



# Pecos Independent School District

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## School Board

**Grady Barrens**, President  
**Harold J. Garcia**, Vice President  
**Darlene Ortiz**, Secretary  
**Claudette Roybal**, Member  
**James Tanuz**, Member

## Administration

**Debra Sena-Holton**,  
Superintendent

**Vacant**,  
Director of Finance

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### PECOS BOARD OF EDUCATION WORK SESSION AGENDA JANUARY 3, 2023 PECOS SCHOOLS BOARD ROOM PECOS, NM 5:30 PM

#### PLEDGE OF ALLEGIANCE

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
3. **PUBLIC COMMENTS**
4. **FINANCE DIRECTOR POSTION/FINANCIAL SERVICES DISCUSSION**
5. **COUNSELOR REPORT DISCUSSION**
6. **ACTION ITEM(S)**
  - A. Approval/Disapproval of Financial Services Contract
7. **OTHER**
8. **ADVANCE PLANNING**
  - Regular Board Meeting-January 19, 2023, 6:00 pm, Pecos Schools Board Room
  - NMSBA Board Member Institute-February 2-4, 2023; Hilton Hotel & Santa Fe Convention Center, Santa Fe, NM
  - Work Session-February 7, 2023; 5:30 pm, Pecos Schools Board Room
9. **ADJOURNMENT**

INDEX  
MINUTES  
WORK SESSION  
PECOS BOARD OF EDUCATION  
PECOS INDEPENDENT SCHOOL DISTRICT  
PECOS SCHOOLS BOARD ROOM  
PECOS, NEW MEXICO  
JANUARY 3, 2023  
5:30 P.M.

CALL TO ORDER -----	1
ROLL CALL -----	1
APPROVAL OF AGENDA -----	1
PUBLIC COMMENTS -----	2
FINANCE DIRECTOR POSITION/FINANCIAL SERVICES DISCUSSION -----	2
COUNSELOR REPORT DISCUSSION-----	2
ACTION ITEM(S) -----	2
➤ Approval/Disapproval of Financial Services Contract	
OTHER -----	2
ADVANCE PLANNING -----	3
ADJOURNMENT -----	4

## **MINUTES**

**Work Session  
Pecos Board of Education  
Pecos Independent School District  
Pecos, New Mexico  
Pecos Schools Board Room  
Pecos, NM  
January 3, 2023  
5:30 P.M.**

### **PLEDGE OF ALLEGIANCE**

### **CALL TO ORDER**

The Board President, Mr. Grady Barrens called the session to order @ 5:33 p.m.

### **MEMBERS PRESENT**

Mr. Grady Barrens, Board President  
Mr. Harold J. Garcia, Board Vice President  
Ms. Darlene Ortiz, Board Secretary  
Mr. James Tanuz, Board Member  
Ms. Claudette Roybal, Board Member

Ms. Debra Sena-Holton, Superintendent

### **MEMBERS ABSENT**

### **OTHERS PRESENT**

Bryan Runyan via phone

### **APPROVAL OF AGENDA**

Based on Superintendent Sena-Holton's recommendation, Member Roybal motioned to approve the agenda, seconded by Member Tanuz. Motion carried unanimously, 5-0.

**PUBLIC COMMENTS**

**None**

**FINANCE DIRECTOR POSITION/FINANCIAL SERVICES DISCUSSION**

Superintendent Sena Holton handed out the K12 Accounting contract. The Board and Superintendent reviewed the contract and formulated a list of questions to CEO Bryan Runyan. Discussion focused on duration of the contract, the type of services provided, if the district would have an assigned business manager, how board reporting would be handled, how school budgets would be created, the process of soliciting feedback to create a school budget, and experience with contracts, RFRS. CEO Runyan answered questions and elaborated on how he would have to adjust processes since we still had accounts payable and payroll available at the district.

**COUNSELOR REPORT DISCUSSION**

Vice President Garcia requested information from our district counselors be presented at our next meeting to include current mental health issues encountered at each site, referrals made to outside mental health providers, and or any other issues they may be encountering. Superintendent Sena Holton explained the majority of mental health issues are being handled by our district school physiologist and social worker. She stated that she would have the district's Special Education Director include this information in her board report. President Barrens requested the information about high school graduation and scholarships also be included. Superintendent Sena Holton state she would have Principal Vallejo report on these topics at the next board meeting.

**ACTION ITEM(S)**

**APPROVAL/DISAPPROVAL OF FINANCIAL SERVICES CONTRACT**

Based on Superintendent Sena-Holton's recommendation which included the amendment of the software requirement and the inclusion of performance guarantees, Member Tanuz moved to approve the Financial Services Contract submitted by K12 Accounting, seconded by Board Secretary Ortiz. Motion carried unanimously, 5-0.

**OTHER**

**None**

**ADVANCE PLANNING**

- Regular Board Meeting-January 19, 2023, 6:00 pm, Pecos Schools Board Room
- NMSBA Board Member Institute-February 2-4, 2023; Hilton Hotel & Santa Fe Convention Center, Santa Fe, NM
- Work Session-February 7, 2023; 5:30 pm, Pecos Schools Board Room

**ADJOURNMENT**

At 7:17 p.m., President Barrens moved to adjourn the session, seconded by Vice President Garcia. Motion carried unanimously, 5-0. Minutes approved and signed on this 19<sup>th</sup> day of January 2023.

  
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GRADY BARRENS, PRESIDENT

ATTEST:

  
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DARLENE ORTIZ, SECRETARY