



Pecos Independent School District

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School Board

Grady Barrens, President
Harold J. Garcia, Vice President
Claudette Roybal, Secretary
Edna Herrera, Member
James Tanuz, Member

Administration

Debra Sena-Holton,
Superintendent

BOARD MEETING AGENDA
PECOS BOARD OF EDUCATION
REGULAR MEETING
AUGUST 20, 2024
PECOS SCHOOLS BOARD ROOM
PECOS, NM
6:00 PM

PLEDGE OF ALLEGIANCE

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. UNIT/DIRECTOR REPORTS

5. PUBLIC COMMENTS

6. BUSINESS REPORT

A. Financial Status

7. CONSENT AGENDA

- B.** Check Register for Month of July 2024
- C.** Cash Transfer(s), BAR's (if any) and Journal Entries
- D.** Minutes of Regular Board Meeting-June 18, 2024

8. SUPERINTENDENT'S REPORT

9. POLICY

- 2nd Reading-NMSBA Policy Services Advisory *Policy Alert*
 - No. 246 - AC – Nondiscrimination/Equal Opportunity
 - AC-R – Nondiscrimination/Equal Opportunity
 - No. 247 - ACA – Nondiscrimination on the Basis of Sex
 - ACA-RA – Nondiscrimination on the Basis of Sex
 - (DELETED) ACA-RB – Nondiscrimination on the Basis of Sex
 - ACA-EA – Nondiscrimination on the Basis of Sex
 - (NEW) ACA-EB – Nondiscrimination on the Basis of Sex (Notice of Nondiscrimination)
 - No. 248 - (DELETED) ACB – Nondiscrimination Related to Reproductive or Gender Affirming Health Care
 - No. 249 (DELETED) ACBB – Human Rights Act Protection Gender or Gender Identity
 - No. 250 - GBA – Equal Employment Opportunity
 - (DELETED) GBA-R – Equal Employment Opportunity
 - (DELETED) GBA-E – Equal Employment Opportunity (Complaint Form)

- No. 251 - IHBCA – Programs For Pregnant/Parenting Students
- No. 252 - JB – Equal Educational Opportunities
 - (DELETED) JB-R – Equal Educational Opportunities
 - (DELETED) JB-E – Equal Educational Opportunities (Complaint Form)
- No. 253 - JIE – Pregnant/Parenting Student
- No. 254 - JIG – Married Students

10. ACTION ITEM(S)

- E.** Approval/Disapproval of Revised Pecos ISD Wellness Policy
- F.** Approval/Disapproval of 2024-2025 Athletic Handbook
- G.** Approval/Disapproval of Superintendent’s Contract

11. OTHER

12. ADVANCE PLANNING

- Work Session-September 3, 2024, 5:30 pm, Pecos Schools Board Room
- NMSBA Fall Region II Meeting-September 16, 2024, Penasco, NM
- Regular Board Meeting-September 17, 2024, 6:00 pm, Pecos Schools Board Room

13. EXECUTIVE SESSION-to discuss limited personnel matters-status of an employee and pending litigation-90 Day Status Report Update from New Mexico Public Schools Insurance Authority as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2 & 7)*.

ADJOURNMENT

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PECOS BOARD OF EDUCATION
PECOS INDEPENDENT SCHOOL DISTRICT
PECOS SCHOOLS BOARD ROOM
PECOS, NEW MEXICO
AUGUST 20, 2024
6:00 P.M.

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- Approval/Disapproval of 2024-2025 Athletic Handbook
- Approval/Disapproval of Superintendent’s Contract

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MINUTES

**Regular Meeting
Pecos Board of Education
Pecos Independent School District
Pecos, New Mexico
Pecos Schools Board Room
Pecos, NM
August 20, 2024
6:00 P.M.**

CALL TO ORDER

The President, Mr. Grady Barrens called the meeting to order @ 6:00 p.m.

PLEDGE OF ALLEGIANCE

MEMBERS PRESENT

Mr. Grady Barrens, Board President
Ms. Claudette Roybal, Board Secretary
Ms. Edna Herrera, Board Member
Mr. James Tanuz, Board Member
Ms. Debra Sena-Holton, Superintendent

MEMBERS ABSENT

Mr. Harold J. Garcia, Board Vice President

OTHERS PRESENT

Gilbert Morales	Mary Daves	Cathy Gallegos	Tomas Tanuz
Danielle Seaboy	Carlos Quinones	Bryan Runyan	Melissa T. Valencia-Flores

APPROVAL OF AGENDA

Based on Superintendent Sena-Holton's recommendation, Member Tanuz motioned to approve the agenda as presented, seconded by Secretary Roybal. Motion carried unanimously, 4-0.

