



Pecos Independent School District

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School Board

Grady Barrens, President
Vacant, Vice President
James Tanuz, Secretary
Edna Herrera, Member
Robert Romero, Member

Administration

Debra Sena-Holton,
Superintendent

BOARD MEETING AGENDA PECOS BOARD OF EDUCATION REGULAR MEETING JULY 28, 2026 PECOS SCHOOLS BOARD ROOM PECOS, NM 6:00 PM

PLEDGE OF ALLEGIANCE

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. BOARD VACANCY APPOINTMENT UPDATE

5. PUBLIC COMMENTS

6. BUSINESS REPORT

A. Financial Status

7. CONSENT AGENDA

B. Check Register for Month of June 2026

C. Cash Transfer(s), BAR's (if any), and Journal Entries

8. SUPERINTENDENT'S REPORT

9. POLICY

➤ 1st Reading- HACCP-Based Food Safety Policy

10. ACTION ITEM(S)

D. Approval/Disapproval of 2026-2027 Athletic Handbook

E. Approval/Disapproval of Cross Country Out of State Travel Request to Alamosa

F. Approval/Disapproval of Superintendent's Contract

G. Approval/Disapproval of NMSBA Policy Services Advisory

➤ No. 273 - GBGC – Employee Assistance

➤ No. 274 - KDB – Public's Right to Know

➤ No. 275 - GCIA – Teacher Residency Program

➤ No. 276 - JICJ – Use of Cell Phones and Electronic Devices in Schools

➤ No. 277 - LCEC – Cardiac Emergency Response Plan-Automated External Defibrillators

➤ No. 278 - JLF – Reporting Child Abuse/Child Protection

11. OTHER

12. ADVANCE PLANNING

- Teachers' 1st Day of School-August 4, 2026
- Work Session-August 4, 2026, 5:30 pm, Pecos Schools Board Room
- Students' 1st Day of School-August 10, 2026
- Regular Board Meeting-August 18, 2026, 6:00 pm, Pecos Schools Board Room

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PECOS BOARD OF EDUCATION
PECOS INDEPENDENT SCHOOL DISTRICT
PECOS SCHOOLS BOARD ROOM
PECOS, NEW MEXICO
JULY 28, 2026
6:00 P.M.

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MINUTES

**Regular Meeting
Pecos Board of Education
Pecos Independent School District
Pecos, New Mexico
Pecos Schools Board Room
Pecos, NM
July 28, 2026
6:00 P.M.**

PLEDGE OF ALLEGIANCE

CALL TO ORDER

The President, Mr. Grady Barrens called the meeting to order @ 6:00 p.m.

MEMBERS PRESENT

Mr. Grady Barrens, President
Vacant, Vice President
Mr. James Tanuz, Board Secretary
Ms. Edna Herrera, Board Member
Ms. Debra Sena-Holton, Superintendent

MEMBERS ABSENT

Mr. Robert Romero, Board Member

OTHERS PRESENT

Harold J. Garcia	Mary Ann Daves	Cathy Gallegos	Danielle Seaboy
Chris Moore	Monica Montoya	Patrick Ortiz	
Melissa T. Valencia-Flores			

APPROVAL OF AGENDA

Based on Superintendent Sena-Holton's recommendation, Member Tanuz motioned to approve the agenda as presented, seconded by President Barrens. Motion carried unanimously, 3-0.

BOARD VACANCY APPOINTMENT UPDATE

Superintendent Sena-Holton reported that the board vacancy had been advertised, noted that the application deadline closed on Friday July 24, 2026, and indicated that the President had information to share.

President Barrens informed that two applications were received, from Mr. Harold Garcia and Ms. Jolene Ortiz. He touched on the scheduling of interviews; 15-minute timeframe, August 4 and the final board vote scheduled for the subsequent meeting on August 18. He stated that he will collaborate with the superintendent to review and update the interview questions and then provide them to the Board prior to the interviews.

PUBLIC COMMENTS

Mr. Patrick Ortiz, Secondary Cross Country Coach requested approval for an overnight cross-country trip to the Adams State Joe Vigil Invitational in Alamosa on September 12. He cited the success of last year's trip. He noted that all high school cross country athletes will travel to the meet. Coach Ortiz emphasized that this event offers all high school cross country athletes a valuable opportunity to compete against 38 schools from New Mexico and Colorado. He noted this year's meet holds special significance, as a local high school graduate is now competing for Adams State, providing the team with a chance to watch the distinguished athlete perform. He mentioned the number of attendees and reviewed the trip itinerary. Superintendent Sena-Holton stated that fundraising proceeds are used to cover hotel expenses. Coach Ortiz noted that the 5K fundraiser is scheduled for this Saturday and pointed out that the proceeds help pay for seasonal expenses and prepare for the upcoming season. He confirmed that the competition is an NMAA sanctioned event. He briefed on trip chaperones. Coach Ortiz announced that the team will travel to UNM on Saturday, September 5th, to compete in the UNM Lobo Meet, adding that they eagerly anticipate the event.

