



# Pecos Independent School District

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## School Board

Grady Barrens, President  
Harold J. Garcia, Vice President  
Darlene Ortiz, Secretary  
Claudette Roybal, Member  
James Tanuz, Member

## Administration

Debra Sena-Holton,  
Superintendent  
  
Brenda Gallegos,  
Director of Finance

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**BOARD MEETING AGENDA  
PECOS BOARD OF EDUCATION  
REGULAR MEETING  
NOVEMBER 15, 2022  
PECOS SCHOOLS BOARD ROOM  
PECOS, NM  
6:00 PM**

### PLEDGE OF ALLEGIANCE

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. PUBLIC COMMENTS
4. GOLDEN PANTHER RECOGNITION
5. UNIT/DIRECTOR REPORTS
6. BUSINESS REPORT
  - A. Financial Status
7. CONSENT AGENDA
  - B. Check Register for Month of October 2022
  - C. Cash Transfer(s), BAR's (if any) and Journal Entries
  - D. Minutes of Regular Board Meeting-October 18, 2022
8. SUPERINTENDENT'S REPORT
9. POLICY
10. EXECUTIVE SESSION-to discuss limited personnel matters-Employee Medical Leave of Absence Request and staff investigations as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2)*.
11. ACTION ITEM(S)
  - E. Approval/Disapproval of Employee Medical Leave of Absence Request
12. OTHER

### **13. ADVANCE PLANNING**

- NMSBA Annual Convention-December 1-3, 2022; Embassy Suites Hotel, Albuquerque, NM
- Work Session-December 6, 2022; 5:30 pm, Pecos Schools Board Room
- Regular Board Meeting-December 13, 2022; 6:00 pm, Pecos Schools Board Room

### **ADJOURNMENT**

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 PECOS INDEPENDENT SCHOOL DISTRICT  
 PECOS SCHOOLS BOARD ROOM  
 PECOS, NEW MEXICO  
 NOVEMBER 15, 2022  
 6:00 P.M.

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## **MINUTES**

**Regular Meeting  
Pecos Board of Education  
Pecos Independent School District  
Pecos, New Mexico  
Pecos Schools Board Room  
Pecos, NM  
November 15, 2022  
6:00 P.M.**

### **CALL TO ORDER**

The President, Mr. Grady Barrens called the meeting to order @ 6:00 p.m.

### **PLEDGE OF ALLEGIANCE**

### **MEMBERS PRESENT**

Mr. Grady Barrens, Board President  
Mr. Harold J. Garcia, Board Vice President  
Ms. Darlene Ortiz, Board Secretary  
Ms. Claudette Roybal, Board Member  
Mr. James Tanuz, Board Member  
Ms. Debra Sena-Holton, Superintendent

### **MEMBERS ABSENT**

None

### **OTHERS PRESENT**

Aliyah Martinez	Angela Martinez	Pete Vallejo	Cathy Gallegos
Denisha Moodley	Rosendo Rogue	Destiny Reynoso	Analeigh Rodriguez
K Garner	Melissa T. Valencia-Flores		

### **APPROVAL OF AGENDA**

Based on Superintendent Sena-Holton's recommendation, Vice President Garcia motioned to approve the agenda as presented, seconded by Member Roybal. Motion carried unanimously, 5-0.

## **PUBLIC COMMENTS**

None

## **GOLDEN PANTHER RECOGNITION**

Principals announced November award recipients, mentioned the special qualities of the individual deserving of the award and presented those present with a recognition certificate. The Golden Panthers recognized were Analeigh Rodriguez-5<sup>th</sup> grader, Aliyah Martinez-8<sup>th</sup> grader, Arminda Dominguez-Gomez and Inez Aragon-Staff Member.

Board Members and Superintendent Sena-Holton congratulated recipients.

## **UNIT/DIRECTOR REPORTS**

### **Student Nutrition/Student Support Services**

Vice President Garcia inquired on the type of further evaluation recommended with Child Find. Ms. Garner reported psycho-educational evaluations for cognitive and academics, in addition to Speech Language Pathologist, Occupational Therapy and Physical Therapy, indicating a full round of evaluations.

