

Pecos Independent School District

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School Board

Grady Barrens, President
Harold J. Garcia, Vice President
Claudette Roybal, Secretary
Edna Herrera, Member
James Tanuz, Member

Administration

Debra Sena-Holton,
Superintendent



**PECOS BOARD OF EDUCATION
SPECIAL BOARD MEETING AGENDA
JUNE 25, 2024
PECOS SCHOOLS BOARD ROOM
PECOS, NM
6:00 PM**

PLEDGE OF ALLEGIANCE

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. PUBLIC COMMENTS**
- 4. K 12 ACCOUNTING PROPOSAL DISCUSSION**
- 5. OTHER**
- 6. ACTION ITEM(S)**
 - A.** Approval/Disapproval of K 12 Accounting Proposal
- 7. ADVANCE PLANNING**
 - Work Session-July 2, 2024, 5:30 pm, Pecos Schools Board Room
 - NMSBA 2024 Leadership Retreat-July 11-13, 2024, Sagebrush Inn, Taos, NM
 - Regular Board Meeting-July 16, 2024, 6:00 pm, Pecos Schools Board Room

ADJOURNMENT

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SPECIAL MEETING
PECOS BOARD OF EDUCATION
PECOS INDEPENDENT SCHOOL DISTRICT

PECOS SCHOOLS BOARD ROOM
PECOS, NEW MEXICO
JUNE 25, 2024
6:00 P.M.

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MINUTES

**Special Meeting
Pecos Board of Education
Pecos Independent School District
Pecos, New Mexico
Pecos Schools Board Room
Pecos, NM
June 25, 2024
6:00 P.M.**

PLEDGE OF ALLEGIANCE

CALL TO ORDER

The Board President, Mr. Grady Barrens called the meeting to order @ 6:04 p.m.

MEMBERS PRESENT

Mr. Grady Barrens, Board President
Mr. Harold J. Garcia, Board Vice President
Ms. Claudette Roybal, Secretary
Ms. Edna Herrera, Board Member
Mr. James Tanuz, Board Member
Ms. Debra Sena-Holton, Superintendent

MEMBERS ABSENT

None

OTHERS PRESENT

Bryan Runyan Melissa T. Valencia-Flores

APPROVAL OF AGENDA

Based on Superintendent Sena-Holton's recommendation, President Barrens motioned to approve the agenda as presented, seconded by Member Tanuz. Motion carried unanimously, 5-0.

PUBLIC COMMENTS

None

K 12 ACCOUNTING PROPOSAL DISCUSSION

President Barrens thanked Mr. Runyan for attending the meeting, mentioned the intent to meet beforehand and noted the desire to visit and share concerns. He made aware of prior discussion regarding specifics, stated he has not searched for them in the new proposal and mentioned his assumption they are included. He presented two of his major concerns; the Superintendent doing too much accounting/business functions and errors that affect people's earnings/money. President Barrens identified the percentage of accuracy, recognized things have been going well and stated nonetheless the mistakes that have transpired unfortunately have been those that stand out. He noted he very seldom receives calls from constituents, things of that sort and reported a few phone calls/concerns were received regarding the mistakes that were made. He acknowledged the concerns have been addressed/are working towards improving, stated the need to express the concerns, go through the plan and address any other concerns that may arise.

Vice President Garcia expressed his desire to hear from Mr. Runyan, how he feels about the contracts and updates. He asked if Mr. Runyan was surprised with the tabling of the Action Item during the last meeting.

Mr. Runyan stated he agreed with President Barrens comment regarding the Superintendent performing business management duties, indicated the fulfillment of duties is a testament of her work ethic and caring nature for students and employees and recognized she is very committed to making it work. He noted other factors of reasoning may apply.

A portion of Mr. Runyan's response to the payroll concerns is inaudible. Mr. Runyan reported he has observed both sides of processing payroll, noting not only is the payroll department held accountable for processing payroll correctly but that employees are accountable for submitting timesheets, that they are approved etc. He acknowledged it was more of a universal practice on both parties for improvement. He expressed understanding and knowing the concerns of the Board he would expect no different and appreciated the opportunity to attend and discuss in person.

Mr. Runyan reported changes were made to the contract, based off of feedback received from the Superintendent and touched on the additions to the contract; the responsibility of reporting and posting of cash receipts, staff consistency and addressing the performance of business management duties by the Superintendent.

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Mr. Runyan emphasized on the importance of implementing and enforcing deadlines and communicating effectively with staff.

Secretary Roybal noted the concerns of the Board were addressed, a selection of questions were answered and remarked on the hardship of learning, adjusting, adapting to the job and unexpected change to the order. Mr. Runyan spoke on improving customer service that the firm provides.

Superintendent Sena-Holton noted the fluctuation of student enrollment changes from school year to school year and asked if the contract changes accordingly. Mr. Runyan assured the contract will change accordingly/yearly, pursuant to the increase or decrease in enrollment numbers.

President Barrens provided context in the manner he is weighing the pros and cons. He presented his point of view in seeking what will impact the district the least. He touched on accepting responsibility for his decision, ensuring there is recourse and briefed on the comfort level to the solutions provided and emphasized on the importance of proactive communication.

Member Herrera asked what works for the district. Superintendent Sena-Holton discussed her perception of the business operations/management practices, in conjunction with K 12 Accounting and acknowledged there's area of growth.

Mr. Runyan remarked on the difficulty of the transition, recognized the process would be challenging and conveyed people wanted the firm to fail. He touched on the earning of trust and respect and stated his goal is to continue to improve, get better and earn the respect & trust of staff and the community and will strive to offer expertise, high level of service to the district and community.

Superintendent Sena-Holton recommended the Business Manager is in attendance for the 1st Day of School, to review procedures and present expectations, requirements etc., to staff.

Secretary Roybal commented on constant change & implementations, encouraged the continuation of open communication and conveyed we can grow together.

OTHER

Superintendent Sena-Holton notified NMPED is questioning the calendar and briefed on the information in question. She reminded the video taping of board meetings will initiate in July.

ACTION ITEM(S)

APPROVAL/DISAPPROVAL OF K 12 ACCOUNTING PROPOSAL

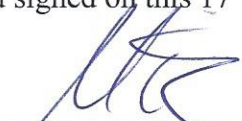
Based on Superintendent Sena-Holton's recommendation, Secretary Roybal moved to approve the K 12 Accounting Proposal submitted, seconded by Vice President Garcia. Motion carried unanimously, 5-0.

ADVANCE PLANNING

- Work Session-July 2, 2024, 5:30 pm, Pecos Schools Board Room
- NMSBA 2024 Leadership Retreat-July 11-13, 2024, Sagebrush Inn, Taos, NM
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ADJOURNMENT

At 6:50 p.m., Vice President Garcia moved to adjourn the meeting, seconded by Secretary Roybal. Motion carried unanimously, 5-0. Minutes approved and signed on this 17th day of September 2024.



GRADY BARRENS, PRESIDENT

ATTEST: 

CLAUDETTE ROYBAL, SECRETARY
HAROLD J. GARCIA, VICE PRESIDENT