BUSINESS REPORT

FINANCIAL STATUS

Mr. Chris Moore, K 12 Accounting Business Manager remarked on the Disbursement Detail Report, touched on the Purchase Order Report, mentioned notable items in the Cash Balances, identified key takeaways from the Activity Accounts, briefed on the Revenue Report, highlighted the key fiscal insights of the Expenditure Budget Balance Report, presented the noteworthy points of the Bank Reconciliation Report and provided an explanation for the Journal Entries. Superintendent Sena-Holton stated for the record that discrepancies were identified and corrections

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are underway to restore accurate account balances. She formally acknowledged recent payroll discrepancies, identified key areas for improvement, and outlined a comprehensive remediation plan. Mr. Moore announced that the upcoming audit is scheduled to commence on August 24 and provided a briefing on prior-year audit findings.

CONSENT AGENDA

Check Register for Month of June 2026
Cash Transfer(s), BAR's (if any) and Journal Entries

Based on Superintendent Sena-Holton's recommendation, President Barrens moved to approve the Check Register for the Month of June 2026, BAR'(s)-none and Journal Entries #1486-#1490, seconded by Member Herrera. Motion carried unanimously, 3-0.

SUPERINTENDENT'S REPORT

Superintendent Sena-Holton shared updates on staffing, highlighting vacant positions for a Special Education Teacher, a Route Bus Driver, and a Literacy Coach who will work exclusively with elementary teachers. She presented a status report on several district-wide initiatives, including carpet installation, high school gym upgrades, and auditorium seat replacements, noting that the district is currently awaiting a formal quote for campus paving. In addition, she reported that laptops have been ordered for all staff, the camera system project is nearing completion, and desktops were replaced throughout the district earlier this year. Superintendent Sena-Holton noted that the company assisting with the electric bus application has conducted an infrastructure site visit to oversee the initiative, and she identified who will assume responsibility for managing maintenance logistics. She announced that the academic year will commence on Tuesday, August 4th, noted that a public notice for a potential board quorum has been officially posted, reminded board members of the upcoming deadline for door prize submissions and provided an overview of the preparations. She reported that the website is regularly maintained and updated. Superintendent Sena-Holton articulated the action plan she would execute to conclude the survey process.

President Barrens requested that the superintendent contact Savannah Richards, the New Mexico Environment Department team leader, for a status update on the East Pecos property.

POLICY

- 1st Reading-HACCP-Based Food Safety Policy

ACTION ITEM(S)

APPROVAL/DISAPPROVAL OF 2026-2027 ATHLETIC HANDBOOK

Based on Superintendent Sena-Holton's recommendation, Secretary Tanuz moved to approve the 2026-2027 Athletic Handbook, seconded by Member Herrera. Motion carried unanimously, 3-0.

APPROVAL/DISAPPROVAL OF CROSS COUNTRY OUT OF STATE TRAVEL REQUEST TO ALAMOSA

Based on Superintendent Sena-Holton's recommendation, President Barrens moved to approve the Cross Country out of State Travel Request to Alamosa, seconded by Secretary Tanuz. Motion carried unanimously, 3-0.

APPROVAL/DISAPPROVAL OF SUPERINTENDENT'S CONTRACT

President Barrens moved to rescind the superintendent's current contract, seconded by Vice President Tanuz. Motion carried unanimously, 3-0.

Member Herrera moved to approve the superintendent's new contract reflecting the 1% raise approved by the New Mexico Legislature, seconded by President Barrens. Motion carried unanimously, 3-0.

APPROVAL/DISAPPROVAL OF NMSBA POLICY SERVICES ADVISORY NO. 273-NO. 278

Based on Superintendent Sena-Holton's recommendation, President Barrens moved to approve the NMSBA Policy Services Advisory No. 273 - GBGC – Employee Assistance, No. 274 - KDB – Public's Right to Know, No. 275 - GCIA – Teacher Residency Program, No. 276 - JICJ – Use of Cell Phones and Electronic Devices in Schools, to include the language that will alignment with State-Mandated Digital Citizenship requirements to the district's current policy, No. 277 - LCEC – Cardiac Emergency Response Plan-Automated External Defibrillators and No. 278 - JLF – Reporting Child Abuse/Child Protection, seconded by Secretary Tanuz. Motion carried unanimously, 3-0.

OTHER

Superintendent Sena-Holton touched on the implementation of the Raptor System and stated that advertising will be posted on various communication platforms.

ADVANCE PLANNING

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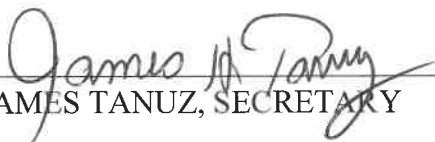
ADJOURNMENT

At 7:08 p.m., President Barrens moved to adjourn the meeting, seconded by Secretary Tanuz. Motion carried unanimously, 3-0. Minutes approved and signed on this 15th day of September 2026.



GRADY BARRENS, PRESIDENT

ATTEST:



JAMES TANUZ, SECRETARY