President Barrens asked what's the difference between the upper and lower elementary. Ms. Garner informed the upper grades are 3-5 and lower are K-2. He inquired on the reasoning for the IEP progress discrepancy between the upper and lower elementary. She mentioned the number of years the upper elementary case manager has been in education, noted her last three years as a school counselor and is getting back in the groove. President Barrens inquired on concerns that may impede the achievement of 100% compliance relatively quickly. She acknowledged the district will not be 100% compliant by the end of year and conveyed tremendous gains are being made. She recognized the efforts of the high school case manager, noted she is very proactive and stated the other case managers are making progress. President Barrens remarked on the level of comfort with the progress. Ms. Garner noted there are several opportunities to provide guidance, growth and relevant training. She pointed out trainings are typically geared towards a specific level, conveyed she was pleased to see the support provided for quality planning, the implementation of positive behavior interventions and social skills, specifically focused on students with autism.

Member Tanuz inquired on TVI contracted services. Superintendent Sena-Holton informed TVI signifies Teacher of Students with Visual Impairments and stated the search for services is ongoing.

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Superintendent Sena-Holton announced Thanksgiving lunch is on Thursday, November 17<sup>th</sup> and informed the cost is \$6.00 per meal.

Vice President Garcia asked how a Serve Safe Certificate is earned. Ms. Garner explained the process, noting there are several hours of training videos, a practice and final assessment-at the end and pointed out the assessment is challenging. She notified all are in compliance, personnel has the proper certification and moving right along in the cafeteria.

Superintendent Sena-Holton made aware of the elementary cafeteria audit on December 6<sup>th</sup>.

Member Tanuz inquired on the dishwasher repair. Ms. Garner confirmed the fix, noted new floor mats for both cafeterias have been ordered and conveyed the middle/high school cafeteria drain situation will be resolved over the Thanksgiving Break. Vice President asked what is being done to address the drain situation. Superintendent Sena-Holton identified roots as the cause; reported Elite Plumbing has been hired to work on the issue, during Thanksgiving Break. She reported the elementary drain was a simple fix.

Ms. Garner notified increased meals are being prepared from scratch, conveyed students love the initiative and stated cooks are receiving positive feedback and are feeling very proud about the food they are producing.

Ms. Garner noted her development of the district's Wellness Policy and mentioned it had been submitted for review.

### **High School**

Member Tanuz inquired on the attendance of the Student Engagement and Family Engagement initiatives. Dr. Vallejo briefed on the attendance; noted the SE-college essay writing for Seniors numbers are a bit deceiving on account of a number of parents moving forward, who are familiar with the process. He reported the numbers of the English, online, Spanish and face-to-face sessions. He conveyed each participant had a one to one, who walked parents through the process extensively and restated a number of Senior parents had already completed the process. Dr. Vallejo reported the participation of a few attendees the first night of the FE-Parent night, no participation on the most recent and informed the initiative has been paused briefly. He touched on the intent to initiate announcements/parent reminder plans and mentioned the compilation of information on how parents can assist students. He stated the parent & student notification process and touched on the material that was reviewed at the previous meeting.

President Barrens presented the idea there may be some alumni that could speak about the great significances at the next level, in general. Dr. Vallejo noted he has brought several people that have presented to students. He indicated he was open to the thought.

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President Barrens asked if there was any parental/family feedback received on the test scores. Dr. Vallejo reported feedback was not provided to him directly, but to his staff, who are appreciative of getting the information. He shared parents were of mind, that when could their child retake the test, on account of their child messing around. He briefed on the 90 Day Plan-platform assessment monitoring plan, mentioned the intent to send middle of year scores and pointed out the hope scores will show growth.

President Barrens inquired on any type of voting information, from a non-partisan stance. Dr. Vallejo noted not in the context of the national recruitment drive and stated the High School History Teacher encouraged Seniors in his class to participate. He remarked on students taking advantage of the onsite voting, pointed out they were quite proud of the opportunity and indicated many students were already registered to vote. He remarked on the effort to formalize the initiative/process for the next go around.

