with a pin and stated they are not necessarily invited to this year's banquet.



**Regular Board Meeting**  
**May 17, 2022**  
**Page 5**

President Barrens inquired on sports schedules for the upcoming school year. Ms. Ortiz informed they have not yet been completed.

Ms. Ortiz announced Coach Ragland is having a parent meeting at the moment, based on the announcement made today she welcomed him and pointed out many people are happy with his new role as the Head Girls Basketball Coach.

Secretary Ortiz inquired on idea of a dumpster with a cover. Superintendent Sena-Holton reported Waste Management does not have such, stated the company that did offer one was not going to be picking up as often and mentioned the use of net with the current dumpster.

**Support Services/Student Nutrition**

Superintendent Sena-Holton pointed out Ms. Damon's absence.

**BUSINESS REPORT**

**FINANCIAL STATUS**

Ms. Brenda Gallegos, Finance Director reported Cash Balances and funds are in good standing. She presented the funding source to support the Elementary Summer Camp, middle school program and high school credit recovery. She briefed on the budget submission to NMPED. Ms. Gallegos noted the Check Listing for the month of April 2022 is in the packet, she summarized the Payroll and Accounts Payable Report, Cash Transfers/BAR's (if any), Internal BAR's and Journal Entries.

**CONSENT AGENDA**

Check Register for Month of April 2022  
Cash Transfer(s), BAR's (if any) and Journal Entries  
Minutes of Work Session-March 1, 2022  
Minutes of Regular Board Meeting-March 22, 2022

Based on Superintendent Sena-Holton's recommendation, Secretary Ortiz moved to approve the Check Register for the Month of April 2022, Cash Transfer(s), BAR's (s) #17-#19 (if any), Internal BAR's and Journal Entries, Minutes of the Work Session-March 1, 2022 and Minutes of Regular Board Meeting-March 22, 2022, seconded by Member Tanuz. Motion carried unanimously, 5-0.

## **SUPERINTENDENT'S REPORT**

Vice President Garcia asked the reason for the custodial transfer. Superintendent Sena-Holton stated personnel reasons.

Vice President Garcia inquired on the number of staff not vaccinated. Superintendent Sena-Holton reported eight and notified the status will change with the 4<sup>th</sup> dose or 2<sup>nd</sup> booster, based on health order.

President Barrens inquired on the search of a Middle School Science Teacher. Superintendent Sena-Holton announced a hire was made today and gave a staffing/vacancy update for each site.

President Barrens inquired on how the consolidation of routes will affect pick up & drop off times and bus time. Superintendent Sena-Holton informed we were down a bus driver before COVID, pointed out the combination of bus routes in the past and stated it has not impacted operations. She expressed her hopes to replace at least two drivers and briefed on the combination of routes idea.

President Barrens suggested conducting exit interviews for non-returning employees, for feedback purposes. Ms. Ortiz recommended exit interviews with graduates.

Member Tanuz presented a suggestion to send SchoolMessenger announcements/messages in Spanish. Superintendent Sena-Holton explained the selection option in the PowerSchool Software and informed the Spanish speaking families have been identified and receive the message in Spanish.

Superintendent Sena-Holton announced her offering of the auditorium to the Incident Management Crew.

## **EXECUTIVE SESSION**

At, 7:36 p.m., Vice President Garcia made a motion to enter into executive session to discuss limited personnel matters-superintendent evaluation timeline as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2)*, seconded by Member Roybal. Action item as a result of executive session if necessary. Motion carried unanimously, 5-0.

At 8:36 p.m., Vice President Garcia made a motion to reconvene from executive session, seconded by Member Tanuz. Motion carried unanimously, 5-0

**POLICY**

- 1st Reading-NMSBA Policy Services Advisory
  - No. 229 -DO- Disposition of School Facilities to Charter Schools Policy Advisory
  - No. 230 -GBA- Equal Employment Opportunity Policy
  - No. 231 -GCIA- Teacher Residency Program Policy
  - No. 232 -GE- Retiree Return to Work

**ACTION ITEM(S)**

APPROVAL/DISAPPROVAL OF PHS TRACK REPAIR PROPOSAL

Based on Superintendent Sena-Holton's recommendation, Member Roybal moved to table the Approval/Disapproval of PHS Track Repair Proposal, seconded by Vice President Garcia. Motion carried unanimously, 5-0.

APPROVAL/DISAPPROVAL OF IDEA APPLICATION

Based on Superintendent Sena-Holton's recommendation, Member Tanuz moved to approve the IDEA Application, seconded by Vice President Garcia. Motion carried unanimously, 5-0.

APPROVAL/DISAPPROVAL OF TITLE I, II & III

Based on Superintendent Sena-Holton's recommendation, Member Roybal moved to approve Title I, II & III Applications, seconded by President Barrens. Motion carried unanimously, 5-0.

APPROVAL/DISAPPROVAL OF BILINGUAL APPLICATION

Based on Superintendent Sena-Holton's recommendation, President Barrens moved to approve the Bilingual Application, seconded by Member Tanuz. Motion carried unanimously, 5-0.

APPROVAL/DISAPPROVAL OF BOARD POLICIES GOVERNING SPECIAL EDUCATION

Based on Superintendent Sena-Holton's recommendation, Member Tanuz moved to approve the Board Policies Governing Special Education, seconded by Vice President Garcia. Motion carried unanimously, 5-0.

APPROVAL/DISAPPROVAL OF PROCEDURES AND ADOPT ASSURANCE STATEMENT

Based on Superintendent Sena-Holton's recommendation, Vice President Garcia moved to approve Procedures and Adopt Assurance Statement, seconded by Member Tanuz. Motion carried unanimously, 5-0.

APPROVAL/DISAPPROVAL OF STRATEGIC PLAN CONTRACT

Based on Superintendent Sena-Holton's recommendation, Vice President Garcia moved to approve the Strategic Plan Contract by David Chavez, seconded by Member Tanuz. Motion carried unanimously, 5-0.

APPROVAL/DISAPPROVAL OF SUPERINTENDENT CONTRACT

Vice President Garcia moved to table the Superintendent Contract, seconded by Member Roybal. Motion carried unanimously, 5-0.

**OTHER**

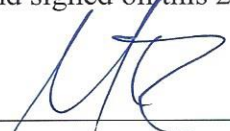
None

**ADVANCE PLANNING**

- Regular Board Meeting-May 17, 2022, 6:00 pm, Pecos Schools Board Room
- Class of 2022 Graduation-May 20, 2022, 6:00 pm, PHS Gymnasium
- NMSBA Law Conference-June 2-4, 2022, Embassy Suites, Albuquerque, NM
- Work Session-June 7, 2022
- Regular Board Meeting-June 21, 2022, 6:00 pm, Pecos Schools Board Room

**ADJOURNMENT**

At 9:03 p.m., President Barrens moved to adjourn the meeting, seconded by Vice President Garcia. Motion carried unanimously, 5-0. Minutes approved and signed on this 21<sup>st</sup> day of June 2022.

  
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GRADY BARRENS, PRESIDENT

ATTEST:

  
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DARLENE ORTIZ, SECRETARY