UNIT/DIRECTOR REPORTS

Elementary

Ms. Gallegos announced the selling of T-Shirts, at the price of \$15.00 each. She reported on the first day and weeks of school; stating there was a harmonious phase and routine tasks have resumed back to normalcy. She announced August 19th was the first day for PreK students, conveyed it is pleasant to have them located in the main building and recognized parents wept much more than the students. Ms. Gallegos noted the i-Ready diagnostics for BOY-Beginning of Year diagnostics for upper grades began today and mentioned the younger students will begin testing later in the week. She pointed out a fundraising event/that is going on/in progress. She mentioned the speculation that PTO will be active during the year and stated PTO meetings are held once a month. Ms. Gallegos noted the intercom system is nonoperating and the doors are to be repaired in the coming week. Superintendent Sena-Holton made aware a quote for a new intercom system at the elementary is impending and stated we are waiting for the video system to complete the doors project. She pointed out the classrooms occupied by PreK do not have air conditioning units and conveyed they are working towards getting window units. Ms. Gallegos expressed the need for cameras for the playground. Superintendent Sena-Holton stated quotes are being sought, with reference to the Board's discussion regarding a camera system and touched on upgrading the existing system. Ms. Gallegos reported students are finding the playground equipment enjoyable, remarked on what the addition of the zipline sectional has had and stated the insertion of another grade to recess has not been noticeable. She gave an update on student enrollment and mentioned the rationale for the recent students disenrolled. She complimented the breakfast and lunch meals and acknowledged the quality ingredients, organization and preparation.

President Barrens expressed appreciation for the exit interviews with people who disenroll their child(ren) from the district and noted the importance of continuing to track reasons that people are leaving.

Support Services/Student Nutrition

Ms. Daves reported all is going well so far, conveyed the staff is really good, pointed out a new hire with lots of experience and stated she has been a great addition. She conveyed students certainly love the salad bar, pointed out it is costly and informed the salad bar is offered when a side salad is not on the menu, an occurrence of three times a week.

Ms. Daves confirmed the Universal Screening is for all 3rd graders, informed the 1st Gifted Team Meeting invitation was extended to staff and teachers, identified the group participants and those involved and mentioned a couple of teachers and a parent attended the meeting. She informed six students who scored high the previous year are going to be fully screened for Gifted. She noted the use of a portfolio for the scoring criteria and conveyed the six students have a lot of potential. Ms. Daves acknowledged the continued need of an Occupational Therapist, briefed on a potential Physical Therapy Supervisor and mentioned the possibility of a Psychologist-Diagnostician hire.

Secondary

Mr. Morales provided 1st Day of School feedback from teachers; excitement, enthusiasm, motivation and conveyed it went 1,000 times smoother. He pointed out the equalization of classrooms, fulfilling class transfer parent requests and prioritizing new enrollments. He touched on the first student general assembly, noting the review of content as a reinforcement and an address by staff. He reported feedback was received from staff, students and some parents. Mr. Morales expressed his yearning for good things this year, noted his strive to be proactive and positive and recognized there may be times situations need to be addressed and dealt with. He conveyed he is positive, acknowledged the goal to be proactive, meet the needs of students and do which/what is best. He touched on curriculum & instruction; processing of requisitions, engaged in beginning of the year preparatory measures, attend annual Special Education (ARD-Admission, Review and Dismissal) student related meetings/assessments, diligently working on preparing for Professional Development and reviewed/touched on the strategies and intervention recommended to teachers as a self guide/help. Mr. Morales mentioned walkthroughs have been performed and emphasized on the reinforcement that he and the assistant principal are visible, accessible and available. He recognized there are expectations of himself, staff and students; acknowledged students are in attendance for a reason & purpose, indicated staff are present so students can learn and stated with these propositions comes responsibility and accountability. He pointed out he has visited classrooms and has followed up with some students, informed law enforcement was contacted for a threat incident and mentioned proactive/reactive measures are/in development. Mr. Morales, based on his observation identified the positives and negatives; colleagues care and want to be here, the involvement/utilization of all staff as necessary, a sense of excitement among staff and expressed his goal to ensure he maintains the motivation and eagerness. He defined the key issue to improve upon; to build better engagement within instruction, perhaps a greater inclusive classroom setting, in which teachers will be able to instruct the kids at all levels and remarked on improving to a greater extent, provided technology is attainable in the classroom for the teachers to use. He expressed his desire to be a positive reinforcement, to serve where/as needed and stated his insights on future allotments.

PUBLIC COMMENTS

Mr. Tomas Tanuz introduced himself, notified of the recent opening of a school-based health clinic under Sunrise Clinics, based out of Las Vegas, NM. He indicated there are various school-based clinics throughout the eastern part of the state. He announced the offering of free telehealth meetings for students and staff and explained the protocols for treatment. He noted the clinic is functioning, pointed out the hours of operation, mentioned the plan to establish an additional site at the elementary and acknowledged the efforts on getting behavioral health services arranged/set up. Mr. Tanuz informed Sunrise Clinics is onsite, announced the clinic is in operation and notified a practitioner is in-office on Thursdays. He made aware service is provided to students and staff, at no cost to students and pointed out insurance information is requested, solely for entry into the system. Superintendent Sena-Holton stated staff shall be required to pay the copayment.