### **Middle School**

Member Tanuz asked on the Student Behavior-major violation. Ms. Moodley discussed the assault incident, conveyed mediation with parents occurred and announced unfortunately, in that scenario the assailant decided to switch out to virtual school. She noted, based on conversation with the assailants mother, the child desired to attend school online and not on account of the incident.

President Barrens requested clarification on his interpretation of the data percentages in the report. Ms. Moodley confirmed the percentages are of students who were successful, explained how the data is calculated and in what manner the data can assist in identifying students needing further support.

### **Elementary School**

President Barrens mentioned his intent to ask if the 90 Day Plan math book study is for the teachers and conveyed in reading the title of the book, The New Art and Science of Teaching Mathematics, his question was answered. Ms. Gallegos reported she and instructional staff met, formulated the book study plan and stated they were pleased with the set up. She touched on teacher input provided during the meeting.

Member Roybal inquired on the data information discussed with 5<sup>th</sup> graders. Ms. Gallegos pointed out a table is setup outside the 5<sup>th</sup> grade wing for the one-on-one student meeting, i-Ready data is generated, downloaded, reviewed, compared and discussed with each 5<sup>th</sup> grader. She reported the data consists of student scores, program projected/targeted scores, monthly progress monitoring, amount of time spent on lessons and lesson completion. She shared student feedback, noted 8-9 minutes was spent with each student and conveyed she incorporated praising. Member Roybal expressed admiration for the idea, the approach and gave kudos to Ms. Gallegos.

Member Tanuz recognized majority of student behavior referrals were on buses. Ms. Gallegos acknowledged the referrals were from one bus, which included a little graffiti. She briefed on how the behavior was addressed and mentioned the punishment, for the 2nd trip students.

President Barrens requested expansion on areas of concerns-students with special needs, having behavioral issues. Ms. Gallegos reported a few 3<sup>rd</sup> & 4<sup>th</sup> grade students are having behavior issues and conveyed the normal approach is not effective, on account of other factors involved. She recognized the lack of success with some of the behaviors, especially the past 2-3 weeks. She noted her major concern at the present time is discovering the things that work for the students. President Barrens inquired on support from home. Ms. Gallegos alleged the support from home is good and stated she has certainly dealt with less helpful parents. She noted parents want to be made aware of occurrences, conveyed it's not the best practice, indicating parents are not open minded. She touched on the sense of balance; assisting the student, although holding them accountable for certain things as well. Ms. Gallegos pointed out there is typically more than one person on the management team, when the student does not see eye to eye with an individual and specified the various professionals that may provide support. She noted a portion of the half day professional development was discussing a few of the students; pointed out the positives that are seen, identifying concerns and brainstorming. She conveyed they are somewhat stumped with a few of the students. Member Tanuz proposed reaching out to Dr. Juan Portley, Educational Consultant as a resource.

## **BUSINESS REPORT**

### **FINANCIAL STATUS**

Superintendent Sena-Holton announced the report has been provided and presented an opportunity for questions.

Vice President Garcia inquired on the status of bus drivers. Superintendent Sena-Holton pointed out the need of an additional route driver noted there is a member of staff going through the CDL Classes and stated the remainder of the requirements needing completion.

Vice President Garcia asked what is going to be done to address the trash issue. Superintendent Sena-Holton briefed on the options/current scenarios.



## **CONSENT AGENDA**

Check Register for Month of October 2022  
Cash Transfer(s), BAR's (if any) and Journal Entries  
Minutes of Regular Board Meeting-October 18, 2022

Secretary Ortiz inquired on the discussion of the audit findings. Superintendent Sena-Holton informed discussion of the audit is not permitted until it goes to the State Auditor.

Based on Superintendent Sena-Holton's recommendation, Vice President Garcia moved to approve the Check Register for the Month of October 2022 and the Minutes of Regular Board Meeting-October 18, 2022, seconded by Secretary Ortiz. Motion carried unanimously, 5-0.