BUSINESS REPORT

FINANCIAL STATUS

Mr. Bryan Runyan, K 12 Accounting Co-CEO noted he is filling in for Gowan Hays, the new Business Manager for the district and explained the manner in which he will present the packet. He summarized the financial report-update and touched upon the key points of the report; reviewed the Budget Adjustment Request(s)-BAR's recommended for approval, pointed out the Check Listing – checks printed for the month of July, briefed on the Purchase Order Report, discussed the Cash Balances, analyzed the Activity Report & Athletic Activity Report, gave an overview of the Revenue Report and Expenditure Budget Balance Report. Mr. Runyan explained the four types of Budget Adjustments Requests. He proposed the offering of an introductory level course, in context of the budget/financial information provided. Board Members presented their suggestions with regard to what essential information would be most comprehensible and helpful. He provided an update on the finance office operations in progress/tasks at hand.

CONSENT AGENDA

Check Register for Month of July 2024
Cash Transfer(s), BAR's (if any) and Journal Entries
Minutes of Regular Board Meeting-June 18, 2024

Based on Superintendent Sena-Holton's recommendation, Member Herrera moved to approve the Check Register for the Month of July 2024, BAR'(s) #2 and Minutes of Regular Board Meeting-June 18, 2024, seconded by Member Tanuz. Motion carried unanimously, 4-0.

SUPERINTENDENT'S REPORT

Superintendent Sena-Holton notified Southwest Capital Bank has been acquired by U.S. Eagle Federal Credit Union, pointed out the acquisition is to be completed by April 2025 and remarked on the difficulty of switching to a different financial institution. She noted were down to one vacancy and mentioned the desire of the long term substitute teacher to become a fulltime contracted employee with the district. She discussed a youth internship program partnership with HELP New Mexico, announced nineteen dual credit students are participating in the work study, paid internship initiative and mentioned the departments in which assistance will be provided by the interns. Superintendent Sena-Holton reported approximately 36% of high school students, 66% of Juniors are participating in dual credit. She made it known that mandatory training was provided for coaches, conveyed two coaches did not attend, on account of prior commitments and shared the feedback received. She announced NMPED, Office of Special Education has opened applications for SPED stipends and presented on overview of the proposal. Superintendent Sena-Holton

informed that she was contacted by the governor's office in regard to Zozobra tickets and a complaint concerning Chromebooks. She indicated the Zozobra tickets are destined for needy families, conveyed the kind gesture will be used as an attendance incentive and explained the method for selecting the recipients. She noted the complaint was redirected back to the district. Superintendent Sena-Holton reported the websites weekly updates are changes to homepage, vacancies, schedules etc., and conveyed the updates are still a work in progress. She touched on athletics; pointed out there is a large number of volleyball players, the sport is competitive, announced the cross-country boys' team is booming and stated not so many girls are running.

POLICY

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ACTION ITEM(S)

APPROVAL/DISAPPROVAL OF REVISED PECOS ISD WELLNESS POLICY

Based on Superintendent Sena-Holton's recommendation, Secretary Roybal moved to approve the Revised Pecos ISD Wellness Policy, to include the format change with the health and wellness, seconded by Member Herrera. Motion carried unanimously, 4-0.

APPROVAL/DISAPPROVAL 2024-2025 ATHLETIC HANDBOOK

Based on Superintendent Sena-Holton's recommendation, Member Herrera moved to approve the amended 2024-2025 Athletic Handbook, with the addition of the cellphone ban and the changing in language on page 8-for overnight trips by the Superintendent, seconded by President Barrens. Motion carried unanimously, 4-0.

APPROVAL/DISAPPROVAL OF SUPERINTENDENT'S CONTRACT

President Barrens moved to rescind the existing Superintendent Contract, seconded by Secretary Roybal. Motion carried unanimously, 4-0.

President Barrens moved to reflect a 3% raise, as on par with the rest of the district, seconded by Member Herrera. Motion carried unanimously, 4-0.

OTHER

None

ADVANCE PLANNING

- Work Session-September 3, 2024, 5:30 pm, Pecos Schools Board Room
- NMSBA Fall Region II Meeting-September 16, 2024, Penasco, NM
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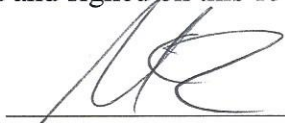
EXECUTIVE SESSION

At, 7:31 p.m., Secretary Roybal made a motion to enter into executive session to discuss limited personnel matters-status of an employee and pending litigation-90 Day Status Report Update from New Mexico Public Schools Insurance Authority as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2&7)*, seconded by Member Tanuz. Action item as a result of executive session if necessary. Motion carried unanimously, 4-0.

At, 8:31 p.m., Member Tanuz made a motion to reconvene from executive session, seconded by Vice President Garcia. Motion carried unanimously, 4-0.

ADJOURNMENT

At 8:32 p.m., Member Tanuz moved to adjourn the meeting, seconded by President Barrens. Motion carried unanimously, 4-0. Minutes approved and signed on this 15th day of October 2024.



GRADY BARRENS, PRESIDENT

ATTEST: 

CLAUDETTE ROYBAL, SECRETARY