## **SUPERINTENDENT'S REPORT**

Superintendent Sena-Holton conveyed she will provide a list of trash issue alternatives or solutions for the December Meeting. President Barrens presented the thought of fruit tree nets.

Vice President Garcia questioned the hold status of the reroofing projects. Superintendent Sena-Holton stated for the reason that the projects need to be put out for bid, recognized the weather window was overlooked and conveyed the bidding process will take place in the spring.

President Barrens inquired on the reasoning for the two resignations. Superintendent Sena-Holton noted she would discuss in Executive Session.

President Barrens asked if CenturyLink came on site. Superintendent Sena-Holton confirmed their showing, pointed out the simplicity of a switch and reported the schools have high speed internet, at 100 megabits.

President Barrens inquired on the operation of the gym camera. Superintendent Sena-Holton mentioned the camera needs to be calibrated, confirmed the installation by the IT Service Provider and stated the old one has been returned. She informed a check is to be received in the amount of \$1,000.00.

President Barrens asked about the scheduled trainings on continued walkthroughs and coaching sessions with instructional staff. Superintendent Sena-Holton noted principals are doing walkthroughs with instructional staff, which are discussed during the District Cabinet Meetings. He inquired on the feedback received. She provided the topics discussed during the previous week meeting; strong instructional leaders, weak teachers (what they need, the support they need), teachers that may need to be put on professional growth plans, teachers in need of extra support, classroom management, giving more timelines within a week, additional modeling, more support with classroom behaviors. President Barrens questioned if they are goals and the confidence that those folks will meet them. Superintendent Sena-Holton notified two individuals are on the radar,

that may not meet those goals, informed one will be placed on a professional growth plan and one will she will discuss in Executive Session. Vice President Garcia inquired on the percentage of teacher feedback received. She clarified by pointing out principals are giving teachers feedback, that would depend on the week and noted a summary is provided of how many teachers principals met with, on weeks that are out of the ordinary. She briefed on other circumstances that could generate less walkthroughs/feedback.

## **POLICY**

Vice President Garcia inquired on how any policy updates are received. Superintendent Sena-Holton reported by Joe Guillen, NMSBA Executive Director and the Policy Services the district subscribes to.

## **EXECUTIVE SESSION**

At, 7:07 p.m., Vice President Garcia made a motion to enter into executive session to discuss limited personnel matters-Employee Medical Leave of Absence Request and staff investigations as per *NM Statutes Article 15 Open Meetings 10-15-1 Subparagraph H (2)*, seconded by Member Roybal. Action item as a result of executive session if necessary. Motion carried unanimously, 5-0.

At 8:01 p.m., President Barrens made a motion to reconvene from executive session, seconded by Secretary Ortiz. Motion carried unanimously, 5-0.

## **ACTION ITEM(S)**

### APPROVAL/DISAPPROVAL OF EMPLOYEE MEDICAL LEAVE OF ABSENCE REQUEST

Based on Superintendent Sena-Holton's recommendation, Secretary Ortiz moved to approve the Employee Medical Leave of Absence Request by the Special Educational Teacher, beginning November 28, 2022 through January 17, 2023, seconded by President Barrens. Motion carried unanimously, 5-0.

## **OTHER**

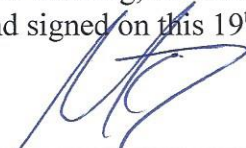
None

**ADVANCE PLANNING**

- NMSBA Annual Convention-December 1-3, 2022; Embassy Suites Hotel, Albuquerque, NM
- Work Session-December 6, 2022; 5:30 pm, Pecos Schools Board Room
- Regular Board Meeting-December 13, 2022; 6:00 pm, Pecos Schools Board Room

**ADJOURNMENT**

At 8:04 p.m., Vice President Garcia moved to adjourn the meeting, seconded by Secretary Ortiz. Motion carried unanimously, 5-0. Minutes approved and signed on this 19<sup>th</sup> day of January 2023.

  
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GRADY BARRENS, PRESIDENT

ATTEST:   
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DARLENE ORTIZ, SECRETARY

(Mtvf)